

## MINUTES OF THE SELECTMEN'S MEETING

February 21, 2006

Present: Selectmen Kent Scott, Glenn Trindade, Joseph Dzikczek, and Raphaela Rozanski, Town Administrator, Suzanne Kennedy and Administrative Services Assistant, Celeste Hanson were present. Selectman James Galligan was not present.

7:03 p.m. – Chairman Scott called the meeting to order in Sanford Hall. All stood for the Pledge of Allegiance.

### ***Public Comments:***

- Andy Rodenhiser, Planning Board member came forward and stated that the Planning Board has been reviewing the Town's Master Plan as well as properties (referred to as "bottle cap properties) located near the industrial park in West Medway and would like permission to discuss questions regarding development of such with Town Counsel. Mr. Rodenhiser also submitted maps of the properties and e-mail correspondence regarding the matter for the Board to review. Chairman Scott stated that a list of questions and documents submitted for review should be prepared, copied and submitted to the Town Administrator office for coordination with Town Counsel. Selectman Rozanski moved to allow Andy Rodenhiser to obtain Town Counsel's guidance and opinion regarding the properties; seconded by Selectman Trindade; ayes 4-0-0 (voted)

### ***Approve and sign warrant:***

- Selectman Trindade moved that the Board approve and sign warrant number thirty-four (34) for fiscal year '06 as read in the total amount of \$748,685.05; Selectman Dzikczek seconded; Ayes 4-0-0 (voted).

### ***Report of the Town Administrator:***

- Administrator Kennedy stated that the Town Accountant informed her that the school vendor payments will go on-line very soon.
- Administrator Kennedy announced that this past weekend was the first weekend that the on-line tax payment option was rolled out. It was discovered that there was an install problem on the bank's side and the problem was corrected. Administrator Kennedy reported that the Town and Bank tested the system several times prior to the rollout without a glitch and apologized for any inconveniences.
- Administrator Kennedy reported that she and Chairman Scott have meet with all three town union stewards to inform them of the town's financial condition. Administrator Kennedy stated that she has prepared a memorandum explaining same to all employees that will be attached to this week's payroll check. Administrator Kennedy also stated that she will be scheduling a few employee informational meetings in the upcoming weeks.
- Administrator Kennedy reported that she and staff are diligently preparing three-year budget projections as a result of her discussion with the DOR Director. She anticipates that the budgets will be completed in a few days. Administrator

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Kennedy stated that she will then begin working on the Special Town Meeting and will be meeting with the Town's DOR representative to discuss same. Chairman Scott praised Administrator Kennedy for meeting with Department Heads and staff in order to create and forecast a three year budget. Selectman Dziczek voiced his opinion that Administrator Kennedy is certainly taking the right course with preparing good numbers for town representatives and residents to view. Selectmen Rozanski and Trindade also voiced their support and noted the obvious hard work of Administrator Kennedy and all staff.

### ***Reports of the Selectmen:***

- Selectman Trindade encouraged Town residents to attend the upcoming scheduled town meetings and to continue to check the town website and cable channel for information as warranted. Selectman Trindade also volunteered his services with loading information on the Town's website should staff need his assistance.
- Selectman Dziczek did not have a report this week.
- Selectman Rozanski commented the Cable Advisory Committee has not held any meetings yet as they would like to meet with the Selectmen to discuss strategies before commencing.

### ***Report of the Chairman:***

- Chairman Scott indicated that he prepared a series of charts and handouts for possible review and distribution at the upcoming State of the Town Address and announced that Senator Spilka; Representatives Valle and Loscocco; Jim Johnson, Director of Accounts from DOR and Lisa Dickinson, the town's financial advisor have all committed to attend and speak at the State of the Town Address scheduled for Monday, February 27 at 7:00 in the High School auditorium.
- Chairman Scott also announced that the Medway Business Counsel has invited the Town Administrator and Board of Selectmen to attend their next meeting scheduled on Thursday, March 16<sup>th</sup>.

### ***Medway Pride Day Committee Appointment:***

- Selectman Trindade moved that the Board approve the appointment of Jodi Karit to the Medway Pride Day Committee; seconded by Selectman Rozanski; all ayes 4-0-0 (voted).

*8:10 p.m. There being no further business to discuss, Selectman Rozanski moved that the meeting be adjourned; Selectman Trindade seconded; All ayes 4-0-0 (voted).*

Respectfully submitted,

Celeste Hanson  
Administrative Services Assistant  
*NOTE: APPROVED BY BOS ON*