



**Town Of Medway
Board of Health**
155 Village Street
Medway, Massachusetts 02053

**January 13, 2014
Medway Board of Health
26 High Street
Conference Room
Medway, MA 02053**

PRESENT: Mike Heavey, Jordan Warnick, and Jack Mill

ALSO PRESENT: Stephanie Bacon-Health Agent

The Chairman opened the meeting at 6:30 pm.

Meeting Minutes Acceptance:

December 9, 2013:

On a motion made by Jack Mill and seconded by Jordan Warnick, the Board voted unanimously to accept the meeting minutes from December 9, 2013 with noted revisions.

Meeting Schedule:

The Board of Health is in receipt of the 2014 Board of Health meeting schedule.

Plans:

The Health Agent presented a plan for 7 Colonial Rd. for review by the Board.

7 Colonial Road – Proposed Sewage Disposal System.

The prospective buyer was present at the meeting. This plan was submitted by GLM Engineering and signed by the Civil Professional Engineer Joseph Nihill. There are no local upgrades. This is a new 1500 gallon tank and system. The old one will be abandoned. This is for a four bedroom system.

The Board reviewed the plan.

On a motion made by Jack Mill and seconded by Mike Heavey, the Board of Health voted to approve and sign the plan for 7 Colonial Road.

Septic Loan Paperwork:

The Board is in receipt of the septic loan paperwork.

On a motion made by Jordan Warnick and seconded by Jack Mill, the Board voted to authorize the Chairman to sign the septic loan paperwork.

Judy Barrett, of RKG Associates:

Judy Barrett was present at the Board of Health meeting. Ms. Barrett explained that she was asked by the Town Administrator to visit the various committees and boards to discuss land use permitting along with providing any recommendations and assessments on how specifically the Board of Health is running.

The Chairman communicated to Ms. Barrett that she was hired by the Town Administrator and paid from that department. Mr. Heavey questions her ability to be neutral. It was further expressed that there had been no interest from the administration in the Board of Health over the last several years.

Ms. Barrett did indicate that she will conduct an independent assessment.

The Chairman informed Ms. Barrett that the Board has been operating with less than half the staff for the previous two years ago. The secretary hours were cut three years ago and there has been no replacement staff. The Health Agent can only work 34 hours which is not full-time. There is not one person in the office to answer telephone calls when the Health Agent, Stephanie Bacon, is in the field of doing site visits.

The responsibilities of the Board of Health include handling all the public health issues, along with being the first responders for such things as the West Nile virus.

The members of the Board of Health are elected and not appointed. The entire Board has a suitable background in public health that is needed so that the Board is grounded. All of the current members bring something to the table.

The Board of Health does receive notification to attend various training sessions and seminars. They are members of professional organizations. The Committee is limited by funding.

Ms. Barrett wanted to know what makes the application process go smoothly.

The Chairman responded that the application process goes relatively smoothly, but it would be easier to have an administrative person to direct residents who are in need of assistance with the application. This includes someone answering the telephones. There is a disconnect between the selectmen and the town

administrator on the internal day to day demands of the Health Administrator's Job. The Board of Health office space is not adequate. The liaison for the Board of Health from the Board of Selectmen has never come to a meeting.

The Board of Health also communicated to Ms. Barrett that they do not get to provide input on the budget. They are left out of the process. During the budget process the Board is not consulted.

The Chairman explained that the current Health Agent is doing a great job and she was selected by the Town Administrator due to her qualifications and professionalism. But the Board of Health was not asked to take part for the hiring of her position. They were not consulted at all.

The Board of Health has worked this year to update the tobacco regulations, well regulations, and updating the septic haulers regulations.

The Board of Health thanked Ms. Barrett for her time.

Permits to Sign:

The Health Agent presented the various permits for signature.

4 Green Valley Road:

The Board is in receipt of a septic repair for 4 Green Valley Road. This requires an upgrade variance from 4 ft. to 3 ft.

The Health agent recommends the signing of the plan with the recommended variance.

On a motion made by Jack Mill and seconded by Jordan Warnick, the Board of Health voted unanimously to sign the plan for 4 Green Valley Road with a variance from 4ft to 3 ft.

The Board of Health signed the following permits.

- Visions Tattoo Piercing and Art Gallery Inc., 133 Main St.
- Disposal Works Installers Application, Wayland Excavating, 19 Winter St.
- Canesi Bros Construction, 801 Upper Union St.
- Brown Construction, 1153 South Main St. Bellingham
- Miles of Excavating, 242 Park St. Wrentham
- CJM Construction Co, 274 Purchase St. Milford
- Cumberland Farms, 126 Main Street
- Bossy's Catering Inc., Holliston Street
- Medway Lotus , 28 Milford Street
- Subway 67 C, Main Street
- Medway Country Manor, 115 Holliston St.
- Papa Gino's, 774 Main Street
- Medway Restaurant, 102 Mains St.

- J& L Catering, 112 Main Street
- Anne's Market, 82 Main Street
- GNC, 65 Main Street
- TC Scoops, 100 Main St.

2014 Applications to keep farm animals:

- Cynthia Apgar, 5 Blue Ribbon Lane – bee hives
- Pamela McKensie, 30 Ellis Street – one horse
- Tyson Doughty - chickens

2014 Permit to remove and transport solid waste and provide recycling service:

- Callahan Disposal 201 Oak Street, Franklin
- Wellesley Trucking Service 360 Irving Street, Framingham
- Bob's Rubbish 2 Spencer Street, Millis
- Dover Trucking 4 Sherwood Drive, Norfolk

2014 Haulers Permit:

- Bay State Sewage Disposal 105 Kingsman St. Lakeville, MA
- Paul Trufant, Medway

4 Bullard Circle:

The Board reviewed this plan at the previous meeting and wanted the plan to show the existing tank.

Land Planning decided to request a reduction for ground water by one foot. The existing tank will need to be excavated. The well location was noted in the front. The location of the neighbors well was viewed.

The Board endorsed the plan.

Regulations for Restricting the Sale of Tobacco and Nicotine Delivery Products:

The Health Agent has forwarded the recommendations to DJ Wilson and the various documents have been forwarded to Town Counsel for review. Once these are provided back to the Health Agent; the Board of Health will sent up a date for the public hearing.

Future Meetings:

The next meeting scheduled is January 27, 2014 at 6:30 pm at the Medway Library.

Adjourn:

On a motion made by Jack Mill, and seconded by Jordan Warnick, the Board of Health voted unanimously to adjourn the meeting at 9:00 pm.

Respectfully Submitted,

Amy Sutherland
Meeting Recorder

Approved February 10, 2014