

MINUTES OF THE REGULAR SESSION SELECTMEN'S MEETING

April 24, 2006

Present: Selectmen Kent Scott, Glenn Trindade, James Galligan, and Raphaela Rozanski, Town Administrator, Suzanne Kennedy and Administrative Services Assistant, Celeste Hanson were present. Selectman Dziczek was not present.

7:08 p.m. – Chairman Scott called the meeting to order in Sanford Hall of Town Hall. All stood for the Pledge of Allegiance.

Chairman Scott announced that today is the Special Election and that the polls are open until 8:00 p.m.

Approve and sign warrant:

- Selectman Trindade moved that the Board approve and sign warrant forty-three (43) for fiscal year '06 as read in the total amount of \$881,347.80; Selectman Rozanski seconded; All ayes 4-0-0 (voted).

Public Comments: None

Report of the Town Administrator:

- Administrator Kennedy, stated that the Assessors have reported that the on-line assessor database is not accessible via the Town website and that the Assessors will be available to prepare a brief presentation to the Board at a later date.
- Administrator Kennedy reported announcement notices regarding other on-line tools for taxpayers have been prepared and posted throughout Town Hall and are also on the website which may further assist taxpayers who wish to utilize the services.

Reports of the Selectmen

- Selectman Galligan did not have a report this week.
- Selectman Rozanski reported that the Good Government Banquet honoring former Police Chief David Lambirth was very nice.
- Selectman Trindade reported that he also attended the banquet and agreed that it was a great celebration. Selectman Trindade also thanked the group who cleaned up Choate Park for their efforts and stated that they did a great job.

Other Business:

Town Administrator Goals and Objectives:

- Chairman Scott requested that the Board fill out the Performance Evaluation Matrix and return to him directly as soon as possible. Chairman Scott asked Administrator Kennedy if she had any comments.

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- Administrator Kennedy stated that some of the goals/objectives have been impeded due to some of the current extenuating circumstances and that she would be willing to provide the Board with further explanation of those particular goals and objectives.
- Selectman Trindade stated that he understands the Administrator's position/comments and that he does not require an explanation nor does the Administrator need another added task.
- Chairman Scott stated that he understands Selectman Trindade's point of view; however, it is his opinion that the Administrator should make the task a simple update.
- Administrator Kennedy indicated that she would forward a quick update to the Board.

Discussion and approval of town meeting warrant articles:

- Administrator Kennedy indicated that the Board has been provided with a draft warrant which is a work in progress document. The draft warrant contains all the submitted warrant articles for Board review. Administrator Kennedy indicated that the Capital Improvement Articles total \$770,000.00 and explained the financial impact that such articles will have on the Town. Administrator Kennedy also stated that questions have been raised relative to the Council on Aging, Library and Parks revolving fund articles. Administrator Kennedy contacted Kathy Reed (the Town's representative from Department of Revenue) for clarification and is awaiting a return call. Administrator Kennedy noted that Town Counsel has not reviewed the current proposed warrant articles because she preferred the Board review and comment first.
- Selectman Galligan suggested that perhaps a chart could be created for distribution at Town Meeting that would further explain and provide a visual aid for all committees and voters. The Board discussed this idea briefly and moved on to discuss the warrant articles.
- Chairman Scott asked the Planning Board members to come forward and provide clearer explanations on a few of the submitted warrant articles (ARCPUD and Pre-Approval Process). Mrs. Affleck-Childs, Planning Board Assistant came forward and provided an explanation to support the warrants articles in question. The parties entered into a brief discussion regarding the remaining articles submitted by the Planning Board.
- Chairman Scott asked the Water/Sewer Superintendent, Mark Flaherty to come forward and answer some question regarding the Water/Sewer Department proposed warrant articles. Superintendent Flaherty provided the necessary explanations of the warrant articles. Administrator Kennedy indicated that she is proposing alternate Articles relative to the Water Operating and Enterprise

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Accounts and will be reviewing such with the Superintendent prior to finalizing the warrant article for Town Counsel review.

- The Board entered into a brief discussion with Health Agent, Bill Fisher and Assessor Pace Willisson relative to their proposed warrant articles.

Report of the Chairman.

- Chairman Scott announced the Selectmen's and Finance Committee upcoming scheduled meetings and also reminded residents that all public meetings and notices are posted with the Town Clerk.

8:25 p.m. There being no further business to discuss, Selectman Trindade moved that the regular session meeting be adjourned; Selectman Rozanski seconded; All ayes 4-0-0 (voted).

Respectfully submitted,

Celeste Hanson
Administrative Services Assistant

NOTE: APPROVED BY BOS ON