

MINUTES OF THE REGULAR SESSION SELECTMEN'S MEETING

May 8, 2006

Present: Selectmen Kent Scott, James Galligan, Dennis Crowley, Richard Dunne, Glenn Trindade, Town Administrator, Suzanne Kennedy and Administrative Services Assistant, Celeste Hanson were present.

7:04 p.m. – Chairman Scott called the meeting to order in Sanford Hall of Town Hall. All stood for the Pledge of Allegiance.

Public Comments:

- Paul Yorkis, President of Patriot Real Estate came forward and introduced Mark Smith, owner of Restaurant 45 to the Board. Mr. Yorkis stated that they were present to briefly discuss a condition in the Site Plan Decision by the Planning Board regarding the construction of an addition to the current building. Mr. Yorkis stated that the Planning Board requires that the applicant obtain from the Selectmen a legal document allowing the use of the property for seven parking spaces and signage located in the right of way on Route 126/Summer Street. Mr. Yorkis reminded the Selectmen that previous approval was given for the sign. Mr. Yorkis stated that the Board of Selectmen can eliminate the current sign and the parking spaces at any time should the Town need use of the area. Mr. Yorkis also reviewed the current and proposed site plans.
- Chairman Scott moved that the Town Administrator seek legal counsel opinion and obtain the necessary legal document of understanding; seconded by Selectman Trindade; All ayes 5-0-0 (voted).

Approve and sign warrant:

- Selectman Trindade moved that the Board approve and sign warrant forty-five (45) for fiscal year '06 as read in the total amount of \$1,164,562.74; Selectman Galligan seconded; All ayes 5-0-0 (voted).

Approval of Minutes:

- Selectman Galligan moved to approve special meeting minutes of May 1, 2006; Selectman Trindade seconded; Ayes 3-0-2 (voted) (Selectmen Crowley and Dunne abstained).

Board of Assessors—Discussion of on-line database:

- Assessor Pace Willisson and Administrative Assessor Britt Hall were present to explain the on-line field card database service. Administrative Assessor Hall explained the due diligence performed and involved with uploading the data. Administrative Assessor Hall stated that there are some minor changes to make for accessing the data and that he has received a lot of positive feedback from users. Administrative Assessor Hall indicated that many users who are familiar with the current counter database have been able to utilize the new on-line database very easily. Assessor Willisson indicated that users can also e-mail directly to the site regarding questions, assistance, etc.. Assessor Willisson indicated that the database has been running for two weeks.
- Chairman Scott inquired if the Town would be advertising the database and how it will be accomplished. Administrator Kennedy stated that flyers called "Tools for Taxpayers" will be posted in Town Hall and will run on the Town Cable Channel and Town Website.

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- The Assessors answered a few questions and entered into a brief discussion.

Report of the Town Administrator:

- Administrator Kennedy, reported that the meeting with the Oversight board has been tentatively scheduled and is waiting for confirmation if the meeting can be moved to an earlier date. Administrator Kennedy also stated that tax bills can not be mailed until the Town receives final approval from the Oversight board and she will keep the Board updated as warranted.
- Administrator Kennedy reported that Acting Treasurer Jean Masnik is present to have the Revenue Anticipation Notes (RANs) signed by the Board in the amount of three million five hundred thousand (\$3,500,000.00) dollars with an interest rate of 4.50 percent payable at the maturity date of June 30, 2006. The Board entered into a brief discussion. Selectman Trindade moved that the Board approve the Revenue Anticipation Notes in the amount of three million five hundred thousand (\$3,500,000.00) dollars with an interest rate of 4.50 percent payable at maturity of June 30, 2006, as submitted by Treasurer Masnik; seconded by Selectman Scott; All ayes 5-0-0 (voted).
- Lastly, Administrator Kennedy reported that Lt. Allen Tingley was present to explain the NIMS (National Incident Management System). Lt. Tingley came forward and explained that the training is a result of a bill that was signed by President Bush instructing all government agencies to conduct training for necessary employees. In the Town's case, Fire, Police, Department of Public Services, Water/Sewer Department, Board of Health, Town Administrator and Board of Selectmen will require training. This training is part of the Homeland Security Grant that the Town has applied for and received. Lt. Tingley indicated that the specified town departments will need to be trained by September 30, 2006. Lt. Tingley stated that he would contact the Administrative Services Assistant to schedule the training.

Jack Jones, Superintendent of Tri-County Regional Vocational High School:

- Dr. John "Jack" Jones, Superintendent of Tri-County Regional Vocational Technical High School came forward to discuss the Town's Tri-County Assessment. Dr. Jones congratulated the two newly elected Board members (Selectmen Richard Dunne and Dennis Crowley; he also complimented the current Board, Town Administrator and School Superintendent Grandmont for their continuous efforts and hard work through out the year and this budget season.
- Dr. Jones passed out a handout for the Board to review explaining the calculations used for the Town's current assessment. Dr. Jones stated the assessment is lower due to the new formula that the Commonwealth implemented. Dr. Jones indicated that he will be available to answer questions should the need arise until the Fall as he will be retiring.
- The Board and Town Administrator thanked Dr. Jones for his time, past services and wished him a happy retirement.

Reports of the Selectmen

- Selectman Trindade reported that residents have complained to him that there has been late evening noise at the Walgreen's and Medway Commons property caused by trash removal and street sweeping equipment. Selectman Trindade requested that staff check the site plan

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and remind the property owners of the conditions. The Administrative Services Assistant stated that she has not received any recent complaints; however, in the past, she has informed the residents to contact the police department and file a complaint when such occurs. The Administrative Services Assistant stated that she, the Building Inspector and Lt. Tingley always follow up on the complaints and contact both property owners. The Administrative Services Assistant will contact the property owners/managers and inform them to remind the contractors of the time restriction.

- Selectmen Galligan, Dunne and Crowley did not have reports.

Report of the Chairman:

- Chairman Scott thanked the Board for the opportunity to serve as Chairman for the past year and welcomed the new board members—Selectmen Dunne and Crowley. Chairman Scott reported that for personal reasons he can not continue to serve as Chairman. Chairman Scott suggested that the Board continue to follow current protocol of operating through the Chairman; to review the Board by-laws and procedures; review the suggestions from DOR representatives and investigate a Town Charter; and establish a financial task force.

Other Business:

Board realignment:

- Selectman Trindade moved to nominate Selectman Galligan to serve as Board Chairman; seconded by Selectman Dunne. Selectman Galligan accepted the nomination to serve as Chairman; All ayes 5-0-0 (voted).
- Selectman Trindade moved to nominate Selectman Dunne to serve as Board Vice Chairman; seconded by Selectman Galligan. Selectman Dunne accepted the nomination to serve as Vice Chairman; All ayes 5-0-0 (voted).
- Selectman Trindade moved to nominate Selectman Crowley to serve as Board Clerk; seconded by Selectman Galligan. Selectman Crowley accepted the nomination to serve as Clerk; All ayes 5-0-0 (voted).

Approval of a One Day All alcohol License:

- Selectman Trindade moved that the Board approval the request for a One-Day All Alcohol License by Saint Joseph's Parish; seconded by Selectman Crowley; All aye 5-0-0 (voted).

Extension of the Solid Waste Contract with American Waste Services recommended by the Board of Health:

- Administrator Kennedy stated that the Board of Health submitted a request that the Board of Selectmen extend the solid waste contract with American Waste Services. Administrator Kennedy also suggested that Town Counsel review and sign off on the contact as well.
- The Board entered into a brief discussion. Chairman Galligan instructed staff to hold the matter until the next scheduled Selectmen's meeting and to also request that the Board of Health attend to answer questions and explain terms of the contract extension.

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Discussion of tour/walk of property located off of Oakland and Causeway Streets:

- The Board entered into a brief discussion regarding the property located off of Oakland and Causeway Streets. Chairman Galligan asked that the Board submit dates that they would be available to tour the property with members of ConCom (preferably on Saturday). When dates are submitted the Administrative Services Assistant will coordinate the date of the land tour.

Discussion of Comcast Cable renewal:

- Charlie Myers came forward to explain the ComCast Cable renewal process. Mr. Myers indicated that the Town has reached the six-month state and that the Town needs to schedule an initial hearing which can wait until after Town Meeting. Mr. Myers suggests that the Selectmen appoint a Medway Cable Access member to serve on the CAC (Cable Advisory Committee) and also have the managers of the cable studio serve as an ad-hoc committee.
- Chairman Galligan stated that the Selectmen also need representation. Selectman Trindade nominated Selectman Scott to serve as the Selectmen's representative; seconded by Selectman Dunne. Selectman Scott accepted the nomination; All ayes 5-0-0 (voted).

9:30p.m. There being no further business to discuss, Selectman Trindade moved that the meeting be adjourned; Selectman Crowley seconded; All ayes 5-0-0 (voted).

Respectfully submitted,

Celeste Hanson
Administrative Services Assistant

NOTE: APPROVED BY BOS ON