

MINUTES OF THE SELECTMEN'S MEETING
FEBRUARY 13, 2006

Present: Selectmen Kent Scott, James Galligan, Glenn Trindade, Joseph Dziczek, and Raphaela Rozanski, Town Administrator, Suzanne Kennedy and Administrative Services Assistant, Celeste Hanson were present.

7:01 p.m. – Chairman Scott called the meeting to order in Sanford Hall of Town Hall. All stood for the Pledge of Allegiance.

Public Comments:

- Mrs. Phyllis Petnov of 5 Center Street came forward and asked when the tax bills will reflect payments towards building of the new high school. Mrs. Petnov stated that too much of the Town's budget is spent on the school and not enough is given towards the municipal budget.
- Administrator Kennedy indicated that she will forward the specific information relative to tax bills and how tax money is allocated towards respective town services. Administrator Kennedy indicated that she is currently investigating charging back shared town services.

Approve and sign warrant:

- Selectman Trindade moved that the Board approve and sign warrant number thirty-three (33) for fiscal year '06 as read in the total amount of \$690,590.67; Selectman Rozanski seconded; All ayes 5-0-0 (voted).

Report of the Town Administrator:

- Administrator Kennedy, commented that a recent newspaper article indicated that the town is facing a 1.8 million dollar budget deficit. Administrator Kennedy indicated that the reported figure will change due to recent snow storm that occurred on February 12th.
- Administrator Kennedy stated that she and staff are working diligently to prepare a three year budget forecast. Administrator Kennedy indicated that the task has been difficult for some staff but feels that the task will be completed by the February 27 State of the Town Meeting.

Reports of the Selectmen:

- Selectmen Rozanski, Dziczek, Galligan and Trindade did not have reports this week.

Report of the Chairman:

- Chairman Scott announced that the State of the Town Address will be held on Monday, February 27 at 7:00 in the high school auditorium. Guest speakers and presentors include Representatives Vallee and Loscocco, Senator Spilka, the Town Fiscal Advisor—Lisa Dickinson, DOR Director of Accounts—James Johnson;

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Town Administrator Kennedy and Chairman Scott. The Chairman indicated that the State of the Town Address will address the status of the Town's financial situation as well as potential remedies town officials will present for voter approval. Chairman Scott stated that similar forums will continue from present up until the annual town meeting in an effort to present updated financial data and to keep residents up to date as information is finalized. The Chairman indicated that a special town meeting will probably be scheduled in March followed by a special town election, the annual town election and the annual town meeting. Chairman Scott indicated that financial presentations and handouts presented at the State of the Town and public forums will be made available for public review on the Town website.

- Selectman Rozanski inquired when the Selectmen will select and vote a date to hold the Special Town Meeting. The Board entered into a brief discussion regarding the potential special town meeting date. Administrator Kennedy recommended that the Board consider holding the Special Town Meeting on March 20th. Selectman Rozanski moved that the Special Town Meeting be scheduled for March 20, 2006 at 7:00 p.m. in the High School Auditorium; Selectman Dziczek seconded; All aye 5-0-0 (voted).

Board of Assessors—Tax Classification Public Hearing:

- Selectman Trindade read the Public Hearing Notice.
- Assessor Willisson and Administrative Assessor/Appraiser Hall came forward to explain and answer questions. Assessor Willisson and Administrative Assessor Hall referred the Board to the Classification Hearing packet. Assessor Willisson explained that the Town has four tax classification categories (residential, commercial, industrial and personal property) and referred to the breakdown located on page 2 of the Classification Hearing handout. Assessor Willisson provided an overview of the Tax Classification handout and indicated that Medway has historically maintained a single tax rate. The Board and Assessors entered into a brief discussion.
- Selectman Galligan moved that the Town maintain the single tax rate as recommended by the Board of Assessors; seconded by Selectman Trindade; all aye 5-0-0 (voted). Selectman Rozanski moved to close the Public Hearing; seconded by Selectman Trindade; all aye 5-0-0 (voted).

Board of Health, update on recycling center:

- Board of Health members, Michael Heavy and Raymond Lennon; and Health Agent, William Fisher were present to provide the Selectmen with an update on the recycling center. The Board of Health anticipates installing compactors in the Spring will which increase the operating hours of the recycling center. The Board of Health members are also anticipating some savings by keeping the recycling items separated in order to sell off; however, this practice would require utilization

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of extra bins. The Board of Health members indicated that the center will accept plastic items numbered one to seven (1-7) and residents will be notified what to do.

- Selectman Rozanski inquired if the residents will be receiving another recycling bin. Mr. Heavy indicated that the extra bins will not be distributed to residents at the present time, but suggests that residents can purchase a receptacle and label it accordingly.
- Administrator Kennedy inquired if the Board of Health performed the necessary due diligence relative to the cost of the compacting stations. Mr. Heavy indicated that the Board of Health has budgeted for the additional costs associated with the stations; however, projections are not known at present and the Board of Health is also anticipating state grants.
- Selectman Galligan inquired if the compactors would be leased and if a service agreement is included in the price. Mr. Heavy indicated that the compacting units will be leased and service agreements are included in the quoted price. Mr. Heavy indicated that the Board of Health will be required to submit agreements for the Selectmen's approval at a later date.
- The Chairman thanked the Board of Health for the update.

Discussion of Railroad right-of-way property on Broad Street:

- Administrator Kennedy indicated that the Town received an inquiry regarding the railroad right of way located in the Winter and Broad Street area and that she requested assistance from Administrative Assessor Hall relative to the matter. Assessor Hall came forward and explained that he spoke with Town Counsel who indicated that the property was in fact owned by the Town and the Assessor would need to determine a fair price for the property in question. Assessor Hall indicated that the property is located in two zones; CIII (1.2 AC) and ARII (.283 AC). Assessor Hall estimated that the combined parcels are valued at approximately one hundred seventy thousand (\$170,000.00) dollars based on current land price schedules.
- The Board entered into a brief discussion regarding various uses of the property and the due diligence that would be required if the Town chose to entertain selling the property. The Board agreed to hold the matter for future discussion.

Consideration of Approval of Medway/Millis Animal Control Contract:

- Administrator Kennedy stated that the agreement and sharing of costs and services relative to Animal Control has been beneficial to the Town thus far. Administrator Kennedy suggested that the Board may want to entertain the addition of a clause "subject to the availability of funds".
- Selectman Rozanski voiced her support of the Administrator's position that sharing this particular service has been beneficial and supports the agreement.

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- It was agreed by the Board that the execution of the contract be placed on hold in order to add the language/clause recommended by the Town Administrator. The Chairman instructed the Administrative Services Assistant to place the matter on the agenda when the contract is finalized and ready for Board authorization.

Consideration of Approval of a one-day beer and wine license requested by the Marian Community Center:

- Selectman Rozanski moved to approve a one day beer and wine license requested by the Marian Community Center for Saturday, February 18 from 12:00 noon to 5:00 p.m.; Selectman Dziczek seconded; All ayes 5-0-0 (voted).

Other Business:

- Selectman Dziczek announced that the Annual Medway Pride Day is scheduled to take place on May 20 in the Middle School football field and in case of rain, the event will be held in the Middle School gym. Anyone wishing to reserve a booth should contact Jodi Karit at 508-533-2680- or 523-5890. If anyone has questions regarding Medway Pride Day they should contact Wendy Rowe at 508-533-4628.
- Chairman Scott reminded all attendees and audience listening from home that the next Selectmen's meeting is scheduled for Tuesday, February 21 due to the Presidents' Day Holiday.
- Chairman Scott also announced that he will be conducting interviews with key Town department personnel which will begin to air on the Town Cable Station over the next few months.

9:20 p.m. There being no further business to discuss, Selectman Rozanski moved that the meeting be adjourned; Selectman Dziczek seconded; All ayes 5-0-0 (voted).

Respectfully submitted,

Celeste Hanson
Administrative Services Assistant

NOTE: APPROVED BY BOS ON