

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 26 P 2: 26

1. Minutes, City Council Meeting, October 16, 2017.
2. PUBLIC HEARING: On the Proposed Amendment to Zoning Ordinance, Designating and Authorizing Certain Councilors to Sign Special Permit Extension Agreements, Order No. 17-1007030.
3. Communication from the Mayor re: Taking of Land off Howe St. & Valley St.
4. Communication from Councilor Ossing re: Municipal Aggregation-Six Month Fixed Price Contract with Verde Energy USA, November 2017 through April 2018, X17-1006881 & X06-1001337A.
5. Communication from City Clerk, Lisa Thomas, re: Municipal Election Call, November 7, 2017.
6. Communication from Assistant City Solicitor, Cynthia Panagore Griffin re: Order of Taking by Eminent Domain of Easement at 493 Boston Post Rd. West & 505 Boston Post Rd. West, in proper legal form, Order No. 17-1007050.
7. Communication from the Planning Board re: Negative Recommendation of Proposed Zoning Amendment, Section 650-5 entitled "Definitions; word usage" and adding Section 650-37 "Temporary Moratorium on Recreational Marijuana Establishments and Retailers", Order No. 17-1006949B.
8. Apex Sign Request, IC Federal Credit Union, 160 Apex Dr. for two signs, Order No. 16/17-1006443.
9. Apex Sign Request, BB Kidz, 11-169 Apex Drive, Order No. 16/17-1006443.
10. Apex Sign Request, Zoots, 160 Apex Drive, Order No. 16/17-1006443.
11. Apex Sign Request, Primrose Car Wash, 22 Apex Drive, Order No. 16/17-1006443.
12. Apex Sign Request, T-Mobile, 180 Boston Post Rd. West (90 Apex Dr.), for two signs, Order No. 16/17-1006443.
13. Application for Sign Special Permit, Mobile, 656 Boston Post Rd. East, in which the four manual price panels will be removed and replaced with two LED price panels for regular and diesel prices.
14. Application for Sign Special Permit, Halfway Café, 820 Boston Post Rd., for proposed new 90" x 96" x 15" double sided U.L. listed LED internally illuminated sign w/ 31" x 66" electronic message board.
15. Communication from MA State Lottery Commission re: Marlboro Wine & Spirit, 44 Boston Post Rd. West, Keno to Go product.
16. Minutes, Council on Aging, May 9, June 13, & September 12, 2017.
17. Minutes, Planning Board, September 25, 2017.
18. Minutes, Ad-Hoc Municipal Aggregation Committee, April 3, September 20, & October 18, 2017.
19. Minutes, Traffic Commission, August 29, & September 26, 2017.
20. CLAIMS:
 - a. Wen-Yu Hsiao, 5239 Timberview Way, pothole or other road defect.
 - b. John Narahara, 208 Kelleher St., pothole or other road defect.

REPORTS OF COMMITTEES:

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

21. RESOLVED:

WHEREAS, the Citgo fuel oil spill event is over five years old; and,
WHEREAS, the fuel oil spill has impacted the quality of life of Marlborough residents; and,
WHEREAS, the fuel oil spill has impacted the environment of the residents adjacent to the spill and the City of Marlborough; and,
WHEREAS, the fuel oil spill has impacted the assessed value of the land adjacent to the spill. This impacts the residents' ability to sell their property as well as the City of Marlborough's ability to collect property taxes at the full assessed value; and,
WHEREAS, the Massachusetts Legislature has before it the following bills filed by State Representative Danielle Gregoire to provide relief to abutters damaged by a fuel oil spill, the City of Marlborough and citizenry of the Commonwealth faced with similar disasters.

- **House Bill 428 – An Act Relative to Underground Storage Tanks**
- **House Bill 429 – An Act Relative to Underground Storage Tank Remediation**
- **House Bill 2921 – An Act Creating a Special Commission to Study the Equity of Chapter 21J and 21O**

NOW, THEREFORE BE IT RESOLVED that the Marlborough City Council joins Honorable Representative Danielle Gregoire in her efforts before the Joint Committees on Environment, Natural Resources and Agriculture and respectfully requests favorable consideration of House Bills 428, 429 and 2921. Sponsored by Council President Clancy and Councilor Ossing.

22. RESOLVED:

WHEREAS, the Citgo fuel oil spill event is over five years old; and,
WHEREAS, the fuel oil spill has impacted the quality of life of Marlborough residents; and,
WHEREAS, the fuel oil spill has impacted the environment of the residents adjacent to the spill and the City of Marlborough; and,
WHEREAS, the fuel oil spill has impacted the assessed value of the land adjacent to the spill. This impacts the residents' ability to sell their property as well as the City of Marlborough's ability to collect property taxes at the full assessed value; and,
WHEREAS, the Massachusetts Legislature has before it the following bill filed by State Representative Danielle Gregoire to provide a product for homeowners in the Commonwealth to protect themselves from similar catastrophic events in the future.

- **House Bill 534 – An Act Relative to Homeowners Insurance**

NOW, THEREFORE BE IT RESOLVED that the Marlborough City Council joins Honorable Representative Danielle Gregoire in her efforts before the Joint Committee on Financial Services for the passage of House Bill 534. Sponsored by Council President Clancy and Councilor Ossing.

UNFINISHED BUSINESS:

From Urban Affairs Committee

23. **Order No. 17-1006796 - The Walker Building Feasibility Study, Motion made by Councilor Elder, seconded by Chair, to request a RFP for the top three recommended uses; hotel, mixed-use, and residential (market-rate units); the Council shall review the RFP prior to being sent out while referencing it may be a sale or long-term lease, and including a restriction on changes to the façade and grounds of the building. The motion carried 5-0.**

From Public Services Committee

24. **Order No. 17-1006982 - Application for Livery License, Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC, 17 Eager Court. Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. The motion carried 3-0.**
25. **Order No. 17-1007004 - Petition of National Grid to relocate three solely owned electrical poles 54, 55, & 56-1 on Maple Street (Rt. 85). Motion made by Councilor Irish, seconded by Councilor Doucette, to approve. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. The motion carried 3-0.**
26. **Order No. 17-1007005 - Petition of National Grid to install one solely owned electrical pole on Framingham Road. Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. The motion carried 3-0.**
27. **Order No. 17-1007006 - Petition of National Grid to relocate one solely owned pole to be made jointly owned poles 37-84 and relocate seventeen jointly owned poles on Maple Street (Rt. 85). Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. The motion carried 3-0.**
28. **Order No. 17-1007007 - Petition of National Grid to relocate two poles and associated facilities on Maple Street/Framingham Road. Motion made by Councilor Irish, seconded by Councilor Doucette, to approve. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. The motion carried 3-0.**
29. **Order No. 17-1007036 - Application for Renewal of Junk Dealer's License, ecoATM, LLC, 601 Donald Lynch Boulevard. Motion made by Councilor Doucette, seconded by Chair, to approve. The motion carried 3-0.**

From City Council

30. **Order No. w/16/17-1006443W-1 - Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Expansion of the Hospitality and Recreation Mixed Use Overlay District (HRMUOD), in proper legal form, Order No. 16/17-1006443W. Item was tabled to October 30, 2017 City Council meeting.**
31. **Order No. 16/17-1006443W-1 - Proposed Amendment to the Apex Zoning Overlay to add to the overlay the parcels occupied by Wendy's and Bank of America, expressly excluding drive through facilities located on Map 78, Parcel 14A which facilities are existing and shall not require a Special Permit under this Section; Excluding so-called Dry-Cleaning drop stores where no dry cleaning is performed on premise which shall be permitted in the HRMUOD as of right. Item was tabled to October 30, 2017 City Council meeting. (Awaiting Planning Board Recommendation)**

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2017 OCT 24 P 2: 57.

**CITY OF MARLBOROUGH
OFFICE OF CITY CLERK**

**Lisa M. Thomas
140 Main St.
Marlborough, MA 01752
(508) 460-3775 FAX (508) 460-3723**

OCTOBER 16, 2017

Regular meeting of the City Council held on Monday, October 16, 2017 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Clancy, Juairé, Oram, Ossing, Robey, Delano, Doucette, Elder, Tunnera, Irish and Landers. Meeting adjourned at 9:55 PM.

ORDERED: That the Minutes of the City Council meeting SEPTEMBER 25, 2017, **FILE;** adopted.

ORDERED: That the Public Hearing on the amendment to the zoning map established by chapter 650 zoning article iii establishment of districts section 650-8 "boundaries established; zoning map". said zoning map is amended by superimposing the retirement community overlay district over Assessor's map 73, parcels 52 and 53, and Assessor's map 85, parcels 14 and 15, Order No. 17-1006963B, all were heard who wish hearing recessed at 8:34 PM.

Councilors Present: Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juairé, Oram, Ossing & Robey.

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance from Funky Murphy's Restaurant to the Fire Department in the amount of \$1,796.50 to fund training; adopted.

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance from Funky Murphy's Restaurant to the Police Department in the amount of \$1,796.50 to fund training; adopted.

ORDERED: That the permanent easement for aerial utility purposes previously taken by the City Council by its Eminent Domain Order of Taking, being Order No. 16/17-1006732A recorded in the Middlesex County South Registry of Deeds at Book 68882, Page 250, and shown as parcel PUE-2 on sheets 3 and 4 of 6 of plans entitled "Right-of-Way Plans East Main Street in the City of Marlborough Middlesex County, Massachusetts" recorded as Plan 141 of 2017, over and upon certain real property of Fred R. Angier, Jr., 87 East Main Street, be hereby released and extinguished in that there is no current public purpose for such permanent aerial easement.

Further, the damages awarded for this taking in the amount of \$567.00 be and are hereby revoked and rescinded.

And in furtherance of this Order, that the Mayor is hereby authorized to execute a Release and Extinguishment of Permanent Easement, a copy of which Release and Extinguishment of Permanent Easement is attached to this Order.

APPROVED; adopted.

ORDERED:

Eminent Domain Order of Taking

WHEREAS, the City Council of the City of Marlborough has determined that the public welfare, safety, and common convenience require that legal interests in a certain portion of land located at 493 and 505 Boston Post Road West (Rte. 20), as more particularly described herein, be taken for the purpose of the reconstruction, construction, and maintenance of improvements to Boston Post Road West (Rte. 20), and for other municipal purposes, and that the taking by eminent domain is reasonable and necessary to carry out the aforementioned purposes; and,

WHEREAS, in order to promote the public welfare, safety, common convenience, and necessity, it is necessary to take by Eminent Domain the easement interests in the land for the purposes and duration described herein; and,

WHEREAS, all preliminary requirements of Massachusetts General Laws Chapter 79 having been complied with;

NOW, THEREFORE, IT IS HEREBY ORDERED that the City Council of the City of Marlborough, acting in accordance with the power and authority conferred by the City Charter, Division 1, Section 30, Massachusetts General Laws, Chapter 79 and every power and authority thereto enabling, and in the exercise of the power and authority conferred by said laws, does hereby take by Eminent Domain the permanent easement interest in the following described land, including all trees and other vegetation thereon.

DESCRIPTION OF LAND TAKEN

Street address: 493 Boston Post Road West and 505 Boston Post Road West (Rte. 20), Marlborough, MA 01752

Permanent easement for purposes of roadway reconstruction, construction, and maintenance of improvements, including but not limited to aerial wire purposes: Being an approximately 1,946 S.F. portion of the properties located at 493 Boston Post Road West and 505 Boston Post Road West (Rte. 20), Marlborough, MA 01752, known and numbered respectively as Map 88, Parcel 3 and Map 88, Parcel 3A on the Assessors' Map of the City of Marlborough and shown as Parcel E-01 on a plan attached herewith as Exhibit "A" entitled "Plan of Land in Marlborough, Massachusetts; Prepared For: City of Marlborough; Prepared By: VHB, Inc.; Scale: 1 inch = 20 Feet; Date: August 30, 2017."

OWNER: Dino Karalis, Trustee
 Sparte II Realty Trust
 34 Magnolia Street
 Framingham, MA 01701

The ownership of said parcels is supposed to be as stated herein, but said easement is hereby taken whether the ownership is as stated herein or otherwise. We determine that the damages, set forth in the Table of Award below, has been sustained by the owner of said parcel upon which said easement, so taken, is located.

TABLE OF AWARD

The City Council hereby makes the following award for damages for the owner of record:

<u>OWNER</u>	<u>MARLBOROUGH ASSESSORS' MAP/PARCEL</u>	<u>AREA OF TAKING OF EASEMENT</u>	<u>AWARD</u>
Dino Karalis, Trustee Sparte II Realty Trust 34 Magnolia Street Framingham, MA 01701	88/3 and 88/3A	1,946 S.F. ±	\$12,649

Refer to **LEGISLATIVE AND LEGAL AFFAIRS COMMITTEE**; adopted.

ORDERED: That the Appointment of William Dunbar to the Conservation Commission for a three-year term, replacing longtime member Lawrence Roy who has stepped down, refer to **PERSONNEL COMMITTEE**; adopted.

ORDERED: That the Appointment of Councilor Michael Ossing to the Council on Aging Board for a four-year term, refer to **PERSONNEL COMMITTEE**; adopted.

Councilor Ossing abstained.

ORDERED: It is moved, in conformance with MGL c. 30A, § 21(a)(3), that the Marlborough City Council conduct an executive session for the purpose of discussing strategy in litigation which is demonstrably likely and which concerns a land use request involving a property off Boston Post Road, as an open meeting may have a detrimental effect on the litigating position of the City of Marlborough and the City Council, and the chair hereby declares that an open meeting may have that effect.

It is further moved and stated that the City Council will re-convene in open session after the executive session.

APPROVED; adopted.

Yea: 11-Nay: 0

Yea – Clancy, Delano, Doucette, Elder, Tunnera, Irish, Landers, Juaire, Oram, Ossing & Robey

ORDERED: That the Communication from City Solicitor, Donald Rider, re: Proposed Zoning Amendment for Brew Pubs, Breweries and Distilleries in proper legal form, Order No. 17-1006980A, **MOVED TO ITEM 24**; adopted.

ORDERED: That the Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Pedestrian Trail Easement at Apex Center in proper legal form, Order No. 16/17-1006443FF, **FILE & MOVED TO REPORTS OF COMMITTEE**; adopted.

ORDERED: That the Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Grant of Sewer Easement at Apex Center in proper legal form, Order No. 16/17-1006443FF, **FILE & MOVED TO REPORTS OF COMMITTEE**; adopted.

ORDERED: That the Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Expansion of the Hospitality and Recreation Mixed Use Overlay District (HRMUOD), in proper legal form, Order No. 16/17-1006443W, **MOVED TO REPORTS OF COMMITTEE**; adopted.

ORDERED: That the Applicant, Dellaria Salon, 180 Boston Post Rd. West, request for flat wall signage pursuant to Section 650-35H, **APPROVED**; adopted.

ORDERED: That the Applicant, Apex Altitude Trampoline Park, 169 Apex Dr., request for flat wall signage pursuant to Section 650-35H, **APPROVED**; adopted.

ORDERED: That the Applicant, Protein House, 90 Apex Dr., request for three (3) flat wall signage pursuant to Section 650-35H, **APPROVED**; adopted.

ORDERED: That there being no objection thereto set **MONDAY, DECEMBER 4, 2017** as **DATE FOR PUBLIC HEARING** On the Application for Special Permit to construct an Ancillary Residential Community in a single 28-unit building to be built at 615 Williams Street in conjunction with the Village at Crane Meadow Retirement Community, refer to **URBAN AFFAIRS COMMITTEE, ADVERTISE**; adopted.

Councilor Robey and Landers opposed.

ORDERED: That there being no objection thereto set **MONDAY NOVEMBER 13, 2017** as **DATE FOR PUBLIC HEARING** On the Petition of AT & T to deploy a small cell site which will be mounted on existing utility pole at 28 Concord Rd., refer to **WIRELESS COMMUNICATION COMMITTEE**; adopted.

ORDERED: That the Minutes, Conservation Commission, September 7, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Planning Board, September 11, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Board of Assessors, June 21, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Library Board of Trustees, September 5, 2017, **FILE**; adopted.

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a. Elizabeth Costa, 2 Shawmut Avenue, #2 other property damage and or personal injury.
- b. Alyssa Hansen, 181 West Hill Road, pothole or other road defect.
- c. David Soucy, 166 Cullinane Drive, pothole or other road defect.
- d. Daniel Figueroa, Post Office Box 302, Ashland, pothole or other road defect.
- e. Laureen Hickey, 104 Elm Street, pothole or other road defect.

Suspension of the Rules requested – granted

ORDERED: That the Communication from the Mayor re: Notification of Free Cash certified by DOR in the amount of \$11,229,104.00, **FILE**; adopted.

Reports of Committees:

Councilor Robey reported the following out of the Legislative and Legal Affairs Committee:

City Council Legislative and Legal Affairs Committee
Tuesday, October 3, 2017, 5:00 PM – In Council Chambers
Minutes and Report

Present: Chairman Katie Robey, Councilor Delano, Councilor Juare, & Councilors Clancy, Elder, Doucette, Landers, and Ossing. Also attending were Attorney Kevin Erickson, representing Walker Realty LLC and Cynthia Panagore Griffin, Assistant City Solicitor, City of Marlborough

Order No. 16/17-1006443FF: Communication from Attorney Erickson, Walker Realty, LLC re: Pedestrian Trail Easement and Sewer Utility Easement.

This matter is before committee as there have been changes to both the City's sewer line that runs through the property and also the pedestrian trails that were proposed under prior easements. The old sewer line needed to be moved as construction began under the HMRUOD agreement. It was determined for the residents of Glen St., the best pedestrian trail location was placement over the sewer line and for the residents of the apartment complex, now known as Talia, by connecting their property's walking trail to the sewer line/pedestrian trail and then onto the sidewalks of the Apex property.

Reports of Committee Cont'd:

There were some concerns on the Easement Plan of Land raised prior to the meeting by Tom DiPersio, City Engineer that hadn't been addressed. It was agreed that the engineer from VHB who prepared the Plan and Mr. DiPersio would agree to any necessary changes to the Plan and have them ready prior to the City Council meeting of October 16th.

Councilor Delano moved to approve the amended Order for Sewer Easement and with it the amended Grant of Sewer Easement pending the engineers agreeing on the Easement Plan of Land. The motion was seconded and carried 3-0.

Councilor Delano moved to approve the amended Order for Permanent Walking Trail Easement and with it the amended Grant of Public Walking Trail Easement re: Middlesex South Registry of Deeds Book 63556, Page 554, the amended Grant of Public Walking Trail Easement re: Middlesex South Registry of Deeds Book 66892, Page 540 and pending the engineers agreeing on the Easement Plan of Land. The motion was seconded and carried 3-0.

Councilor Delano moved to refer this to the Legal Department to be put in proper legal form. The motion was seconded and carried 3-0.

The committee agreed to ask for a Suspension of Rules for this to be voted on at the October 16th meeting

It was moved and seconded to adjourn; motion carried 3-0. The meeting adjourned at 5:30 PM.

Councilor Delano reported the following out of the Urban Affairs Committee:

Meeting Name: City Council Urban Affairs Committee

Date: October 3, 2017

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Convened: 5:30 PM – Adjourned: 6:51 PM

Present: Chairman Delano; Urban Affairs Committee Members Councilors Elder, Juare, Tunnera (arrived 5:36 PM) and Landers; and Councilors Clancy, Doucette, Ossing and Robey (left at 5:51 PM); **Meredith Harris (Executive Director, Marlborough Economic Development Corporation); Brian Lawlor (SMMA); Eric Peterson (SMMA)**

Reports of Committee Cont'd:

Order No. 17-1006796: The Walker Building Feasibility Study, be and is herewith refer to Urban Affairs Committee. The Urban Affairs Committee met with Meredith Harris, Executive Director of the Marlborough Economic Development Corporation (MEDC), and Brian Lawlor and Eric Peterson of SMMA for a presentation by Mr. Lawlor and Mr. Peterson of SMMA's recommendations for the Walker Building proposed redevelopment. They reviewed the goals for redevelopment as well as twelve potential building re-use opportunities that was short-listed to the top four options from among those which were residential, hotel, mixed-use, and municipal offices. The Councilors discussed the history of the building and its appearance and the preference to keep the façade and grounds of the building intact and insulated from redevelopment changes. The Councilors also decided the top three uses for the building were the residential, hotel, or mixed-use options and any request for proposal (RFP) would reference either sale or long-term lease of the building and Councilors would retain the ability to review the RFP prior to its issuance.

Motion made by Councilor Elder, seconded by Chair, to request a RFP for the top three recommended uses; hotel, mixed-use, and residential (market-rate units); the Council shall review the RFP prior to being sent out while referencing it may be a sale or long-term lease, and including a restriction on changes to the façade and grounds of the building. The motion carried 5-0.

Councilor Elder orally reported out of the Operations & Oversight Committee:

Order No. 17-1007020, pertinent to the Fire Chief appearing before Operations and Oversight Committee to discuss response times to various apartment complexes in the Southwest Quadrant of the City, as well as possible compliance issues we currently face. Additionally, the Chief will discuss the impact of further development in his department.

Item was tabled in Committee.

Motion made and seconded to adjourn. The motion carried 5-0. The meeting adjourned at 6:51 PM.

Councilor Landers reported the following out of Public Services Committee:

Meeting Name: City Council Public Services Committee

Date: October 2, 2017

Time: 7:00 PM

Location: City Council Chambers, 2nd Floor, City Hall, 140 Main Street

Convened: 7:01 PM – Adjourned: 7:45 PM

Present: Chairman Landers; Public Services Committee Members Councilor Irish and Doucette; and Councilor Clancy

Also Present: Katsunori Tanaka (Global Limousine & Tour Services); David Terk (Contractor, National Grid); Josh Sztabor (National Grid)

Reports of Committee Cont'd:

Order No. 17-1006982 - Application for Livery License, Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC, 17 Eager Court. Police Chief Giorgi approved the CORI report for Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC and had no objection to his application for a livery license. Katsunori Tanaka appeared before the committee to request a livery license and answer questions from the committee. Recommendation of the Public Services Committee was to approve the application for a livery license for Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC, 17 Eager Court. **Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. The motion carried 3-0.**

Order No. 17-1007004 - Petition of National Grid to relocate three solely owned electrical poles 54, 55, & 56-1 on Maple Street (Rt. 85). David Terk and Josh Sztabor of National Grid appeared before the Public Services Committee to discuss the pole relocations for the Mass DOT Road Improvement Project for Route 85. Chairman Landers confirmed the utilities on the solely owned poles are National Grid and possibly cable television but not telephone with Mr. Terk. Mr. Terk stated since this is a DOT project, it would give the utilities some incentive to make their transfers quickly due to the schedule of the DOT. The pole relocations can be done this fall prior to the planned start of the Route 85 reconstruction in 2018. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. **Motion made by Councilor Irish, seconded by Councilor Doucette, to approve Order No. 17-1007004. The motion carried 3-0.**

Order No. 17-1007005 - Petition of National Grid to install one solely owned electrical pole on Framingham Road. David Terk and Josh Sztabor of National Grid appeared before the Public Services Committee to discuss the installation of one solely owned electrical pole on Framingham Road because of the Mass DOT Road Improvement Project for Route 85. Mr. Terk explained this pole 1-75-S was at the convenience store and the reason for its installation is due to pole 1-75 being relocated sixty-eight feet in a southeasterly direction from its original location, Order No. 17-1007007, and the new pole would support the service to the convenience store mid-span of relocated pole 1-75. **Motion made by Councilor Doucette, seconded by Councilor Irish, to approve Order No.17-1007005. The motion carried 3-0.**

Reports of Committee Cont'd:

Order No. 17-1007006 - Petition of National Grid to relocate one solely owned pole to be made jointly owned poles 37-84 and relocate seventeen jointly owned poles on Maple Street (Rt. 85). David Terk and Josh Sztabor of National Grid appeared before the Public Services Committee to discuss the pole relocations along Maple Street due to the Mass DOT Road Improvement Project for Route 85. President Clancy questioned the logistics of replacing that many poles and whether there would be multiple line crews and would the poles would be stored on-site or pulling them from the pole yard. Mr. Sztabor could not answer those questions as he is not a scheduler and those details would be determined closer to the start of the project by the scheduling department. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. **Motion made by Councilor Doucette, seconded by Councilor Irish, to approve Order No. 17-1007006. The motion carried 3-0.**

Order No. 17-1007007 - Petition of National Grid to relocate two poles and associated facilities on Maple Street/Framingham Road. David Terk and Josh Sztabor of National Grid appeared before the Public Services Committee to discuss two pole relocations on Maple Street and Framingham Road as part of the Mass DOT Road Improvement Project for Route 85. Mr. Terk explained these two poles, pole 1-50 and pole 1-75, were the ones on Framingham Road moving to accommodate the new cut through street and its associated curve. President Clancy asked if there was an ideal distance to be kept between the poles and Mr. Terk stated they like to keep the distance to between 150 and 170 feet, the distance can be smaller but they try to space the poles out. Chairman Landers required the following condition as part of the approval that the utility companies are to expedite the transfer of overhead wires from old to new poles, to minimize any double pole situations left along the street. **Motion made by Councilor Irish, seconded by Councilor Doucette, to approve Order No. 17-1007007. The motion carried 3-0.**

Order No. 17-1007036 - Application for Renewal of Junk Dealer's License, ecoATM, LLC, 601 Donald Lynch Boulevard. Chairman Landers explained this was ecoATM's fourth or fifth year having a location at the Salomon Pond Mall where a customer can receive money for their old cell phone at a kiosk. Police Chief Giorgi approved the updated CORI report for the representative of ecoATM and had no objection or issues with the renewal of their Junk Dealer's License. **Motion made by Councilor Doucette, seconded by Chair, to approve Order No. 17-1007036. The motion carried 3-0.**

Motion made by Councilor Doucette, seconded by Chair, to adjourn. The motion carried 3-0. The meeting adjourned at 7:45 PM.

Suspension of the Rules requested – granted

ORDERED: WHEREAS, in the opinion of the City Council of the City of Marlborough, the common convenience and necessity require that the permanent walking trail easement in an approximately 85,506 S.F. portion of the land known as Lots 11, 12, and 13A as shown on a plan entitled “Subdivision Plan of Land in Marlborough, Massachusetts”, prepared by VHB Inc., dated May 4, 2017, revised through June 14, 2017 and recorded at Middlesex County South Registry of Deeds as Plan 574 of 2017, be accepted as a municipal easement as shown on plan thereof and as hereinafter described:

DESCRIPTION

Plan entitled “Easement Plan of Land in Marlborough, Massachusetts; Prepared For: Walker Realty LLC; Prepared By: VHB, Inc., 100 Walnut Street, P.O. Box 9151, Watertown, MA 02471-9151; Scale: 1" = 100'; Date: September 7, 2017”, said plan to be recorded at the Middlesex County South Registry of Deeds and attached here as Exhibit “A”;

Title to the permanent walking trail easement as shown on said plan has been granted to the City of Marlborough in two separate documents, each entitled “Amendment to Public Walking Trail Easement Grant” from Walker Realty LLC and Marlboro Hospitality LLC, said two documents, each entitled “Amendment to Public Walking Trail Easement Grant,” to be recorded in the Middlesex County South Registry of Deeds.

IT IS THEREFORE ORDERED THAT:

The permanent walking trail easement in an approximately 85,506 S.F. portion of land located on the southerly side of Boston Post Road West and the northerly side of Glen Street and being a portion of the land known as Lots 11, 12, and 13A as shown on a plan entitled “Easement Plan of Land in Marlborough, Massachusetts; Prepared For: Walker Realty LLC; Prepared By: VHB, Inc., 100 Walnut Street, P.O. Box 9151, Watertown, MA 02471-9151; Scale: 1" = 100'; Date: September 7, 2017”, to be recorded in the Middlesex County South Registry of Deeds, be accepted as a municipal easement in the City of Marlborough.

APPROVED; adopted.

Suspension of the Rules requested – granted

ORDERED: WHEREAS, in the opinion of the City Council of the City of Marlborough, the common convenience and necessity require that the permanent sewer easement in an approximately 87,302 S.F. portion of the land, located on the southerly side of Boston Post Road West and the northerly side of Glen Street and being a portion of the land known as Lots 11, 12, and 13A shown on a plan entitled “Subdivision Plan of Land in Marlborough, Massachusetts”, prepared by VHB Inc., dated May 4, 2017, revised through June 14, 2017 and recorded at the Middlesex County South Registry of Deeds as Plan 574 of 2017, be accepted as a municipal easement as shown on plan thereof and as hereinafter described:

DESCRIPTION

Plan entitled “Easement Plan of Land in Marlborough, Massachusetts; Prepared For: Walker Realty LLC; Prepared By: VHB, Inc., 100 Walnut Street, P.O. Box 9151, Watertown, MA 02471-9151; Scale: 1" = 100'; Date: September 7, 2017”, said plan to be recorded at the Middlesex County South Registry of Deeds and attached here as Exhibit “A”;

Title to the permanent sewer easement as shown on said plan has been granted to the City of Marlborough in a Grant of Sewer Easement from Walker Realty LLC and Marlboro Hospitality LLC, said Grant of Sewer Easement to be recorded at the Middlesex County South Registry of Deeds.

IT IS THEREFORE ORDERED THAT:

The permanent sewer easement in an approximately 87,302 S.F. portion of land located on the southerly side of Boston Post Road West and the northerly side of Glen Street and being a portion of the land known as Lots 11, 12, and 13A as shown on a plan “Easement Plan of Land in Marlborough, Massachusetts; Prepared For: Walker Realty LLC; Prepared By: VHB, Inc., 100 Walnut Street, P.O. Box 9151, Watertown, MA 02471-9151; Scale: 1" = 100'; Date: September 7, 2017”, said plan to be recorded at the Middlesex County.

APPROVED; adopted

Suspension of the Rules requested – granted

ORDERED: That the Favorable Recommendation from the Planning Board re: Proposed Zoning Amendment, Section 650-5 entitled “Definitions; word usage” and Section 650, entitled “Table of Uses” Council Order 17-1006980, Brew Pub, Winery, Brewery or Distillery with Tasting Room, **MOVE TO ITEM 24 AND ACCEPT AND PLACE ON FILE;** adopted.

ORDERED: That the Communication from City Solicitor, Donald Rider, re: Proposed Zoning Amendment for Brew Pubs, Breweries and Distilleries in proper legal form, Order No. 17-1006980A, **FILE;** adopted.

ORDERED: THAT, PURSUANT TO § 5 OF CHAPTER 40A OF THE GENERAL LAWS, THE CITY COUNCIL OF THE CITY OF MARLBOROUGH, HAVING SUBMITTED FOR ITS OWN CONSIDERATION CHANGES IN THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, TO FURTHER AMEND CHAPTER 650, NOW ORDAINS THAT THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

I. Section 650-5, entitled "Definitions; word usage," is hereby amended as follows:

- a. By deleting in subsection B the definition of "BREW PUB" in its entirety and inserting in place thereof the following definition:

BREW PUB

A facility which is licensed by the United States Alcohol and Tobacco Tax Trade Bureau and the Commonwealth of Massachusetts, under the relevant statutes including M.G.L. c. 138, § 19D, to manufacture malt beverages and which is also authorized by the City and the Commonwealth of Massachusetts to serve alcoholic beverages. The facility may have a restaurant or serve food prepared on site, but shall comply with all applicable Board of Health requirements for kitchens and common victualler licenses; provided, however, that in such a case only beer, spirit or wine products manufactured by the facility, and none by other manufacturers, may be sold, unless an on-premises pouring license has been obtained under M.G.L. c. 138, § 12. Nothing contained herein shall prohibit the facility from having a bring-your-own-food policy.

- b. By inserting in subsection B the following new definitions:

WINERY, BREWERY, OR DISTILLERY WITH TASTING ROOM

A facility licensed under, respectively, M.G.L. c. 138, §§ 19B, 19C and 19E and which is located in a building where the primary use is for the production and distribution of vinous, malt, or spirituous beverages, with the option of a tasting room. Any such facility may provide, either for a fee or at no charge and limited in size as set forth in M.G.L. c. 138, samples of beverages it manufactures on its premises and for this purpose shall have a Commonwealth of Massachusetts issued Farmer Series Pouring Permit. The facility may host marketing events, special events, and/or factory tours. The facility may only sell beverages produced by, and commercial goods branded by, the winery, brewery, or distillery. The facility may sell permitted beverages to consumers for consumption off-premises. The facility may have a restaurant or serve food prepared on site, but shall comply with all applicable Board of Health requirements for kitchens and common victualler licenses; provided, however, that in such a case only beer, spirit or wine products manufactured by the facility, and none by other manufacturers, may be sold, unless an on-premises pouring license has been obtained under M.G.L. c. 138, § 12. Nothing contained herein shall prohibit the facility from having a bring-your-own-food policy.

TASTING ROOM

A room attached to either a winery, brewery, or distillery, and permitted as an accessory use thereto, that allows patrons to sample or consume wine, beer, and other alcoholic beverages that are produced on the premises in accordance with M.G.L. c. 138. A tasting room is not to exceed 25 percent of the gross square footage of the winery, brewery, or distillery.

II. Section 650-17, entitled "Table of Uses," is hereby amended as follows:

- a. By regulating business uses so as to allow, as of right, a brew pub in the Business (B), Commercial Automotive (CA), Limited Industrial (LI), Industrial (I) and Marlborough Village (MV) districts, as follows:

	RR	A1	A2	A3	RB	RC	RCR	B	CA	LI	I	MV
Brew pub	N	N	N	N	N	N	N	Y	Y	Y	Y	Y

and

- b. By regulating business uses so as to allow, as of right, a winery, brewery, or distillery with tasting room in the Business (B), Commercial Automotive (CA), Limited Industrial (LI), Industrial (I) and Marlborough Village (MV) districts, as follows:

	RR	A1	A2	A3	RB	RC	RCR	B	CA	LI	I	MV
Winery, brewery, or distillery with tasting room	N	N	N	N	N	N	N	Y	Y	Y	Y	Y

APPROVED.; adopted.

First Reading, suspended; Second Reading, adopted; Passage to Enroll, adopted; Passage to Ordain; adopted. No objection to passage in one evening.

ORDERED: Be it ordained by the City Council of the City of Marlborough that the Code of the City of Marlborough, as most recently amended, be further amended as follows.

1. In Section 650-35 A.(2.), by deleting "43.6 acres" and replacing with "45.2 acres".
2. By Amending Exhibit A of Section 650-35 to include the following additional parcels:

Assessors Map 78, Parcel 14A

Assessors Map 78, Parcel 23

3. In Section 650-35 E.(1)(i.), adding the following language to the end of the Section:

" , except that nothing in this Section shall be deemed to prohibit or limit the existing drive-through facility on Assessors Map 78, Parcel 23, nor to prohibit or limit the existing dedicated driveway with a curb cut onto a public way located on Assessors Map 78, Parcel 23, the same being preexisting conditions which shall continue to be allowed notwithstanding anything contained in the HRMUOD to the contrary, however said existing drive-through facility and existing dedicated driveway with a curb cut onto a public way shall remain subject to Section 650-12."

4. In Section 650-35 E.(1)(j.), adding the following language to the end of the Section:

" , except that nothing in this Section shall be deemed to prohibit or limit the existing drive-through facility on Assessors Map 78, Parcel 14A, nor to prohibit or limit the existing dedicated driveway with a curb cut onto a public way located on Assessor Map 78, Parcel 14A, the same being preexisting conditions which shall continue to be allowed, notwithstanding anything contained in the HRMUOD to the contrary, however said existing drive-through facility and existing dedicated driveway with a curb cut onto a public way shall remain subject to Section 650-12."

5. In Section 650-35 E.(2)(a.), adding the following language to the end of the Section:

" , expressly excluding drive-through facilities located on Assessors Map 78, Parcel 23, which facilities are existing and shall not require a Special Permit under this Section, however, said existing drive-through facilities shall remain subject to Section 650-12.

6. In Section 650-35 E.(2)(b.), adding the following language to the end of the Section:

" , expressly excluding drive-through facilities located on Assessors Map 78, Parcel 14A, which facilities are existing and shall not require a Special Permit under this Section, however said existing drive-through facilities shall remain subject to Section 650-12."

7. In Section 650-35 E.(2).(d.), adding the following language to the end of the Section:

“, excluding so-called Dry Cleaning drop stores where no dry cleaning is performed on premise, which shall be permitted in the HRMUOD as of right.”

8. In Section 650-35 H., insert a new paragraph 9 as follows:

“Lawful signage which exists on the date of approval of this amendment to Section 650-35 H. at or on Assessor’s Map 78, Parcel 14A and Assessors Map 78, Parcel 23 shall continue to be allowed, notwithstanding anything contained in the HRMUOD to the contrary, however any changes or alterations to said existing signage, whether on or outside of the buildings located on said parcels, including any freestanding signs, shall be in conformity with Section 650-35 H. and subject to approval of the City Council.”

TABLE UNTIL THE OCTOBER 30, 2017 CITY COUNCIL MEETING;
adopted.

ORDERED: That the Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Expansion of the Hospitality and Recreation Mixed Use Overlay District (HRMUOD), in proper legal form, Order No. 16/17-1006443W, be and is herewith **TABLE UNTIL THE OCTOBER 30, 2017 CITY COUNCIL MEETING, APPROVED;** adopted.

ORDERED: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED IN CHAPTER 468, ENTITLED “PEDDLING AND SOLICITING,” BY AMENDING ARTICLE II THEREOF, ENTITLED “DOOR-TO-DOOR SOLICITORS,” AS FOLLOWS:

1. Section 468-17, entitled “Issuance of license; fee,” is hereby amended in subsection B thereof by deleting the words “The fee for such license shall be \$25” and inserting in place thereof the following: -- The fee for such license shall be \$35.
2. Section 468-28, entitled “Violations and penalties,” is hereby amended in subsection A thereof by deleting the words “Any person who solicits within the City of Marlborough without a license as described herein shall be fined not less than \$25” and inserting in place thereof the following: -- Any person who solicits within the City of Marlborough without a license as described herein shall be fined not less than \$35.

APPROVED; adopted.

First Reading, suspended; Second Reading, adopted; Passage to Enroll, adopted; Passage to Ordain; adopted. No objection to passage in one evening.

ORDERED: There being no further business, the regular meeting of the City Council is herewith adjourned at 9:55 PM.



IN CITY COUNCIL

Marlborough, Mass., SEPTEMBER 25, 2017

ORDERED:

THAT, PURSUANT TO § 5 OF CHAPTER 40A OF THE GENERAL LAWS, THE CITY COUNCIL OF THE CITY OF MARLBOROUGH, HAVING SUBMITTED FOR ITS OWN CONSIDERATION CHANGES IN THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, TO FURTHER AMEND CHAPTER 650, NOW ORDAINS THAT THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

1. Section 650-59.C(1 l), entitled "Extension of time for action; leave to withdraw," is hereby amended in subsection (a) by inserting at the end thereof the following:-- For purposes of administrative convenience, the Council hereby designates and authorizes its President or, in his or her absence or incapacity, its Vice-President, to sign the extension agreement on behalf of the Council, without the necessity of a formal vote being taken at a regular Council meeting.

Be and is herewith refer to **URBAN AFFAIRS COMMITTEE, PLANNING BOARD, AND ADVERTISE PUBLIC HEARING FOR MONDAY OCTOBER 30, 2017.**

ADOPTED

ORDER NO. 17-1007030



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2017 OCT 26 A 10:53

City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

Arthur G. Vigeant
MAYOR

Nicholas J. Milano
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

October 26, 2017

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Taking of Land off Howe Street and Valley Street

Honorable President Clancy and Councilors:

Please find enclosed a proposed Order of Taking by Eminent Domain which concerns two (2) contiguous parcels of land located on and off Howe Street and Valley Street. As described in the attached letter of request from Priscilla Ryder, Conservation Officer, the purpose of the taking is to create pedestrian access to the Corporal Christos Pappas Playground on John Street. The enclosed Order of Transfer Between Open Space Stabilization Account and Open Space Acquisition Account would appropriate the compensation awards relating to the taking.

An additional enclosed proposed order would transfer care, management and control of the land the Department of Public Works, which would create and maintain the above-referenced pedestrian access. Given that certain residents utilize a portion of the land to access their residences or garages, once the pedestrian access has been designed it will likely be necessary for the City to grant easements to these residents to pass and repass on and over the land.

Please also find a GIS Map of the two parcels for your convenience and do not hesitate to contact me with any questions.

Sincerely,

Arthur G. Vigeant
Mayor



City of Marlborough Conservation Commission

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3768 Facsimile (508) 460-3747

Edward Clancy -- Chairman
Allan White
Lawrence Rpy
David Williams
John Skarin
Dennis Demers
Karin Guquin
Priscilla Ryder Conservation Officer

October 26, 2017

Arthur G. Vigeant, Mayor
City Hall
140 Main Street
Marlborough, MA 01752

RE: Order of Taking by Eminent Domain Regarding Land on Howe and Valley Streets

Dear Mayor Vigeant:

I request that you send to the City Council, for their action, the attached Order of Taking by Eminent Domain.

By the proposed Order of Taking, the City would acquire certain fee interest in two parcels of land which would allow pedestrian connections to be created to the Christos Pappas Playground on John Street from Howe Street and Valley Street. These pedestrian connections would advance the goal of developing a more liveable and walkable community, as provided in the City's Open Space and Recreation Plan 2011-2018, and advance the city's Complete Streets policy through walking access from neighborhoods to the John Street recreation area. Additionally, because the pedestrian connection must be constructed and maintained, I suggest that it would be appropriate for the Department of Public Works to have care, management and control of the parcels.

Thank you for your attention to this matter.

Sincerely,

Priscilla Ryder
Conservation Officer

Enclosure

Cc: Cynthia Panagore Griffin, Assistant City Solicitor

ORDERED:**Eminent Domain Order of Taking**

WHEREAS, the City Council of the City of Marlborough has determined that the public welfare, safety, and common convenience require that legal interests in certain land located on and off Howe Street and on and off Valley Street, as more particularly described herein, be taken for the purpose of a pedestrian connection to provide neighborhood access to the Cpl. Christos Pappas Playground on John Street and its recreational amenities, and for other municipal purposes but expressly excluding the purposes of Article 97 of the Constitution of the Commonwealth of Massachusetts, and that the taking by eminent domain is reasonable and necessary to carry out the aforementioned purpose; and,

WHEREAS, in order to promote the public welfare, safety, common convenience, and necessity, it is necessary to take by Eminent Domain the fee simple interests in the land for the purposes and duration described herein; and,

WHEREAS, all preliminary requirements of Massachusetts General Laws Chapter 79 having been complied with;

NOW, THEREFORE, IT IS HEREBY ORDERED that the City Council of the City of Marlborough, acting in accordance with the power and authority conferred by the City Charter, Division 1, Section 30, Massachusetts General Laws, Chapter 79 and every power and authority thereto enabling, and in the exercise of the power and authority conferred by said laws, does hereby take by Eminent Domain the fee simple interest in the following described land, including all trees and other vegetation thereon, but not the structures and other objects located thereon, if any, for which structures and objects the owner(s) thereof shall be given a reasonable time after date of this order to remove.

DESCRIPTION OF LAND TAKEN

1. Being an approximately 24,829.2 S.F. parcel located on and off Howe Street, Marlborough, MA and shown as Map 82, and Parcel 125A on the Assessors' Map of the City of Marlborough:

OWNER: Heirs of Stetson
Address Unknown

2. Being an approximately 16,988.4 S.F. parcel located on and off Valley Street, Marlborough, MA and shown as Map 82, and Parcel 125B on the Assessors' Map of the City of Marlborough.

OWNER: Heirs of Mary Howe
Address Unknown

The ownership of said parcels and each of them are supposed to be as stated herein, but said fee interest and each of them are hereby taken whether the ownership is as stated herein or otherwise.

We determine that the damages, set forth in the Table of Awards below, have been sustained by the owners of said parcels upon which said fee simple interests, so taken, are located.

TABLE OF AWARDS

The City Council hereby makes the following awards for damages for the owner or owners of record:

<u>OWNERS</u>	<u>MARLBOROUGH ASSESSORS' MAP/PARCEL</u>	<u>AWARD</u>
Heirs of Stetson Address Unknown	82/125A	\$3,400
Heirs of Mary Howe Address Unknown	82/125B	\$2,300

ADOPTED
In City Council
Order No. 17-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST

ORDERED:

That the City Council of the City of Marlborough, by two-thirds vote pursuant to Mass. Gen. Laws c. 40, § 15A, having by Order No. 17-_____ exercised its authority to take general corporate property by eminent domain those certain parcels of land at Assessors' Map 82, Parcel 125A and Assessors' Map 82, Parcel 125B, both of which parcels are located on or off Howe Street and on or off Valley Street, for the purposes of a pedestrian connection to provide neighborhood access to the Cpl. Cristos Pappas Playground located on John Street, hereby transfers to the Department of Public Works of the City of Marlborough the care, custody, management, and control of said parcels for said purposes.

ADOPTED

In City Council
Order No. 17-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY

ATTEST:

ORDERED

That pursuant to § 5 of Chapter 40A of the General Laws, by a two-thirds vote, the City Council of the City of Marlborough hereby approves the transfer request in the amount of \$5,700.00 which moves funds from Stabilization-Open Space to Open Space Acquisition for payment of the compensation awards relating to the taking by eminent domain of Assessors Map 82, Parcel 125A and Assessors Map 82, Parcel 125B, being land located on and off of Howe Street and on and off of Valley Street, for the purposes of a pedestrian connection to the Cpl. Christos Pappas Playground on John Street, as follows:

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
DEPT:		Mayor				FISCAL YEAR:		2018		
FROM ACCOUNT:						TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$1,028,071.78	\$5,700.00	83600	32918	Stabilization-Open Space	\$5,700.00	19300006	58170	Open Space Acquisition	\$0.00	
Reason:		For compensation relating to the taking by eminent domain								
Reason:										
Reason:										
Reason:										
\$5,700.00	Total					\$5,700.00	Total			
Department Head signature:										
Auditor signature:										
Comptroller signature:										

ADOPTED
 In City Council
 Order No. 17-

Approved by Mayor
 Arthur G. Vigeant
 Date:

TRUE COPY
 ATTEST:

CITY OF MARLBOROUGH
BUDGET TRANSFERS --

DEPT: Mayor

FISCAL YEAR: 2018

FROM ACCOUNT:

TO ACCOUNT:

Available
Balance

Amount

Org Code

Object

Account Description:

Amount

Org Code

Object

Account Description:

Available
Balance

\$1,028,071.76

\$5,700.00

83600

32918

Stabilization-Open Space

\$5,700.00

19300006

58170

Open Space Acquisition

\$0.00

Reason:

For compensation relating to the taking by eminent domain

Reason:

Reason:

Reason:

\$5,700.00

Total

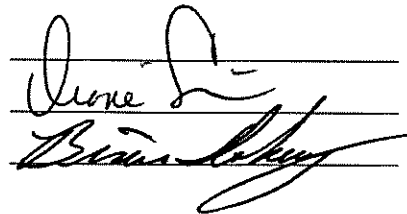
\$5,700.00

Total

Department Head signature:

Auditor signature:

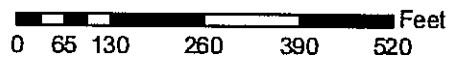
Comptroller signature:





- Easements
- ▨ Unpaved
- ▨ Unpaved
- ▨ DEP WETLAND
- ▨ Paved
- ▨ Paved

1 inch = 264 feet



October 25, 2017

City of Marlborough



All Marlborough GIS data is to be considered a generalized spatial representation that is subject to revision. This information is provided as a visual representation only and is not to be used as a legal or official representation of legal boundaries. This web site is not intended to be used as the exclusive basis for decision-making.



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Marlborough City Council

2017 OCT 23 P 1:12

Michael H. Ossing

City Councilor-at-Large

140 Main Street

Marlborough, Massachusetts 01752

(508) 460-3711 TDD (508) 460-3610

October 23, 2017

President and Members
Marlborough City Council
City Hall
Marlborough, MA 01752

Re: Municipal Aggregation - Six Month Fixed Price Contract with Verde Energy USA
November 2017 through April 2018

Dear Honorable Members:

In accordance with Order No.17-1006881, this correspondence informs the City Council that the Ad-Hoc Municipal Aggregation Committee has approved a six-month fixed price contract with Verde Energy USA that will have electricity rates lower than the National Grid Fixed Basic Service Rates.

- . National Grid Fixed Basic Service Rate = 0.12673 \$/kw-hr
- . Verde Energy USA Rate = 0.10900 \$/kw-hr
- . Will SAVE Marlboro residential rate payers 0.01773 \$/kw-hr

The new rates will be in effect from the November 2017 meter reads through the April 2018 meter reads.

Sincerely,


Michael H. Ossing
Chairman Ad Hoc Municipal Aggregation Committee



IN CITY COUNCIL

Marlborough, Mass., APRIL 10, 2017

ORDERED:

On March 23, 2017, the AD-Hoc Municipal Aggregation Committee recommended the City Council approve the following Municipal Aggregation order. This order clarifies how the Ad-Hoc Municipal Aggregation Committee functions and incorporates the changes required after 10 years of the City participating in Municipal Aggregation.

1. This order supersedes order 06100-1337A dated November 6, 2006.
2. The goal of Municipal Aggregation is to require that the R-1 (residential) class rates be lower than the prevailing National Grid Fixed Basic Service Rate.
3. Establish an Ad-Hoc Municipal Aggregation Committee that will review competitive electric supply offers and make recommendations to the Mayor. The Ad-Hoc Municipal Aggregation Committee will consist of 5 members including:
 - The Mayor (or designee)
 - Two City Councilors (appointed by the City Council President)
 - The Chief Procurement Officer
 - The DPW Commissioner (or designee)
 - A quorum shall consist of a minimum of 3 members
 - The Council President shall appoint one of the members as the Chairman
4. The Ad-Hoc Municipal Aggregation Committee will provide periodic updates to the City Council on Municipal Aggregation program.
5. All suppliers of electricity licensed by the Department of Public Utilities and qualified to do business in the Commonwealth of Massachusetts can participate in the City's Municipal Aggregation Program.

Be and is herewith **APPROVED**.

ADOPTED

In City Council

Order No. 17-1006881

X06-1001337A

Approved by Mayor

Arthur G. Vigeant

Date: April 13, 2017

TRUE COPY

ATTEST:


City Clerk

**City of Marlborough, Massachusetts
CITY CLERK DEPARTMENT**



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2017 OCT 16 A 11: 52

**Lisa M. Thomas
City Clerk**

The City Clerk be and is hereby authorized and directed to warn and notify the voters of each of the seven (7) Wards and fourteen (14) Precincts of the City of Marlborough, duly qualified to vote in the Municipal Election, to assemble in their respective polling places, as designated by the City Council as follows:

- | | |
|------------------------------|---|
| WARD ONE: Precinct 1 and 2 | Francis J. Kane School, 520 Farm Road |
| WARD TWO: Precinct 1 and 2 | Francis J. Kane School, 520 Farm Road |
| WARD THREE: Precinct 1 | Senior Center, 40 New Street |
| WARD THREE: Precinct 2 | Raymond J. Richer School, 80 Foley Road |
| WARD FOUR: Precinct 1 and 2 | Senior Center, 40 New Street |
| WARD FIVE: Precinct 1 and 2 | Senior Center, 40 New Street |
| WARD SIX: Precinct 1 and 2 | 1LT Charles W. Whitcomb School, 25 Union Street |
| WARD SEVEN: Precinct 1 and 2 | Hildreth School, 85 Sawin Street |

On Tuesday, November 7, 2017 then and there, for the purpose of casting their votes in the Municipal Election for the candidates to the following offices:

- MAYOR**
- COUNCILORS -AT- LARGE**
- WARD COUNCILORS**
- SCHOOL COMMITTEE MEMBERS**

It is further ordered that the polling places legally designated by the City Council be opened at 7:00 o'clock in the forenoon and be closed at 8:00 o'clock in the evening. The City Clerk be and hereby is authorized to cause notice to be given by publication of this Order in a local newspaper and by posting a copy of the same in a conspicuous place in the office of the City Clerk and in each Ward and Precinct of the City.

Edward J. Clancy
City Council President



City of Marlborough
Legal Department
140 MAIN STREET

MARLBOROUGH, MASSACHUSETTS 01752
TEL. (508) 460-3771 FACSIMILE (508) 460-3698 TDD (508)
460-3610

LEGAL@MARLBOROUGH-MA.GOV

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
WALD V. RIDER, JR.
CITY SOLICITOR

2017 OCT 25 P 4:45

CYNTHIA M. PANAGORE GRIFFIN
ASSISTANT CITY SOLICITOR

ELLEN M. STAVROPOULOS
PARALEGAL

October 26, 2017

Edward Clancy, President
Marlborough City Council
City Hall
140 Main Street
Marlborough, MA 01752

Re: Order No. 17-1007050 Order of Taking by Eminent Domain of Easement at
493 Boston Post Road West and 505 Boston Post Road West

Dear President Clancy and Members,

Enclosed please find the above-referenced Order an order of taking by eminent domain of
an easement at 493 Boston Post Road West and 505 Boston Post Road.

Said order is in proper form for consideration by the City Council.

Very truly yours,

/s/ Cynthia Panagore Griffin

Cynthia Panagore Griffin
Assistant City Solicitor

Enclosure

Cc: Thomas DiPersio, City Engineer

ORDERED:**Eminent Domain Order of Taking**

WHEREAS, the City Council of the City of Marlborough has determined that the public welfare, safety, and common convenience require that legal interests in a certain portion of land located at 493 and 505 Boston Post Road West (Rte. 20), as more particularly described herein, be taken for the purpose of the reconstruction, construction, and maintenance of improvements to Boston Post Road West (Rte. 20), and for other municipal purposes, and that the taking by eminent domain is reasonable and necessary to carry out the aforementioned purposes; and,

WHEREAS, in order to promote the public welfare, safety, common convenience, and necessity, it is necessary to take by Eminent Domain the easement interest in the land for the purposes and duration described herein; and,

WHEREAS, all preliminary requirements of Massachusetts General Laws Chapter 79 having been complied with;

NOW, THEREFORE, IT IS HEREBY ORDERED that the City Council of the City of Marlborough, acting in accordance with the power and authority conferred by the City Charter, Division 1, Section 30, Massachusetts General Laws, Chapter 79 and every power and authority thereto enabling, and in the exercise of the power and authority conferred by said laws, does hereby take by Eminent Domain the permanent easement interest in the following described land, including all trees and other vegetation thereon.

DESCRIPTION OF LAND TAKEN

Street addresses: 493 Boston Post Road West and 505 Boston Post Road West (Rte. 20), Marlborough, MA 01752

Permanent easement for purposes of roadway reconstruction, construction, and maintenance of improvements, including but not limited to aerial wire purposes: Being an approximately 1,946 S.F. portion of the properties located at 493 Boston Post Road West and 505 Boston Post Road West (Rte. 20), Marlborough, MA 01752, known and numbered respectively as Map 88, Parcel 3 and Map 88, Parcel 3A on the Assessors' Map of the City of Marlborough and shown as Parcel E-01 on a plan attached herewith as Exhibit "A" entitled "Plan of Land in Marlborough, Massachusetts; Prepared For: City of Marlborough; Prepared By: VHB, Inc.; Scale: 1 inch = 20 Feet; Date: August 30, 2017".

OWNER: Dino Karalis, Trustee
Sparte II Realty Trust
34 Magnolia Street
Framingham, MA 01701

The ownership of said parcels is supposed to be as stated herein, but said easement is hereby taken whether the ownership is as stated herein or otherwise. We determine that the damages, set forth in the Table of Award below, has been sustained by the owner of said parcel upon which said easement, so taken, is located.

TABLE OF AWARD

The City Council hereby makes the following award for damages for the owner of record:

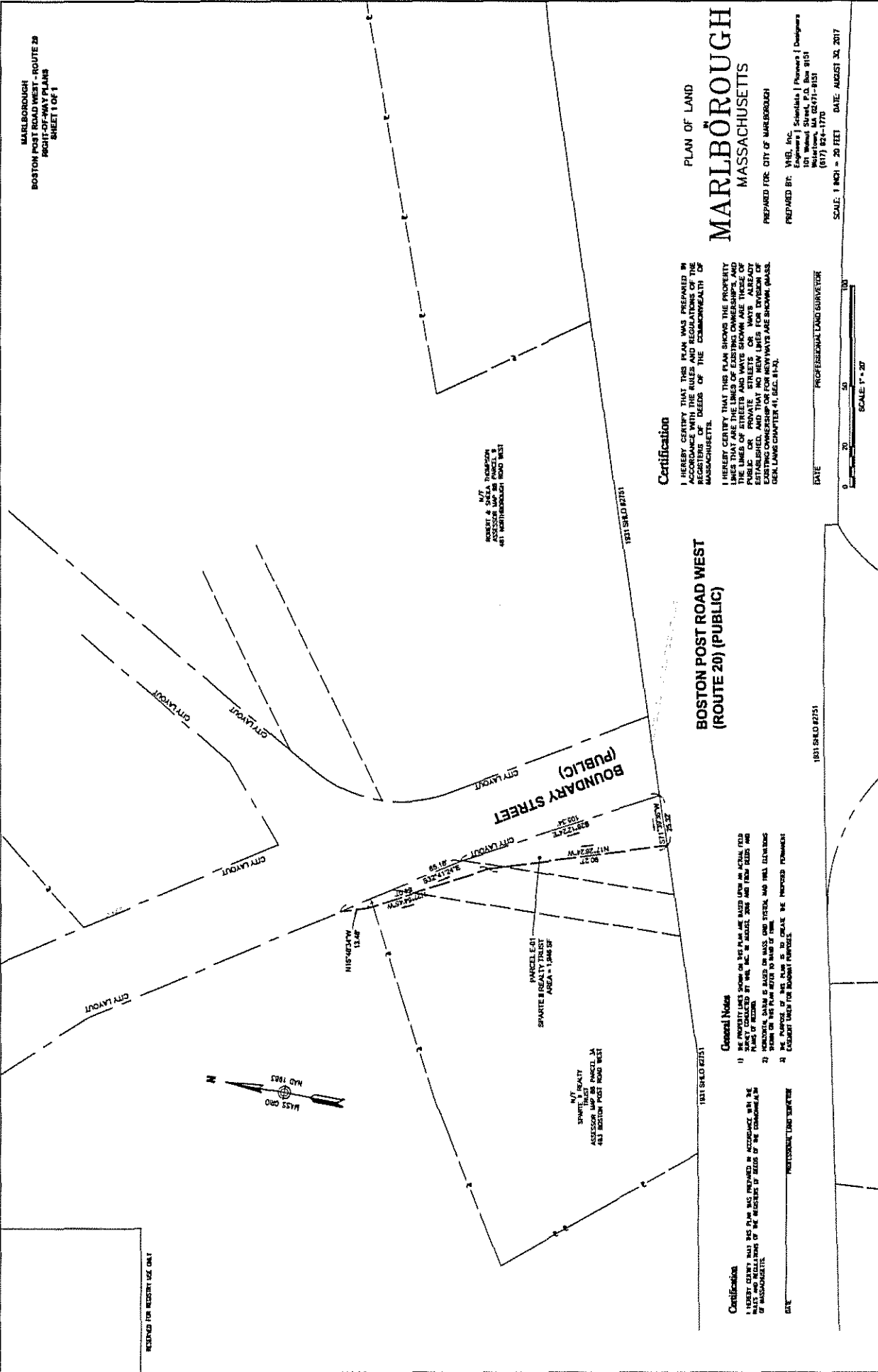
<u>OWNER</u>	<u>MARLBOROUGH ASSESSORS' MAP/PARCEL</u>	<u>AREA OF TAKING OF EASEMENT</u>	<u>AWARD</u>
Dino Karalis, Trustee Sparte II Realty Trust 34 Magnolia Street Framingham, MA 01701	88/3 and 88/3A	1,946 S.F. ±	\$12,649

ADOPTED
In City Council
Order No. 17-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST

Exhibit A



MARLBOROUGH
BOSTON POST ROAD WEST - ROUTE 20
RIGHT-OF-WAY PLAN
SHEET 1 OF 1

PLAN OF LAND
MARLBOROUGH
MASSACHUSETTS
PREPARED FOR: CITY OF MARLBOROUGH
PREPARED BY: V&L, Inc.
Engineers | Planners | Designers
101 Walnut Street, P.O. Box 9151
Marlborough, MA 01751-9151
(978) 824-1170
DATE: AUGUST 30, 2017

Certification

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE BOARD OF REGISTERS OF PROFESSIONAL LAND SURVEYORS OF THE COMMONWEALTH OF MASSACHUSETTS.

I HEREBY CERTIFY THAT THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES OF EXISTING CONVEYANCES AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY EXISTING OR PROPOSED FOR CONSTRUCTION IN ACCORDANCE WITH EXISTING ORDINANCES OR FOR NEW WAYS AS SHOWN ON MASS. GEN. LAWS CHAPTER 41, SEC. 81-N.

DATE: _____ PROFESSIONAL LAND SURVEYOR



**BOSTON POST ROAD WEST
(ROUTE 20) (PUBLIC)**

- General Notes**
- THE PROPERTY LINES SHOWN ON THIS PLAN ARE BASED UPON AN ACTUAL FIELD SURVEY CONDUCTED BY THE SURVEYOR ON AUGUST 28, 2017 AND FIELD BOOKS AND PLANS OF RECORD.
 - NON-METRIC DATA IS BASED ON METRIC, AND STATION AND TIEB LINES ARE SHOWN ON THIS PLAN REFER TO SURVEY OF DATE.
 - ALL DISTANCES ARE IN FEET UNLESS OTHERWISE SPECIFIED.
 - EXISTING UTILITIES FOR THIS PROJECT.

- Certification**
- I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE BOARD OF REGISTERS OF PROFESSIONAL LAND SURVEYORS OF THE COMMONWEALTH OF MASSACHUSETTS.
- DATE: _____ PROFESSIONAL LAND SURVEYOR

RESERVED FOR REVISION USE ONLY



N/T, MARLBOROUGH
ASSESSOR MAP OF PARCEL 3A
481 BOSTON POST ROAD WEST

N/T, REALTY
ASSESSOR MAP OF PARCEL 3A
481 BOSTON POST ROAD WEST

PARCEL E-21
SPARTE RESIDENTIAL TRACT
AREA = 1.0485 AC

MISCELLANEOUS
12.28'

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT

CITY LAYOUT



City of Marlborough Commonwealth of Massachusetts

PLANNING BOARD

Barbara L. Fenby, Chair
Colleen Hughes
Philip Hodge
Sean N. Fay
Brian DuPont
George LaVenture

Krista Holmi, Administrator
Phone: (508) 624-6910 x33200
Fax: (508) 624-7699

Email: planning_board@marlborough-ma.gov
kholmi@marlborough-ma.gov

October 2, 2017

Mr. Edward Clancy – President
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Negative Recommendation of Proposed Zoning Amendment, Section 650-5 entitled "Definitions; word usage" and adding Section 650-37 "Temporary Moratorium on Recreational Marijuana Establishments and Retailers" Council Order #17-1006949A

Dear President Clancy:

At its regular meeting on September 25, 2017, the Planning Board took the following action:

On a motion by Mr. Hodge, seconded by Ms. Hughes, it was duly voted to make a negative recommendation to the City Council regarding changes to the City of Marlborough Zoning Ordinance as defined by City Council Order #17-1006949A.

The motion carried by a vote of 4-2, Members Fay and DuPont opposed.

Should you need any additional information please do not hesitate to contact me.

Sincerely,

Barbara L. Fenby
Chairperson

Clerk

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2017 OCT 13 11:02

Lisa Thomas

From: City Council
Sent: Wednesday, October 25, 2017 9:43 AM
To: Lisa Thomas
Cc: Douglas Scott; Pamela Wilderman
Subject: For October 30, 2017 Agenda: IC Federal Credit Union - Signage at Apex Center
Attachments: image001.png; ATT00001.htm; image002.png; ATT00002.htm; image003.png; ATT00003.htm; IC Federal Credit Union - Marlborough MA - 10-3-17 (R1).pdf; ATT00004.htm

From: Jason Fredette <JFredette@poyantsigns.com>
Date: October 25, 2017 at 7:41:06 AM EDT
To: "citycouncil@marlborough-ma.gov" <citycouncil@marlborough-ma.gov>
Cc: Nicholas Jupin <NJupin@poyantsigns.com>, Rachel Wolfgang <RWolfgang@poyantsigns.com>
Subject: IC Federal Credit Union - Signage at Apex Center

Good morning Karen,
 Thank you for taking the time to meet with me yesterday.

Per your request, I have attached the drawings for the 2 proposed signs for IC Federal Credit Union that we discussed yesterday.

I will send you the approval letter from the developer (landlord) tomorrow afternoon, which is also needed.

Please confirm that we are on the agenda for Monday 10/30, and if you could provide the meeting time and location details that would be great.

Thank you for your assistance.

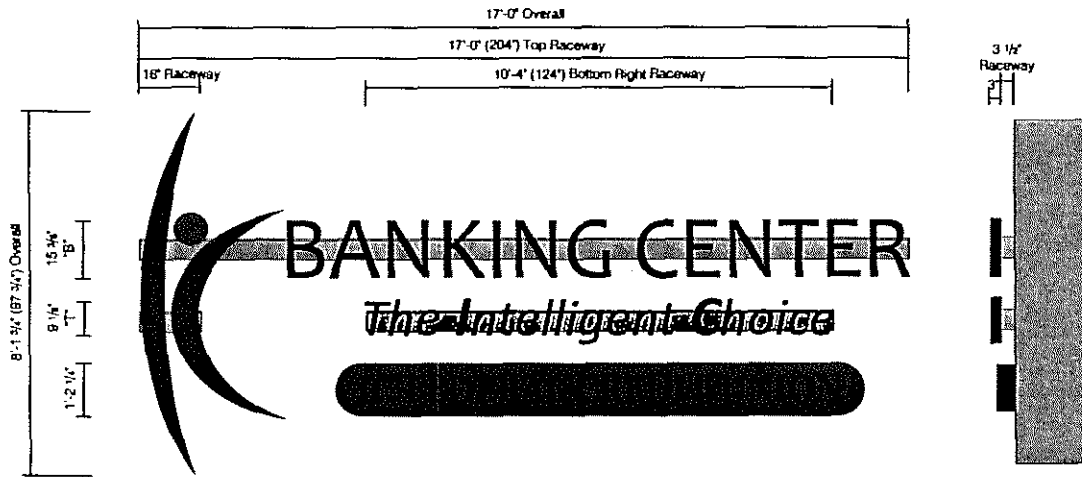
Jason

Jason Fredette
 Senior Executive Account Manager

RECEIVED
 CITY CLERK'S OFFICE
 CITY OF MARLBOROUGH
 2017 OCT 25 A 9:48

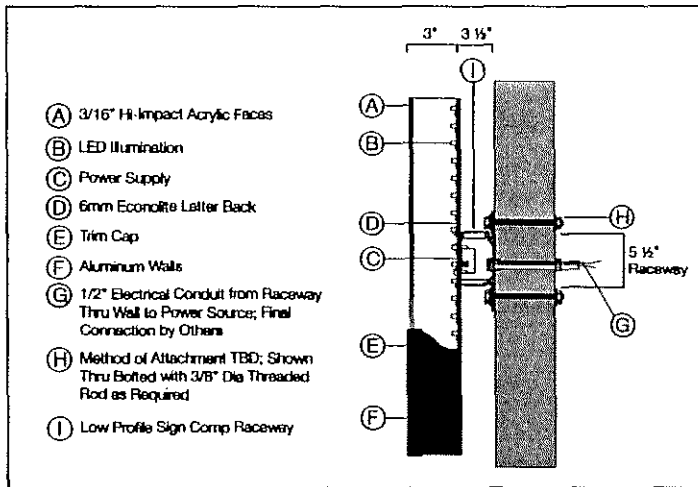
IC Federal Credit Union | 160 Apex Drive, Marlborough, MA | Design Development | October 03, 2017





A Sign Elevation - Front View
Scale: 3/8" = 1'-0"

B Sign Elevation - Side View
Scale: 3/8" = 1'-0"



C LED U1 Channel Letter Mounted to Low Profile Sign Comp Raceway
Scale: 1" = 1'-0"

Specifications

City = 1 138.47 Sq Ft

Single Face Internally Illuminated Channel Letter Building Sign

- 3" Deep face lit remote wired channel letters
- 3/16" White acrylic faces
- Perforated black vinyl, green and blue vinyl applied 1st surface to faces accordingly
- * Letters will appear black during the day/light white at night
- Black coil-stock returns, black trim cap
- White LED illumination
- All channel letters/shapes to be secured to low profile sign comp raceway as required
- Power supplies to be located in raceway
- Raceway to be painted gray to match buildings fascia
- Raceway to be secured to buildings metal fascia as required
- 5" Deep green remote wired channel letter box to have black coil-stock returns & black trim cap
- 3/16" White acrylic faces with green and blue vinyl applied
- White LED illumination
- Secured to buildings fascia as required

* All measurements and raceway colors based on elevations provided, GC to confirm elevations are accurate

- VIF
- Confirm building material for proper mounting
 - Voltage at sign location
 - Location of existing electrical
 - Length of Whip
 - Confirm access behind sign location
 - Confirm blocking
 - Customer to approve color choices

Colors & Materials

Vinyl

- Black Perforated Vinyl, 3M 3635-222
- Brilliant Green, 3M 3630-106
- Royal Blue, 3M 3830-87 (Non Stock)

Returns

- Black Coil stock

Trim Cap

- Black Trim Cap

Paint

- Gray, Satin Finish - Akzo Nobel TBD
(To match Buildings Fascia - ATAS - 20 Slate Gray, Match to incoming fascia sample)

Poyant
The Intelligent Choice

125 Samuel Barnett Boulevard
New Bedford, MA 02745
800.544.0961 | poyant.com

BANKING CENTER
The Intelligent Choice
160 Apex Drive
Marlborough MA

Project: 14076
IC Federal Credit Union

Sales: Jason Fredette
Date: 09.18.17
Designer: JST

Note:
This is an original unpublished drawing created by Poyant Signs, Inc. It is submitted for your personal use in connection with a project being planned for you by Poyant Signs, Inc. It is not to be shown to anyone outside your organization, nor is it to be reproduced, copied or exhibited in any fashion until transferred.

Revisions:
10-3-17 JST R1 Issue stamp

Approved By:

Date:

Building Sign
(Main Sign)

Option A

Sign Type 14076 1A

1A.1



125 Samuel Barnett Boulevard
New Bedford, MA 02745
800.544.0981 | poyant.com



180 Apex Drive
Mansfield, MA

Project: 14076
IC Federal Credit Union
Sales: Jason Fredicks
Date: 09.18.17
Designer: JST

Note:
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Revisions:
10.3.17 JST B1 Insurance



The sign is intended to be installed in accordance with the applicable local, state and federal codes. The installer must comply with all applicable codes.

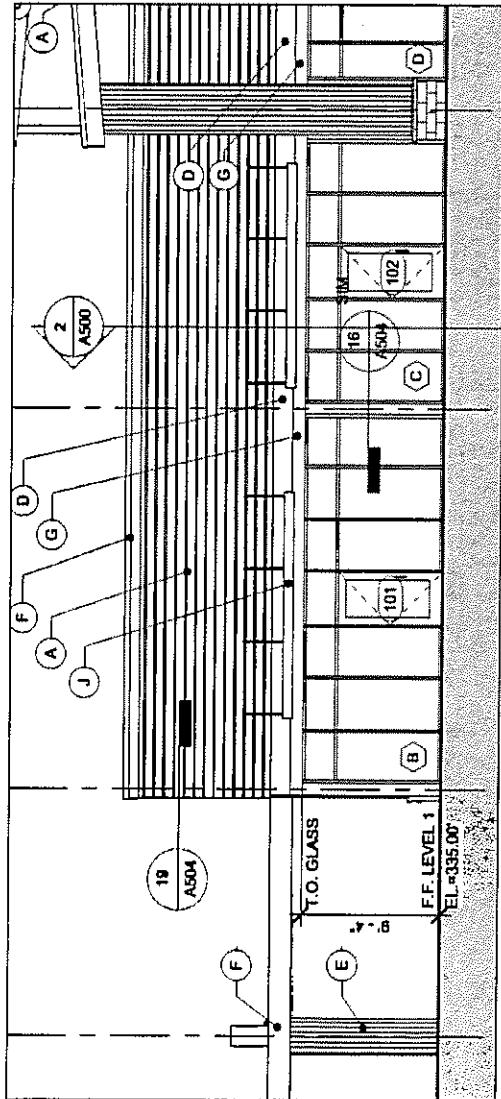
Approved By:

Date:

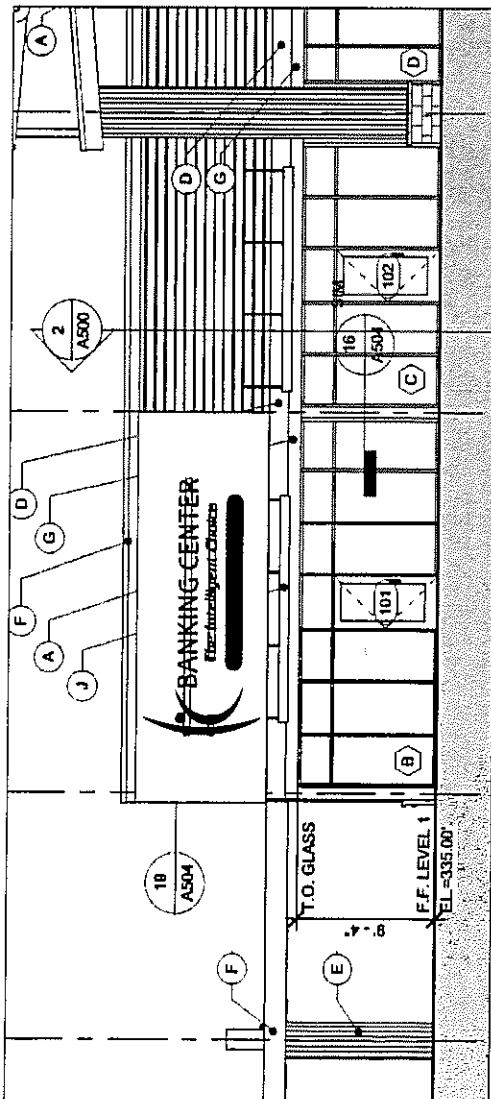
Building Sign
(Main Sign)

Option A

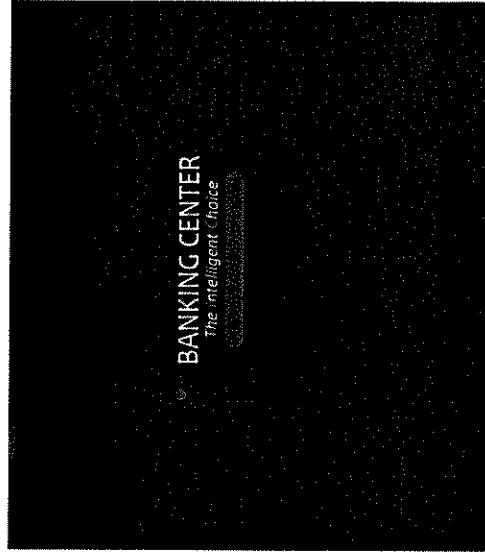
1A.2



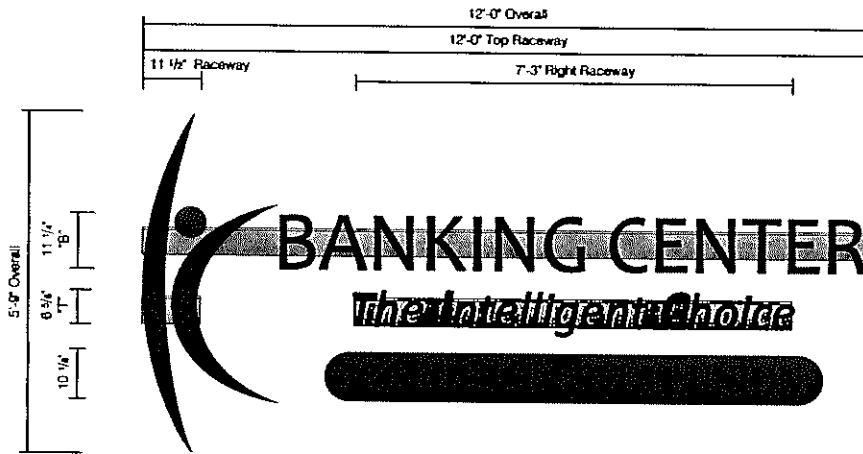
(A) South Elevation - Existing
Scale = 1/8" = 1'-0"



(B) South Elevation - Proposed - Day
Scale = 1/8" = 1'-0"

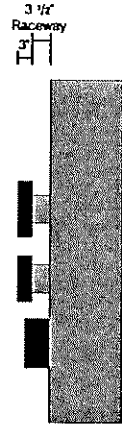


(C) South Elevation - Proposed - Night
Scale = 1/8" = 1'-0"

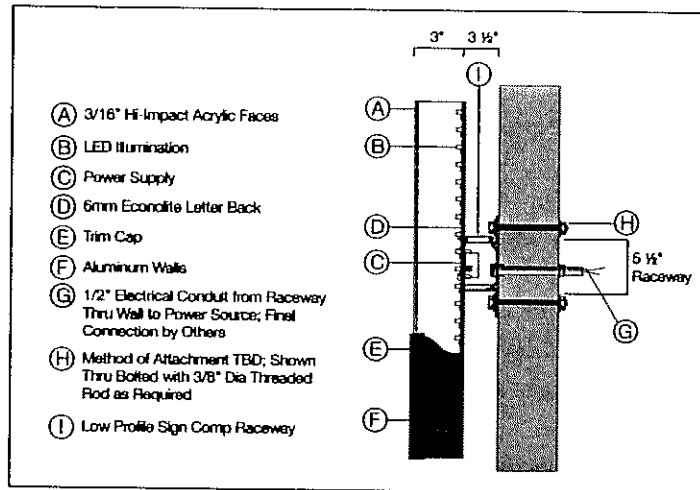


(A) Sign Elevation - Front View
Scale: 1/2" = 1'-0"

* Logo was Altered to work for the fabrication of channel letters. Letters were thickened slightly



(B) Sign Elevation - Side View
Scale: 1/2" = 1'-0"



(C) LED Lit Channel Letter Mounted to Low Profile Sign Comp Raceway
Scale: 1" = 1'-0"

Specifications

Qty = 1 70 Sq Ft

Single Face Internally Illuminated Channel Letter Building Sign

- 3" Deep face fit remote wired channel letters
- 3/16" White acrylic faces
- Perforated black vinyl, green and blue vinyl applied 1st surface to faces accordingly
- * Letters will appear black during the day/light white at night
- Black coil stock returns, black trim cap
- White LED Illumination
- All channel letters/shapes to be secured to low profile sign comp raceway as required
- Power supplies to be located in raceway
- Raceway to be painted gray to match buildings fascia
- Raceway to be secured to buildings metal fascia as required
- 5" Deep green remote wired channel letter box to have black coil-stock returns & black trim cap
- 3/16" White acrylic faces with green and blue vinyl applied
- White LED Illumination
- Secured to buildings fascia as required

* See page 2A.2 for North Elevation

* All measurements and raceway colors based on elevations provided, GC to confirm elevations are accurate

- VIF**
- Confirm building material for proper mounting
 - Voltage at sign location
 - Location of existing electrical
 - Length of Whip
 - Confirm access behind sign location
 - Confirm blocking
 - Customer to approve logo (letters were thickened to allow for channel letter fabrication)
 - Customer to approve color choices

Colors & Materials

Vinyl

- Black Perforated Vinyl, 3M 3635-222
- Brilliant Green, 3M 3630-108
- Royal Blue, 3M 3630-87 (Non Stock)

Returns

- Black Coil Stock

Trim Cap

- Black Trim Cap

Paint

- Gray, Satin Finish - Akzo Nobel 500B5 (To match Buildings Fascia at sign location - DryVul 133 Driftwood.)

Poyant
The Way to be a Sign

125 Samuel Earnet Boulevard
New Bedford, MA 02745
800.544.0961 | poyantags.com

IC FEDERAL CREDIT UNION
The Intelligent Choice™
160 Apex Drive
Marlborough MA

Project: 14076
IC Federal Credit Union

Sales: Jason Fredette
Date: 09.18.17
Designer: JST

Note:
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Revisions:
10-3-17 JST R1 reduced QTY, see logo.

This sign is intended to be installed in accordance with the measurements of Article 22B of the National Electrical Code and / or other applicable local codes. This includes proper grounding and bonding of the sign.

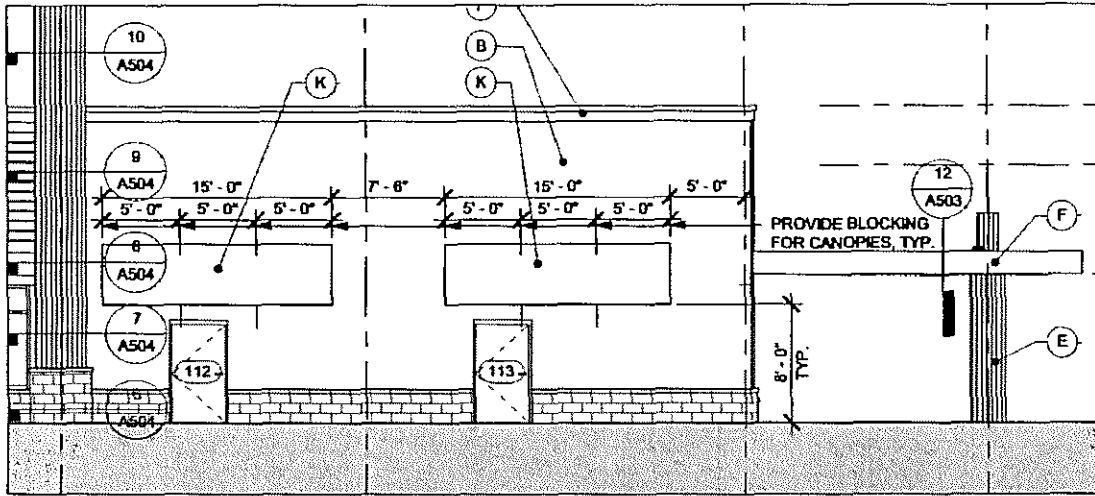
Approved By: _____

Date: _____

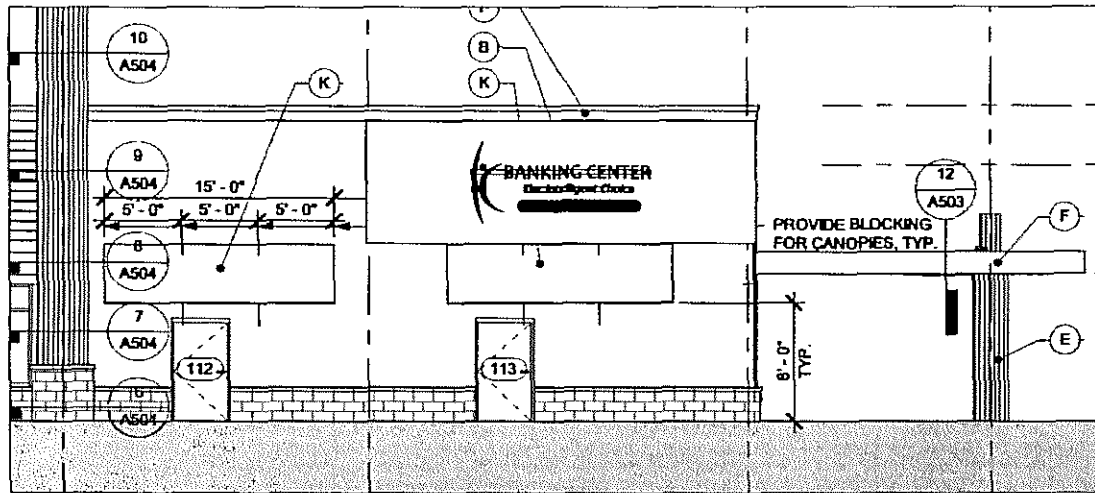
Building Sign

Option A

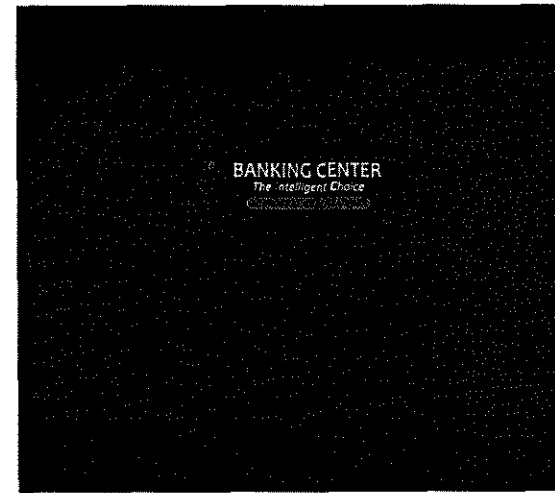
Sign Type 14076 2A-R1 **2A.1**



A North Elevation - Existing
Scale = 1/8" = 1'-0"



B North Elevation - Proposed
Scale = 1/8" = 1'-0"



C South Elevation - Proposed - Night
Scale = 1/8" = 1'-0"

Poyant
Signs & Graphics, Inc.

125 Samuel Barnett Boulevard
New Bedford, MA 02745
800.544.0961 | poyantsigns.com

IC FEDERAL CREDIT UNION
The Intelligent Choice™
160 Apex Drive
Marlborough MA

Project: 14076
IC Federal Credit Union
Sales: Jason Frockette
Date: 08.18.17
Designer: JST

Note:
This is an original unpublished drawing created by Poyant Signs, Inc. It is submitted for your personal use in connection with a project being planned for you by Poyant Signs, Inc. It is not to be shown to anyone outside your organization, nor is it to be reproduced, copied or exhibited in any fashion until transferred.

Revisions:
10-3-17 JST R1 reduced QTY.
Amc: kmp

(R)
This sign is intended to be installed in accordance with the requirements of Article 22B of the National Building Code and / or other applicable local codes. This includes proper permitting and hanging of the sign.

Approved By: _____

Date: _____

Building Sign

Option A

Sign Type: 14076 2A R1 **2A.2**

WALL SIGN-BB KIDZ

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 19 P 3:00



City of Marlborough
BUILDING DEPARTMENT
140 Main Street
Marlborough, Massachusetts 01752

Date: 10 18 17 Permit No. _____

Address/Location of Sign 11-169 Apex Drive

Name of Business BB KIDZ

Name of Owner of Business SAME Telephone _____

Type of Sign: (check off which applies)

Flat Wall Free Standing Awning Banner Projecting

Does this site have a Special Permit YES NO

Is this a replacement of a same size existing sign(s) YES NO

Dimensions Sign: See enclosed plans

Length 21'2" Width 5'5" Height (Free Standing) _____ Area 114.99

Location of Sign on Bld. North South East West

Dimensions Façade:

Length _____ Width _____ Area _____

Jenn Robichaud JENN ROBICHAUD 603 882 2638 X 333
Signature of Responsible Party Telephone

Installer Company BARLO SIGNS Telephone 603 882 2638 X 333

jenn@barlosgns.com
Email

I hereby declare that I have the authority to request this permit and that the statements and information provided are true and accurate to the best of my knowledge and belief as well as to conform to the City's current Sign Ordinance and MA State Building Code, signed under the pains and penalties of perjury.

Jenn Robichaud 10 18 17
Signature Date

Cost of Sign(s) 8,000 Permit Fee \$ _____

PROPERTY OWNER AUTHORIZATION FOR PERMIT(S), VARIANCE(S), HEARING(S)

< MUST BE SIGNED BY OWNER OF THE PROPERTY
ON WHICH SIGNAGE IS BEING INSTALLED >

This document verifies that you are authorizing BARLO SIGNS to submit an application for permits, variances, or hearings ON BEHALF OF THE OWNER OF THE PROPERTY.

Barlo Signs cannot apply for permits or hearings until we receive PROPERTY OWNER'S authorization to do so.

- IF YOU ARE THE PROPERTY OWNER, please complete & sign.
- IF YOU ARE NOT THE OWNER: please provide your landlord's information to us, and we will contact & secure permission.

Sign location address: 11-169 APEX DRIVE

I hereby authorize Jenn Robichaud or an Authorized Representative of Barlo Signs of Hudson, N.H., to APPLY FOR SIGN PERMITS for this site.

I hereby authorize Jenn Robichaud or Authorized Representative of Barlo Signs of Hudson, N.H., to APPEAR BEFORE THE PLANNING BOARD and/or SIGN REVIEW BOARD and/or the ZBA for this site.

Property Owner's Signature: _____

Printed Name: Robert Walker

Address: 4 Lan/Drive

Westford, MA 01886

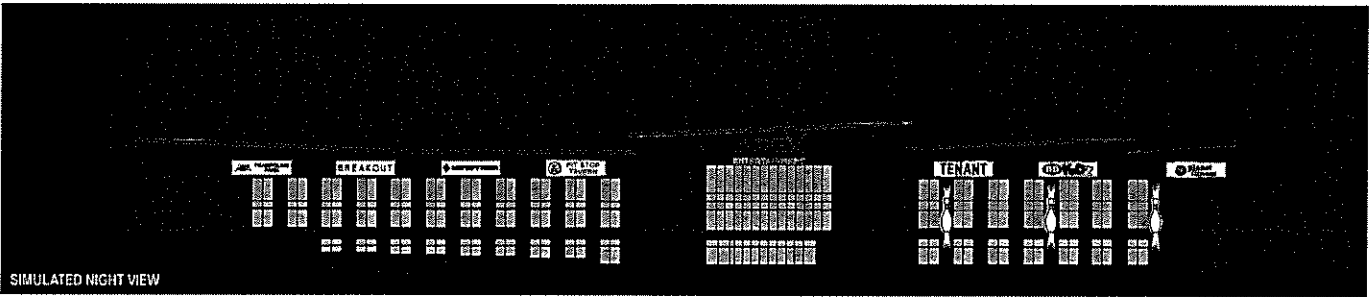
Phone number: 978-692-9450

We cannot apply for permits or hearings until we receive your authorization.

Reference JOB NAME: _____ Job #: _____

JOB#: 12617

ELEVATIONS
SCALE: 1/32"=1'-0"

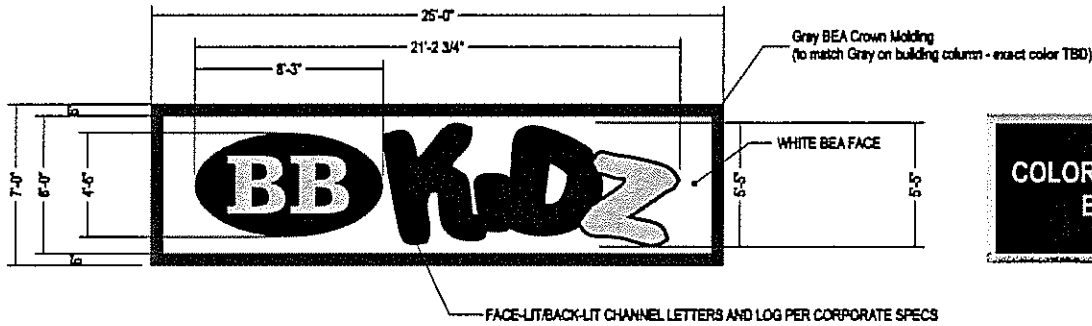


**SITE SURVEY REQUIRED
TO VERIFY ALL MEASUREMENTS, MOUNTING,
AND LOCATIONS.**

Job Name: Apex		BARLO SIGNS 250 North Main Street, Suite 100 Marlborough, MA 01752 Tel: 508-253-1111
Location: Apex Drive, Marlborough, MA 01752		
Client:	Client By: MCH/LLP	
Contract No.:	Contract No.:	
Landlord:	Date: 07/20/17	
Contractor:	© COPYRIGHT 2016 THE BARLO GROUP	
Designer:	ALL RIGHTS RESERVED. NO PART OF THIS DOCUMENT MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM BARLO SIGNS.	
Manufacturer:	Manufactured by: [Logo]	
Material:	File Name: Apex Building Lighting 001002 (7/20/17) - 05.1	
Project No.:	B-17-02-01627	
Sheet No.:	01	

JOB#:

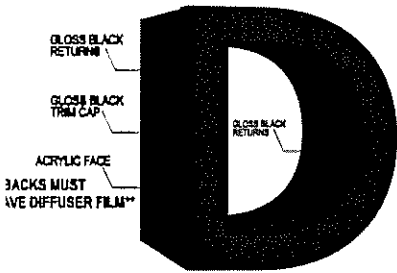
ITEM C - FACE-LIT LED CHANNEL LETTERS ON BACKER PAN
SCALE: 1/4"=1'-0"



COLORS HAVE NOT BEEN VERIFIED BY THE CLIENT 10/12/17



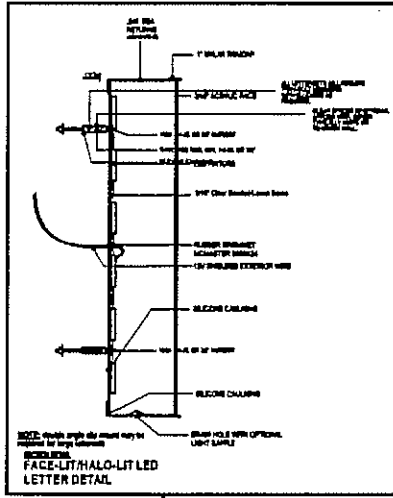
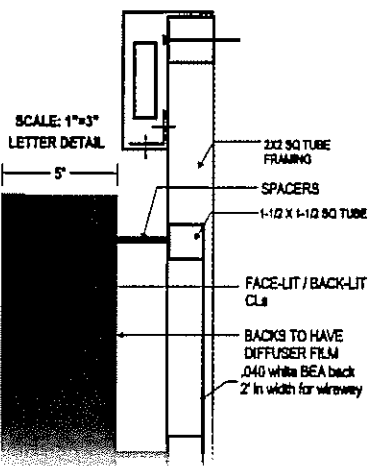
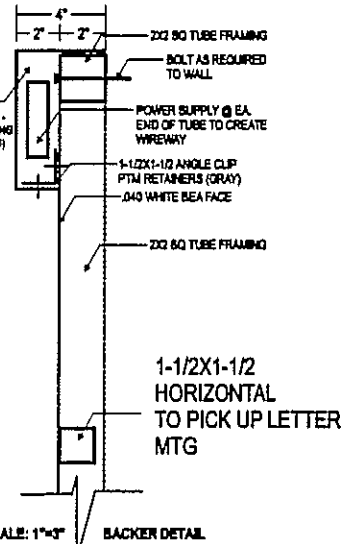
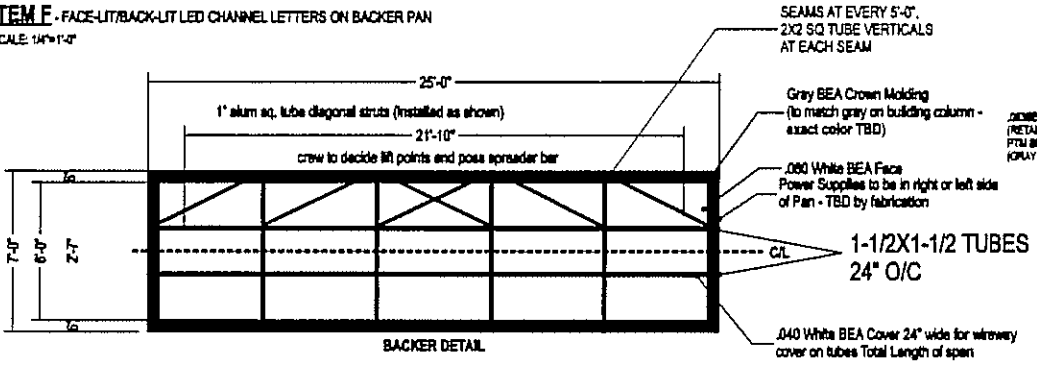
COLORS FABRICATION - LETTERS	
FACES:	White Acrylic W/ Vinyl Overlay
RETURNS:	0831 Gloss Black BEA 5' Deep
TRIMCAP:	1" Black or 2" with metal L-Clips as required
BACKS:	Clear Polycarbonate scratched W/ DIFFUSER FILM
RACEWAY:	Dishpan painted per details
COLORS FABRICATION - LOGO	
FACES:	White Acrylic or Sign grade Polycarbonate Where required w/ Vinyl Overlay
RETURNS:	0831 Gloss Black BEA 5' Deep
TRIMCAP:	1" Black or 2" Black with metal L-Clips as required
BACKS:	Clear Polycarbonate scratched
RACEWAY:	Dishpan painted per details
COPY:	
PINK:	3630-7A VIVID ROSE (CLIENT TO APPROVE)
BLUE:	3630-127 INTENSE BLUE (CLIENT TO APPROVE)
GREEN:	3630-13R LIME GREEN (CLIENT TO APPROVE)
YELLOW:	3630-1161T LEMON YELLOW (CLIENT TO APPROVE)






Sign Area: 114.99 SQ FT		Job Name: Apex															
MANUFACTURE AND INSTALL (1) 7'-0" X 25'-0" WALL SIGN WITH ALUMINUM FACE AND FACE-LIT/BACK-LIT LED CHANNEL LETTERS INSTALLED ON THE SURFACE. POWER SUPPLIES TO BE SELF CONTAINED IN CABINET WITH ACCESS DOORS FOR SERVICING.		Location: Apex Drive Marlborough, MA 01752															
SEE SHEET 3.1 FOR ADDITIONAL MANUFACTURING SPECIFICATIONS.		Design Specifier/Drawn Accepted By: _____ Drawn By: MGB/TLP															
		Sales Rep: ESK															
		Client: _____ File # _____															
		Landed: _____ Date: 2/7/2017															
		<table border="1"> <tr> <th colspan="2">PROJECT APPROVAL</th> </tr> <tr> <td>Design:</td> <td>Date:</td> </tr> <tr> <td>Engineering:</td> <td>Date:</td> </tr> <tr> <td>Estimating:</td> <td>Date:</td> </tr> <tr> <td>Sales:</td> <td>Date:</td> </tr> <tr> <td>Production:</td> <td>Date:</td> </tr> <tr> <td>Installation:</td> <td>Date:</td> </tr> </table>		PROJECT APPROVAL		Design:	Date:	Engineering:	Date:	Estimating:	Date:	Sales:	Date:	Production:	Date:	Installation:	Date:
PROJECT APPROVAL																	
Design:	Date:																
Engineering:	Date:																
Estimating:	Date:																
Sales:	Date:																
Production:	Date:																
Installation:	Date:																
		© COPYRIGHT 2016 THE BARLO GROUP All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Barlo Signs. For Name: Apex Building Lighting BB KIDZ (IND01827C-08 J) B-17-02-01627 SHEET: 3.0															

JOB#: 12817

ITEM F - FACE-LIT/BACK-LIT LED CHANNEL LETTERS ON BACKER PAN
SCALE: 1/4"=1'-0"



***** ALL LEDs TO BE GE TETRA MAX *****
***** WHITE MODEL GEMX2471-W1 *****

Job Name: Apex		
Location: Apex Drive Marlborough, MA 01752		
Revised Specifications Approved By: _____		
Design: _____	Drawn By: MGS/PLP	
Estimator: _____	Scale: 1/4\"/>	
Installer: _____	Date: 2/1/2017	
PROJECT APPROVAL		
Designer: _____	© COPYRIGHT 2016 THE BARLO GROUP	
Engineer: _____	This document is the property of the Barlo Group. All information and specifications herein are property of the Barlo Group and are not to be distributed, reproduced, or used in any way without the express written consent of Barlo Group.	
Sales: _____	 Professional Lighting Solutions Inc.	
Project: _____	File Name: Apex Building Lighting 181002 TRENKLE-01	
Install: _____	Date: 8-17-02-01627	SHEET 3.1

WALL SIGN - ZOOTS A-1

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 19 P 3:00



City of Marlborough
BUILDING DEPARTMENT
140 Main Street
Marlborough, Massachusetts 01752

Date: 10 18 17 Permit No. _____

Address/Location of Sign 160 APEX DRIVE

Name of Business ZOOTS

Name of Owner of Business SAME Telephone _____

Type of Sign: (check off which applies)

Flat Wall Free Standing Awning Banner Projecting

Does this site have a Special Permit YES NO

Is this a replacement of a same size existing sign(s) YES NO

Dimensions Sign: See enclosed plans

Length 10' Width 5' Height (Free Standing) _____ Area 50 SF

Location of Sign on Bld. North South _____ East _____ West _____

Dimensions Façade:

Length 21'4" Width 20' Area 426 sf

Jenn Robichaud JENN ROBICHAUD 603 882 2638 X 333
Signature of Responsible Party Telephone

Installer Company BARLO SIGNS Telephone 603 882 2638 X 333

jenn@barlosigns.com
Email

I hereby declare that I have the authority to request this permit and that the statements and information provided are true and accurate to the best of my knowledge and belief as well as to conform to the City's current Sign Ordinance and MA State Building Code, signed under the pains and penalties of perjury.

Jenn Robichaud 10 18 17
Signature Date

Cost of Sign(s) 8,000 Permit Fee \$ _____

PROPERTY OWNER AUTHORIZATION

FOR PERMIT(S), VARIANCE(S), HEARING(S)

< MUST BE SIGNED BY OWNER OF THE PROPERTY

ON WHICH SIGNAGE IS BEING INSTALLED >

This document verifies that you are authorizing BARLO SIGNS to submit an application for permits, variances, or hearings ON BEHALF OF THE OWNER OF THE PROPERTY.

Barlo Signs cannot apply for permits or hearings until we receive PROPERTY OWNER'S authorization to do so.

- IF YOU ARE THE PROPERTY OWNER, please complete & sign.
- IF YOU ARE NOT THE OWNER: please provide your landlord's information to us, and we will contact & secure permission.

Sign location address: 160 Apex Drive Unit C

I hereby authorize Jenn Robichaud or an Authorized Representative of Barlo Signs of Hudson, N.H., to APPLY FOR SIGN PERMITS for this site.

I hereby authorize Jenn Robichaud or Authorized Representative of Barlo Signs of Hudson, N.H., to APPEAR BEFORE THE PLANNING BOARD and/or SIGN REVIEW BOARD and/or the ZBA for this site.

Property Owner's Signature: _____

Printed Name: Robert Walker

Address: 4 Lan Drive

Westford, MA 01886

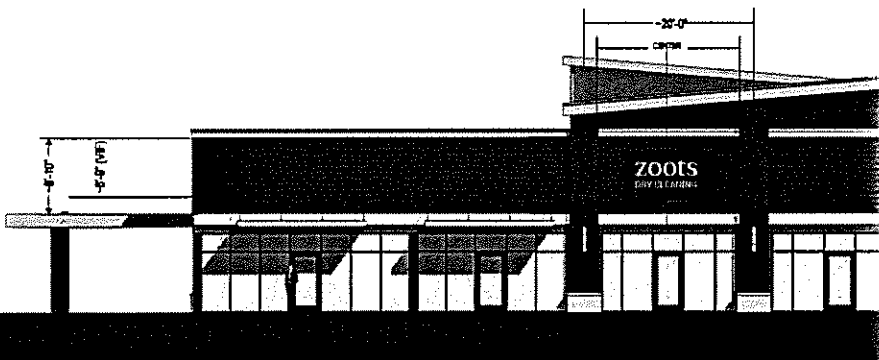
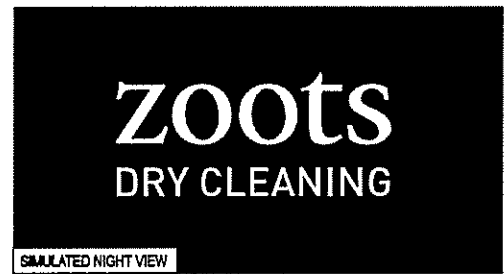
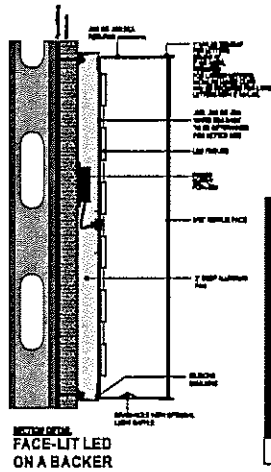
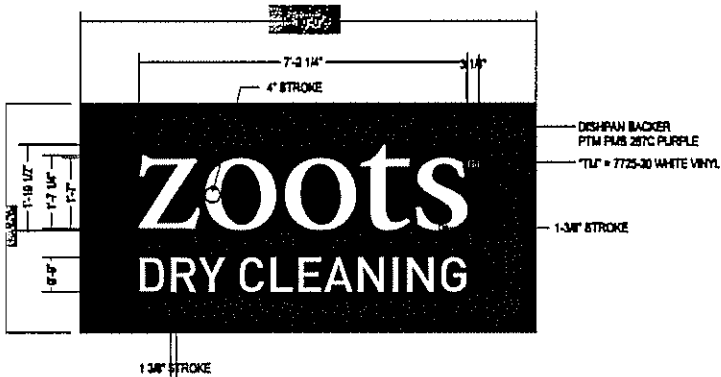
Phone number: 978-692-9450

We cannot apply for permits or hearings until we receive your authorization.

Reference JOB NAME: Zoots @ Apex Job #: 12621

JOB #:

ITEM A-1 - LED FACE-LIT CHANNEL LETTERS ON A DISHPAN BACKER
 SCALE: 1/2"=1'-0"

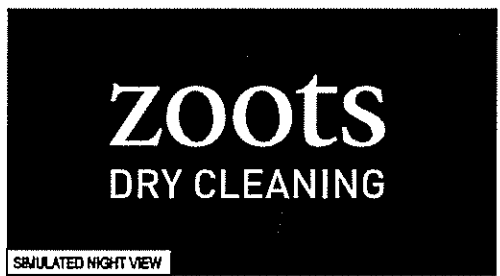
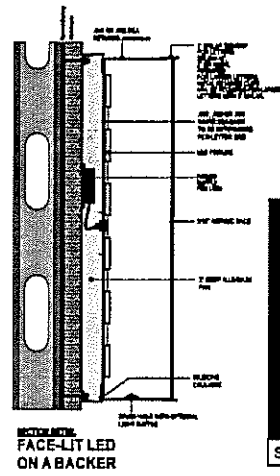
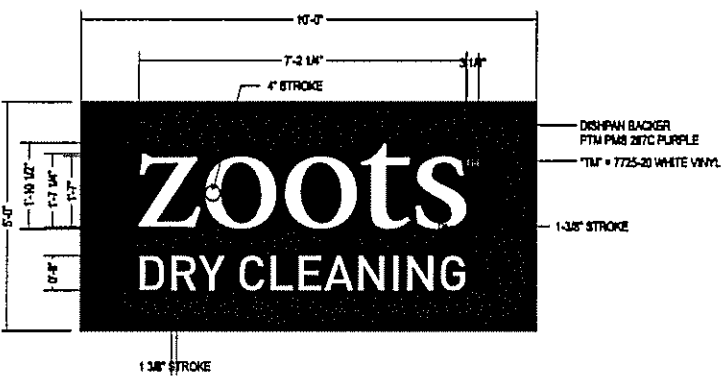


PROPOSED SOUTH ELEVATION SCALE: 3/32\"/>

COLORS FABRICATION - LETTERS		COLORS COPY	
FACES: 7728 WHITE		'TL' = 7725-20 WHITE	
RETURN: 049 WHITE BFA			
TRIM: 11 WHITE			
BACKS: WHITE BFA			
BACKER: DISHPAN PTM PMS 267C PURPLE			
Body Color: A748 - 20 SLATE GREY			
SCALE: 3/32\"/>		Sign Area: 52.98 SQ FT	
M&I (1) SET OF LED FACE-LIT CHANNEL LETTERS ON A PAINTED DISHPAN BACKER. BACKER IS MOUNTED TO THE BUILDING FACADE. LETTERS ARE ILLUMINATED WITH WHITE LEDS.			
SEE ABOVE FOR COLOR & MANUFACTURING SPECIFICATIONS.			
Job Name: ZOOITS - APEX			
Location: 160 Apex Drive Marlborough, MA 01782			
Group Specifications Accepted By: [Signature]			
Client: [Signature]			
Landlord: [Signature]		Date: 02/19/17	
DESIGN: [Signature]		© COPYRIGHT 2017 THE BARLO GROUP	
Engineering: [Signature]		THIS DRAWING IS THE PROPERTY OF THE BARLO GROUP. ALL PERMISSIONS AND REVISIONS ARE CONTROLLED BY THE BARLO GROUP.	
Estimation: [Signature]		THIS DRAWING IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE BARLO GROUP.	
Sales: [Signature]			
Production: [Signature]		File Name: ZOOITS 170902944 J	
Installation: [Signature]		B-17-09-02944	
		SHEET 1-0-2	

JOB #:

ITEM A-2 - LED FACE-LIT CHANNEL LETTERS ON A DISHPAN BACKER
SCALE: 1/2"=1'-0"



THIS MOUNTING LOCATION IS TO BE VERIFIED PER SALES/PM 10/10/13

PROPOSED NORTH ELEVATION SCALE: 3/32"=1'-0"

COLORS FABRICATION - LETTERS		COLORS COPY	
FACES: R28 WHITE		TM# # 7725-20 WHITE	
RETURN: G40 WHITE BEA			
TRIMCAP: 1" WHITE			
BACKER: WHITE BEA			
BACKER: DISHPAN FTM PMS 287C PURPLE			
Blq Color: ATAS - 20 SLATE GREY			
SCOPE OF WORK		Sign Area: 50.00 SQ FT	
M/I (1) SET OF LED FACE-LIT CHANNEL LETTERS ON A PAINTED DISHPAN BACKER. BACKER IS MOUNTED TO THE BUILDING FACADE. LETTERS ARE ILLUMINATED WITH WHITE LEDS.			
SEE ABOVE FOR COLOR & MANUFACTURING SPECIFICATIONS.			
Job Name: ZOOT'S - APDX		<p>BARLO SIGNS 230 County St., Marlborough, MA 01752 Phone: 508-251-7722 Fax: 508-251-7723</p>	
Location: 180 Ames Drive, Marlborough, MA 01752			
Client: [Redacted]			
Landscape: [Redacted]			
Project Approval: [Redacted]		© COPYRIGHT 2011 THE BARLO GROUP THIS DRAWING IS THE PROPERTY OF THE BARLO GROUP, ALL RIGHTS RESERVED. UNLESS OTHERWISE SPECIFIED BY THIS DRAWING, THE USER IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.	
Designer: [Redacted]	Date: [Redacted]	Drawn By: [Redacted]	
Engineer: [Redacted]	Date: [Redacted]	Scale: [Redacted]	
Estimator: [Redacted]	Date: [Redacted]	File No: [Redacted]	
Sales: [Redacted]	Date: [Redacted]	Date: 08/28/17	
Production: [Redacted]	Date: [Redacted]	File Name: ZOOT'S 170952944 J	
Installation: [Redacted]	Date: [Redacted]	B-17-09-02944	REV: 1.0-2

ITEM A-1

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2011 OCT 19 A 10: 25



City of Marlborough

BUILDING DEPARTMENT

140 Main Street
Marlborough, Massachusetts 01752

Date: 10 09 17 Permit No. _____

Address/Location of Sign 22 APEX DRIVE

Name of Business PRIMROSE CAR WASH

Name of Owner of Business SAME Telephone _____

Type of Sign: (check off which applies)

Flat Wall Free Standing Awning Banner Projecting

Does this site have a Special Permit YES NO

Is this a replacement of a same size existing sign(s) YES NO

Dimensions Sign: See enclosed plans

Length 13'4" Width 6' Height (Free Standing) _____ Area 80 SF

Location of Sign on Bld. North South East West

Dimensions Façade:

Length _____ Width _____ Area _____

Jenn Robichaud JENN ROBICHAUD 603 882 2638 X 333
Signature of Responsible Party Telephone

Installer Company BARLO SIGNS Telephone 603 882 2638 X 333

jenn@barlosigns.com
Email

I hereby declare that I have the authority to request this permit and that the statements and information provided are true and accurate to the best of my knowledge and belief as well as to conform to the City's current Sign Ordinance and MA State Building Code, signed under the pains and penalties of perjury.

Jenn Robichaud 10 12 17
Signature Date

Cost of Sign(s) 15,000 Permit Fee \$ _____



City of Marlborough
BUILDING DEPARTMENT
 140 Main Street
 Marlborough, Massachusetts 01752
 Tel. (508) 460-3776 Facsimile (508) 624-6504

SIGN PERMIT APPLICATION

What is needed to be submitted:

Sign on the Façade:

1. A photo of the site which will show all existing signage; signs that are being removed; and sign(s) being installed.
2. 2 sets of plans which will show the length, width, height, area, how it is attached, how it is illuminated and the location on the building.

Free Standing Sign:

1. 2 sets of plans which will show the length, width, height, area, how it is attached, and how it is illuminated.
2. A site plan, to scale, which will show the location of the sign and the building for which it will serve. (526-9 C 1(c))
3. Address to be posted on the top of the sign (526-9 C 2(b))

All Other Signs:

1. 2 sets of plans which will show the length, width, height, area, how it is attached, how it is illuminated and the location on the building or on the land.

Further information about signs can be found on the City's website under "City of Marlborough City Code."

Please be aware that a Wiring Permit shall also be needed for the installation of any sign(s) which are to be illuminated. (527-CMR 12.00)

If you had applied to the Planning Board for a Variance, that recorded Variance must be submitted with this application.

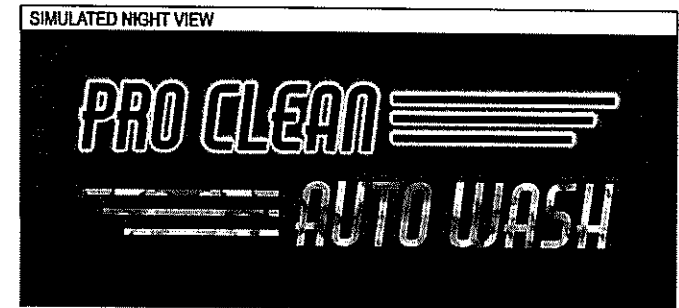
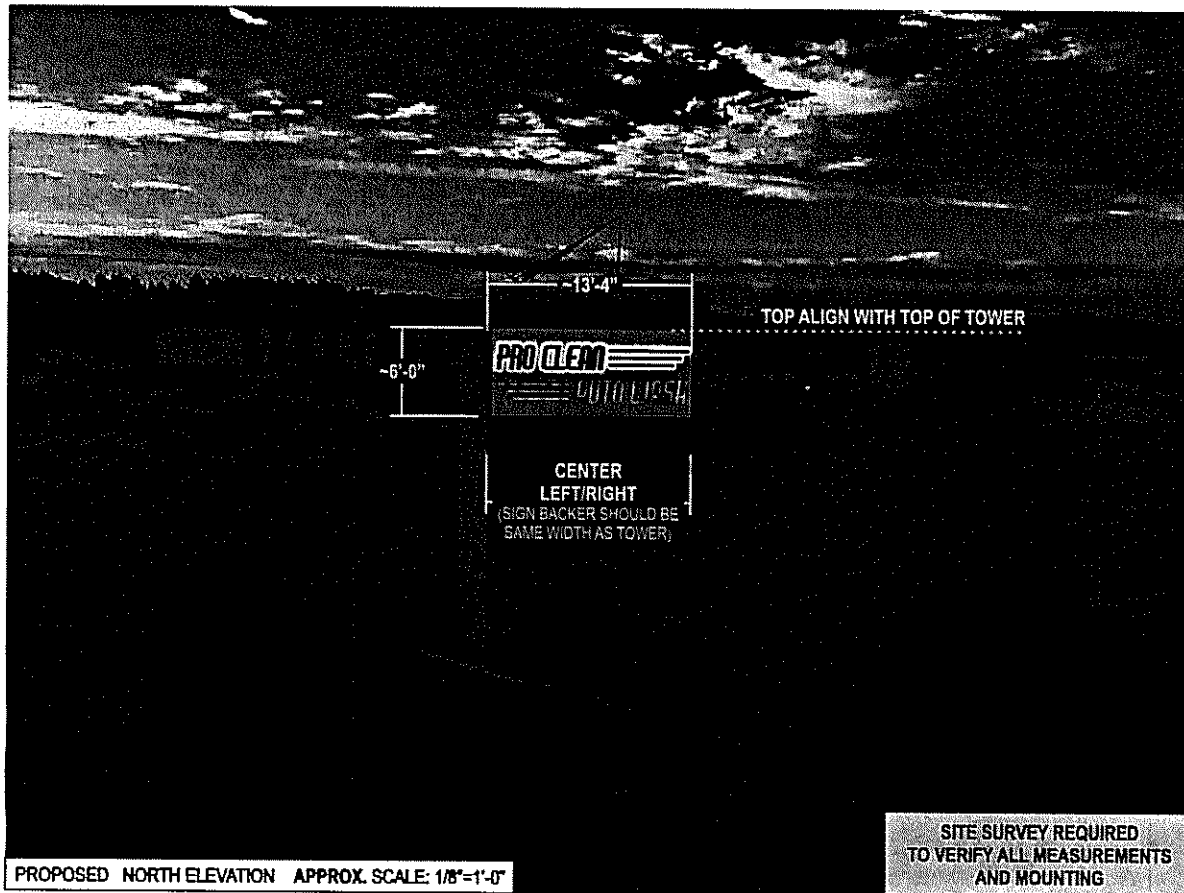
CONTINUE ON BACK

Rev 8/16/13

JOB#: _____

ITEM A-1 - FACE-LIT / BACK-LIT LED CHANNEL LETTERS ON A BACKER

APPROX. SCALE: 1/8"=1'-0"



COLORS - FABRICATION		COLORS - COPY
FACE - WHITE	RETURNING - Black	FACES - DIGITALLY PRINTED GRAPHICS
TROM - Black	BACKS - WHITE BLACK PLY	OUTLINE - N/A
RACEWAY - GLOSS WHITE BEAD BUSH		LOGO - N/A
LIGHTING - PRO CLEAN: WHITE LED		
AUTO WASH: (FACE) WHITE LED (HALO) BLUE LED		

ALL COLORS ARE FOR REPRESENTATION ONLY. SEE ACTUAL SAMPLES FOR COLOR MATCH.




Face-Lit Back-lit Face-~~lit~~Back-lit Embedded Acrylic Location: Interior Exterior

Scope of Work: _____ SQ FT: 80.00

MAI (1) SET OF FACE-LIT / BACK-LIT CHANNEL LETTERS WITH DIGITALLY PRINTED VINYL. GRAPHICS APPLIED TO THE FACES. LETTERS ARE MOUNTED TO ALUMINUM DISHPAN BACKER WITH SPACERS. BACKER TO HOUSE POWER SUPPLIES. OVERALL SIGN IS MOUNTED TO THE BUILDING FACADE. SEE ABOVE FOR COLOR SPECIFICATIONS. SEE SHEET 1.1 FOR MANUFACTURING SPECIFICATIONS.

Job Name: Primrose Car Wash
 Location: 22 Apex Drive Marlborough, MA 01752
 Design Specifications Accepted By: _____
 Client: _____
 Landlord: _____
 Drawn By: LP
 Sales Rep: KELL
 P/E: HLL
 Date: 08/02/17

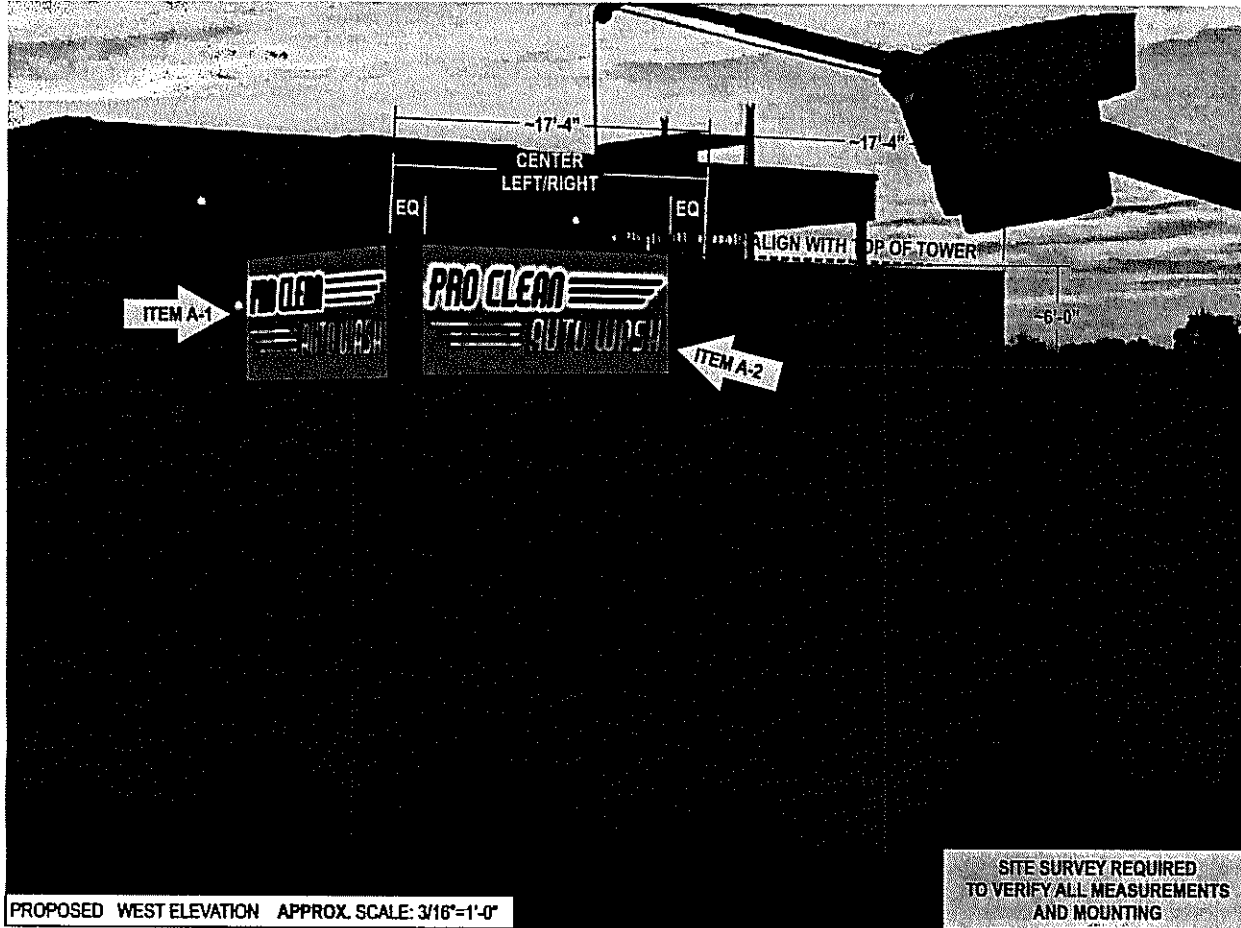


PROJECT APPROVAL		© COPYRIGHT 2017 THE BARLO GROUP	
Design:	Date:	This document is the property of Barlo Signs. All rights reserved. No part of this document may be reproduced or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Barlo Signs.	
Engineering:	Date:	Barlo Signs Laboratories Inc.   	
Estimating:	Date:	File Name: Primrose Car Wash 170802672 J	
Sales:	Date:	B-17-08-02672	
Production:	Date:	SHEET: 1.0-1	
Installation:	Date:		

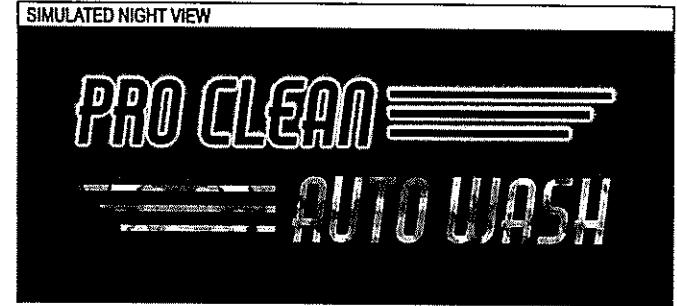
JOB #: _____

ITEM A-2 - FACE-LIT / BACK-LIT LED CHANNEL LETTERS ON A BACKER

APPROX. SCALE: 3/16"=1'-0"



PROPOSED WEST ELEVATION APPROX. SCALE: 3/16"=1'-0"

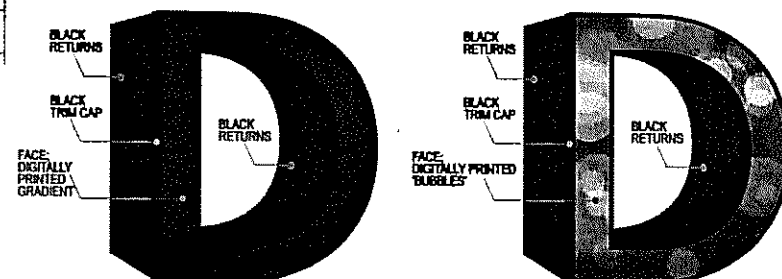
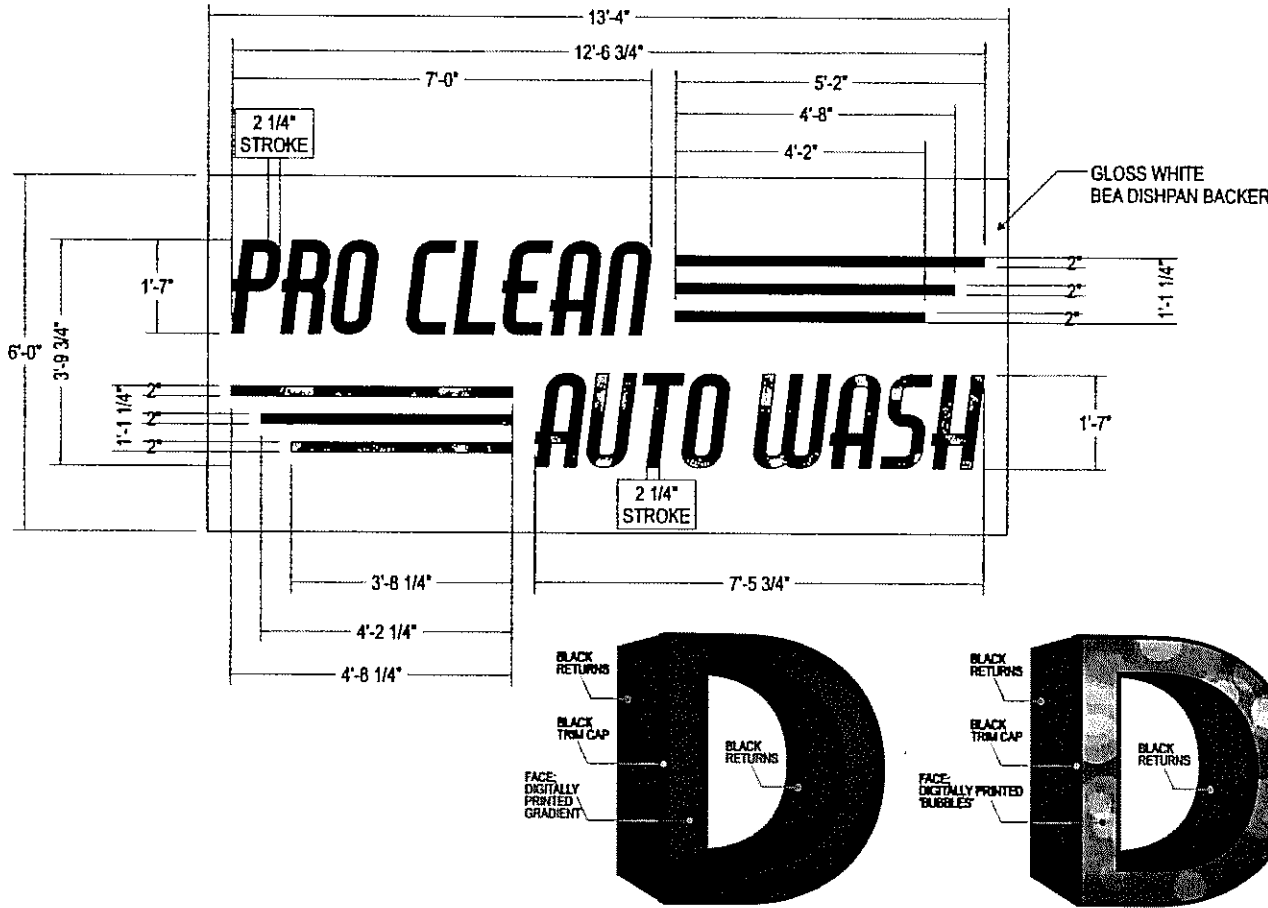


COLORS - FABRICATION		COLORS - COPY
FACE - WHITE	RETURNS - Black	FACES - DIGITALLY PRINTED GRAPHICS
TRIM - Black	BACKS - WHITE CLEAR W/ PERSICUM	OUTLINE - N/A
RACEWAY - GLOSS WHITE BEAD B/F/W		LOGO - N/A
LIGHTING - PRO CLEAN: WHITE LED		
AUTO WASH: (FACE) WHITE LED (HALO) BLUE LED		
ALL COLORS ARE FOR REPRESENTATION ONLY. SEE ACTUAL SAMPLES FOR COLOR MATCH.		
<input type="checkbox"/> Face-Lit <input type="checkbox"/> Back-Lit <input checked="" type="checkbox"/> Face-Kit/Back-Kit <input type="checkbox"/> Embedded Acrylic		Location: <input type="checkbox"/> Interior <input checked="" type="checkbox"/> Exterior
Scope of Work:		SQ FT: 80.00
M&I (1) SET OF FACE-LIT / BACK-LIT CHANNEL LETTERS WITH DIGITALLY PRINTED VINYL.		
GRAPHICS APPLIED TO THE FACES. LETTERS ARE MOUNTED TO ALUMINUM DISHPAN BACKER WITH SPACERS. BACKER TO HOUSE POWER SUPPLIES. OVERALL SIGN IS MOUNTED TO THE BUILDING FACADE. SEE ABOVE FOR COLOR SPECIFICATIONS.		
SEE SHEET 1.1 FOR MANUFACTURING SPECIFICATIONS.		
Job Name: Primrose Car Wash		<p>178 Channing St., Waltham, MA 02451 (617) 852-2628 Fax (617) 852-7988 For Service: 800-277-8874</p>
Location: 22 Apex Drive Marlborough, MA 01752		
Client:	Drawn By: LP	
Landlord:	Sales Rep: KELL Pl: JL Date: 08/02/17	
Design: _____ Date: _____	Engineering: _____ Date: _____	
Estimating: _____ Date: _____	Sales: _____ Date: _____	
Production: _____ Date: _____	Installation: _____ Date: _____	
© COPYRIGHT 2017 THE BARLO GROUP This document is the property of THE BARLO GROUP. ALL RIGHTS RESERVED. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.		File Name: Primrose Car Wash 170602672 J B-17-08-02672

JOB #: _____

ITEM A - FACE-LIT / BACK-LIT LED CHANNEL LETTERS ON A BACKER (QTY - 2)

SCALE: 1/2"=1'-0"



Site Electrical:	<input type="checkbox"/> New	Circuits Req:	Amps:	Volts:
	<input type="checkbox"/> Existing	Circuits:	Circuits Req:	Amps:
U.L. Req:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Location:	<input type="checkbox"/> Wet <input type="checkbox"/> Damp <input type="checkbox"/> Dry	<input type="checkbox"/> Time Clock Req. <input type="checkbox"/> Photo Eye Req.
Service Switch:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical Work by: <input type="checkbox"/> Barlo <input type="checkbox"/> Others		
<small>This sign is intended to be installed in accordance with the requirements of Article 605 of the National Electric Code and/or other applicable local codes. The installer must ground and bonding of the sign.</small>				
SPECIALTY/LONG LEAD TIME ITEMS - I.E. BRICK/BLOCK				
STOCK ITEMS FOR FABRICATION - CHECK SUPPLY LEVELS PRIOR TO ORDER				
<input type="checkbox"/> Face-Lit <input type="checkbox"/> Back-Lit <input type="checkbox"/> Face-It/Back-It <input type="checkbox"/> Embedded Acrylic Location: <input type="checkbox"/> Interior <input type="checkbox"/> Exterior				
Finished Colors by Design Dept:	Spec's By Engineering include Mfg, Material, size and Part #			
	Color #	Material:	Thickness:	Depth/Size:
Face:	WHITE			
Vinyl:	DIGITAL PRINT			
Returns:	BLACK			
Trim:	BLACK			
Back:	SANDED CLEAR W/ DIFFUSER FILM			
LED Location:	Location Elec. Out back:			
	Whip Length:	Wire Size:		
Mounting:				
Raceway Mfg:	Color:	Size:		
Lighting: Model:	Color:	Watts/Ft:		
Letters/Logo LED Calculations				
Size:	Avg/Ft:	Qty:	Total Watts:	
Size:	Avg/Ft:	Qty:	Total Watts:	
Size:	Avg/Ft:	Qty:	Total Watts:	
Grand Total Watts:			Watts:	
Power Supplies: Model:	Watts:			
Legs:				
Letters per Power Supply:				
Job Name: Primrose Car Wash		<p>130 Gardner St., Framingham, MA 01901 (508) 883-3638 Fax (508) 883-7888 For Service: 800-277-9874</p>		
Location: 22 Apex Drive Marlborough, MA 01752				
Design Specifications Accepted By:				
Client:				
Drawn By: LP	Checked By: KELL			
PM: TB	Date: 08/02/17			
Lighting:				
Design:	Date:	© COPYRIGHT 2017 THE BARLO GROUP		
Engineering:	Date:	ALL RIGHTS RESERVED. THE PROPERTY OF THE BARLO GROUP. ALL PRODUCTIONS ARE THE PROPERTY OF THE BARLO GROUP. THE DESIGN IS INTENDED FOR YOUR PERSONAL USE AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS.		
Estimating:	Date:	Underwriters Laboratories Inc.		
Sales:	Date:			
Production:	Date:	File Name: Primrose Car Wash 170802672 J		
Installation:	Date:	B-17-08-02672		

ADDITIONAL NOTES **JOB ENTRY BY DESIGN**

Access Behind Wall -	See Crew Noted for installation	* Final color #'s, Letter Sizes, Strokes, OAH, OAL
Describe Walkway behind wall-	site review	Corrections to Prints prior to release to Eng.
	Critical Survey Notes:	
LAST REVISION:		

Lisa Thomas

From: City Council
Sent: Wednesday, October 25, 2017 2:34 PM
To: Lisa Thomas
Cc: Sara Corbin; Steven Kerrigan
Subject: For October 30, 2017 Agenda: T-Mobil Signage City Council Approval, Apex Site
Attachments: PRJ-TMBL-115085-R1.pdf

From: Edward [mailto:eabatten@gmail.com]
Sent: Wednesday, October 25, 2017 10:40 AM
To: City Council <citycouncil@marlborough-ma.gov>
Subject: T-Mobil Signage City Council Approval

Hi Karen,

It was very nice speaking with you the other day!

Attached are the plans for the T-Mobile signs located at 180 Boston Post Rd. (90 Apex Drive) We are planning on installing two identical signs on opposite sides of the tenants building. Both signs are internally illuminated letters (LEDs) that will be mounted on a 4" deep back panel. The letters themselves will be white with the backer being pink. The installation hardware will be a non-corrosive all thread fastener attached to steel angles on the back of the wall.

Let me know if you need any more information. Also when is the next city council meeting so I can pass it along to my customer?

Thank You,



Edward Batten
BATTEN BROS. SIGNS & AWNINGS
893 Main Street | Wakefield, MA 01880
T 781.245.4800 | F 781.246.4798 | C 781.589.1879

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2017 OCT 25 P 3:02

T-Mobile®

SIGN SUBMITTAL PACKAGE

SAP 5556

REQUIRES VARIANCE:

SIGN PROCESS:

CHANNEL: TPR-TCC

SCOPE:

LOCATION: 180 Boston Post Rd.

Marlborough, MA 01752

SITE SUMMARY

STOREFRONT LENGTH:	26'-3"
MAX SIGN HEIGHT:	
MAX SIGN LENGTH:	
MAX # SIGNS:	
COLOR VARIANCE:	
PYLON AVAILABLE:	
BACKER ALLOWED:	

SUMMARY NOTES

SIGN SUMMARY

OVERALL SIGN CALCS

**SQ. FT. (CAL) - THE CALCULATED SQ FT OF A SIGN WILL MAXIMIZE ALLOWABLE AREA AND MEET REQUIREMENTS
 **SQ FT (PRO) - THE PROPOSED SQ FT OF THE SIGN THE SIGN MANF. IS PROPOSING
 **MATERIAL - MATERIAL OF FACADE THE SIGN IS BEING INSTALLED UPON
 **COLOR - COLOR OF FACADE THAT THE SIGN IS BEING INSTALLED UPON

TABLE OF CONTENTS

- PG2
- PG3
- PG4
- PG5
- PG6
- PG7
- PG8
- PG9

ADDITIONAL INFORMATION:

GENERAL NOTES & PERMIT TIMES:	ELECTRICAL ACCESS:
	To be verified, will connect within 6' of provided access, dealer is responsible for providing power.

LOCAL CODE:

Per contact: ALL signs must be approved through property management (Walker Realty LLC). City has agreed that they will permit whatever signage the property management signs off on. Contact property management.

LANDLORD CRITERIA:

To be reviewed by landlord. Criteria is vague, all is subject to review & discretion of LL for this development.

VARIANCE PROCESS:

CONTACTS

PROJECT MANAGER:

Name: Ryan Weber
 Phone: 864-608-5889
 Ryan.Weber@CoastSign.com

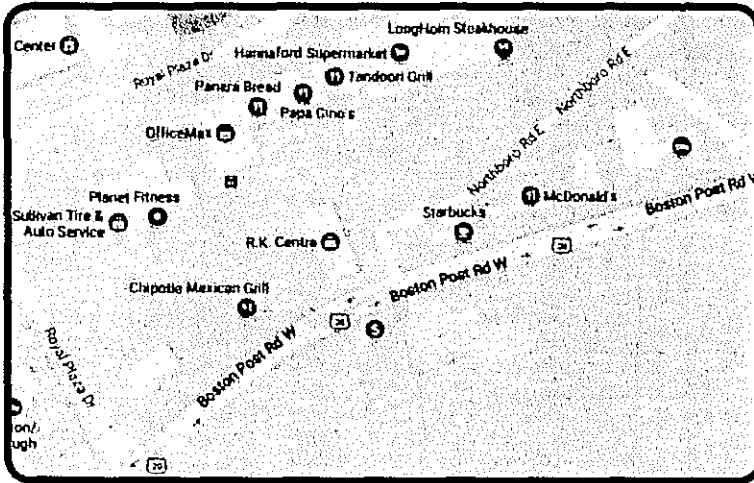
T-MOBILE MANAGER:

SIGN MANUFACTURER

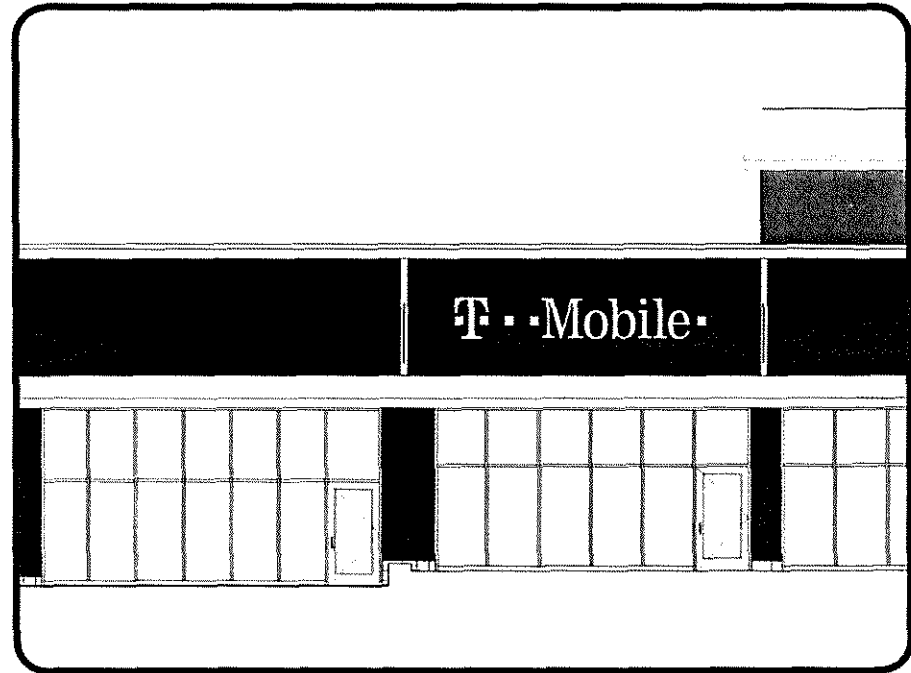


APPROVAL STAMP

T-Mobile



Delivery Destination: 5556
 180 Boston Post Rd.
 Malborough, MA



Date: 00-06-17	Project Name: T-Mobile
Scale: NTS	Address: 180 Boston Post Rd.
Drawn: LJ	City / State: Malborough, MA
Date: Ryan W.	Client Approval: _____ Date: _____

This is an original unpublished drawing created by Coast Sign, Inc. It is submitted for your personal use in conjunction with a project being planned for you by Coast Sign, Inc. And shall not be reproduced, used by or disclosed to any firm or corporation for any purpose whatsoever without written permission.

No.	Designer	Date	Revision Notes
1	SM	5-20-17	Refer to callout for more details
2			
3			
4			
5			
6			

DESIGN DRAWING 1 of 5
Request Number: PRJ-TMBL-115085-R1
File Location: W:\T-Mobile\Ar\Drawings\PRJ-TMBL-115085-R1

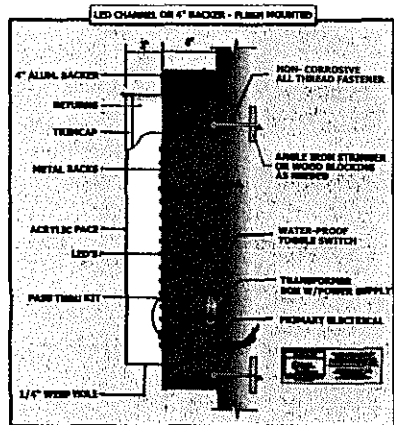
Signage Detail

(A) Proposed:
36" Illuminated Channel Letters
on Backer Panel

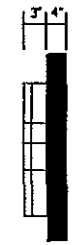
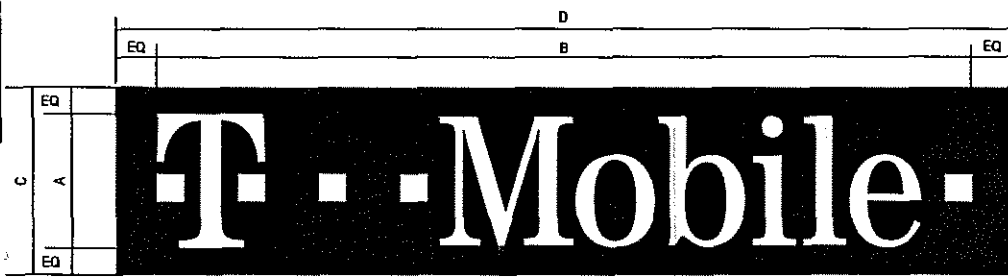
BACKGROUND: NON-ILLUMINATED
 4" DEEP ALUM. PAN: PAINT T-MOBILE MAGENTA
 MOUNT FLUSH TO WALL, SELF-CONTAINED

LETTERS: FACE-ILLUMINATED
 FACES: WHITE ACRYLIC
 1" PLASTIC TRIMCAP - WHITE
 3" DEEP ALUM. RETURNS: WHITE
 ILLUMINATION: PRINCIPAL 7000K WHITE LED
 MOUNT FLUSH TO BACKER PAN

A	B	C	D	
LETTER HEIGHT	LETTER WIDTH	BACKER HEIGHT	BACKER LENGTH	SQUARE FEET
18"	9'-0 5/8"	2'-1 1/4"	9'-11 5/8"	20.9
20"	10'-0 5/8"	2'-4"	11'-0 3/4"	25.8
24"	12'-0 7/8"	2'-9 3/4"	13'-3 1/4"	37.3
27"	13'-7"	3'-2"	14'-11 1/4"	47.3
30"	15'-1 1/8"	3'-6 1/4"	16'-7 1/4"	58.4
36"	18'-1 3/8"	4'-2 1/2"	19'-11 1/4"	83.9
40"	20'-1 5/8"	4'-8 1/4"	22'-1 3/4"	103.8
42"	21'-1 5/8"	4'-11"	23'-3 1/8"	114.3
48"	24'-1 7/8"	5'-7 1/2"	26'-7"	149.5



P1 MATERIALS MAGENTA SPRAYS FINISH IF 25% OR VIE OVER 50% USE WHITE BASECOAT	R2 WHITE SATIN FINISH STANDARD ALUM COAT	T2 STANDARD WHITE
M1 GRAY WHITE ARTICULAS OR EQUAL	L2 PRINCIPAL WHITE LED TUBE	



FACE-LIT LETTERS ON BACKER PAN
 Scale: Not to Scale

SIDE VIEW
 Scale: Not to Scale



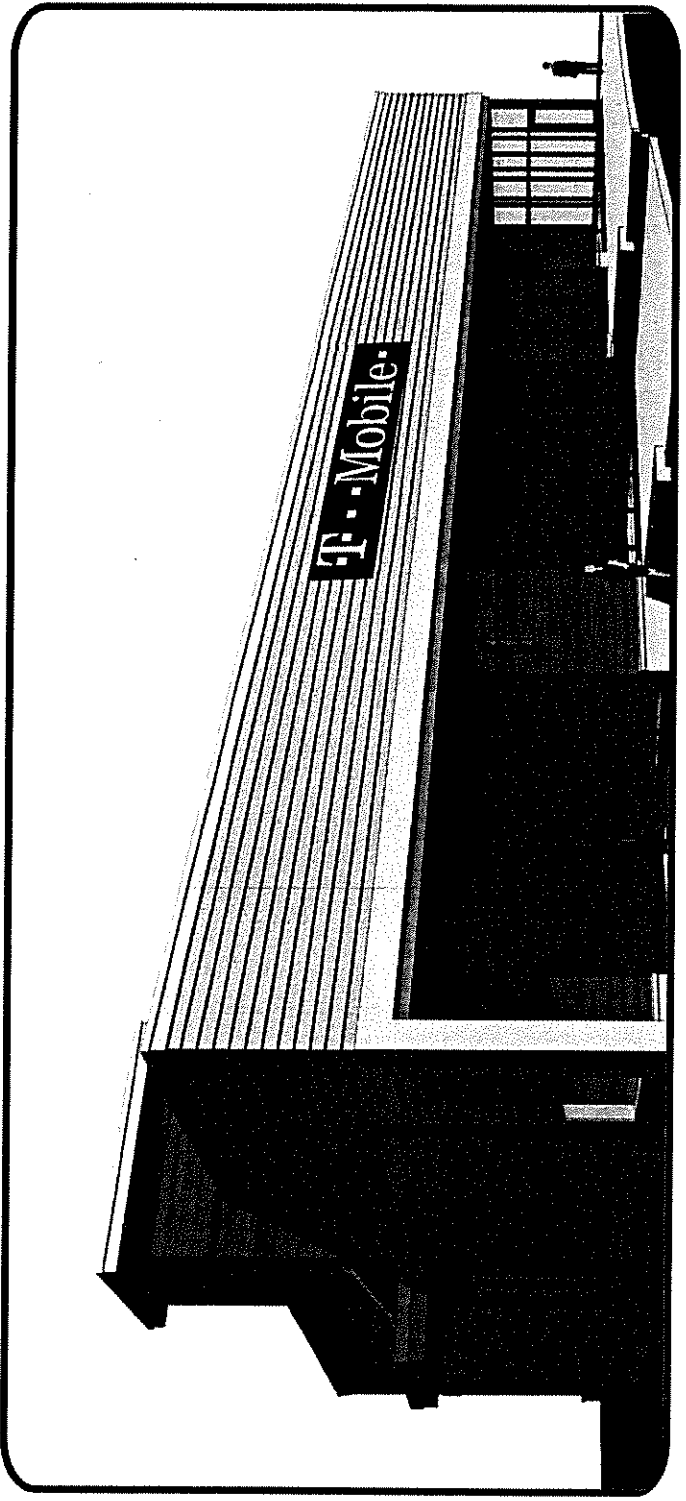
Date: 09-08-17 Project Name: T-Mobile
 Scale: As Noted Address: 180 Boston Post Rd.
 Drawn: JJ City / State: Melborough, MA
 Sales: Ryan W. Client Approval: Date:


This is an original unpublished drawing created by Coast Sign, Inc. It is submitted for your personal use in conjunction with a project being planned for you by Coast Sign, Inc. And shall not be reproduced, used by or disclosed to any firm or corporation for any purpose whatsoever without written permission.

No.	Designer	Date	Revision Notes
1	BSP	9-20-17	Refer to pdf/drawing for more details
2			
3			
4			
5			
6			

DESIGN DRAWING 3 of 5
 Request Number:
PRJ-TMBL-115085-R1
 File Location:
 W:\T-Mobile\Art\Drawings\PRJ-TMBL-115085-R1

Perspective View:



 COAST SIGN INCORPORATED 1500 West Broadway St. Anaheim, CA 92802 (714) 378-3144 FAX: (714) 528-3447		Date: 09-26-17 Scale: Drawn: JI Sales: Ryan W.	Project Name: T-Mobile Address: 180 Boston Post Rd. City / State: Marlborough, MA Client Approval:	This is an original unpublished drawing for use by Coast Sign, Inc. Its submission for review is for the specific project being planned for you by Coast Sign, Inc. And shall not be reproduced, used by or disclosed to any firm or corporation for any purpose whatsoever without written permission.	No. Designer 1: RLR 2: 3: 4: 5:	Date 8-25-17	Revision Notes None as per order for more details	DESIGN DRAWING 5 of 5 Request Number: PRJ-TMML-115085-R1 File Location: W:\T-Mobile\Arch\Drawings\PRJ-TMML-115085-R1
---	--	---	---	---	--	-----------------	--	--

11 X 17 TABLE TOP BOARD

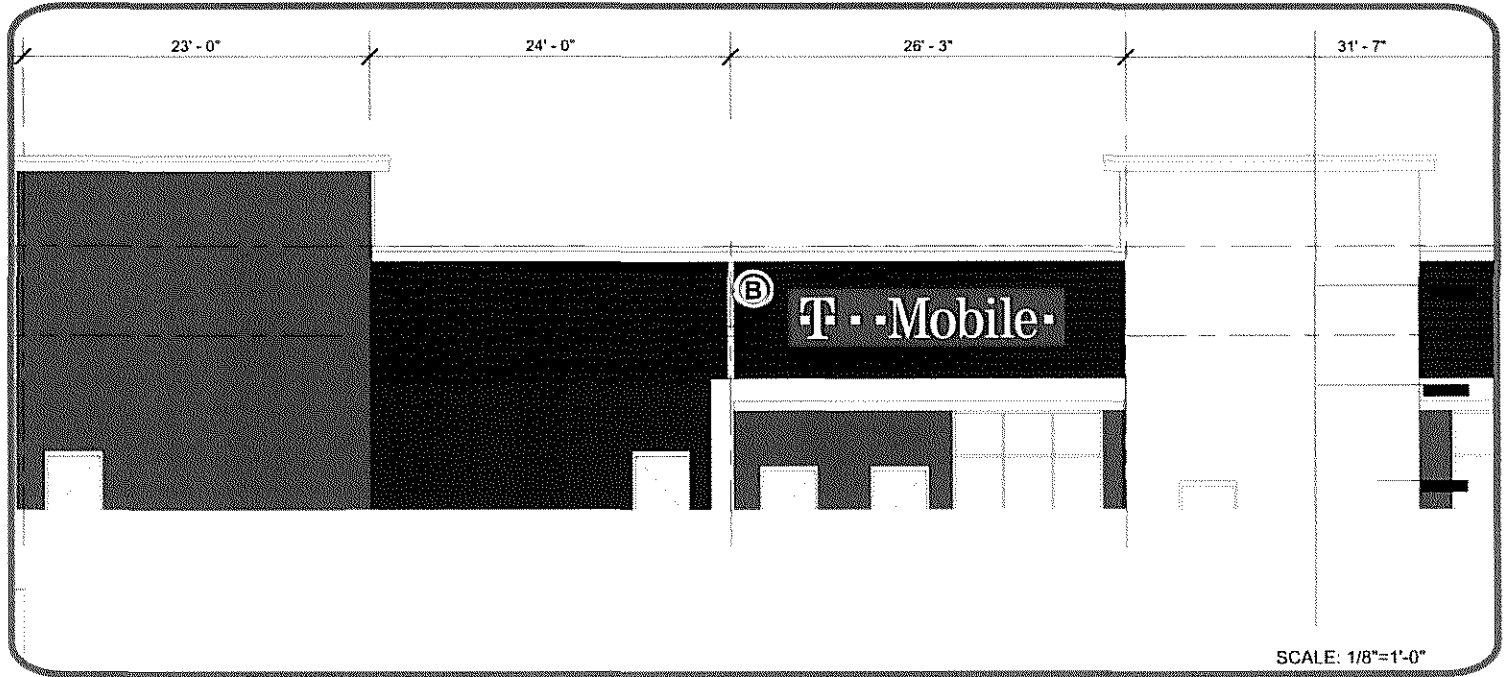
Signage Detail

(B) Proposed:
36" Illuminated Channel Letters
on Backer Panel

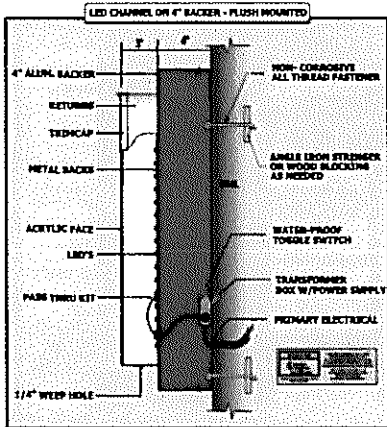
BACKGROUND: NON-ILLUMINATED
4" DEEP ALUM. PAN: PAINT T-MOBILE MAGENTA
MOUNT FLUSH TO WALL. SELF-CONTAINED

LETTERS: FACE-ILLUMINATED
FACES: WHITE ACRYLIC
1" PLASTIC TRIMCAP - WHITE
3" DEEP ALUM. RETURNS: WHITE
ILLUMINATION: PRINCIPAL 7000K WHITE LED
MOUNT FLUSH TO BACKER PAN

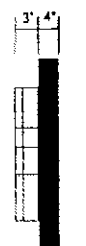
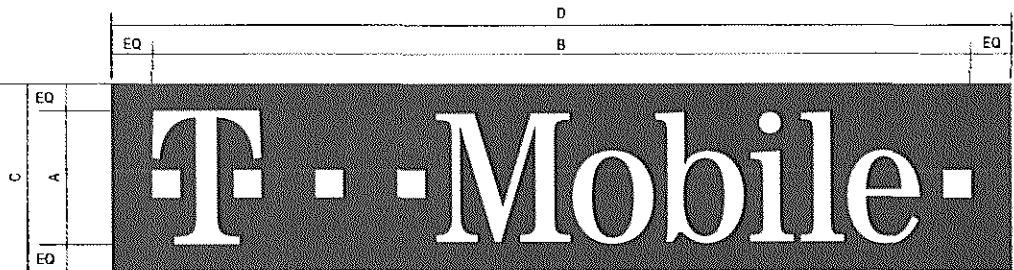
A	B	C	D	
LETTER HEIGHT	LETTER WIDTH	BACKER HEIGHT	BACKER LENGTH	SQUARE FEET
18"	9'-0 5/8"	2'-1 1/4"	9'-11 5/8"	20.9
20"	10'-0 5/8"	2'-4"	11'-0 3/4"	25.8
24"	12'-0 7/8"	2'-9 3/4"	13'-3 1/2"	37.3
27"	13'-7"	3'-2"	14'-11 1/4"	47.3
30"	15'-1 1/8"	3'-6 1/4"	16'-7 1/4"	58.4
36"	18'-1 3/4"	4'-2 1/4"	19'-11 1/4"	83.9
40"	20'-1 5/8"	4'-8 1/4"	22'-1 3/4"	103.8
42"	21'-1 5/8"	4'-11"	23'-3 1/8"	114.3
48"	24'-1 7/8"	5'-7 1/2"	26'-7"	149.5



SCALE: 1/8"=1'-0"



P1	R2	T2
MATHEWS BASECO UNGRA FINISH N. GEMERAL VTE 7.00N UNGRA WHITE BASECO	WHITE SATIN FINISH STANDARD FLM COE	STANDARD WHITE
M1	L2	
IGNT WHITE AUTOCLEAR OR EQUAL	PRINCIPAL WHITE LED TOOL	



FACE-LIT LETTERS ON BACKER PAN
Scale: Not to Scale

SIDE VIEW
Scale: Not to Scale



Date:	09-06-17	Project Name:	T-Mobile
Scale:		Address:	100 Boston Post Rd.
Drawn:	JJ	City / State:	Malborough, MA
Sales:	Ryan W.	Client Approval:	Date:

This is an original unpublished drawing created by Coast Sign, Inc. It is submitted for your personal use in conjunction with a project being planned for you by Coast Sign, Inc. And shall not be reproduced, used by or disclosed to any firm or corporation for any purpose whatsoever without written permission.

No.	Designer	Date	Revision Notes
1	SM	9-20-17	
2			Refer to penholder for more details
3			
4			
5			
6			

DESIGN DRAWING 5 of 5
Request Number:
PRJ-TMBL-115085-R1
File Location:
W:\T-Mobile\ArtDrawings\PRJ-TMBL-115085-R1

CAROLYN A. PARKER

CONSULTING

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

October 24, 2017

2017 OCT 25 A 10: 22

City of Marlborough
140 Main Street
Marlborough, MA 01752

Attn: City Council

Mobil
656 Boston Post Road East
Marlborough, MA 01752
Delivery: Regular Mail

Dear Council Members,

Global Companies, LLC the owner of the gas station and convenience store located at 656 Boston Post Road, Marlborough, MA proposes to make changes to their site signage. They will remove the (4) four existing manual price panels (gasoline & diesel) from the main pylon sign and install (2) two new LED price panels. The overall square footage will remain the same. They will also remove and replace the State regulated manual pump toppers (prices on the fuel dispensers) and install new LED pump toppers (4) four 3-product prices and (4) four 3+1 with diesel prices. Per the Building Department denial email of our application we are required to receive a Special Permit from the City Council to allow for LED signs.

Enclosed please find (1) one Sign Special Permit Application, (1) one copy of the Denial email from the Building Department, (1) one copy of the existing/proposed pylon sign, (1) one copy each of the LED pump toppers and (1) one copy of the Owner Authorization letter allowing me to file for this hearing. Lastly, please find (1) one copy of the Certified List of Abutters, it is my understanding that I will send out the abutter notifications. Please put us on the October 30, 2017 City Council meeting to accept the proposal and then on the November 13, 2017 meeting where I will be in attendance to discuss the sign changes. If you have any questions or require additional information please call me at (774) 239-2781 to discuss. Thank you in advance for your time in helping to expedite this matter.

Sincerely,



Carolyn A. Parker

Cc: JSP Land Development

SPECIALIZING IN THE PETROLEUM INDUSTRY

Project Management, Permit Expediting, Drafting & Fire Suppression Plans



City of Marlborough

MARLBOROUGH CITY COUNCIL

ELECTRONIC MESSAGE CENTER SIGNS AND DIGITAL DISPLAY SIGNS SIGN PERMIT APPLICATION TO MARLBOROUGH CITY COUNCIL

SIGN SPECIAL PERMIT

INSTRUCTIONS: This application must be completed and submitted to the City Council. Applicant must attach to this application a copy of the Building Commissioner's decision detailing the requirements and reason for City Council action. This application form must be signed by the applicant or authorized agent (and the owner of the property if the owner is not the applicant) prior to submittal to the City Council.

1. Location of the property where sign is located (street and number):

656 BOSTON POST ROAD

2. What other signs exist on the property (type, size, location):

(2) "MOBIL" CANOPY LOGO'S 13.6 SF X 2 = 27.2 SF
(1) "ALLTOWN" WALL SIGN 48.0 SF X 1 = 48.0 SF
(1) "AUTO WASH" CAR WASH SIGN 20.0 SF X 1 = 20.0 SF
(1) FREESTANDING SIGN 74.6 SF X 1 = 74.6 SF

* MAINTAIN OVERALL SITE SF 189.8 SF

3. Are there other signs on the property of similar type to what is requested in the Sign Permit Application?
If so, please state size and location:

NO

4. Names of business or activity applying for sign:

MOBIL

5. Applicant: JSP LAND DEVELOPMENT
 c/o CAROLYN PARKER CONSULTING

Street/City/Zip Code:

3 LORIDH AVENUE

WORCESTER, MA 01606

774-239-2781

cap consulting@verizon.net

6. Building Owner:

GLOBAL MONTELLO GROUP CORP. / GLOBAL COMPANIES LLC
Street/City/Zip Code: 800 SOUTH STREET, SUITE 200
WALTHAM, MA 02454

7. Contact Information. Please provide an E-mail address as well as Business and Mobile telephone numbers.

Building Owner. SEE AGENT

E-mail: _____ Business: _____ Mobile: _____

Agent/Owner of Business where sign will be located.

E-mail: capconsulting@ Business: — Mobile: 774-239-2781

Applicant. verizon.net

E-mail: SAME Business: — Mobile: —

8. Applicant is (please check).

Business Owner: _____ Tenant: _____ Other (describe): AGENT FOR OWNER

Required Attachments

Description of Sign and Plan: Please include letter from Building Commissioner noted above together with plans and renderings to assist the City Council in its deliberations on the application for a Sign Special Permit. Other pertinent information may be submitted with this application and may be required by the City Council.

The City Council will hold a Public Hearing on the Sign Special Permit Application. Applicant shall pay for advertising of Hearing. Applicant shall obtain a certified abutters' list from the Assessors' Office to attach to this application. Applicant shall notify abutters of Hearing and provide proof of mailing prior to the Hearing.

After the close of the Public Hearing, Applicant shall submit a draft Sign Special Permit Decision to the City Council, through the appropriate City Council Committee. A sample decision will be provided to Applicant upon request.

Carolyn Parker
Applicant Signature

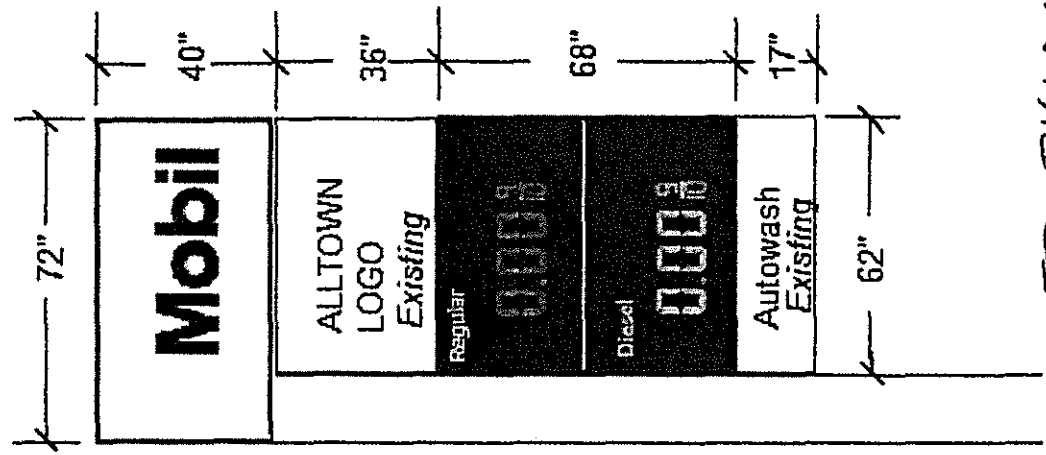
10/20/17
Date

SEE ATTACHED
Property Owner Signature

4/18/17
Date

NOTE: New Electronic Message Center Signs or Digital Display Signs may not be erected until the City Council Sign Special Permit has been granted and building permit has been issued by the Building Department.

OWN - INVTOWN (1) ...
INSTALL (2) LED PRICE PANELS FOR
REGULAR AND DIESEL PRICES.




PROPOSED PYLON SIGN
656 BOSTON IPOST RD
MARK BOROUGHS, MA

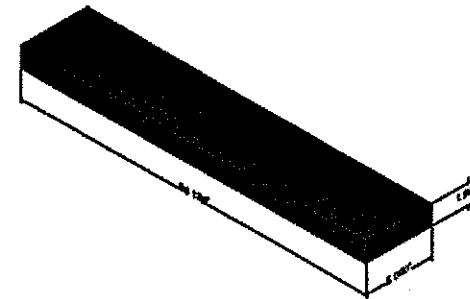
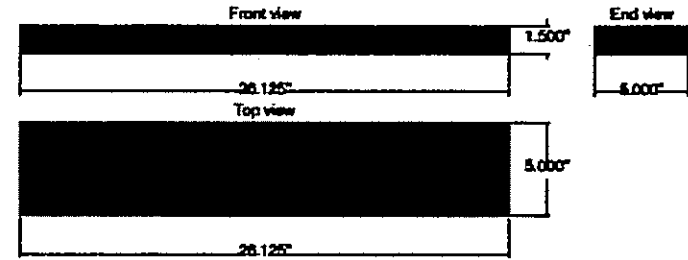
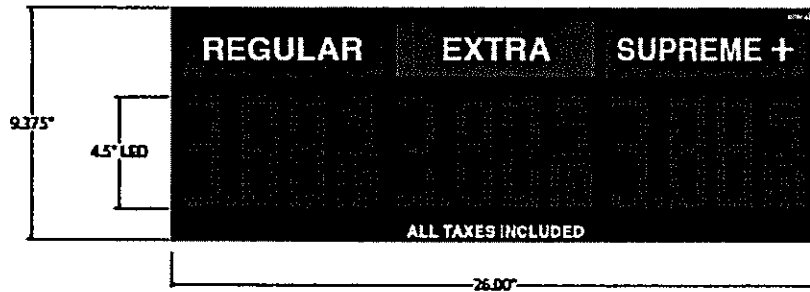


EXISTING PYLON SIGN

Q17:4

 <p>318 S. 6th Street St. Joseph, MO 64501</p> <p>883.621.7013</p>	Client: Petroleum Equipment Service Larry Misiaszek 440 Harvey Road Manchester, NH 03103 (603) 935-9330 larrymisiaszek@wildcopes.com	Install Location: TBA	Sales: Scottie Burnham 816-387-4202 scottie@sunshine.us.com	Date: Jan 18, 2017 Job #: 11931
	Client Approval:	Date:	Revisions:	Date:

Ovation base




* Same layout both sides



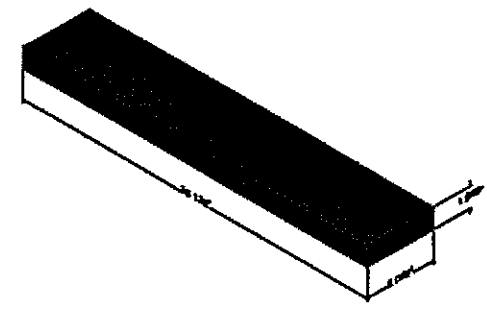
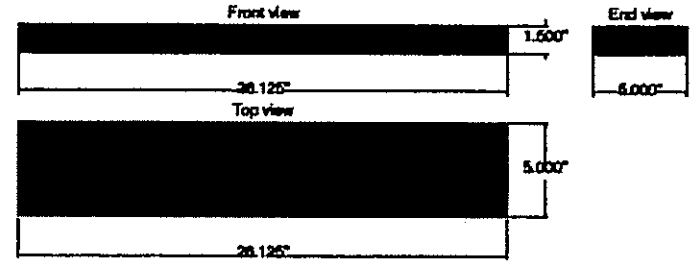
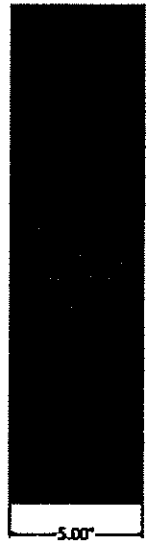
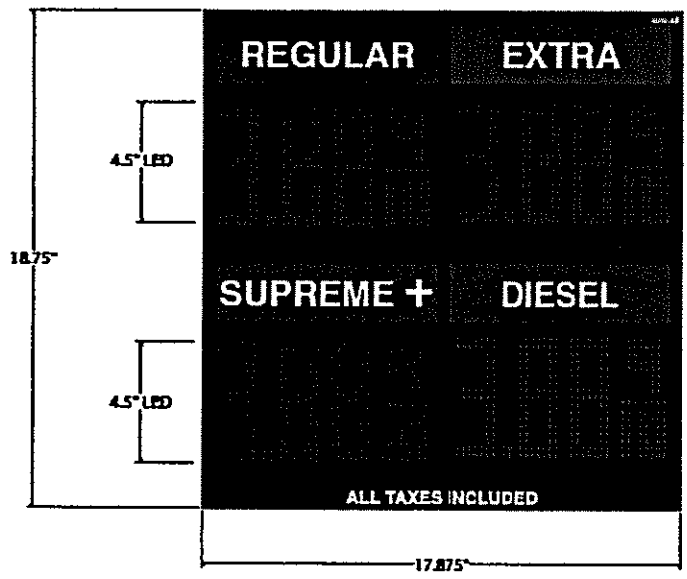
Cabinet Specs	Label Specs	Notes
Digit Size & Style: 4.5" LED Digit Color: Red Overall Cabinet Size: 9.375"h x 26"w x 5"d Cabinet Color: Black Single or Double Face: Double Build type: New cabinet	Non Backlit Label Panel - Label Cap Height & Style: Helvetica Bold 'REGULAR' Label Panel Color: 97 Bristol Blue 'EXTRA' Label Panel Color: 57 Olympic Blue 'SUPREME +' Label Panel Color: 73 Dark Red Label Type Color: White	* Label colors for representation only This original drawing is provided as part of a planned project and is not to be withheld, copied or reproduced without the written permission of Sunshine Electronic Display Corporation or its authorized agent. All installation details are suggested only. All signs must be installed in accordance with NATIONAL, STATE, ELECTRICAL AND BUILDING CODES. Sunshine Electronic Display Corporation has no responsibility for wind loads, installers or electrical circuits. There are the sole responsibility of the installer. * Actual LED size and configuration may vary

656 BOSTON POST RD
MARLBOROUGH #2, MA

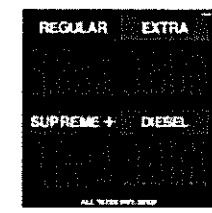
QTY: 4

 <p>216 S. 814 Street St. Joseph, MO 64501 800.621.7013</p>	Client: Petroleum Equipment Service Larry Misiaszek 440 Harvey Road Manchester, NH 03103 (603) 935-9330 larrymisiaszek@wildcopeco.com	Install Location: TBA	Sales: Scottie Burnham 816-387-4202 scottie@sunshine.us.com	Date: Jan 18, 2017 Job #: 11931
	Client Approval:	Date:	Revisions:	Date:

Ovation base



* Same layout both sides



Digit Size & Style: 4.5" LED Digit Color: Red Overall Cabinet Size: 18.75"h x 17.875"w x 5"d Cabinet Color: Black Single or Double Face: Double Build type: New cabinet	Label Panel: Non Backlit Label Panel - Label Cap Height & Style: Helvetica Bold 'REGULAR' Label Panel Color: 97 Bristol Blue 'EXTRA' Label Panel Color: 57 Olympic Blue 'SUPREME +' Label Panel Color: 73 Dark Red 'DIESEL' Label Panel Color: 76 Holly Green Label Type Color: White	Digit: * Label colors for representation only	This original drawing is provided as part of a planned project and is not to be reprinted, copied or reproduced without the written permission of Sunshine Electronic Display Corporation or its authorized agent. All installation details are suggested only. All signs must be installed in accordance with NATIONAL, STATE, ELECTRICAL AND BUILDING CODES. Sunshine Electronic Display Corporation has no responsibility for wind loads, installers or electrical details. These are the sole responsibility of the customer. * Actual LED size and configuration may vary.
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656 BOSTON POST RD
MARLBOROUGH, MA

Google Maps Pomphrey Dr



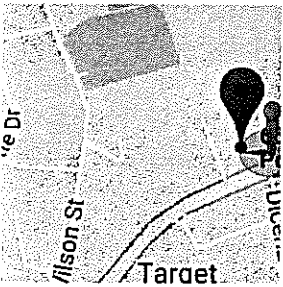
Image capture: Oct 2016 © 2017 Google United States

Marlborough, Massachusetts



Street View - Oct 2016

FUEL DISPENSERS



*656 BOSTON POST RD
MARLBOROUGH, MA*

Owner Authorization

This correspondence serves as confirmation that JSP Land Development (JSP) and their agents are hereby authorized to serve as agent of Global Companies, LLC and their subsidiaries (Global Alliance, Alliance Energy, Global Montello, etc.). JSP's authority and their agent's authority is limited to project permitting on the behalf of Global Companies, LLC. Representation of the owner's interests by JSP and their agents is authorized for submittal of written materials, personal correspondence, and representation at public meetings/hearings.

Authorization

Global Companies, LLC
Owner of Record

Jamie Cook, Director
Name, Title


Authorized Signature

04/18/17
Date



City of Marlborough

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

MARLBOROUGH CITY COUNCIL

2017 OCT 26 A 9 29

ELECTRONIC MESSAGE CENTER SIGNS AND DIGITAL DISPLAY SIGNS SIGN PERMIT APPLICATION TO MARLBOROUGH CITY COUNCIL

SIGN SPECIAL PERMIT

INSTRUCTIONS: This application must be completed and submitted to the City Council. Applicant must attach to this application a copy of the Building Commissioner's decision detailing the requirements and reason for City Council action. This application form must be signed by the applicant or authorized agent (and the owner of the property if the owner is not the applicant) prior to submittal to the City Council.

1. Location of the property where sign is located (street and number):

820 Boston Post Road

2. What other signs exist on the property (type, size, location):

(1) Awning w/ logo
(1) Existing Pylon - EMC to be added to

3. Are there other signs on the property of similar type to what is requested in the Sign Permit Application? If so, please state size and location:

N/A

4. Names of business or activity applying for sign:

Halfway Cafe

5. Applicant:

~~Signarama~~ Signarama - Amy Lynch

Street/City/Zip Code:

130 Wood Rd
Braintree, MA 02184

6. Building Owner:

John Grasso
Street/City/Zip Code:
820 Boston Post Rd

7. Contact Information. Please provide an E-mail address as well as Business and Mobile telephone numbers.

Building Owner. JGrasso@thehalfwaycafe.com
E-mail: John Grasso Business: Halfway Mobile: 781-820-5966
Agent/Owner of Business where sign will be located. cafe
E-mail: same Business: _____ Mobile: _____
Applicant. Amy Lynch
E-mail: amz10116@outlook.com Business: Signarama Mobile: 781-901-0180

8. Applicant is (please check).

Business Owner: _____ Tenant: _____ Other (describe): Sign Company

Required Attachments

Description of Sign and Plan: Please include letter from Building Commissioner noted above together with plans and renderings to assist the City Council in its deliberations on the application for a Sign Special Permit. Other pertinent information may be submitted with this application and may be required by the City Council.

The City Council will hold a Public Hearing on the Sign Special Permit Application. Applicant shall pay for advertising of Hearing. Applicant shall obtain a certified abutters' list from the Assessors' Office to attach to this application. Applicant shall notify abutters of Hearing and provide proof of mailing prior to the Hearing.

After the close of the Public Hearing, Applicant shall submit a draft Sign Special Permit Decision to the City Council, through the appropriate City Council Committee. A sample decision will be provided to Applicant upon request.

Amy M Lynch _____ 10/24/17 _____
Applicant Signature Date

see attached _____ _____
Property Owner Signature Date

NOTE: New Electronic Message Center Signs or Digital Display Signs may not be erected until the City Council Sign Special Permit has been granted and building permit has been issued by the Building Department.



130 Wood Road
Braintree, MA 02184
781.849.1181 Office

(Date)

To whom it may concern,

I John am the tenant at 820 Boston Post Rd Marlboro, MA (address). 01752

By signing this document, I am giving permission for Signarama to pull permits and represent my company in any procedures that may coincide with the permit application process.

Print Name: John Grasso

Signature: [Handwritten Signature]

I _____, am the landlord at _____ (address).

By signing this document, I am giving my approval on all signage proposed in this application.

Print Name: _____

Signature: _____

Existing Signage



proposed new 90" x 96" x 15" double sided
U.L. listed LED internally illuminated sign
w/ 31" x 66" electronic message board



building has 90' of frontage therefore a 45
square foot sign is allowed with 33.3% bonus
then a 60 square foot sign is allowed
 $90'' \times 96'' = 60$ square feet
25% maximum for electronic message center
 $31'' \times 66'' = 14.2$ square feet (15 s.f. allowed)

City of Marlborough, MA

140 Main St., Marlborough, MA 01752

Amended sign permit application

APPLICATION TO ERECT-INSTALL- or ALTER A SIGN

Marlborough
140 Main Street - Second Floor
Marlborough, MA 01752

Telephone 508-468-3778, Fax 508-468-3734, Web - www.Marlborough-ma.gov

WHAT MUST ACCOMPANY THIS APPLICATION?

- (Always) ONE APPLICATION may be used for multiple signs at the same location.
- (Always) A photo of the site showing any existing conditions, signs to remain, signs to be removed, proposed new signs.
- (Always) Two sets of Sign Graphics for each sign showing dimensions, calculated area, material, illumination, method of attaching to the building and location on the building. Graphic shall also identify the street address for free standing signs, and per 120.H identification for the responsible party and the sign permit number.
- (For freestanding, Pylon or Monument sign) A Sketch plot plan in sufficient detail to show the location on the lot and sight distance compliance as per zoning Chapter 200-47H.
- (For signs that are constructed to meet structural standards of 780 CMR section 120.H): i.e. wind, seismic, structural and stress requirements, TWO SETS OF CONSTRUCTION DRAWINGS
- A fee based on the size of the sign and calculations by the Building Department

Address/Location of Sign 820 Boston Post Road Zoning District B

Name of Owner AND / OR Business Tenant WALKWAY CAFE
ADDRESS: 820 Boston Post Rd Marlborough, MA Tel. No.: 508-468-0688
01752

Width of business facade to be used for the sign area calculation. 90 FEET
Type of Sign: Flat Wall , Free Standing , Projecting , Awning , Banner
Location of sign on the building: NORTH SOUTH EAST WEST
Material of Sign LED Electronic Sign

HAVE YOU READ AND UNDERSTAND THE MASS. CityPlaceTypeSTATE CityPlaceTypeBUILDING CODE (780 CMR) Section 120.H & the City of CityPlaceMarlborough Sign Ordinance (Chapter 263J)? - Yes No Will sign conform Yes No
IS A VARIANCE REQUIRED? Yes No PLANNING BOARD Case No. _____
please provide copy of recorded variance w/application.

COST OF SIGN including Installation: \$ 17,056.66
A Wiring permit is needed if the sign is illuminated or if wiring alterations are contemplated (527-CMR 12.00)

APPLICANT/CONTRACTOR
SIGN ERECTOR/RESPONSIBLE PARTY SIGARANA
ADDRESS 130 Wood Road Braintree, MA 02187
Voice Phone 781-849-1181, email address MSO.SIGARANA Fax 781-849-1183
- BRAUNTEL.COM

I hereby declare that I have authority to request this permit, that the statements and information on the foregoing are true and accurate to the best of my knowledge and belief, signed under the pains and penalties of perjury.

Michael Segimund 6/26/17
SIGNATURE OF APPLICANT - DATE

Map _____ Parcel _____ SP-2009-_____ Date Issued ____/____/____ Permit Fee: \$ _____



Massachusetts State Lottery Commission

DEBORAH B. GOLDBERG
Treasurer and Receiver General

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

MICHAEL R. SWEENEY
Executive Director

2017 OCT 20 P 1:15

October 17, 2017

Marlborough City Council
140 Main Street
Marlborough, MA 01752

Dear Sir/Madam:

The Massachusetts State Lottery is offering existing, non-pouring agents our KENO To Go game, a transaction which is identical to the already existing on-line games, such as Megabucks and Mass Cash. At this time, the Lottery is not providing agents with a KENO monitor as part of this program.

In accordance with M.G.L. c 10, section 27A, as amended, you are hereby notified that the following existing agent(s) in your community will be eligible to sell the KENO To Go product:

Marlboro Wine & Spirit
44 Boston Post Rd. W
Marlborough

If you object to these agent(s) selling KENO To Go, you must do so, in writing, within twenty-one (21) days of receipt of this letter. Please address your written objection to Carol-Ann Fraser, General Counsel, Legal Department, Massachusetts State Lottery Commission, 60 Columbian Street, Braintree, MA 02184. Should you have any questions regarding this program or any other issue relative to the Lottery, please call me at 781-849-5555. I look forward to working with you as the Lottery continues its' efforts to support the 351 cities and towns of the Commonwealth.

Sincerely,

Michael R. Sweeney
Executive Director

Certified Mail – Return Receipt Requested:
7001 2510 0004 3227 3199



Supporting the 351 Cities and Towns of Massachusetts

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 18 A 7:55

CITY OF MARLBOROUGH MEETING MINUTES

MEETING: Council on Aging Board of Directors Meeting

DATE: May 9, 2017

TIME: 8:30 A.M.

LOCATION: Sr. Center Conference Rm, 40 New Street, Marlborough, MA

ATTENDANCE: Leslie Biggar, Jim Confrey, Brenda Costa, Richard Cygan, Marie Elwood, Pat Gallier, Judy Kane, Jeanne McGeough

ABSENT: Richard Collins

EXCUSED: Trish Pope

- I. CALL TO ORDER 8:30 am
- II. APPROVAL OF APRIL 11, 2017 MINUTES
- III. DIRECTOR'S UPDATE – Trish Pope
 - a. Trish was excused from the meeting due to other necessary COA business. She forwarded her update for review by Board (Att. #1)
- IV. BOARD UPDATES
 - a. BAYPATH ELDER SERVICES UPDATE – Brenda Costa
 - i. The BayPath Board Highlight were discussed with the Board (Att. #2)
 - b. TRANSPORTATION REPORT FOR MARCH AND APRIL – Jeanne McGough
 - i. Jeanne updated the Board on the April transportation numbers (Att. #3)
- V. NEW/OLD BUSINESS
 - a. DISCUSS SENIOR CENTER ISSUES
 - i. Cy asked about the status of the greenhouse planned for the Center.
 - ii. Senior of the year nominations have been delivered to the Mayor's office.
 - iii. Jim brought up the fact that since May is our annual meeting we needed to vote for a vice-chair & secretary of the Board for

the coming fiscal year beginning on July 1st, according to our by-laws. The Board voted to reinstate Richard Cygan as vice-chair and Brenda Costa as secretary. Some members requested a copy of the by-laws, which were subsequently distributed for review (Att. #4).

- iv. DISCUSS SUMMER MONTHS OFF – The Board voted for the suspension of Board meetings for the summer months of July and August.

VI. Meeting adjourned at 9:30 am.

The next board meeting is Tuesday, June 13, 2017 at 8:30 a.m. in the conference room at the Senior Center, 40 New Street, Marlborough, MA.

Respectfully Submitted,

Brenda Costa, Secretary

Council on Aging

Memo

To: COA Board
From: Trish Pope
Date: May 8, 2017
Re: Update

The FY'18 operating budget for the Senior Center was approved. There were no changes made to the budget.

Relay for Life will be held at Ward Park this year. (May 19-20). The Center will be open in the evening from 5-9 ONLY for money counting purposes and NOT open to the public. The bathrooms at Ward Park have been completed and will be used that evening not the Center.

The patio has been marked out and designed. Commissioner Ghiloni assures me it will be completed by mid-June! Just to be safe, we are planning the ribbon cutting for mid-July. Once a date is decided I will let everyone know. We will be inviting Rep. Gregoire since she helped secure the funding for the patio as well as the Mayor and City Council.

Exercise and Yoga sign-ups will take place the week of May 22nd. Yoga will be a lottery. Boxes will be out all week and people can fill out the form and put it in the box. We will pull the names on Friday, May 26th at 1:00pm. You do not need to be present. We will call everyone that gets into the classes on Friday. At your suggestions, we raise the fee for Yoga to \$3.00 per class. Exercise classes will be a sign up and costs remain the same. We have not had an issue with wait lists so we are hoping that people realize they do not need to come and stand in line. (We are sure there will be a few that stand in line).

The Company Bees Event sponsored by the Friends is half full. We will open registration to everyone on May 12th. People that are not veteran's or a surviving spouse of a veteran have been very understanding about having to wait to sign up. ☺

Staff Update: Dana is currently taking the SHINE certification course which means she is out of the office on Monday and Wednesday for the next 6 weeks. Lisa is back on limited duty. Linda and Kathy went above and beyond during all this transition. I am very fortunate to have them as part of our team! Janice Long from Hudson and Kelly Burke from Northborough and myself have been named Innovators of the Year by MCOA for our community collaboration work on 'Come 2B Dementia Friendly'. We will receive the award on June 9th at the MCOA Annual Meeting.

Lastly, I will be out of town from May 18 through May 23.

House Budget

Ms. Alessandro said the House Budget was released on April 10th. There were very little cuts from the governor's budget except for meals on wheels. The house convened yesterday behind closed doors to caucus on the Elder Affairs budget amendments – meals on wheels and workforce legislation. There was \$750,000 added back in to meals on wheels which brought it back up to the governor's level. Protective Service received another \$250,000 and \$642,000 was added to congregate housing and that will put back funding for the Naturally Occurring Retirement Community (NORC). The workforce amendment which is new this year did not receive any funding. The workforce initiative would be funded through the Community First Trust Fund (federal money)

Nutrition Program – Caterer

Ms. Alessandro provided a Nutrition Consortium update. Bateman (our caterer) received notification from DCAMM (Division of Capital Asset Management and Maintenance) that they must vacate the premises in Lancaster by September 30, 2017. Since the notification, there have been many discussions to assist Bateman with finding a new location. The relocation specialist from DCAMM, Peter Sleeper, has reached out to and met with Jim Sullivan from Bateman to tour the kitchen and perform an inventory. If there is a one week gap between operations ceasing in Lancaster and opening in a new location, chilled meals with disposables will be served out of Bateman's site in Canton.

Mass Health ACO

The responses for the community partner applications are due this month. Mass Home Care will not be applying as a statewide entity. We will be working with Advocates and other entities in the central region.

Consumer Programs

The home care program enrollment has been decreasing since the first of the year. Home care has a total of 1,147 consumers; SCO, 1,105 consumers; 54 in the One Care program; 401 in the PCA program and 39 in the AFC program.

Strategic Plan

BayPath will be working with SOAR Management Consulting Group on a strategic plan. We will be meeting with various stakeholders in the community during the process. Our initial meeting has not yet been set. Board members and staff have been invited to participate in the process. Feedback from the community is welcomed.

Town	Mar-17
meal days	22
Ashland	279
Dover	27
Framingham	4247
Holliston	547
Hopkinton	277
Hudson	1162
Marlborough	2266
Natick	1208
Northborough	375
Sherborn	125
Southborough	506
Sudbury	582
Wayland	534
Westborough	386
Total	12,521

Town Analysis – March 2017

Town	ECOP	Choices	Town	ECOP	Choices
Ashland	12	3	Natick	33	31
Dover	0	0	Northborough	14	2
Framingham	73	42	Sherborn	0	0
Holliston	6	6	Southborough	5	3
Hopkinton	13	2	Sudbury	4	3
Hudson	29	17	Wayland	8	3
Marlborough	28	24	Westborough	7	4

ECOP Total = 232

Choices Total = 140

The **Enhanced Community Options Program (ECOP)** provides a higher level of service in the community to elders who are ineligible for Mass Health Standard and meet the requirements for nursing facility services. Individuals must be assessed by a BayPath RN and meet the eligibility criteria in order to qualify for this program.

The **Choices Program** is designed to provide intensive services to enrollees in the Frail Elder Waiver (FEW) who are at imminent risk of nursing home placement. Consumers must be eligible for Mass Health Standard. Individuals must be assessed by a BayPath RN and meet the eligibility criteria in order to qualify for this program.

APRIL, 2017

TOTAL NUMBER OF TRIPS = 83

BROKEN DOWN

SUPERMARKET/SHOPPING RESTAURANTS = 32

SENIOR CENTER = 51

CITY VAN- OTHER = 5

MWRTA = 0

EMPLOYMENT OPTIONS = 0

NEW APPLICANTS = 12

NEW RIDERS = 3

RETURNING = 29

APRIL cancellations 15
2 days no van 2

BY-LAWS
MARLBOROUGH COUNCIL ON AGING

Att. #4

Section 1. Name of the organization: Marlborough Council on Aging

Section 2. Responsibilities:

2.1. The Council on Aging board shall cooperate with the Massachusetts Executive Office of Elder Affairs and shall be cognizant of all the state and federal legislation concerning funding, information exchange and program planning which exists for the better community programming for the elderly.

2.2. Identify the total needs of the City of Marlborough's elderly population.

2.3. Educate the City of Marlborough and enlist support and participation of all citizens concerning the needs of the elderly.

~~2.4. The Council on Aging board with other City of Marlborough agencies and organizations shall assist in the design, promotion, implementation, and coordination of programs and services to assist the elderly persons of/in the City of Marlborough.~~

2.5 The Council on Aging shall serve as an Advisory Board for the Executive Director in program planning, budget preparation and Senior Center operation.

2.6. If any member of the Council on Aging board misses more than three (3) consecutive meetings within the year without a valid reason and the Council on Aging board feels the member should be replaced, the matter will be discussed with the Mayor for suitable action.

Section 3. Membership; terms; Chairperson:

3.1. At least 51% of the Marlborough Council on Aging board shall be over sixty (60) years of age.

3.2. New Council on Aging board member prospects can be recommended to the Mayor for his/her consideration.

3.3. The Council on Aging board shall be made up of eleven (11) members who shall be appointed by the Mayor, subject to the confirmation of the City Council, and who shall serve without compensation, each for a term of four years and until his successor is appointed and qualified and shall be measured from the first Monday in May next following the original appointment. The Chairperson of the Council on Aging board is to be designated by the Mayor.

BY-LAWS
MARLBOROUGH COUNCIL ON AGING

3.3.1. The Chairperson shall:

- A. S/he shall regularly consult with the Executive Director.
- B. Arrange an agenda for each meeting.
- C. Keep the agenda, entertain motions and their disposition, and maintain order.

- * 3.4. Council on Aging board members shall serve for no more than two (2) consecutive four (4) year terms, beginning on the adoption date of the by-laws containing this subsection.

Section 4. Rights and Powers:

4.1. Each Council on Aging board member, by accepting such status shall for all purposes be conclusively deemed to have accepted and to have agreed to be bound by the City of Marlborough Charter Chapter 161 and the Council on Aging By-Laws as the same may then exist or may, from time to time, be amended.

4.2. The Council on Aging board shall elect a Vice-Chairperson and Secretary. They may elect such other Council on Aging board members as it may deem necessary for particular projects.

4.2.1. The Vice-Chairperson shall in the absence of the Chairperson temporarily perform the duties of the Chairperson in conjunction with the Secretary.

4.2.2. The Secretary shall:

- A. Transcribe and send copies of the board meeting minutes for review by the Executive Director and board Chairperson.
- B. Keep accurate records of board meeting minutes.

Section 5. Fiscal Year:

5.1. The Fiscal Year of the Council on Aging shall be from July 1, to June 30.

5.2. The annual budget submitted shall be prepared by the Executive Director and presented to the Council on Aging board members for review.

BY-LAWS
MARLBOROUGH COUNCIL ON AGING

Section 6. Regular Meetings:

- 6.1. Regular open meetings shall be held on the second Tuesday of each month.
- 6.2. Voting on Council on Aging board recommendations require a majority of currently serving appointed board members.

Section 7. Annual Meeting:

- 7.1. The Council on Aging board at its Annual Meeting in _____ of each year shall elect from its membership, a Vice-Chairperson and a Secretary.
- 7.2. The Vice-Chairperson and Secretary shall hold office until the next Annual Meeting.
- 7.3. In the event of a vacancy in the Vice-Chairperson and/or Secretary positions, the Council on Aging shall elect one of its board members to fill the vacancy.

Section 8. Collateral Organizations:

- 8.1. The Council on Aging board members shall appoint a delegate and an alternate delegate to serve on the Board of Directors of BayPath Elder Services, Inc.

Section 9. Amendments:

- 9.1. These By-Laws may be amended or repealed at an Annual or Regular meeting.

Marlborough Council On Aging By-Laws

Signatures

FOR THE Council on Aging Board

By: James Confrey
James Confrey, Chairman

Date: 9-17-13

By: Sheila Brecken
Sheila Brecken, Vice President

Date: 9-17-13

By: Brenda Costa
Brenda Costa, Secretary

Date: 9-17-13

By: Richard Collins
Richard Collins, Board Member

Date: 9-17-2013

FOR THE CITY

By: Arthur G. Vigeant
(Signature) Arthur G. Vigeant

Date: 9/25/13

Title: Mayor

Council On Aging Director

By: Jennifer Claro
(Signature) Jennifer Claro

Date: 9-17-13

Title: COA Director

Legal Department

By: Ellen Stavropoulos
(Signature) Ellen Stavropoulos
Stavropoulos

Date: 9/25/2013

Title: Paralegal

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

City of Marlborough COA Meeting Minutes

2017 OCT 18 A 7:55

Date: Tuesday June 13, 2017

Time: 8:30 AM

Location: Sr. Center Conference Rm, 40 New Street, Marlborough, MA

Attendance: Leslie Biggar, Richard Collins, Richard Cygan, Jeanne McGeough, Judy Kane, Marie Elwood, Jim Confrey, Pat Gallier and Trish Pope. Brenda Costa excused. Tony Badman viewing meeting to see if he would like to become a member of COA.

1. Called to order at 8:32

2. Approval of May 9th Minutes

3. Director Update- Trish Pope

A) Father's Day Celebration has been cancelled as only 2 people signed up for it. Those who signed up will be given \$10 gift cards to Welly's Restaurant.

B) Enrichment Evening is this Friday and has 65-70 people signed up. Large room can hold 200 people but for comfort it is recommended event should be for no more than 150.

C) The Tall Ship Trip (June 21) has 110 people signed up. Cancellations are being filled up from the wait list. This trip is for Marlborough citizens only. The Sr. Center will be making confirmation calls to all who signed up.

D) The Patio Foundation has been poured and the furniture is here in storage. The barbeque grill will be hooked up to the Sr. Center gas line and only used for Sr. Center events. Save the date of July 25th at 4:30 as that is when the patio will be opened. Danielle Gregoire and other representatives will be invited. Still looking into Green House, following up on footing.

E) Our gift shop walls are up, we are waiting on the new lights so that Lou only has to clean once before items are placed back.

F) Loukie has resigned but we do not need to replace her. She is still here to help out. We will be using Catholic Charities as a translator. They are \$85/hour. English language is translated to the language you call in for. It has been suggested that Marlborough school system use them also. Bay Path does use them. It will be less cost than having someone here full time.

G) Trish handed out copies of the 2018 City of Marlborough budget.

4. Cy handed out his May 24th 2017 BayPath Notes.

A) On July 1st the Protective Services will be operated 24/7 from a centralized contact phone number for clients who set up services. By the year 2020 all providers must be accredited at a cost of \$15,000 to \$20,000 per 4-year term.

B) Meals on Wheels have found a new location. If Meals on Wheels is cut we will need to supplement. The new 7-year contract still needs to be finalized.

C) The Dementia Friendly Project's request for Cummings Foundation funding has been denied but this has no effect on us.

5. Jeanne McGeough handed out Transportation Report for the month of May 2017 showing 125 trips in total. There was an increase from April 2017 83 trips. Part of the increase was that a wife needed a ride to see her husband every other day.

A) It was mentioned that a Cell Phone Policy is missing as the city does not have one.

B) A regular driving license allows anyone to drive a bus for less than 14 passengers. The Mayor is looking into a larger vehicle, for more than 14 people but that would require a different driver's license. This would be a 5-year plan.

6. Jim Confrey was surprised at how many of us did not have a copy of the By-Laws Marlborough Council on Aging so he made sure we all had copies as they

explain our responsibilities, terms and other items. He suggested that we all read the Guide for Board Members and the Bylaws.

- A) The Fiscal year starts from July 1" we should receive a copy of the annual budget for review.
- B) It is recommended by the State that the COA Board helps with the budget.
- C) Trish got us copies of the actual 2016 and projected 2017 budget.
- D) Note that if we do not use what is in our Facility Budget it is rolled into the City's Budget as free cash.

7. New Business

- A) Trish is following up on the Green House footing and looking at the money from the grant.
- B) IT is looking at the TV in the lobby to run without sound. Money to come from grant money.
- C) It needs to be explained that there is a wait list for scheduled trips and if a member cancels, the Center will call the next person on the wait list and return the member's money within 3 weeks. The original person should not give their seat away.
- D) Exercise programs are running more smoothly, but it was suggested that color coded paper be used per exercise program. Rules have been lenient and could be a problem as more people participate. No sign-up numbers are to be used. Yoga and other exercise program sign-up are on different days.

8. Tuesday nights are going well. People are showing up no matter the weather. At present, we do not have gentlemen's activities. Kathy Murphy (our Professional Service Person) is working 3-7, and D..... is working 11-7. Trish is also here.

9. The shower was installed in the building as the Red Cross uses this building in their shelter plan.

10. Friends of Marlborough Seniors

- A) January's new board does not publish budget at their meetings
- B) Friends are their own group and you cannot be on both Boards at the same time.
- C) Friends paid for the Veterans Function.
- D) Friends supplies Christmas for 4 families in Marlborough.
- E) Our large room holds 150 people comfortably for functions
- F) Buy bricks to be used as a fund raiser.
- G) Friends will host another Western Hoedown on October 21st at the Moose Lodge.
- H) Friends meeting should be in the Newsletter as it is open to all. It is held the 2nd Monday of every month at 1:30. The next meeting in September 11th.

11. We will be off for the summer July and August. We will be returning September 12 at 8:30.

Enjoy the summer and see you September 12th.

Respectfully Submitted,
Leslie Biggar (fill in)

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 18 A 7:55

CITY OF MARLBOROUGH MEETING MINUTES

MEETING: Council on Aging Board of Directors Meeting

DATE: September 12, 2017

TIME: 8:30 A.M.

LOCATION: Sr. Center Conference Rm, 40 New Street, Marlborough, MA

ATTENDANCE: Leslie Biggar, Richard Collins, Jim Confrey, Brenda Costa, Richard Cygan, Marie Elwood, Pat Gallier, Judy Kane, Jeanne McGeough, Trish Pope

- I. CALL TO ORDER 8:30 am
- II. APPROVAL OF JUNE 13, 2017 MINUTES
- III. DIRECTOR'S UPDATE – Trish Pope
 - a. The new yoga signup is working. However, people are still lining up for the exercise signup that begins at 11:00 am.
 - b. The BayPath transportation grant has been received for the final year. The program is being expanded on Thursdays. Trish wants to put a part time bus driver in the COA budget. The Cummings grant funds the transportation coordinator position for now.
 - c. The Cummings grant will reallocate money for the center's greenhouse. The greenhouse should be up by the spring. The company putting up the greenhouse is Orlando Greenhouses out of Westborough. Trish would like the Friends to reallocate the building fund money to pay for the balance of the cost to build the greenhouse.
 - d. The Center Grill is still being run by Kennedy's. The baked haddock meal is only \$5.00 to seniors. The meal's cost is \$7.99 and the difference is being subsidized by the COA.
 - e. For free events, seniors have to sign up for themselves and their spouses only.
 - f. Bus trips are for Marlborough residents only when using grant money.
 - g. The rug upstairs will be done when the walls are put up in the spring.
- IV. BOARD UPDATES
 - a. BAYPATH ELDER SERVICES UPDATE – Richard Cygan
 - i. The Meals on Wheels food preparation site is slated to begin operating out of the new facility in September.

- b. **TRANSPORTATION REPORT – Jeanne McGough**
 - i. Jeanne updated the Board on the transportation numbers for June, July and August (Att. #1).
 - ii. Trish reported that approximately 530 trips are made by FISH quarterly.
 - iii. Two of the center’s van drivers are paid (one through the Cummings grant and one through the BayPath grant). There is also a part time volunteer van driver.

V. **NEW/OLD BUSINESS**

- a. **DISCUSS SENIOR CENTER ISSUES**
 - i. N/A

VI. **Meeting adjourned at 9:15 am.**

The next board meeting is Tuesday, October 10, 2017 at 8:30 a.m. in the conference room at the Senior Center, 40 New Street, Marlborough, MA.

Respectfully Submitted,

Brenda Costa, Secretary

MARLBOROUGH SENIOR CENTER TRANSPORTATION REPORT
MONTH OF JUNE, 2017

TOTAL NUMBER OF TRIPS = 119

BROKEN DOWN

SUPERMARKET/SHOPPING/RESTAURANTS = 38

SENIOR CENTER = 57

CITY VAN- OTHER = 23

MWRTA = 1

EMPLOYMENT OPTIONS = 0

NEW APPLICANTS = 11 – 3 MALE, 8 FEMALE

NEW RIDERS = 5

RETURNING = 29

ATTACHED IS THE LEGEND FOR THE BAY PATH REPORT

MARLBOROUGH SENIOR CENTER TRANSPORTATION REPORT
MONTH OF JULY, 2017

TOTAL NUMBER OF TRIPS = 118

BROKEN DOWN

SUPERMARKET/SHOPPINGRESTAURANTS = 34

SENIOR CENTER = 62

CITY VAN- OTHER = 20

MWRTA = 2

EMPLOYMENT OPTIONS = 0

NEW APPLICANTS = 6 – 3 Male, 3 Female

NEW RIDERS = 3

RETURNING = 30

ATTACHED IS THE LEGEND FOR THE BAY PATH REPORT

MARLBOROUGH SENIOR CENTER TRANSPORTATION REPORT
MONTH OF AUGUST, 2017

TOTAL NUMBER OF TRIPS = 120

BROKEN DOWN

SUPERMARKET/SHOPPINGRESTAURANTS = 32

SENIOR CENTER = 63

CITY VAN- OTHER = 20

MWRTA = 5

EMPLOYMENT OPTIONS = 0

NEW APPLICANTS = 11 – 8 Female – 3 Male

NEW RIDERS = 2

RETURNING = 25

ATTACHED IS THE LEGEND FOR THE BAY PATH REPORT

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
MINUTES
MARLBOROUGH PLANNING BOARD
MARLBOROUGH, MA 01752

1A

2017 OCT 18 P. 3: 34
September 25, 2017**Call to Order**

The Meeting of the Marlborough Planning Board was called to order at 7:00 pm in Memorial Hall, 3rd Floor City Hall, 140 Main Street, Marlborough, MA. Members present: Barbara Fenby, Philip Hodge, Colleen Hughes, Sean Fay, Brian DuPont and George LaVenture. Also in attendance were City Engineer, Thomas DiPersio, City Solicitor, Don Rider, and Planning Board Administrator, Krista Holmi.

1. Meeting Minutes:**A. September 11, 2017**

On a motion made by Ms. Hughes, seconded by Mr. LaVenture, the Board voted to approve the Planning Board meeting minutes of September 11, 2017. Motion carried.

2. Chair's Business:**A. Set Public Hearing Date for Proposed Zoning Amendment- Retirement Community Overlay District.**

Public Hearing date set for Monday, October 30, 2017 – 7:15 p.m. Proponent- Attorney Arthur Bergeron.

3. Approval Not Required (None)**4. Public Hearings****A. Proposed Zoning Amendment- Brew Pub, Wineries, Breweries and Distilleries-**

Public Hearing September 25, 2017 – 7:05 p.m. Proponent – Council President, Edward Clancy

Ms. Hughes read the notice of public hearing into the record. The hearing was conducted in the following stages: 1) Presentation 2) Those speaking in favor 3) Those speaking in opposition 4) Comments and questions from members.

Councilor Clancy explained the rationale for the amendment. Existing zoning definitions of "Brew Pubs" are restrictive to brew operations that do not additionally run a restaurant. Today's zoning assumes the primary operation is the sale and preparation of food. This zoning amendment will create new definitions allowing for operations whose primary purpose is as a brewery, winery, or distillery with allowance for a tasting room. Additionally, the amendment provides a table outlining the allowed as of right zones for these operations.

No one spoke in favor of the amendment. No one spoke in opposition to the amendment.

Q: Ms. Hughes requested confirmation that these establishments would still be required to hold a liquor license. Mr. Clancy – Yes. Q: Mr. DuPont - The City created a Village District to encourage this type of development within the district; why expand the zoning beyond the Village District? Mr. Clancy explained that there are already numerous existing City restaurants located in other zones. For example, Kennedy's, located in the City's commercial automotive zone. Restricting the zoning amendment to the Village District could be a barrier to innovation or expansion at our existing establishments. Mr. DuPont, while not opposed to the spirit of this legislation, reaffirmed his opinion that zoning amendments should occur as part of a larger, comprehensive planning effort. The hearing was closed at 7:12 p.m.

B. Proposed Zoning Amendment – Moratorium on Recreational Marijuana Establishments –

Public Hearing September 25, 2017 – 7:15 p.m. Proponent- City Councilor Kathleen Robey

Ms. Hughes read the notice of public hearing into the record. The hearing was conducted in the following stages: 1) Presentation 2) Those speaking in favor 3) Those speaking in opposition 4) Comments and questions from members.

Proponent, City Councilor, Kathleen Robey. Councilor Robey – 97 Hudson St. explained that the proposed moratorium originated from concerns expressed in 2016 by several organizations providing guidance to cities and towns. These organizations include the Mass Municipal Association (MMA), Mass Lawyers Association as well as the Metropolitan Area Planning Council (MAPC). These organization cautioned cities and towns to wait until State regulations are in place before enacting any municipal rules and regulations governing recreational marijuana establishments. The Cannabis Advisory Board (CAB) will make recommendations to the Cannabis Control Commission (CCC). The CCC is charged with “promulgating regulations, guidelines and protocols necessary for the issuance of licenses” no later than March 15, 2018, and to begin accepting licenses by April 1, 2018. The intent of the temporary moratorium (July 1, 2018) is “to provide the City with the time to study, plan, consider and promulgate ordinances to address issues including, but not limited to, assessing and incorporating State regulations in a manner consistent with sound land use planning goals and objectives.” Ms. Robey expressed that the City would benefit from the moratorium, allowing the City time to wait for the March guidelines, study the issue and proceed cautiously.

Speaking in favor of the amendment: City Councilor, Peter Juairé – 296 Bigelow St. Marlborough. Councilor Juairé is a co-sponsor of the amendment and expressed his support. Councilor Juairé explained the two aspects of the new law, which establishes a system (depending on how the community voted on Question 4) for local control of recreational marijuana establishments. He noted that for Marlborough to ban these establishments, the municipal government must prepare an ordinance or bylaw, which by order of the City Council with the approval of the mayor, be placed on the ballot.

Speaking in opposition to the amendment: Eric Casey 133 Broadmeadow – Mr. Casey indicated that he sent a letter (via email) to the Board administrator, which was distributed to members prior to the meeting. On a motion by Mr. Fay, seconded by Ms. Hughes, the reading of the letter was waived, letter accepted and placed on file. Motion Carried. Mr. Casey did not wish to repeat himself (as he had previously addressed the Council during their public hearing, and wished for his letter to speak for itself). Mr. Casey summarized that the moratorium does not serve its intended purposes, since absent explicit regulations allowing such uses, an adult use marijuana establishment would not be allowed in the City. He felt that time would be better spent working on the regulations. Mr. Casey also expressed concern in the reference to a possible ban. He said that there seemed to be support for zoning amendments allowing for the expansion of business opportunities for brew or distillery establishments, and he felt the City should equally embrace new recreational marijuana establishments.

Speaking in opposition to the amendment: Mike Oliveira- 54 Hosmer Street. Mr. Oliveira also expressed his confusion in hearing a reference to a ban. He was also in opposition to the moratorium and felt it was not serving its intended purpose.

Q: Ms. Hughes – Why doesn't the City just begin crafting its regulations? Ms. Robey said she is not heavily vested one way or the other in the moratorium, but Councilors Juairé and Robey felt that information and guidance is currently limited. Mr. Fay expressed that he would support an even longer timeframe, perhaps until December 31, 2018. Other members were not in agreement. Mr. Hodge felt that deadlines facilitate action, and moratoriums facilitate inaction.

Q: Mr. LaVenture- How is this moratorium different than just allowing the law to limit establishments until regulations are in place? How will this moratorium benefit the public? A: Regulations will need to establish allowable locations, hours of operation, number of facilities allowed, etc. Q: Can the discussion take place without the moratorium? A: Councilor Robey indicated she was not opposed to the withdrawal of the moratorium. Mr. Fay felt that an even longer moratorium would allow other cities and towns to prove or disprove the effectiveness of the regulations. Marlborough could then craft its legislation based on first-hand experiences in MA, not from out of state communities.

C. Proposed Zoning Amendment- Expansion and Modification of Hospitality and Recreational Mixed-Use Overlay District (HRMUOD)- Public Hearing September 25, 2017 – 7:30 p.m.

Ms. Hughes read the notice of Public Hearing into the record. The hearing was conducted in the following stages: 1) Presentation 2) Those speaking in favor 3) Those speaking in opposition 4) Comments and questions from members.

Proponent- Attorney Kevin Ericksen. Attorney Ericksen appeared before the Board to present a summary of the proposed zoning amendment. He explained that there were four points to the amendment. 1) The addition of two parcels to the HRMUOD (190 Boston Post Road West and 176 Boston Post Road West – the Bank of America and Wendy's Restaurant). Mr. Ericksen explained that these parcels would be added to create a more cohesive district and not leave these two existing parcels as outliers in the HRMUOD. 2) Acreage in the HRMUOD was increased to 45.2 acres 3) Clarification that 190 and 176 drive-throughs do not require special permit, nor should they be counted toward the two as-of-right drive-throughs (as they are existing) 4) Clarification of the definition of dry cleaning to exclude so called "drop stores", where no dry cleaning is performed on premises.

No one spoke in favor of the amendment. No one spoke in opposition to the amendment.

Q: Ms. Hughes – How does this plan affect existing curb cuts? Isn't there a safety issue if the plan does not address existing curb cuts? A: Mr. Ericksen explained that curb cuts to existing facilities would remain. Mr. Ericksen indicated that these aspects of the project were previously vetted during the site plan review process. Ms. Hughes and Mr. DuPont asked whether there were any traffic studies done that may specifically address their concerns. Mr. DiPersio stated that there were traffic studies performed for the site and that he could provide them to Planning Board members. He also indicated that pedestrian safety improvements were added to the site. Mr. Ericksen reiterated that the site plan approval process reviewed the design and that this hearing was not about the design. The Board remains concerned about traffic flow in, out and around the HRMUOD. The public hearing was closed at 7:49 p.m.

5. Pending Subdivision Plans: Updates and Discussion: Engineer's Report

A. Mauro Farm:

Construction is complete, but legal issues on the open space parcels remain. Mr. DiPersio indicated that the Board may wish to consider moving forward with a recommendation for the acceptance of the road and to separately address the open-space parcel with the Legal Dept. Solicitor Rider offered to contact Attorney Catanzaro to review the issues and check on progress.

B. Blackhorse Farms (Slocumb Lane)

Ms. Hughes read a letter from Assistance City Engineer Collins to Mr. Mike Harrington of FRE Building Co. into the record. With the one-year maintenance period up on November 14, 2017, the letter detailed the steps necessary for bond reduction and street acceptance. On a motion by Mr. Fay, seconded by Mr. LaVenture, the Board voted to accept and place on file. Motion carried. The Board further requested that Assistant City Engineer Collins communicate this same information to the developer's attorney, Paul Beattie. Mr. DiPersio indicated the Department will follow up with Mr. Beattie.

C. ANR – Hager St. (approval not required under the subdivision control law)

At its regular meeting on September 11, 2017, Peter Bemis (the applicant representative) agreed to send a letter to the Marlborough Planning Board requesting the Board's decision on the applicant's modified ANR plan. That endorsement vote and Mylar signature was planned

for the Board's September 25th meeting. Despite multiple follow up requests by Board staff, at the time of the September 25th meeting, Mr. Bemis did not submit the ANR extension request letter to the Board. The Board, therefore, has been unable to officially endorse the modified ANR plan.

On a motion by Mr. Fay, seconded by Ms. Hughes, the Board voted to mail letters (via certified and standard mail) to Mr. Bemis and the applicant requesting that the Board be advised whether the applicant is, or is not, still intending to proceed with this project; and also to advise the parties that should the applicant or his representative fail to communicate intent to the Board by the next meeting agenda deadline (Thursday, October 12), the applicant will have left the Board with no choice but to conclude that the applicant has abandoned the Hager St. definitive subdivision plan (which requires the endorsement of the ANR plan). Motion carried.

It was noted that the applicant has the option to withdraw without prejudice. Should the applicant wish to proceed, the Board still needs to obtain further feedback from Fire Chief Breen with respect to his waiver concerns. Without this waiver feedback, the Board would entertain a motion to deny.

6. Preliminary/Open Space Submissions/Limited Development Subdivisions: None

7. Definitive Subdivision Submission: None

8. Signs: None

9. Unfinished Business: None

10. Informal Discussion:

Public Hearing #1 – Proposed Zoning Amendment- Brew Pub, Wineries, Breweries and Distilleries-

On a motion by Mr. Fay, seconded by Mr. LaVenture, the Board voted to make a favorable recommendation to the City Council for the proposed zoning amendment, Section 650-5, entitled "Definitions; word usage" and Section 650-17, entitled "Table of Uses".

Public Hearing #2 – Proposed Zoning Amendment- Moratorium on Recreational Marijuana Establishments-

An initial motion to make a favorable recommendation on the proposed amendment did not carry. (3-3) Half of the Board felt that it was reasonable to study the regulations of the CCC due out on March 15, 2018, and to make the City's zoning recommendations up to 9 months later. Other members of the Board argued that the proposed moratorium did not actually prevent or delay the siting of recreational marijuana facilities in the City. Members expressed that the City should be working on its regulations and that the moratorium would only delay action on the City's regulations.

On a motion by Mr. Hodge, seconded by Ms. Hughes, the Board voted to make a negative recommendation to the City Council. Motion carried. Mr. Fay and Mr. DuPont opposed.

Public Hearing #3 - Proposed Zoning Amendment- Expansion and Modification of Hospitality and Recreational Mixed-Use Overlay District (HRMUOD)

An initial motion to make a favorable recommendation on the proposed amendment did not carry. (3-3). Board members Hodge, Fay and Fenby were in favor. Board members Hughes, LaVenture and DuPont expressed ongoing concerns over the curb cuts and signage implications for the expansion of the HRMUOD. Chairperson Fenby requested that the matter be carried over into the next meeting for further discussion. Ms. Fenby also requested that Engineering provide the Board with a map of the existing overlay districts in the City. Mr. DiPersio indicated that our GIS Administrator will prepare a map to be distributed to members.

11. Correspondence: None

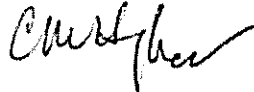
12. Public Notices of other Cities and Towns:

On a motion made by Ms. Hughes, seconded by Mr. DuPont, it was voted to accept and place on file. Motion carried.

Adjournment: On a motion made by Ms. Hughes and seconded by Mr. LaVenture it was voted to adjourn at 9:00 pm. Motion carried.

/kih

Respectfully submitted,



Colleen Hughes
Clerk

Ad-Hoc Municipal Aggregation Committee

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CITY OF MARLBOROUGH

Meeting Minutes – April 3, 2017

2017 OCT 23 A 10:46

The Ad-Hoc Municipal Aggregation Committee met on April 3, 2017 from 2:00 PM to 2:25 PM in the Mayor's Conference Room. The following individuals were in attendance:

Ad-Hoc Municipal Committee members:

- DPW Commissioner John Ghiloni
- Chief Procurement Officer Beverly Sleeper
- Mayor Arthur Vigeant
- City Councilor Michael Ossing (Chairman of the Ad-Hoc Municipal Aggregation Committee)

Additional individuals at the meeting:

- City Solicitor Don Rider
- City Councilor Dave Doucette
- Mayor Executive Aide Nick Milano
- Colonial Power Representative Mark Cappadona
- Colonial Power Representative Denise Allard

The following items were discussed:

- 1. Minutes of the March 23, 2017 Ad-Hoc Municipal Aggregation Committee meeting.**
 - The committee approved the meeting minutes and will submit to the City Council for information.
- 2. Review Results of the RFP for the next six months of municipal aggregation.**
 - The Committee reviewed the results of the pricing information received from five electrical suppliers (Constellation, Verde, GEXA, Hampshire Power and TransCanada) on the Retail Power Supply Pricing Matrix provided by Colonial Power. Two vendors (Genie and Tenaska) did not submit bids. The Committee decided on the "combined" pricing option and compared it to the National Grid Fixed Basic Rate Service.
 - The National Grid Basic Fixed Service rate set March 8, 2017 is 0.09432 \$/KW-hr (for the period of May 1 to October 31, 2017).
 - The Committee unanimously selected the Transcanada combined pricing of 0.09165 \$/kw-hr. The Transcanada combined pricing was the lowest of the five suppliers. This will save the residential rate payer 0.00267 \$/kw-hr over the National Grid Basic Service Fixed Rate.
 - The new rate will be in effect for the May 2017 to October 2017 meter reads.
- 3. Other Business.**

Update on the Amended Municipal Aggregation Plan approval.

- There was a call conducted on March 28, 2017 between Colonial Power and the Department of Energy Resources (DOER) to discuss comments on the Amended Plan. The DOER had no issues with the Amended Plan.
- Next will be to obtain a letter of satisfaction from the DOER and prepare the filing of the plan by mid-April with the Department of Public Utilities (DPU).

- There will then be a public hearing with the DPU in Boston with anticipated plan approval in the August/September timeframe.

That the City Council APPROVE the AD-Hoc Municipal Aggregation Committee as follows:

- 1. This order supersedes order 06100-1337A dated November 6, 2006.**
- 2. The goal of Municipal Aggregation is to require that the R-1 (residential) class rates be lower than the prevailing National Grid Fixed Basic Service Rate.**
- 3. Establish an Ad-Hoc Municipal Aggregation Committee that will review competitive electric supply offers and make recommendations to the Mayor. The Ad-Hoc Municipal Aggregation Committee will consist of 5 members including:**
 - **The Mayor (or designee)**
 - **Two City Councilors (appointed by the City Council President)**
 - **The Chief Procurement Officer**
 - **The DPW Commissioner (or designee)**
 - **A quorum shall consist of a minimum of 3 members**
 - **The Council President shall appoint one of the members as the Chairman**
- 4. The Ad-Hoc Municipal Aggregation Committee will provide periodic updates to the City Council on Municipal Aggregation program.**
- 5. All suppliers of electricity licensed by the Department of Public Utilities and qualified to do business in the Commonwealth of Massachusetts can participate in the City's Municipal Aggregation Program.**

Ad-Hoc Municipal Aggregation Committee
Meeting Minutes – September 20, 2017

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 CITY OF MARLBOROUGH

2017 OCT 23 A 10:46

The Ad-Hoc Municipal Aggregation Committee met on September 20, 2017 from 1:00 PM to 1:40 PM in the Mayor's Conference Room. The following individuals were in attendance:

Ad-Hoc Municipal Committee members:

- DPW Commissioner John Ghiloni
- City Council President Ed Clancy
- Mayor Arthur Vigeant
- City Councilor Michael Ossing (Chairman of the Ad-Hoc Municipal Aggregation Committee)
- Chief Procurement Officer Beverly Sleeper was absent

Additional individuals at the meeting:

- City Solicitor Don Rider
- Colonial Power Representative Mark Cappadona
- Colonial Power Representative Denise Allard

The following items were discussed:

- 1. Minutes of the April 3, 2017 Ad-Hoc Municipal Aggregation Committee meeting.**
 - The committee approved the meeting minutes and will submit to the City Council for information.
- 2. Update Committee on City Council Activities Since April 2017.**
 - The City Council was provided the information on the May to November 2017 electricity rates (.09165\$/KW-hr) which was accepted and placed on file at the April 10, 2017 City Council Meeting.
 - The City Council approved the (attached) new order establishing the quorum and goals of the Ad-Hoc Municipal Aggregation Committee at the April 10, 2017 City Council Meeting.
- 3. Update on Current Plan with TransCanada**
 - Colonial Power indicated that the City's current electricity supplier (TransCanada) will be getting out of the Municipal Aggregation business. This means that the City will have a new electricity supplier for the November 2017 meter readings.
- 4. Update on National Grid's Fixed Basic Service Rate for the Winter months.**
 - The proposed National Grid fixed rate for Basic Service during the November 2017 to April 2018 period is 0.12673 \$/KW-hr.
 - The current TransCanada fixed rate for May 2017 to November 2018 is .09165 \$/KW-hr.
 - This means the winter electricity rates will go up by 0.03508 \$/KW-hr if the National Grid fixed rate is used for the November 2017 to April 2018 period.
 - Assuming a residential customer uses 900 KW-hr of electricity per month, the residential customer can expect to pay an additional \$31.57 per month (.03508 x 900) if the National Grid Fixed Basic Service Rate is used.

- The Committee agreed to go out to bid to determine if rates can be obtained from electricity suppliers that will be lower than the National Grid Fixed Basic Service Rate.
- 5. Decision to go out for next six months of electricity supply (or longer).**
- The Committee agreed to have Colonial Power go out for bids for electricity supply for the next six months (November 2017 to April 2018).
 - Colonial Power will obtain indicative pricing by October 11, 2017 and final pricing by October 18, 2017. These dates will be sufficient to inform residents of the new electricity supplier.
 - The Committee decided not to go after a longer-term due to the fluctuations in the electricity pricing.
- 6. Update on DPU approval process for the amended City Municipal Aggregation plan submitted in April 2017.**
- The following actions have taken place since April 2017:
 - April 20, 2017 – The plan was filed with the DPU.
 - July 13, 2017 – The DPU held a public hearing – no one spoke in opposition to the plan.
 - August 28, 2017 – The City responded to the DPU requests for additional information
 - The City is now waiting for the DPU approval of the plan which is anticipated before the end of the year.
- 7. Other Business.**
- The next meeting of the Ad-Hoc Municipal Aggregation Committee is scheduled for October 18, 2017 at 3 PM to select a vendor for the City's residential electricity supply for the period of November 2017 to April 2018.

The City Council approved the AD-Hoc Municipal Aggregation Committee order on April 10, 2017 as follows:

- 1. This order supersedes order 06100-1337A dated November 6, 2006.**
- 2. The goal of Municipal Aggregation is to require that the R-1 (residential) class rates be lower than the prevailing National Grid Fixed Basic Service Rate.**
- 3. Establish an Ad-Hoc Municipal Aggregation Committee that will review competitive electric supply offers and make recommendations to the Mayor. The Ad-Hoc Municipal Aggregation Committee will consist of 5 members including:**
 - The Mayor (or designee)
 - Two City Councilors (appointed by the City Council President)
 - The Chief Procurement Officer
 - The DPW Commissioner (or designee)
 - A quorum shall consist of a minimum of 3 members
 - The Council President shall appoint one of the members as the Chairman
- 4. The Ad-Hoc Municipal Aggregation Committee will provide periodic updates to the City Council on Municipal Aggregation program.**
- 5. All suppliers of electricity licensed by the Department of Public Utilities and qualified to do business in the Commonwealth of Massachusetts can participate in the City's Municipal Aggregation Program.**

Ad-Hoc Municipal Aggregation Committee

Meeting Minutes – October 18, 2017

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CITY OF MARLBOROUGH

2017 OCT 23 A 10:46

The Ad-Hoc Municipal Aggregation Committee met on October 18, 2017 from 3:01 PM to 3:20 PM in the Mayor's Conference Room. The following individuals were in attendance:

Ad-Hoc Municipal Committee members:

- DPW Commissioner John Ghiloni
- City Council President Ed Clancy
- Chief Procurement Officer Beverly Sleeper
- Mayor Arthur Vigeant
- City Councilor Michael Ossing (Chairman of the Ad-Hoc Municipal Aggregation Committee)

Additional individuals at the meeting:

- City Solicitor Don Rider
- Colonial Power Representative Mark Cappadona
- Colonial Power Representative Denise Allard

The following items were discussed:

- 1. Minutes of the September 20, 2017 Ad-Hoc Municipal Aggregation Committee meeting.**
 - The committee approved the meeting minutes (amended to identify members that were not in attendance) and will submit to the City Council for information.
- 2. Review bids for the next six months of electricity supply (November 2017 – April 2018):**
 - Colonial Power presented a spreadsheet with the four vendors who submitted bids to supply the City with electricity for the six-month period from November 2017 to April 2018.
 - Colonial Power indicated that the National Grid Fixed Basic Service rate for this period was 0.12673 \$/kw-hr
 - The Committee reviewed the bids and unanimously selected Verde Energy USA as the supplier for the November 2017 – April 2018 period with a 5 – 0 vote. Verde Energy USA was the lowest bidder with a fixed price electricity supply rate of 0.10900 \$/kw-hr.
 - Assuming a residential customer uses 1000 kw/month, the resident would save \$17.73 each month over the National Grid Fixed Basic Service Rate.
 - The Committee noted the following:
 - If the resident uses National Grid Fixed Basic Service rate, the 1000 kw/month would cost \$126.73. The current Trans Canada rate (0.09165 \$/kw-hr – which expires October 2017) means the resident pays \$91.65 per month for 1000 kw. Residents paying the current Trans Canada rate would see a \$35.08 a month increase in their electricity supplier portion of their electricity bill in December if they use the National Grid Fixed Basis Service Rate.
 - If the resident uses Verde Energy USA, the 1000 kw/month would cost \$109.00. Residents paying the current Trans Canada rate would see a \$17.35 increase in their electricity supplier portion of their electricity bill in December if they use the Verde Energy USA through the City's Aggregation plan.

- Bottom line, the electricity supply portion of the bill is increasing for the November 2017 – April 2018 period. The residents who participate in the municipal aggregation will save money over the National Grid Fixed Basic Service Rate.
- 3. Update on DPU approval process for the amended City Municipal Aggregation plan submitted in April 2017.**
- The following actions have taken place since April 2017:
 - April 20, 2017 – The plan was filed with the DPU.
 - July 13, 2017 – The DPU held a public hearing – no one spoke in opposition to the plan.
 - August 28, 2017 – The City responded to the DPU requests for additional information
 - The City is now waiting for the DPU approval of the plan which is anticipated before the end of the year.
- 4. Other Business.**
- The April 3, September 20 and October 18, 2017 Ad-Hoc Municipal Aggregation Committee meeting minutes will be submitted to the City Clerk for addition to a future City Council agenda.
 - The Chairman will prepare a letter to the City Council informing the Council of the actions of the Ad-Hoc Municipal Aggregation Committee regarding the new rates and vendor for the November 2017 to April 2018 period.
 - The next meeting of the Ad-Hoc Municipal Aggregation Committee will be scheduled for the March 2018 period to discuss residential electricity supply for the period of May 2018 to October 2018.

The City Council approved the AD-Hoc Municipal Aggregation Committee order on April 10, 2017 as follows:

1. This order supersedes order 06100-1337A dated November 6, 2006.
2. The goal of Municipal Aggregation is to require that the R-1 (residential) class rates be lower than the prevailing National Grid Fixed Basic Service Rate.
3. Establish an Ad-Hoc Municipal Aggregation Committee that will review competitive electric supply offers and make recommendations to the Mayor. The Ad-Hoc Municipal Aggregation Committee will consist of 5 members including:
 - The Mayor (or designee)
 - Two City Councilors (appointed by the City Council President)
 - The Chief Procurement Officer
 - The DPW Commissioner (or designee)
 - A quorum shall consist of a minimum of 3 members
 - The Council President shall appoint one of the members as the Chairman
4. The Ad-Hoc Municipal Aggregation Committee will provide periodic updates to the City Council on Municipal Aggregation program.
5. All suppliers of electricity licensed by the Department of Public Utilities and qualified to do business in the Commonwealth of Massachusetts can participate in the City's Municipal Aggregation Program.

August 29, 2017

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CITY OF MARLBOROUGH

2017 OCT 17 P 3:02



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 017**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Tuesday, August 29th, 2017 at 10:00 am in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Lisa Thomas Also present: City Engineer Tom DiPersio, Assistant City Engineer Tim Collins and City Councilor Ed Clancy, and City Councilor Katie Robey. Minutes taken by: Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Tuesday, July 25th, 2017.

MOTION was made, seconded, duly VOTED:
TO APPROVE – Accept and Place on File

2 – New Business

2a) Intersection of Ash Street & Hudson Street – Failure to stop at Stop Sign

Chief Giorgi received three emails on this issue after the recent rollover here, one from a resident of the area, one from Officer LeDuc and one from Councilor Irish. He also tried to run an accident history prior to the meeting, however, was having trouble running the report. The Chief advised that he did go out to check the intersection himself. The recent roller involved a car coming out of the hospital and the other coming from Hudson Street and going through the intersection without stopping. All three emails mentioned vehicles not stopping at the stop sign, even while officers were there investigating the accident. A request was made for lighted or blinking stop signs.

Tim Collins said this four-way stop might not actually meet the required warrants. The requirements for a four-way stop include a volume of 300 cars per hour over an eight-hour period on the major street, with 200 cars per hour on the cross street. He also noted

that a four-way stop should have Advance Warning Signs in place. Engineering can review current signage and make recommendations.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to review signage and advise at next meeting.

Motion was made by Chief Giorgi to take Agenda Items out of order as Councilor Robey was in attendance for a specific issue. All in Favor.

2c) 25 MPH Speed Limits Authorization.

Chief Giorgi realized that this issue was already addressed at a prior meeting. He passed out a copy of a section of the minutes from the 3/2/17 Traffic Commission meeting which summarized the discussion. Chief Giorgi has already spoken to Nick Milano on this issue. The Traffic Commission had advised that they would prefer to see a street by street change, as needed, rather than a citywide change in the speed limit. Tim Collins passed out a list of streets that have a Thickly Settled Zone, all of which remain at 30 mph.

Lisa Thomas advised that the last action taken on this issue was February 2017. She will communicate this to Nick.

MOTION was made, seconded, duly VOTED to REFER to Lisa Thomas to communicate with Nick Milano on the latest action.

2b) Crosswalk locations language and Stop Sign language

Chief Giorgi said that he had received an email from Officer Larose about a pedestrian accident on Cook Lane at Nolan Way. Tim Collins reviewed the existing signage and crosswalks along the entire length of Cook Lane and all along Farm Road and the connecting roads and found many crosswalks and 2 stop signs were not properly regulated. He put together language to add what was missing from the existing regulations. This will now make everything up to date. Mr. Collins will forward an electronic copy to Lisa Thomas for advertisement.

MOTION was made, seconded, duly VOTED to REFER to Lisa Thomas to advertise the amended regulations.

2d) Request to move portable electronic speed sign on Framingham Rd.

The group determined that this type of request does not need to come before the Traffic Commission and can be handled by the Police Department, as needed.

Chief Giorgi passed out two Summary Reports generated by the new portable electronic speed signs, one for 481 Elm Street and one for 94 Framingham Road. He wanted the Traffic Commission to be aware of this new tool and the type of information we now have available. The report shows such things as speed limit, average speed traveled, volume of cars per day, volume of cars during the during the entire duration, maximum speed and a breakdown of timeframe and vehicles that slowed upon seeing the sign. All members were impressed with the feedback provided by these new signs. Chief Giorgi

also advised that they cost approximately \$4,500 each and are battery powered. Officer Larose of the CEMLAC Accident Reconstruction Team saw these signs used in Auburn and researched more about them and presented them to the Chief.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.

2e) Request for Stop Sign at Stow Road and Beaman Lane

This request was made per a phone call from a local resident. Tim Collins asked if we knew why the resident was asking for a Stop Sign here. He explained that stop signs are not to be used to slow traffic. It is an ineffective use of a stop sign. Tom DiPersio said he also spoke to the resident and he thinks it may actually be more of a site distance issue due to bushes in front of a fence. Tim Collins advised that bushes fall under the same requirements as a fence under our City Ordinance. The bushes cannot be higher than 3 feet and must be 15 feet back from the sidewalk. If this is the case, it is an issue that can be forwarded to Pam Wilderman, the Code Enforcement Officer for the City.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to call the resident and discuss the issue. If any further action is needed by the Traffic Commission he will advise.

2f) Unattended trailers parking in public way

Tim Collins asked to discuss the need to regulate unattended trailers being parked in the public way along with the No Parking Regulation for Maple Street, as a trailer is currently causing problems.

Commissioner Ghiloni also mentioned a boat parked on Maple Street between Shawmut and Essex that has been there for three months. This particular issue is also a safety issue as the trailer is on a slight incline and on concrete blocks. Mr. Collins passed out a copy of a regulation from the City of Manhattan Beach, as an example. It prohibits parking of nonmotorized vehicles (i.e. one that can't be moved under its own power) on a public way. It states that "Public Streets are not intended for long-term vehicle storage – they are intended for vehicular travel and temporary parking." The vehicles in question are all registered vehicles parked on the road.

Chief Giorgi mentioned another boat issue on Maple Street. He went out and talked to the resident in person and the boat was moved. Apparently, there was a tree limb that was preventing the resident from backing onto the property. Councilor Clancy also mentioned a camper that is parked on Chandler Street. There is a hose and electrical hookup and it looks like someone is sleeping here at times also. Pam Wilderman has also had issues with landscaping trailers parked in the street over the weekend. Code Enforcement used a "blight" ordinance to deal with this issue at the time. It may be that a new City Ordinance is needed.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for further review.

2g) Brook Street – Review of No Parking Regulations

Tim Collins advised that there are currently signs on Brook Street that do not conform to the regulation. He passed out two GIS diagrams of the area, one showing the number of parking spaces available on each side of the street and one showing the areas indicated as No Parking and a copy of the current No Parking Regulation from June 7, 1982.

He found that there is room for 14 parking spaces on the left side of the street and 16 spaces on the right side of the street. It is a narrow road and it makes sense to restrict parking on one side. He advised that the Traffic Commission would need to repeal the existing regulation and create a new one. All were in agreement.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for the proper language to repeal the existing regulation and create a new one which would restrict parking on the left side.

Lisa Thomas asked for a suspension of rules to introduce an item not on the Agenda.

Lisa Thomas passed out a page from the Special Permit for McDonalds. Item #13 pertains to the Traffic Commission. It states, "Applicant, its successors and/or assigns shall be responsible for providing, installing and maintaining all signage or marking required by the Marlborough Traffic Commission. Such signage or markings shall meet the standards of the Manual on Uniform Traffic Control Devices".

The Special Permit was approved last night at the City Council Meeting.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.

3-Old Business

3a) Traffic Commission rules and regulations update.

Lisa Thomas said that finally, after 10 years, the Traffic Commission Rules and Regulation Manual is almost complete and up to date. General Code has recodified all the outstanding amendments and forwarded them to the Police Department. Karen Lambert is in the process of reviewing them to make sure that everything was added as requested and will have this completed for the next meeting.

MOTION was made, seconded, duly VOTED to TABLE.

3b) Request for stop signs on Weed St. at Florence St.

Commissioner Ghiloni advised that this issue is still pending and needs to stay on the agenda.

MOTION was made, seconded, duly VOTED to TABLE.

3c) Elm Street @ Bigelow St. intersection concerns.

As discussed, Engineering has added pavement markings to indicate a narrower opening at this intersection. The attempt is to make it a standard "T Intersection". The Traffic Commission has received feedback that the opening is too narrow and that it will be

difficult to maneuver the turn. Tim Collins said that it is deceiving because the center line has already been repainted based on the wider opening. It would be changed once the new roadway opening was marked. The opening would be 28 feet wide, which is the same width as all other new subdivision streets in the City.

Councilor Clancy mentioned that he likes the rumble strip at Kings Grant. He finds that it works and causes people to slow down and widen the turn. There is another one at Miles Standish and Simpson Road. It was also noted that they do not cause problems for plows because the grooves go down below the pavement, not above.

After much discussion, the Traffic Commission has decided to change the pavement markings to reflect the narrower opening. Any reconstruction of the roadway would depend on when and if funds become available.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for design and implementation of the changes to remediate the intersection concerns.

3d) Parking Issue Shawmut and Maple (Update)

As discussed previously, there are sight distance issues with vehicles parking on Maple Street between Shawmut Ave. and Essex Street and Bridge Street and Maple Terrace. Engineering is proposing a "No Standing, Stopping or Parking" in this area. Tim Collins passed out a GIS diagram with the proposed area indicated and the corresponding language for the regulation.

MOTION was made, seconded, duly VOTED to REFER to Lisa Thomas for advertisement.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:03 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

-Meeting Agenda for Tuesday, August 29, 2017. (Including City of Marlborough Meeting Posting).

-Draft of Traffic Commission Minutes from July 25, 2017.

-Email from Karen Boule (City Council Secretary) to Chief Giorgi, dated 7/27/17, re: Call from Stacie Reynolds – Accident @ Ash and Hudson Streets at stop signs.

-Email from Officer LeDuc to Chief Giorgi, dated 8/4/17, re: Hudson and Ash.

-Email from Tim Collins to Chief Giorgi, dated 7/31/17, re: Crosswalk Locations language and STOP sign language.

-Email from Nick Milano to Chief Giorgi, dated 8/1/17, re: 25 MPH Speed Limits Authorization.

-Email from Councilor Doucette to Chief Giorgi, dated 8/14/17, re: Items for next traffic meeting.

-Email from Carrie Lizotte to Chief Giorgi, dated 8/15/17, re: Phone call from John Burch and request for Stop Sign on Stow Rd. @ Beaman Lane.

-Email from Tim Collins to Chief Giorgi, dated 8/16/17, re: Parking trailers in roadway.

-Email from Tim Collins to Chief Giorgi, dated 8/23/17, re: Brook Street, review of No Parking Regulations.

Additional Handouts:

-No Stopping, Standing or Parking – Maple Street, GIS Diagram & regulation language.

-Email from Councilor Irish to Chief Giorgi, dated 7/28/17, re: Stop signs Ash St. / Hudson St.

-Extended Speed Summary Report form 481 Elm Street, WB

-Extended Speed Summary Report for 94 Framingham Road, EB

-Copy of pages 2 and 3 from minutes of 3/2/17 Traffic Commission Meeting with New Business Item 2c) City Council acceptance of Section 17C of Chapter 90 highlighted.

-2 GIS diagrams of Brook Street with Parking Surveys indicated on each, one with no parking areas and copy of corresponding City Council Order, the second with # of parking spaces available on each side.

-Detached Trailer and Oversized Vehicle Regulations for City of Manhattan Beach.

-Page from Special Permit for McDonalds, with #13 highlighted – pertains to Traffic Commission.

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CITY OF MARLBOROUGH

2017 OCT 24 P 2:13



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Tuesday, September 26, 2017 at 10:00 am in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Lisa Thomas. Also present: Assistant City Engineer Tim Collins, Code Enforcement Officer Pam Wilderman and Building Commissioner Doug Scott. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Tuesday, August 29, 2017.

MOTION was made, seconded, duly VOTED:
TO APPROVE – Accept and Place on File

2 – New Business

2a) Issues on Hayden and Water Street

Chief Giorgi received an email from a local resident on this issue. She has lived on Water Street for almost two years and has noticed several issues since Ward Park was redone.

- 1) They have a very small “dead end” sign above their street sign which “no one bothers to read” resulting in too many instances of people speeding down their tiny road and then having to turn around.
- 2) People leave the park way too fast and she has almost been hit trying to leave her street.
- 3) People also do not read the Do Not Enter signs on the 1 way section of Hayden.

She also mentioned that someone had made their own dead end sign and hung it up. She said that it actually seemed to work but someone took it down. Tim Collins advised that

the City took the homemade sign down. It was replaced by a bigger diamond shaped sign which is now more visible. It was initially a small dead end sign at the top of the street sign due to the size of the road. The new sign should help the situation.

Mr. Collins also said that he thinks people know that this section of Hayden Street is one way, however, they look and see that no one is coming and “sneak down”.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.

2b) Speeding Concerns and Crosswalk Request on Framingham Road

Chief Giorgi received an email from a local resident on this issue. She said that they have noticed the new flashing speed signs in the area, however, she said “there are still a large amount of people who blow through Framingham Road like a speedway”. They are concerned about the lack of compliance with the speed limit.

Chief Giorgi advised that Sgt. Campbell has also talked to this resident and that the electronic speed signs have been brought back out to the area to gather more feedback. The initial feedback was that the speed was not as excessive as she thought.

With regard to the crosswalk request, Tim Collins advised that the area in question, at Allis Road and Beverly Drive, actually has a driveway across the street. A crosswalk cannot go to a driveway opening. Also, a crosswalk must meet ADA requirements and this would require rebuilding of sidewalks. Mr. Collins mentioned that the Allis Road side already has a crosswalk installed. He said that there are no bus stops that require kids to cross the street. The bus stops and traffic stops and kids then cross the street to get on the bus.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for speed enforcement. Chief Giorgi advised that he would also speak to the resident about the parameters for a crosswalk.

2c) Crosswalk Request for Intersection of Wellington Street and Church Street

Chief Giorgi received this request from a local resident of Midland Street who expressed concern that there was no sidewalk on the eastern side of Church Street and that several middle school children have to cross from the Wellington side to the Harvard side to get to their bus stop at the corner of Church and Edinboro.

Tim Collins advised that there is an alternate walk to the bus stop location that already has a crosswalk installed. It is about 50 feet longer but there is a crosswalk at Greenwood and Church. A new crosswalk would require reconstruction of the sidewalk in order to be ADA compliant.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to advise the resident that the issue was discussed, however, the children do have another alternative for safe crossing to the bus stop location.

Chief Giorgi made a motion to suspend the rules and take the agenda items out of order as Pam Wilderman and Doug Scott were in attendance for Old Business Items 3d. All in Favor.

3-Old Business

3d) Unattended trailers parking in public way.

Code Enforcement Officer Pam Wilderman also has problems with this issue and how to enforce it. The group discussed different issues they have had with boats, trailers, car carriers and commercial vehicles and how to get them to stop parking on public roads. Ms. Wilderman has issued tickets based on City Ordinance 551.18 i.e. an obstruction of any kind that obstructs a public way for more than one hour.

Tim Collins drafted some new language which could be incorporated into the traffic code. Currently under Article II, Section 586.9 – Obstruction of Traffic, it states, “No person shall drive any vehicle in such a manner or stand alone or with others as to unnecessarily obstruct the normal traffic upon any street or highway.”

He is proposing adding new paragraphs that state:

No person shall park, or allow to be parked, an unregistered vehicle on any street or highway. Any unregistered vehicle parked on any street or highway shall be towed and stored, at the expense of the owner.

No person shall park, or allow to be parked, an unattended trailer or recreational vehicle on any street or highway.

No person shall park or allow to be parked, a trailer or recreational vehicle hitched to a registered vehicle or a registered vehicle on any street or highway, for a period of time not to exceed 24 hours. When a trailer is allowed to be parked on a street or highway, it shall be in such a manner that it is deemed safe. If the vehicle is parked in such a manner that it is not deemed safe, the vehicle will be towed and stored at the expense of the owner.

Ms. Wilderman said she has been using the “blight” ordinance, however, she liked the sound of this proposed wording better. She mentioned a vehicle she saw this morning that was unregistered that now has temporary “paper” plates on it. She wanted to have Officer Wicks or Officer Moro take a look at it for her. Anything that would help her to deal with unregistered vehicles on the roadway would be great for her.

Doug Scott suggested sending this language to City Council as it would involve a new area of ticketing even though it is under the jurisdiction of the Police Department and Code Enforcement. Lisa Thomas also suggested sending the proposed language to the Legal Dept. for review as we are “charting new waters”. We are creating new language rather than just adding a change to the existing Rules and Regulations.

All agreed that this language (or something to this effect) should be added under Section 856.9 but that it would be a good idea to have Legal review the wording. Ms. Wilderman said that she will continue to ticket under the "blight" ordinance in the meantime.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to discuss the new language with the Legal Department before moving forward.

Return to: 2 – New Business

2d) Traffic Regulations at the 1st LT Charles W. Whitman School.

Tim Collins requested that this item be added to the Agenda. He found that there are many signs at this location that are not in the Rules and Regulations Manual. The Traffic Commission previously reviewed what was in place at the High School and made revisions, however, this was not done at the Middle School. He passed out a large diagram entitled "Traffic Regulation Map – Whitcomb School". He found that most of the signs are in place, however, nothing was ever regulated. He passed out wording relative to:

Section 586.46A – Schedule IIA: prohibited Right Turns
 Section 586-49 – Schedule V: One-Way Streets
 Section 586-50 – Schedule IV: Stop Intersections
 Section 586-50.1 – Schedule VIA: Do -Not-Enter Streets
 Section 586-53 – Schedule IX: No Stopping, Standing r Parking Anytime
 Section 586-54 – Schedule X: Parking Prohibited Certain Hours
 Section 586-60.1: Crosswalk Location

Mr. Collins pointed out all areas noted above on the diagram. He also noted where there used to be a sign that read "Stop for Pedestrians". It now correctly states, "Yield to Pedestrians". He advised that the Group could vote on the required regulations, as per the map, and then he can write up the proper legal descriptions for the next meeting so they can be advertised and approved. He will look back and see how it was done for the High School and do it the same way.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for further review and clarification.

2e) Request for Stop Sign at Stow Road and Beaman Lane (Additional Information/Clarification.

This issue initially came in as a phone call and was discussed under new business at the last meeting. It was referred to Chief Giorgi to follow up with the residents for clarification. Chief Giorgi is now in receipt of a specific letter and photos. The specific concern is the speed of vehicles on Stow going both North and South and the limited visibility they have of the Beaman Lane intersection coming from either direction.

Tim Collins also went out to review the area. He does feel that it may be appropriate to install a yellow warning sign indicating "curve ahead". He also reviewed the photos and feels they could be older as he did not see any vegetation that was obstructing the view of

the intersection. Chief Giorgi asked if it was possible to use a sign showing an arrow in each direction indicating that you can turn either way. Mr. Collins advised that this type of sign is usually used based on a problem history. It doesn't look like an issue of not seeing the traffic. The normal rule of the road is to get to the end of the street and look both ways before making the turn.

Mr. Collins also advised that we actually could put a stop sign here because a stop sign is warranted for a T-Intersection.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for speed enforcement on Stow Road also to Chief Giorgi to advise the resident as to the discussion.

and

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for an advance warning sign to indicate "intersection ahead".

3-Old Business

Lisa Thomas asked for a suspension of rules to formally approve three regulations that were recently advertised but were removed from the Agenda.

MOTION was made by Lisa Thomas, seconded, duly VOTED to APPROVE:

- 1) Revised Regulation: Chapter 866, Section 53, Schedule IX: No Stopping Standing or Parking on a specific area of Maple Street (Refer to regulation for specific wording).
- 2) Revised Regulation: Chapter 586, Section 60.1: Crosswalk Regulations – to add crosswalks on Cook Lane, Blake Circle, Sunshine Dr. Sherwood Drive South, Sherwood Drive North, Nolan Way, Kane Drive and Reagin Lane (Refer to regulation for specific wording).
- 3) Revised Regulation: Chapter 586, Section 50, Schedule VI: Stop Intersections. Add Stop Signs on Nolan Way and Reagin Lane. (Refer to regulation for specific wording).

APPROVED – ALL IN FAVOR.

3a) Traffic Commission rules and regulations update.

MOTION was made, seconded, duly VOTED to TABLE.

3b) Request for stop signs on Weed St. at Florence St.

Commissioner Ghiloni advised that this issue is still pending and needs to stay on the agenda.

MOTION was made, seconded, duly VOTED to TABLE.

3c) Intersection of Ash Street & Hudson Street – Failure to stop at Stop Sign

Tim Collins advised that he went out to this area and reviewed the signage. He said that there is a stop ahead sign traveling northbound on Hudson Street, however, it is currently 600 feet from the intersection. It should be 200 to 250 feet from the intersection. There is also a stop ahead sign traveling southbound, however, it is 740 feet from the intersection. It should also be 200 to 250 feet from the intersection. Mr. Collins advised that he would have them moved.

Mr. Collins also noted that the stop sign coming out of the hospital entrance was hit and is leaning over. It is turned and not facing in the proper direction. It was discussed as to whether the hospital or the city should fix the sign. It is a private driveway but a four-way stop is indicated on the sign. Commissioner Ghiloni also is not sure who owns the sign but it needs to be fixed. He advised that the City should just take care of the sign and have it be done.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING and the DPW to fix the stop sign at the hospital driveway.

3e) Brook Street – Review of No Parking Regulations

It was determined at the last meeting that the existing regulation would be repealed and replaced with a new regulation that would restrict parking on the left side of Brook Street. Tim Collins will forward the proper language to Chief Giorgi so that he can prepare the amended regulation for advertisement.

Commissioner Ghiloni questioned if we should be notifying residents of specific streets of changes before they are advertised. It was discussed further and decided that this could be done on a case by case basis but only if there was a really big issue involved.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to prepare the revised regulation for the next meeting.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:07 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- Meeting Agenda for Tuesday, September 26, 2017. (Including City of Marlborough Meeting Posting).
- Draft of Traffic Commission Minutes from Tuesday, August 29, 2017.
- Email from Samantha Clark to Chief Giorgi, dated 9/7/17, re: Water Street.
- Email from Natalie Dellecese to Carrie Lizotte, dated 9/8/17 (forwarded to Chief Giorgi same date), re: Speeding Zone Framingham Road.
- Email from Sara Douglas to Chief Giorgi, dated 9/20/17, re: Request for crosswalk to be added in Church Street neighborhood.
- Letter from John, Katie and Hope Branch to Chief Giorgi, dated 8/31/17, re: Request for stop signs on Stow Road and Beaman Lane.
- Email from Tim Collins to Chief Giorgi, dated 9/21/17, re: Brook Street – No Stopping, Standing or Parking language.

Additional Handouts:

- Regulation wording for 1st Lt. Charles Whitcomb Schools – multiple schedules.
- Potential wording for new regulation - Unattended Trailers.