

# CITY OF MARLBOROUGH MEETING POSTING

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

Meeting Name: Traffic Commission

2014 SEP 24 A 11: 46

Date: September 30, 2014

Time: 10:00am

Location: City Hall, 1st floor Committee Meeting Room

Agenda Items to be addressed:

- 1) MINUTES OF LAST MEETING
- 2) NEW BUSINESS
  - a) Request for parking restrictions on Brimsmead St. and Tremont St.
  - b) Communication from Councilor Irish, re: Parking issues on Dalton Rd.
  - c) Parking concerns in front of Christopher Heights on Pleasant St.
  - d) Parking concerns in the vicinity of 131 Pleasant St.
- 3) OLD BUSINESS
  - a) Municipal off street parking regulation.
  - b) High School parking regulations.
  - c) Stop signs on Bigelow St.
  - d) Traffic Commission rules and regulations update.
  - e) 413-417 South St. blind driveway
  - f) Extension of parking restriction on Hosmer St. near Memorial Beach.
  - g) Parking issues on Liberty St.
  - h) Communication from Councilor Irish, re: No parking signs on Harrison Place; weight and dimension restrictions on West Hill Rd.
  - i) Plymouth St. parking restrictions.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH  
OFFICE OF TRAFFIC COMMISSION  
140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752**

## **DRAFT**

### **Traffic Commission Minutes**

The Regular Meeting of the Traffic Commission was held on Tuesday, August 26, 2014 at 10:00 a.m. in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief Mark Leonard, DPW Commissioner John Ghiloni, Fire Chief James Fortin and City Clerk Lisa Thomas. Also present: City Engineer Evan Pilachowski, Assistant City Engineer Tim Collins and local resident from 847 Elm Street. Minutes taken by: Karen Lambert, MPD Records Clerk.

#### **1- Minutes**

The minutes of the Traffic Commission meeting of Tuesday, July 29, 2014.

MOTION was made, seconded, duly VOTED:  
TO APPROVE

#### **2-New Business**

*Chief Leonard requested a motion to suspend the rules and move item 2d) to the top as a local resident is here for this issue. All in favor.*

#### **2d) Request for deer crossing warning sign on Elm Street.**

This request was made by a resident of lower Elm Street. She was looking for some type of motorist warning sign. Chief Leonard said that we can all collectively agree that we have seen deer in this area. Between the Felton Conservation Area and the Marlborough Fish & Game there is a very large wooded area. Mr. Collins advised that there is nothing in the MUTCD regulating this type of sign. It was also noted that Farm Road has a similar sign.

MOTION was made, seconded, duly VOTED to APPROVE and REFER to the DPW to determine the proper location for the signs and proceed with installation.

**2a) Communication from Councilor Irish, re: No parking signs on Harrison Place; weight and dimension restrictions on West Hill Rd.**

- 1- **Harrison Place** - Chief Leonard advised that he has not yet gone out to see the issue but does know it is a very short street. Mr. Collins advised that there is no parking allowed on either side of Harrison Place, however, people are parking there. There are (or were) no parking signs with arrows in both directions. They can be swapped out for standard no parking signs indicating no parking this side of street.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to review and advise.

- 2- **West Hill Road** – Chief Leonard advised that this would be considered a truck exclusion. West Hill Road would not meet the warrants for a truck exclusion. Drivers seem to be following their GPS onto these smaller roads. Mr. Collins suggested the possibility of a sign indicating that it was a “Narrow Road”. It was discussed that this could lead to other small roads requesting similar signage.

MOTION was made, seconded, duly VOTED to TABLE for now until ENGINEERING has the opportunity to review further.

**2b) Plymouth St. parking restrictions.**

This request was submitted by City Engineer Evan Pilachowski. A portion of this road is being reconstructed and they would like to “minimize impact” by reducing the width of the roadway to 18 feet (standard width is 24 feet). He was asking if this would be a problem for emergency vehicles. There are only two homes in this area, very little traffic, and no possibility to expand the roadway. Fire Chief Fortin said he does not have an issue with this as long as there is no parking on either side of the street. Chief Leonard advised that he would put together the regulation. Lisa Thomas advised that this could be advertised on the new webpage, though she would still also advertise it in the paper.

MOTION was made, seconded, duly VOTED to REFER to CHIEF LEONARD to create the regulation and to Lisa Thomas for advertisement.

**2c) Tractor trailer traffic on Concord Rd.**

A formal request for this issue was sent to Chief Leonard by a local resident. Chief Leonard advised that he has already responded and explained that Concord Road would not meet the warrants for a truck exclusion. For example, there has to be a certain number of trucks that travel the roadway per hour. He also explained that an alternate route would need to be proposed and if it involved another town, i.e. Hudson in this instance, the other town would also need to approve the exclusion. This is unlikely as it would bring more trucks onto their roadways.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.



**3-Old Business****3j) Request for right turn lane at 445 Simarano Dr.**

Chief Leonard prepared the revised regulation to add the Right Turn Only lane at the 445 Simarano Drive entrance and submitted it for a vote.

MOTION was made, seconded, duly VOTED to APPROVE the revised regulation. A copy will be forwarded to Lisa Thomas for advertisement.

**3h) Extension of parking restriction on Hosmer St. near Memorial Beach.**

It appears that this issue was already resolved. The regulation to extend the no parking restriction on Causeway Street Extension to "all year" was already created, however, the signs still say parking is restricted from June to September. There is nothing to repeal as the regulation is correct. The signs need to be swapped out. Commissioner Ghiloni said the time limit signs are also on Hosmer Street. The issue is that the lot will be open year round and the parking restriction needs to stay in place. Chief Leonard advised that he had focused on Causeway Street Extension and that he will need to go back and see what is actually there in the rest of the area. However, it does not make sense to wait another month when all agree that the time limit should be removed. Chief Leonard advised that he would repeal the existing regulation and replace it with one stating no parking all year round – both sides of Hosmer from Stevens to the Hudson town line.

MOTION was made, seconded, duly VOTED to REFER to CHIEF LEONARD to prepare the proper regulations.

**3c) Stop signs on Bigelow Street.**

Chief Leonard advised that there may be other options for the solar powered signs we had discussed in the past (as seen in Northboro). He saw another option in Barnstable that looked less expensive. Mr. Pilachowski advised that he had a quote for another style. They were a little over \$3,000 each. The quote for four was \$13,400. This is for materials not installation. He passed out a two page specification sheet for review. Tim Collins said that the big question is the location. Chief Leonard asked who is responsible for figuring out where the most sun is and how much is needed to power them. He will need to get back to his potential funding source with specific information.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to provide more specific details.

**3f) Communication from Mayor's office, re: Feasibility of making entire length of Hayden Street one-way.**

This issue was resolved at the last meeting and should be removed from the Agenda.

**3i) Parking issues on Liberty Street.**

Tim Collins passed out two photos of the street showing different issues. One shows an embankment which gets much worse when there is snow. The other shows a cement retaining wall with a car parked on the sidewalk right up against the wall. He noted that people have created their own "off street" parking. He also had a large map showing the number of parking spaces available on each side. One side has 61 spots the other side has 49 spots. People will be upset if you take away "their spots". It was determined that parking would be restricted on one side from Granger up to #78 Liberty Street (@ Ringold Street). Parking will be allowed on one side as long as cars are not parked on the sidewalk. Mr. Collins will determine the number of linear feet involved and provide this information to Chief Leonard so he can create the regulation.

MOTION was made, seconded, duly VOTED to REFER to CHIEF LEONARD to prepare the regulation.

**3e) Communication from Kraft Tire & Auto regarding Brigham/Maple/Walker St. intersection.**

Commissioner Ghiloni has had a number of discussions with Mr. Kraft and advised him that the reconstruction project for this area is "not going to happen tomorrow". It appears that Mr. Kraft had expected it to come together sooner. All parties are aware of the situation, including Mr. Kraft. There is definitely a plan to make changes but it will not be soon.

MOTION was made, seconded, duly VOTED to REMOVE this item from the Agenda until further notice.

**3g) 413-417 South St. blind driveway.**

**Update:** Tim Collins advised that the hidden driveway sign has been installed. This is at least a start.

MOTION was made, seconded, duly VOTED to keep on the Agenda as other options are still being pursued.

**3a) Municipal off street parking regulation.**

At the last meeting, the Commission was working on updating the regulations for "Municipal off-street parking areas". Commissioner Delano noted in the minutes that the Commission was discussing removing any reference to metered spots. He mentioned to the Chief that the parking meters were going to be coming back. He also noted that the CDA actually owns the garages. Chief Leonard questioned whether we actually first need a "Grant of Authority" from the CDA in order to regulate certain garages or lots. Commissioner Ghiloni said that the CDA actually has their own separate board with the Mayor as Chair. Chief Leonard advised that in order to make any rules and regulations enforceable we would need a Grant of Authority from the CDA to make it official. Chief Leonard mentioned that he has a meeting on September 4<sup>th</sup> about Marlborough parking issues. He had assumed that all these lots were city owned. He wants to understand exactly what the CDA is and who they answer to? He may have to run this by the Legal Department (Don Ryder). He wants to be sure that we are creating legally enforceable



rules and regulations for the city and he wants everyone to be aware of what we are doing.

Commissioner Ghiloni commented that the DPW maintains, plows, stripes etc. all the lots and parking decks.

Tim had another draft of the rules and regulations for off-street parking areas. He tried to clearly separate it into sections with specific tow zones indicated. Chief Leonard advised that we would need to table this issue for now. We were ready to make these changes in the regulations, however, first we need to clarify who controls these areas. He is hoping that things will be clearer after his meeting on the 4<sup>th</sup>.

MOTION was made, seconded, duly VOTED to TABLE until further information is available on who controls the lots.

**3b) High School parking regulations.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3d) Traffic Commission rules and regulations update.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:05 am.

Respectfully submitted,

Karen L. Lambert  
Records Clerk  
Marlborough Police Department

**List of documents and other exhibits used at the meeting:**

-Meeting Agenda for Tuesday, August 26, 2014 (Including City of Marlborough Meeting Posting.

-Draft copy of minutes from 7/29/14

-E-mail from Councilor Irish to Chief Leonard, dated 7/16/14 re: Harrison Pl / West Hill Road signage.

-E-mail from City Engineer Evan Pilachowski to Chief Leonard, dated 8/11/14, re: Plymouth Street

-E-mail from local resident Ron Ayotte to Chief Leonard, dated 7/29/14, re: Tractor trailer traffic on Concord Road.

-Revised "No Stopping, Standing or Parking" regulation for Causeway Street Extension

-Revised "Required Turns" regulation for the right turn only lane at 445 Simarano Drive entrance.

-Copy of mission statement for City of Marlborough Traffic Commission.

**Additional Handouts**

- Two photos of Liberty Street from different angles.
- Draft - "Municipal off-street parking areas"
- Specifications for Pole Mounted Radar Speed Monitor – Model LCER11-299 from Lightcast Public Safety.

## Mark Leonard

---

**From:** Chris LaFreniere  
**Sent:** Wednesday, August 27, 2014 2:10 PM  
**To:** Mark Leonard  
**Cc:** Evan Pilachowski; Mark Dascoli  
**Subject:** Brimsmead St. & Tremont St. parking restriction

Chief Leonard,

Brimsmead Street and Tremont Street are in the process of being reconstructed by the Engineering Division. I have had residents on both streets complain that since we introduced vertical curbing along the sidewalks, we created a situation where if cars are parked on both sides of the streets, two way traffic flow cannot be maintained. I have told them that I would request (on their behalf) a parking restriction on one side of each of the streets. Could you let me know how to get started on this process?

Thanks,

**Christopher S. LaFreniere**

Jr. Civil Engineer

Department of Public Works

Phone:(508)624-6910 EXT:7202

Fax:(508)624-7699

[clafreniere@marlborough-ma.gov](mailto:clafreniere@marlborough-ma.gov)





## Mark Leonard

---

**From:** City Council  
**Sent:** Friday, September 05, 2014 8:37 AM  
**To:** Mark Leonard  
**Cc:** Robert Tunnera  
**Subject:** From Councilor Irish - 100 Berlin Rd./ Dalton Rd.

---

**From:** John Irish [mailto:jirish3@msn.com]  
**Sent:** Thursday, September 04, 2014 10:51 PM  
**To:** City Council  
**Subject:** 100 Berlin Rd./ Dalton Rd.

Please forward to Chief Leonard  
and Cc: Councilor Tunnera  
Thank you.

Good morning Chief Leonard,

Shel Tscherne owner of 100 Berlin Rd. and neighbors on Dalton Rd. have over the last few years, but especially over the course of the last 12 months, have seen Dalton Rd. become a frequent place for people to park. They understand that sometimes parking on the cul-de sac is necessary, however it has become a daily occurrence. They see the same cars every day, at the same time every day, for the same duration of time (usually overnight) oftentimes parking on both sides of the road making it difficult to getting in and out of there driveways ,which is cause for concern since children that live on the street are often out riding bikes or scooters or playing games in the cul-de-sac. After years of dealing with this issue they would very much like to find a solution to this situation, maybe one side of street can be declared a "no parking zone " ? Or even better "Parking with Resident Permit Only. As a result of this on-going parking situation they are all looking forward to the reprieve that the winter parking ban brings.

I appreciate any assistance in regards to this matter.

Thank you.  
John Irish  
Ward 5 City Councilor

## Mark Leonard

---

**From:** Brian Gould  
**Sent:** Sunday, September 07, 2014 6:27 PM  
**To:** James Fortin; Mark Leonard  
**Subject:** Pleasant street across from station

Chief,  
I am writing this to inform you that we had a small problem on Sunday morning. Christopher Heights was having their annual cookout which brings more people to their facility. Because they use the back parking lot for their function people needed to find places to park. We had 4 cars that parked directly across from station 2. This created a problem, we were unable to get the Engine out of its bay to respond to calls. I did go over and talk with their director and she worked with us to quickly have this situation fixed. I had called for police to respond in case we needed to find the owners, when he got there he said that the street was not posted for no parking. Although there is a sign that reads do not block intersection for emergency vehicles. To permanently remedy this situation in the future I am requesting that the Traffic Commission have no parking signs placed so that there would be no parking from the entrance to Christopher Heights (99 Pleasant Street) to the corner of Pleasant and Chestnut Streets.

Thank you

Lieutenant Brian Gould  
Marlborough Fire Department  
Station 2, Group 4  
508-624-6990  
[bgould@marlborough-ma.gov](mailto:bgould@marlborough-ma.gov)

## Mark Leonard

---

**From:** Robert Jusseaume  
**Sent:** Tuesday, September 09, 2014 5:36 PM  
**To:** Mark Leonard  
**Cc:** Robert Jusseaume; Richard McDevitt; Tim Harpin  
**Subject:** Parking complaints 131 Pleasant Street

Sir,

We have received numerous calls from Wayne Peloquin who resides in the area of 131 Pleasant Street. He is filing numerous complaints regarding parking complaints in that area. I have sent officers up to that location on numerous occasions in the past few weeks. Cars have been issued parking violation citations as well as towed for unreg/unins.

I have been told there is only one sign across from #131 Pleasant street and there are no additional signs prohibiting parking and that it is confusing. If possible, could additional signs be erected to alleviate the parking issues in that area?

Respectfully,

Lt. Jusseaume





**CITY OF MARLBOROUGH**  
*Department of Public Works*  
**Engineering Division**  
**135 Neil Street**  
**Marlborough, Massachusetts 01752**  
(508) 624-6910 Ext. 7200  
Facsimile (508) 624-7699 TDD (508) 460-3610

August 5, 2014

Traffic Commission  
City of Marlborough  
140 Main St  
Marlborough, MA 01752

RE: 413-417 South St – Sight Distance at Driveway

The Engineering Division has conducted a review of the sight distance at 413-417 South St and offers the following observations and recommendations.

- 1) When exiting the driveway of 413-417 South St, there is limited visibility of eastbound traffic on South St.
- 2) As was discussed at the Traffic Commission meeting on July 29, 2014, we have identified a location for a blind driveway sign for eastbound traffic on South St. We have put in a work request to install this sign.
- 3) Additionally, installing a mirror on the utility pole across from 413-417 South St will assist traffic merging onto South St. The property owner of 413-417 South St should continue to pursue the necessary permissions from National Grid to install the mirror.
- 4) The vegetation and landscaping in front of 413-417 and 401 South St is partially obstructing the sight distance in this location as well. The property owner of 413-417 South St should maintain the vegetation on their property to limit the obstruction to sight distance in this location. There is also a stone wall in this location and the removal of all vegetation would not improve the sight distance greatly. However, keeping the vegetation trimmed would prevent making a difficult situation worse.
- 5) As was also discussed at the Traffic Commission meeting on July 29, 2014, we have investigated the possibility of installing a second eastbound lane on South St. Given the existing width of pavement on South St, it would be possible to extend two east bound lanes from the intersection of Maple St beyond the driveway of 413-417 South St. We recommend against doing this however. It will be impossible to limit traffic on South St to the inner eastbound travel lane. Therefore some traffic will be in the outer lane. Because there would be three lanes of traffic in this scenario, traffic in the outer

May 19, 2014

eastbound travel lane would be physically closer to the driveway of 413-417. This would effectively reduce the sight distance by limiting how far a vehicle could creep into South St before entering the flow of traffic.

- 6) We believe that the combination of actions in points 2 through 4 will greatly improve traffic safety at this driveway. We recommend observing the conditions in the future to determine if further actions are necessary.

Please do not hesitate to contact me at 508-624-6910 extension 7200 if you have any questions or need any clarification.

Thank you,



Evan Pilachowski,  
City Engineer

cc: Tim Collins, Assistant City Engineer





## **CITY OF MARLBOROUGH TRAFFIC COMMISSION**

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough, as amended, thereof entitled VEHICLES AND TRAFFIC, BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS: Section 586-53, Schedule IX: "No Stopping, Standing or Parking"

§586-53 of the Rules and Regulations of the Traffic Commission is hereby amended by ADDING to said schedule the following:

<u>STREET</u>	<u>SIDE</u>	<u>HOURS/DAYS</u>	<u>LOCATION</u>
Hosmer Street	Both	All	From Stevens St. to the Hudson town line.





## **CITY OF MARLBOROUGH TRAFFIC COMMISSION**

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough, as amended, thereof entitled VEHICLES AND TRAFFIC, BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS: Section 586-53, Schedule IX: "No Stopping, Standing or Parking"

§586-53 of the Rules and Regulations of the Traffic Commission is hereby amended by ADDING to said schedule the following:

<u>STREET</u>	<u>SIDE</u>	<u>HOURS/DAYS</u>	<u>LOCATION</u>
Liberty Street	East	All	Beginning at Granger Blvd. and extending southerly to a point 160 feet south of Ringold Street.



## **CITY OF MARLBOROUGH TRAFFIC COMMISSION**

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough, as amended, thereof entitled VEHICLES AND TRAFFIC, BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS: Section 586-53, Schedule IX: "No Stopping, Standing or Parking"

§586-53 of the Rules and Regulations of the Traffic Commission is hereby amended by ADDING to said schedule the following:

<u>STREET</u>	<u>SIDE</u>	<u>HOURS/DAYS</u>	<u>LOCATION</u>
Plymouth Street	Both	All	From Church St. eastbound to the end of Plymouth St.