

MINUTES OF THE REGULAR SESSION SELECTMEN'S MEETING
OCTOBER 18, 2006

Present: Selectmen Kent Scott, Richard Dunne, James Galligan, and Dennis Crowley, Town Administrator, Suzanne Kennedy and Administrative Services Assistant, Celeste Hanson were present. Selectman Glenn Trindade, was late (7:40 p.m.).

7:02 p.m. – Chairman Galligan called the meeting to order in Sanford Hall of Town Hall. All stood for the Pledge of Allegiance.

Public Comments: **None.**

Approve and sign warrant:

- Selectman Scott moved that the Board approve and sign warrant nineteen (19) for fiscal year '07 as read in the total amount of \$593,077.07; Selectman Dunne seconded; all ayes 4-0-0 (voted).

Approval of Minutes:

- Selectman Dunne moved to approve the Special Session meeting minutes of October 23, 2006; Selectman Crowley seconded; Ayes 3-0-1 (voted with Selectman Scott abstaining).

Approval of Common Victualler's License:

- Paul Winsham, Owner/Manager of Richard's Casino Bar and Grille d/b/a/Zio Paolo's Tratoria came forward to answer question regarding his application for a victualler's license. Mr. Winsham indicated that his business is doing so well that he is applying for licensing in order to expand his current business to include, take-out, catering and family-style services. The new business will be called Zio Paolo's Osteria and will not serve liquor. Mr. Winsham indicated that all inspections required by the Town have been completed. The Administrative Services Assistant verified same. The Board and Mr. Winsham entered into a brief discussion. Selectman Dunne moved to approve the application for a common victualler's license requested by Richard's Casino Bar and Grille d/b/a Zio Paolo's Osteria; seconded by Selectman Scott; all aye 4-0-0 (voted).

Approval of Solicitor's Permit:

Report of the Town Administrator:

- Administrator Kennedy, reported she and Selectman Crowley recently meet with School Superintendent Grandmont, David Verdolino the School Finance Director, and Susan Connelly, School Committee Chairman regarding the volume of work left to be completed on the school maintenance shed. Administrator Kennedy

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indicated the documentation was received from outside legal counsel who both parties agreed to and will be presented to the Board for review and approval shortly. Selectman Crowley stated that the School staff will coordinate completion of the maintenance shed and will report to the Selectman and Town Administrator as warranted. The volunteer contractor (Andy Rodenhiser) will also submit all required insurance and waivers requested by the School/Town and Jim MacLean, School Facilities Manager will act as the "Clerk of the Works". Selectman Scott inquired if the Building Inspector, Mr. Speroni was informed regarding the pending construction. Selectman Crowley stated that the Building Inspector has been informed relative to the pending construction of the maintenance shed.

- Administrator Kennedy also indicated that included in the Board's meeting packet is a draft of the proposed Fraud Policy as a result of the Town's outside auditor's recommendation in the 2005 management letter. Administrator Kennedy stated that she will schedule an appropriate workshop date with Chairman Galligan for in depth discussion and review by the Board.

Reports of the Selectmen:

- Selectman Crowley inquired about the Zoning Boards decision relative to the Rosenfeld matter included in the Selectmen's meeting packet. The Chairman indicated that he should contact the ZBA Secretary, Arlene Doherty or Chairman Joe Musmanno for further clarification.
- Selectman Scott announced that the Friends of Choate Park will be hosting a Park Cleanup Day on September 23 with the rain date of September 24. Also the Touch-A-Truck event is scheduled for October 28 with the rain date of October 29.
- Selectman Trindade inquired if the Police Department could provide a traffic details in anticipation for the upcoming Veterans Day Celebration. The Administrative Services Assistant indicated that she would be assisting Colonel Matondi with some details and would also be contact Chief Saleski and Lieutenant Tingley regarding traffic issues/concerns.

Report of the Chairman:

- Chairman Galligan reported that the Town was the recipient of a Priority Development Fund Technical Assistance Program Grant through the Massachusetts Housing Finance Authority for fifteen thousand (\$15,000.00) dollars.
- Chairman Galligan stated that he received correspondence from the 495/Metrowest Alliance for RTA Services "Ride Here Ride Now" regarding statutory reforms allowing access to regional transit authority services and state legislation which was sponsored by Senator Spilka; a member of our legislative delegation. Chairman Galligan stated that we would provide copies to other interested board members if requested. The Administrative Services Assistant stated that a copy of such had been included in the Board members meeting packets for review.

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10:30 p.m. There being no further business to discuss, Selectman Trindade moved that the meeting be adjourned; Selectman Scott seconded; all ayes 4-0-0 (voted).

Respectfully submitted,

Celeste Hanson
Administrative Services Assistant

NOTE: APPROVED BY BOS ON