

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2017 APR 20 P 1:40

1. Minutes, City Council Meeting, April 10, 2017.
2. Communication from the Mayor re: Fiscal 2018 Budget Recommendation.
3. Communication from the Mayor re: DPW transfer request in the amount of \$290,000.00 which moves funds from Undesignated to Capital Outlay-Maple St. Reconstruction to fund right of way acquisitions related to the Maple St. reconstruction project.
4. Communication from the Mayor re: Fire Department transfer request in the amount of \$275,000.00 which moves funds from various accounts to Overtime accounts as noted on the attached spreadsheets to fund Overtime costs.
5. Communication from the Mayor re: DPW transfer request in the amount of \$73,475.00 which moves funds from Interest on Ban to various laborer payroll accounts in DPW as noted on the attached spreadsheet to fund the recently ratified Memorandum of Agreement with Marlborough Public Works Equipment Operators Association (MPWEOA) for FY16-18.
6. Communication from the Mayor re: Review & Approval of Financial and Investment Policies.
7. Communication from the Mayor re: Gift Acceptance from Balanced Rock Investment Advisors in the amount of \$1,850.00 to sponsor the Farmers Market this summer.
8. Communication from the Mayor re: Appointment of Wes Tuttle to Fort Meadow Commission for a term of three-years to expire from the date of City Council confirmation and to recognize Commissioner Delgenio for his years of service and whose term has expired.
9. Communication from the Mayor re: Reappointment of Linda Clark to the Board of Registrars for a term of three-years to expire April 1, 2020.
10. Communication from the Mayor re: Appointment of Robert Fagone to the Historical Commission for a term of three-years to expire from the date of City Council confirmation.
11. Communication from the Mayor re: Appointment of George LaVenture to the Planning Board for a term of five-years to expire Monday, February 7, 2022.
12. Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: Order of Taking by Eminent Domain, Rt. 85 Maple St. Reconstruction Project, which will supersede Order No. 17-1006788.
13. Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: License and Indemnification, Chapa Quente Restaurant, for Use of Patio Adjacent at West Side of 195-205 Main St., Order No. 17-1006857.
14. Petition of NGrid to install solely owned Pole 13 to be set approximately 64' from existing Pole 12. New Pole 13 will be used to serve new charging station at corner of parking area for Hannaford's Super Market in the approximate area of 193-199 Boston Post Rd. West.
15. Minutes, Library Board of Trustees, March 7, 2017.
16. Minutes, Planning Board, March 13 & 27, 2017.
17. Minutes, Assabet Valley Regional Technical High School Committee, March 7, 2017.
18. Minutes, Board of Assessors, March 23, 2017.
19. CLAIMS:
  - a. Downtown Marlborough LLC, 17 Weed St., other property damage and/or personal injury.
  - b. Mary Dalpe, 164 Lakeshore Dr., residential mailbox claim 2(a).
  - c. Carol Hurley, 143 Broad St., #12, pothole or other road defect.
  - d. Daniel Chaousis, 136 Lincoln St., other property damage and/or personal injury.
  - e. Michael Manning, 19 Longfellow Ter., other property damage and/or personal injury.
  - f. Carl Price, 109 Chase Rd., residential mailbox claim 2(a).

**Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.**

- g. Margaret Ayres, 119 Chase Rd., residential mailbox claim 2(a).
- h. David Willis, 124 Desimone Dr., residential mailbox claim 2(b).

## REPORTS OF COMMITTEES:

## UNFINISHED BUSINESS:

From Finance Committee

- 20. **Order No. 17-1006855 – Transfer \$74,380.00 from Various Police Accounts to Fund a Retirement in the Police Department.** The Finance Committee reviewed the Mayor’s letter dated March 23, 2017 requesting a transfer of \$74,380.00 from various Police Department accounts to fund the Sick Leave Buy Back and Sergeant accounts in the Police Department for a retirement in the Police Department. **The Finance Committee voted 5– 0 to approve the transfer.**
- 21. **Order No. 17-1006856 – Fiscal Year 2018 Budget Format:** The Finance Committee reviewed the Mayor’s letter dated March 23, 2017 requesting the approval of an order to adopt an abbreviated budget format for FY18. **The Finance Committee voted 5- 0 to approve the order for the abbreviated budget format with the addition of the following sunset clause “The City Council will assess the results in April 2018 to determine if the practice will continue”.**



RECEIVED  
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CITY OF MARLBOROUGH

2017 APR 20 A 10:24

**CITY OF MARLBOROUGH  
OFFICE OF CITY CLERK**

**Lisa M. Thomas  
140 Main St.  
Marlborough, MA 01752  
(508) 460-3775 FAX (508) 460-3723**

**APRIL 10, 2017**

Regular meeting of the City Council held on Monday, APRIL 10, 2017 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Clancy, Juare, Oram, Ossing, Robey, Delano, Doucette, Elder, Tunnera, Irish and Landers. Meeting adjourned at 8:40 PM.

**ORDERED:** That the Minutes of the City Council meeting March 27, 2017, **FILE AS AMENDED**; adopted.

**ORDERED:** That the **PUBLIC HEARING** On the Proposed Zoning Amendment from Attorney Eriksen, Walker Realty LLC, re: Expansion and Modification of Hospitality and Recreation Mixed Use Overlay District (HRMUOD), Order No. 16/17-10064430, all were heard who wish to be heard, hearing recessed at 8:07 p.m.

**Councilors Present: Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juare, Oram, Ossing, & Robey.**

**ORDERED:** That the FY2018-2022 Capital Plan, refer to **FINANCE COMMITTEE**; adopted.

**ORDERED:** That the Gift Acceptance donation to the Recreation Department in the amount of \$5,000.00 from DCU Federal Credit Union for the Recreation Department's scholarship program, **FILE**; adopted.

**ORDERED:** That the Gift Acceptance donation to the Conservation Maintenance Fund in the amount of \$1,000.00 from Dow Chemical Company for the Clean Sweep Program, **FILE**; adopted.

**ORDERED:** That the Communication from Municipal Ad Hoc Chairman Ossing re: Municipal Aggregation-Six Month Fixed Price Contract with TransCanada from May 1, 2017 through October 31, 2017, **FILE**; adopted.

**ORDERED:** That there being no objection thereto set **MONDAY, MAY 8, 2017** as **DATE FOR PUBLIC HEARING** on the Application for Special Permit from Patrick Mauro of Royce Road Museum Realty Trust to build an addition to a single family residence, 91 Royce Road, refer to **URBAN AFFAIRS COMMITTEE & ADVERTISE**; adopted.

**ORDERED:** That the Communication from Attorney Cipriano on behalf of Tiger Cat Properties LLC, re: request to extend time limitations on Application for Special Permit to construct a multifamily dwelling at 487 Lincoln Street, until 10:00 PM on June 6, 2017, **APPROVED**; adopted.

ORDERED: That the Communication from Pat Scorzelli on behalf of Mina Property Group LLC, re: request to extend time limitations on Application for Special Permit to construct a commercial automotive facility at 408 Maple Street, until 10:00 PM on June 6, 2017, **APPROVED**; adopted.

ORDERED: That the Application for Renewal of Junk Dealer's License, Kristi Carlson on behalf of Best Buy Stores, LP #1966, 601 Donald Lynch Boulevard, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

ORDERED: That the Application for Renewal of Junk Dealer's License, Kristi Carlson on behalf of Best Buy Stores, LP #820, 769 Donald Lynch Boulevard, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

ORDERED: That the Application for Renewal of Junk Dealer's License, Jean Rabelo on behalf of Post Road Used Auto Parts of Marlborough, Inc., 785 Boston Post Road East, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

ORDERED: That the Application for Renewal of Junk Dealer's License, TVI, Inc. on behalf of Savers, 222A East Main Street, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

ORDERED: That the Communication from Department of Agricultural Resources re: Notice of Amendment to 333 CMR 13.03, Requests for Exclusion from Wide-Area Pesticide Applications, **FILE**; adopted.

ORDERED: That the Communication from Sudbury Companies of Minute and Militia re: request to place a temporary sign on City Property at the corner of US Rt. 20 and Hagar Road at the Wayside Inn turn from Saturday, September 16, 2017 to Saturday, September 24, 2017, **APPROVED**; adopted.

ORDERED: That the Minutes, Board of Assessors, March 13, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Conservation Commission, February 16, 2017 & March 2, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Ad-Hoc Municipal Aggregation Committee, January 20 & March 23, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Council on Aging, February 14, 2017, **FILE**; adopted.

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a. Matthew Lacouture, 117 Mt. Pleasant St., other property damage and/or personal injury.
- b. Sharon Carter, 70 McNeil Circle, residential mailbox claim 2(a).
- c. Paul DiTullio, 274 Brigham St., residential mailbox claim 2(a).
- d. Albert Banach, 600 Hosmer St., residential mailbox claim 2(a).
- e. Robert Clark, 67 Vega Rd., residential mailbox claim 2(a).
- f. Jill Sacca, 227 Berlin Rd., residential mailbox claim 2(a).



## Reports of Committees:

Councilor Ossing reported the following out of the Finance Committee:

**Marlboro City Council Finance Committee  
Monday April 3, 2017  
In Council Chambers**

Present: Chairman Ossing; Finance Committee Members Councilors Robey, Oram, Doucette and Irish. Councilor Clancy was also in attendance. The meeting convened at 7:00 PM.

1. **Order #17-1006855 – Transfer \$74,380.00 from Various Police Accounts to Fund a Retirement in the Police Department:** The Finance Committee reviewed the Mayor’s letter dated March 23, 2017 requesting a transfer of \$74,380.00 from various Police Department accounts to fund the Sick Leave Buy Back and Sergeant accounts in the Police Department for a retirement in the Police Department. The Finance Committee voted 5– 0 to approve the transfer.
2. **Order #17-1006856 – Fiscal Year 2018 Budget Format:** The Finance Committee reviewed the Mayor’s letter dated March 23, 2017 requesting the approval of an order to adopt an abbreviated budget format for FY18. The Finance Committee voted 5- 0 to approve the order for the abbreviated budget format with the addition of the following sunset clause “The City Council will assess the results in April 2018 to determine if the practice will continue”.

**Continued Review:**

3. **Order #17-1006795C: Fire Department City Code Changes:** The Finance Committee continued the discussion from the January 30, 2017 Finance Committee meeting which tabled the changes to the city code for the Fire department in order to resolve comments and obtain input from the solicitor.

The Finance Committee did not take up this order and the item will remain tabled in Finance Committee.

The Finance Committee adjourned at 7:49 PM.

**ORDERED:** On March 23, 2017, the AD-Hoc Municipal Aggregation Committee recommended the City Council approve the following Municipal Aggregation order. This order clarifies how the Ad-Hoc Municipal Aggregation Committee functions and incorporates the changes required after 10 years of the City participating in Municipal Aggregation.

1. This order supersedes order 06100-1337A dated November 6, 2006.
2. The goal of Municipal Aggregation is to require that the R-1 (residential) class rates be lower than the prevailing National Grid Fixed Basic Service Rate.
3. Establish an Ad-Hoc Municipal Aggregation Committee that will review competitive electric supply offers and make recommendations to the Mayor. The Ad-Hoc Municipal Aggregation Committee will consist of 5 members including:
  - The Mayor (or designee)
  - Two City Councilors (appointed by the City Council President)
  - The Chief Procurement Officer
  - The DPW Commissioner (or designee)
  - A quorum shall consist of a minimum of 3 members
  - The Council President shall appoint one of the members as the Chairman
4. The Ad-Hoc Municipal Aggregation Committee will provide periodic updates to the City Council on Municipal Aggregation program.
5. All suppliers of electricity licensed by the Department of Public Utilities and qualified to do business in the Commonwealth of Massachusetts can participate in the City's Municipal Aggregation Program.

**APPROVED;** adopted.

**ORDERED:**

**REHABILITATION OR IMPROVEMENTS TO RECREATIONAL FIELDS**

That the sum of \$4,500,000 (four million five hundred thousand dollars) be and is hereby appropriated for rehabilitation or improvements to recreational fields.

That to meet said appropriations, the Comptroller/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$4,500,000 under and pursuant to the provisions of Chapter 44, Section 7 (1) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**APPROVED;** adopted.

**Yea: 10- Nay: 1**

**Yea - Delano, Doucette, Elder, Tunnera, Irish, Landers, Juair, Oram, Ossing, & Robey**

**Nay: Clancy**

ORDERED:

**STREET CONSTRUCTION**

That the sum of \$9,535,000 (nine million five hundred thirty-five thousand dollars) be and is hereby appropriated for street construction.

That to meet said appropriations, the Comptroller/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$9,535,000 under and pursuant to the provisions of Chapter 44, Section 7 (1) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**APPROVED;** adopted.

**Yea: 11- Nay: 0**

**Yea - Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juairé, Oram, Ossing, & Robey**

ORDERED:

**SEWER CONSTRUCTION**

That the sum of \$2,000,000 (two million dollars) be and is hereby appropriated for sewer construction.

That to meet said appropriations, the Comptroller/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$2,000,000 under and pursuant to the provisions of Chapter 44, Section 8 (14) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**APPROVED;** adopted.

**Yea: 11- Nay: 0**

**Yea - Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juairé, Oram, Ossing, & Robey**

ORDERED:

**WATER MAIN CONSTRUCTION**

That the sum of \$1,500,000 (one million five hundred thousand dollars) be and is hereby appropriated for water main construction.

That to meet said appropriations, the Comptroller/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$1,500,000 under and pursuant to the provisions of Chapter 44, Section 8 (5) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**APPROVED;** adopted.

**Yea: 11- Nay: 0**

**Yea - Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juairé, Oram, Ossing, & Robey**

ORDERED:

**SEWERAGE SYSTEMS**

That the sum of \$700,000 (seven hundred thousand dollars) be and is hereby appropriated for sewerage systems.

That to meet said appropriations, the Comptroller/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$700,000 under and pursuant to the provisions of Chapter 44, Section 8 (14) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**APPROVED;** adopted.

**Yea: 11- Nay: 0**

**Yea - Delano, Doucette, Elder, Tunnera, Irish, Clancy, Landers, Juairé, Oram, Ossing, & Robey**

ORDERED: That, for all prior orders approved by the City Council of the City of Marlborough authorizing the borrowing of money to pay costs of capital projects, the City Council hereby votes to supplement each such order to provide, in accordance with M.G.L. c. 44 § 20, that the premium received by the City upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs, and further, that the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, **APPROVED**; adopted.

ORDERED: There being no further business, the regular meeting of the City Council is herewith adjourned at 8:40 PM.



# City of Marlborough

*Arthur G. Vigeant*  
MAYOR

## Office of the Mayor

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

*Nicholas J. Milano*  
EXECUTIVE AIDE

140 Main Street, Marlborough, Massachusetts 01752  
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www.marlborough-ma.gov

*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

### Re: Fiscal Year 2018 Budget Recommendation

Honorable President Clancy and Councilors:

As Mayor of the City of Marlborough, it is my duty and privilege to present my budget recommendation for Fiscal Year 2018. Over the course of the past few months, City Department heads and I have worked together to develop a comprehensive budget that reflects our priorities as a community.

The FY18 budget totals \$156,990,717 and represents a 4.9 percent increase over last year's total operating appropriation and, as a result, we anticipate a real estate tax increase of less than 3 percent next year. The increases this year are largely due to a combination of increased debt service because of investments we are making in our infrastructure, increasing health care costs, and growing MWRA costs.

Last year, we experienced an increase in debt service which was anticipated for several years. Due to upgrades to our wastewater treatment plants and Assabet Valley Regional Technical High School's renovation project as well as our borrowing to build the Senior Center, revitalize our parks and playgrounds, and improve Marlborough's roads. We can afford these upgrades because of years of prudent fiscal constraint, significant economic growth, and our long-term financial planning.

### Health Insurance

The major cost driver this year is healthcare. Our health insurance premium costs increased seven percent this year, following an eight percent increase in FY17, and a six percent increase in FY16. These increases are unsustainable.

While state leaders are attempting to control health care costs and I appreciate Governor Baker's willingness to lead on this issue, we must act in the meantime to reduce costs for our employees, our retirees, and Marlborough taxpayers.

There are ways to reduce costs for both the City's share and the employee's share by creating tiers for health care providers, new copayments and deductibles. By designing a more flexible health insurance plan, we will be able to reduce costs borne by taxpayers and reduce employee's costs as

well. We will continue to offer excellent, comprehensive health insurance coverage, but we must begin to have the serious conversation about reducing costs.

As you know, the City Council has adopted the provisions of municipal health reform which enables us to make changes to health insurance coverage to achieve savings for taxpayers. This, in addition to my success in working with our unions to remove health insurance copay amounts from union contracts means we have more tools at our disposal to save on health care costs in future years.

I intend to implement changes to our health insurance to prevent another high increase in Fiscal Year 2019.

### **Public Safety**

This year, my budget includes increasing the size of the Marlborough Police Department by two new full-time police officers. I agreed with former Chief Leonard's and Chief Giorgi's recommendation to add personnel to the department. We have had several retirees in recent months, and I have directed Chief Giorgi to replace the retirees with new officers in addition to hiring two new officers. We are experiencing growth throughout the City, particularly on the western side of the city and adding two officers will enable the police to provide additional coverage to those areas. I have also expressed to Chief Giorgi my concerns with traffic throughout Marlborough and with the added personnel he is planning increase our directed traffic patrols.

The Marlborough Fire Department has many vacant positions that are funded again this year. I'm pleased to report that 4 candidates are currently training in the Brookline Fire Academy and should be on duty in the next few months.

We have also begun implementing the reorganization plan that was recommended by Chief Breen. We recently eliminated the positions of Deputy Chief in lieu of two Assistant Chiefs. Assistant Chiefs Fred Flynn and Jeff Gogan are already working in their non-union, positions. Chief Breen has moved onto the next step in the reorganization to appoint four new Battalion Chiefs. Once this process is complete, he will move to the captain and lieutenant positions. Meanwhile, we continue to wait for the Legislature to approve our home rule petition to withdraw from civil service and will be hiring a significant number of new firefighters by year's end.

Please note that due to the revocation of civil service, we have increased the contract services budget for Human Resources. This increase will help fund the cost of implementing examinations and assessment centers, if needed, to follow the new hiring processes agreed to by the City and police and fire unions.

This year, the City of Marlborough lost one of our most widely respected, hardest working, and longest tenured employees in Emergency Management Director Don Cusson. Every day we miss Don and his infectious enthusiasm for serving the people of Marlborough. Since his passing, City departments discover more and more responsibilities that Don assumed that exceeded his job description as Emergency Management Director. He exemplified what we look for in a City employee: quiet dedication and a commitment to getting the job done.

We have eliminated the Emergency Management Budget because the long-term plan is to appoint a member of the Marlborough Fire Department into that role. We moved the account that funded Blackboard Connect/Reverse911 into the IT Budget.

### **Marlborough Public Schools**

The Marlborough Public Schools continue to move forward. Investing in our schools has been one of my priorities and, thanks to your partnership, we have made consistent and substantial increases in funding to our public school system.

I want to thank my colleagues on the school committee and the school administration for understanding the City's financial constraints this year. The committee has forwarded an increase of less than three percent to the Fiscal Year 2017 budget.

We should be very proud of the investments we have made in Marlborough Public Schools in recent years and the results are clear: our school system grows stronger every year. We have a nationally recognized STEM program, students and teachers are accomplishing great things every day.

### **State Aid, Revenue & Expenses**

The current budget proposal uses the figures from Governor Baker's budget proposal, which has a reduction of approximately \$790,00 in total state aid at this point in the budget process compared to the Fiscal Year 2017 actual budget. The House and Senate still have to complete their budget review and approvals.

The account for Massachusetts Water Resources Authority (MWRA) water is up 18.4 percent due to increased MWRA costs, chemical costs, and increased testing frequency as mandated by MassDEP.

### **Other Budget Highlights**

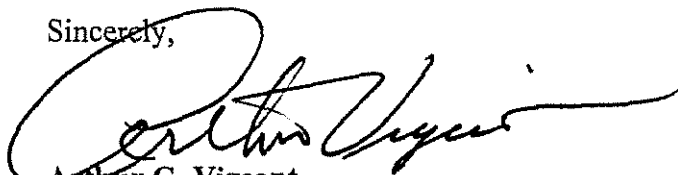
- In recent fiscal years, the City utilized funding available through our cable trust monies to reduce the City's portion of the Information Technology budget, but as we have exhausted those monies available, the IT budget is again coming out of our regular operating budget.
- Several salary accounts have significant increases over the prior year. This is due to ongoing adjustments we have made to nonunion salaries in the City. I thank you for your support in making our Department Head salaries more competitive with comparable municipalities.



I look forward to working with you and answering any questions you may have on this proposal. Every department is available to appear before you and discuss their offices in greater depth.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Arthur G. Vigeant". The signature is fluid and cursive, with a large initial "A" and a long horizontal flourish extending to the right.

**Arthur G. Vigeant**  
**Mayor**

Enclosures



*City of Marlborough*  
**Legal Department**

140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752  
TEL. (508) 460-3771 FACSIMILE (508) 460-3698 TDD (508) 460-3610  
LEGAL@MARLBOROUGH-MA.GOV

*DONALD V. RIDER, JR.*  
CITY SOLICITOR

*CYNTHIA M. PANAGORE GRIFFIN*  
ASSISTANT CITY SOLICITOR

*ELLEN M. STAVROPOULOS*  
PARALEGAL

April 20, 2017

Mayor Arthur G. Vigeant  
City Hall, 4<sup>th</sup> Floor  
Marlborough, MA 01752

RE: City Council's Receipt of Mayor's Annual Budget

Dear Mayor Vigeant:

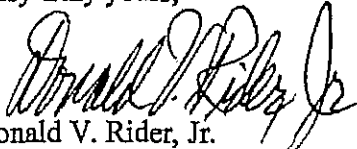
You have inquired as to how Massachusetts law determines the date of a city council's receipt of a mayor's annual budget.

In pertinent part, Mass. Gen. Laws c. 44, § 32 provides that a city council must take action, whether by approval, reduction or rejection, with respect to any amount recommended in a mayor's annual budget "within forty-five days after the receipt of the budget." Section 32 does not itself define how "the receipt of the budget" is determined, nor has there been occasion for a court to supply that definition. However, a proper reading of § 32 is that a city council receives the annual budget on the date when the mayor submits it to the city clerk on behalf of the city council.

Therefore, if you submit your annual budget to the Marlborough City Clerk, in her capacity as Clerk of the Marlborough City Council, on Thursday, April 20, 2017, that date would be the date of receipt by the Council. In turn, the Council would be required by § 32 to take action within 45 days of April 20, 2017, i.e., on or before June 4, 2017. However, since that date will be a Sunday, Mass. Gen. Laws c. 4, § 9 dictates that the Council's 45-day deadline would fall "on the next succeeding business day," i.e., Monday, June 5, 2017.

Thank you for your attention to this matter.

Very truly yours,

  
Donald V. Rider, Jr.  
City Solicitor

**FY18 REVENUE PROJECTIONS**

	<b>FY 14 Actual</b>	<b>FY 15 Actual</b>	<b>FY 16 Actual</b>	<b>FY 17 Projection</b>	<b>FY 18 Projection</b>	
MOTOR VECH	\$ 4,487,982.99	\$ 4,879,253.54	\$ 5,160,782.66	\$ 5,000,000.00	\$ 5,200,000.00	Estimate
OTHER EXCISE - Meals	\$ -	\$ -	\$ -	\$ -	\$ -	
OTHER EXCISE - Room	\$ 1,358,725.77	\$ 1,481,063.23	\$ 1,602,321.34	\$ 1,750,000.00	\$ 1,750,000.00	Estimate
OTHER EXCISE - Other	\$ 38,811.00	\$ 43,720.00	\$ 49,080.00	\$ 45,000.00	\$ 45,000.00	Same as 2017
PENALTIES & INTEREST	\$ 518,127.79	\$ 509,410.52	\$ 456,153.07	\$ 455,000.00	\$ 490,000.00	3 year Everage
LIEU OF TAXES	\$ 252,651.54	\$ 172,810.25	\$ 354,943.80	\$ 270,000.00	\$ 270,000.00	Estimate
CHARGES WATER	\$ 8,195,660.60	\$ 8,271,756.56	\$10,235,431.79	\$ 11,258,000.00	\$ 11,600,000.00	Estimate
CHARGES FOR SEWER	\$ 7,863,057.39	\$ 8,201,762.11	\$10,011,173.95	\$ 11,012,000.00	\$ 13,500,000.00	Estimate
FEES	\$ 186,543.40	\$ 315,040.09	\$ 333,269.69	\$ 330,000.00	\$ 340,000.00	Estimate
RENTAL	\$ 115,292.15	\$ 218,658.68	\$ 288,656.21	\$ 250,000.00	\$ 250,000.00	Same as 2017
DEPT REV. LIBRARIES	\$ 12,218.94	\$ 5,845.50	\$ 5,094.90	\$ 5,000.00	\$ 5,000.00	Same as 2017
DEPT REV. CEMETERIES	\$ 63,260.00	\$ 66,490.00	\$ 66,290.00	\$ 66,000.00	\$ 66,000.00	Same as 2017
OTHER DEPT REV	\$ 117,690.00	\$ 121,503.50	\$ 133,760.99	\$ 130,000.00	\$ 130,000.00	Same as 2017
LICENSES AND PERMITS	\$ 1,579,960.55	\$ 1,691,606.19	\$ 1,435,706.43	\$ 1,450,000.00	\$ 1,565,000.00	3 year Everage
FINE AND FORFEITS	\$ 256,347.53	\$ 194,484.75	\$ 190,939.34	\$ 190,000.00	\$ 210,000.00	3 year Everage
INVESTMENT INCOME	\$ 136,366.04	\$ 475,083.69	\$ 3,106,003.45	\$ 150,000.00	\$ 200,000.00	Estimate
MISC. REV.	\$ 19,687.45	\$ 206,461.84	\$ 19,959.32	\$ 20,000.00	\$ 25,000.00	Estimate
Medicaid Reimbursement	\$ 359,537.74	\$ 374,931.06	\$ 455,447.20	\$ 200,000.00	\$ 200,000.00	Same as 2017
MISC REV NON RECURRING	\$ 1,575,888.29	\$ 539,987.15	\$ 554,491.48	\$ 330,000.00	\$ 330,000.00	Estimate
SUB TOTAL Local Rcpt	\$27,137,809.17	\$ 27,769,868.66	\$34,459,505.62	\$ 32,911,000.00	\$ 36,176,000.00	
School Construction	\$ 170,309.00	\$ 170,309.00	\$ 170,309.00	\$ 170,309.00	\$ 170,309.00	
CHERRY SHEET	\$25,429,745.00	\$ 25,289,438.00	\$29,309,348.00	\$ 31,478,265.00	\$ 30,962,774.00	
TOTAL	\$52,737,863.17	\$ 53,229,615.66	\$63,939,162.62	\$ 64,559,574.00	\$ 67,309,083.00	

	PROJECTED RECAP FY18		
BUDGET			\$ 156,990,717.00
AMOUNT CERT FOR TAX TITLE	\$	-	
TOTAL CHERRY SHEET OFFSET	\$	45,951.00	
SNOW & ICE DEFICIT	\$	-	
OTHER PR YR OVERLAY	\$	-	
OTHER DEFICITS	\$	-	
 TOTAL			\$ 45,951.00
 CHERRY SHEET EST CHARGES			\$ 8,640,165.00
OVERLAY			\$ 2,000,000.00
TOTAL APPROPRIATION			\$ 167,676,833.00
 CHERRY SHEET&SCH CONST	\$	31,133,083.00	
CHERRY SHEET SUPPLEMENTAL	\$	-	
CHERRY SHEET OVER EST			
TOTAL			\$ 31,133,083.00
 ESTIMATED RECPTS			
LOCAL	\$	36,176,000.00	
OFFSET			
ENTERPRISE			
TOTAL			\$ 36,176,000.00
 REVENUE SOURCES FOR PURPOSE			
FREE CASH Snow and Ice	\$	-	
OTHER AVAILABLE FUNDS	\$	17,300.00	
TOTAL			\$ 17,300.00
			Sale of Graves \$17,300
 OTHER REVENUE SOURCES TO REDUCE TAX RATE			
FREE CASH	\$	-	
OTHER - Excess Overlay	\$	612,654.44	
 TOTAL			\$ 612,654.44
TOTAL EST. RECPT & OTHER REVENUE			\$ 67,939,037.44

SUMMARY OF TOTAL		SUMMARY FY 18	
TOTAL TO BE RAISED		\$ 167,676,833.00	
TOTAL EST RCPT & OTHER		\$ 67,939,037.44	
TOTAL TAX LEVY		\$ 99,737,795.56	
TOTAL RECPT FROM ALL SOURCES			\$ 167,676,833.00

**Current Levy**

FY 18 TAX LEVY	\$ 99,737,795.56	
FY 17 TAX LEVY	\$ 94,119,594.71	
<b>Increase in Tax Levy</b>	<b>\$ 5,618,200.85</b>	<b>5.97%</b>

FY 18 Tax Levy	\$ 99,737,795.56
Assessor's Rounding In Gateway	\$ -

**Current Levy**

FINAL FY 18 Tax Levy	\$ 99,737,795.56
----------------------	------------------

FY18 Levy Limit	\$ 130,628,211.25	\$ 124,710,450.00	FY 17 Levy Limit
FY17 Tax Levy	\$ 99,737,795.56	\$ 127,828,211.25	FY 18 Levy Limit @2.5%
Under/Over Limit - Use Levy Ceiling	\$ 30,890,415.69	\$ 2,800,000.00	Projected New Growth
		\$ 130,628,211.25	FY18 Levy Limit



# CITY OF MARLBOROUGH

MARLBOROUGH, MASSACHUSETTS 01752

City of Marlborough

Fiscal 2018

Operating Budget

As Recommended By

Arthur G. Vigeant, Mayor

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2017 APR 20 A 11: 37

**BUDGET SUMMARY**

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## TOTALS FOR ALL BUDGETARY FUNDS

	FY 17 Original Budget	FY 18 Mayors Budget	Difference	%
City Only	\$ 47,952,858.00	\$ 51,226,627.00	\$ 3,273,769.00	6.83%
Schools	\$ 78,444,100.00	\$ 81,004,185.00	\$ 2,560,085.00	3.26%
City&Schools	\$ 126,396,958.00	\$ 132,230,812.00	\$ 5,833,854.00	4.62%
Water	\$ 9,233,570.00	\$ 10,942,645.00	\$ 1,709,075.00	18.51%
Sewer	\$ 13,978,545.00	\$ 13,817,260.00	\$ (161,285.00)	-1.15%
Total	<u>\$ 149,609,073.00</u>	<u>\$ 156,990,717.00</u>	<u>\$ 7,381,644.00</u>	4.93%

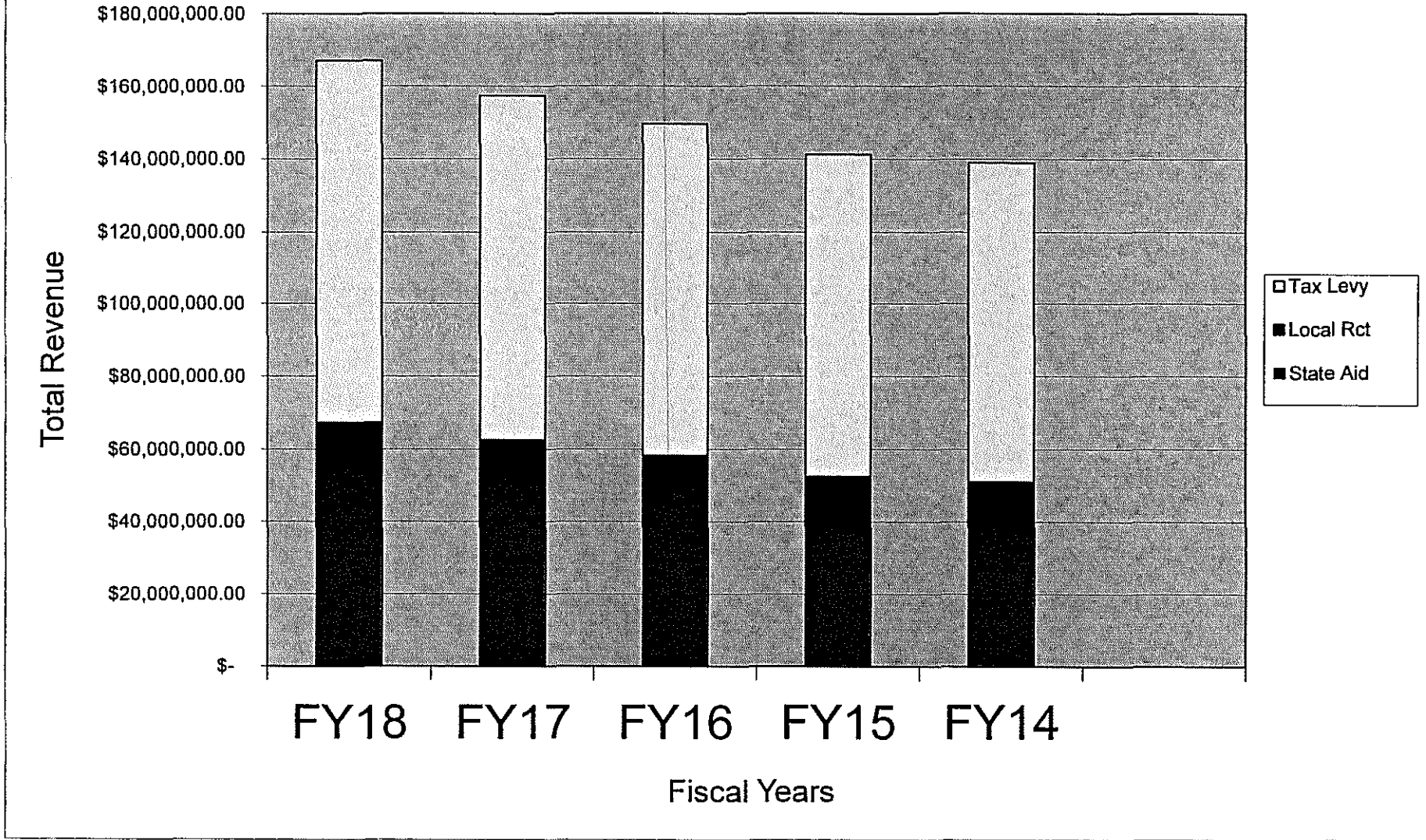
# AREAS OF MAJOR CHANGES

	Amount of Increase	Percentage Increase
Information Technology	\$ 239,095.00	239.1%
Marlborough Retirement Benefits & Fringes	\$ 239,367.00	4.9%
Health Insurance	\$ 656,000.00	164.0%
Health Insurance School	\$ 435,600.00	8.0%
Police Officers	\$ 738,174.00	10.0%
Fire Department	\$ 457,185.00	16.3%
Marlborough Public School	\$ 270,640.00	8.2%
Contract Services Streets	\$ 1,659,455.00	2.8%
Capital Outlay	\$ 100,000.00	40.0%
Curb Recycling	\$ 125,500.00	100.8%
Solid Waste	\$ 100,000.00	28.6%
Water - MWRA	\$ 200,000.00	5.7%
Water Meters	\$ 800,000.00	18.4%
	<u>\$ 150,000.00</u>	150.0%
 Total	 <u><u>\$ 6,171,016.00</u></u>	 4.1%

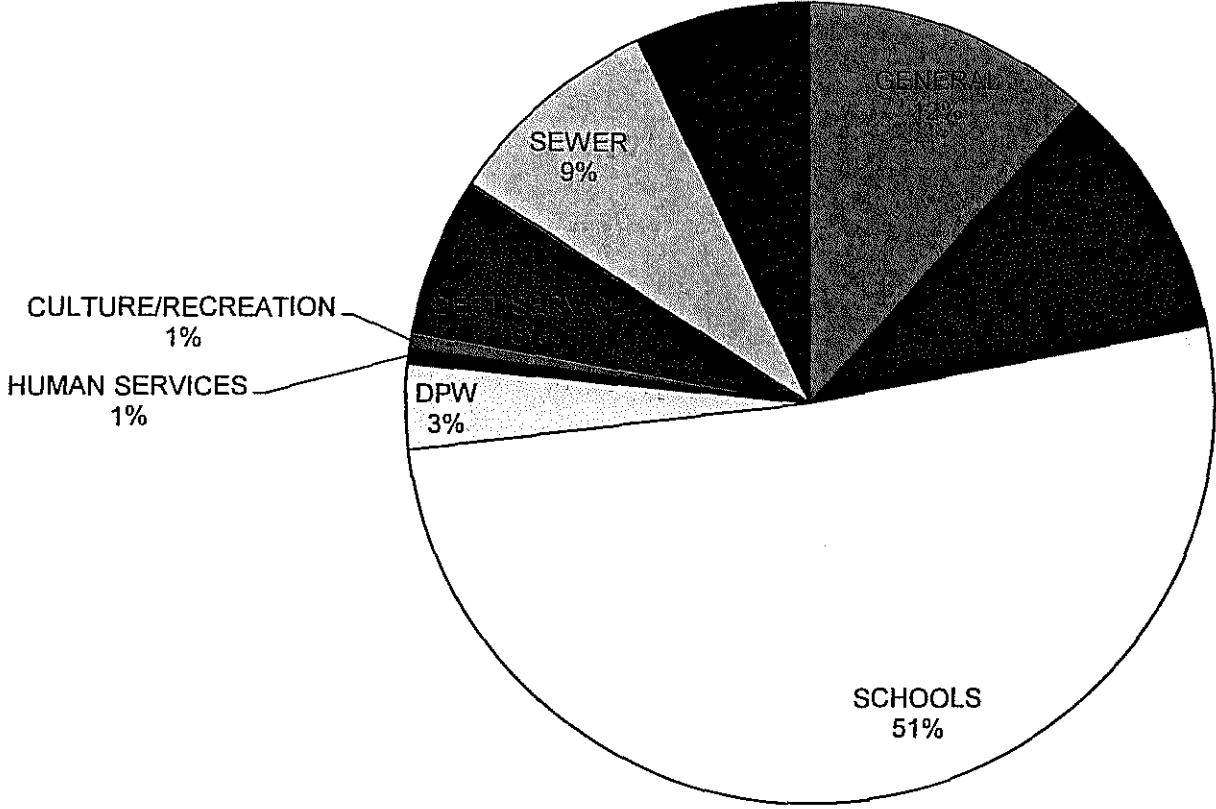
# Employment

	Department	Position	New Hires
<b>CITY</b>	Police Department	Police Officers	2.00
<b>SCHOOL</b>		Various Positions	<u>TBD</u>
	<b>Total Changes</b>		<u>2.00</u>

# Revenue

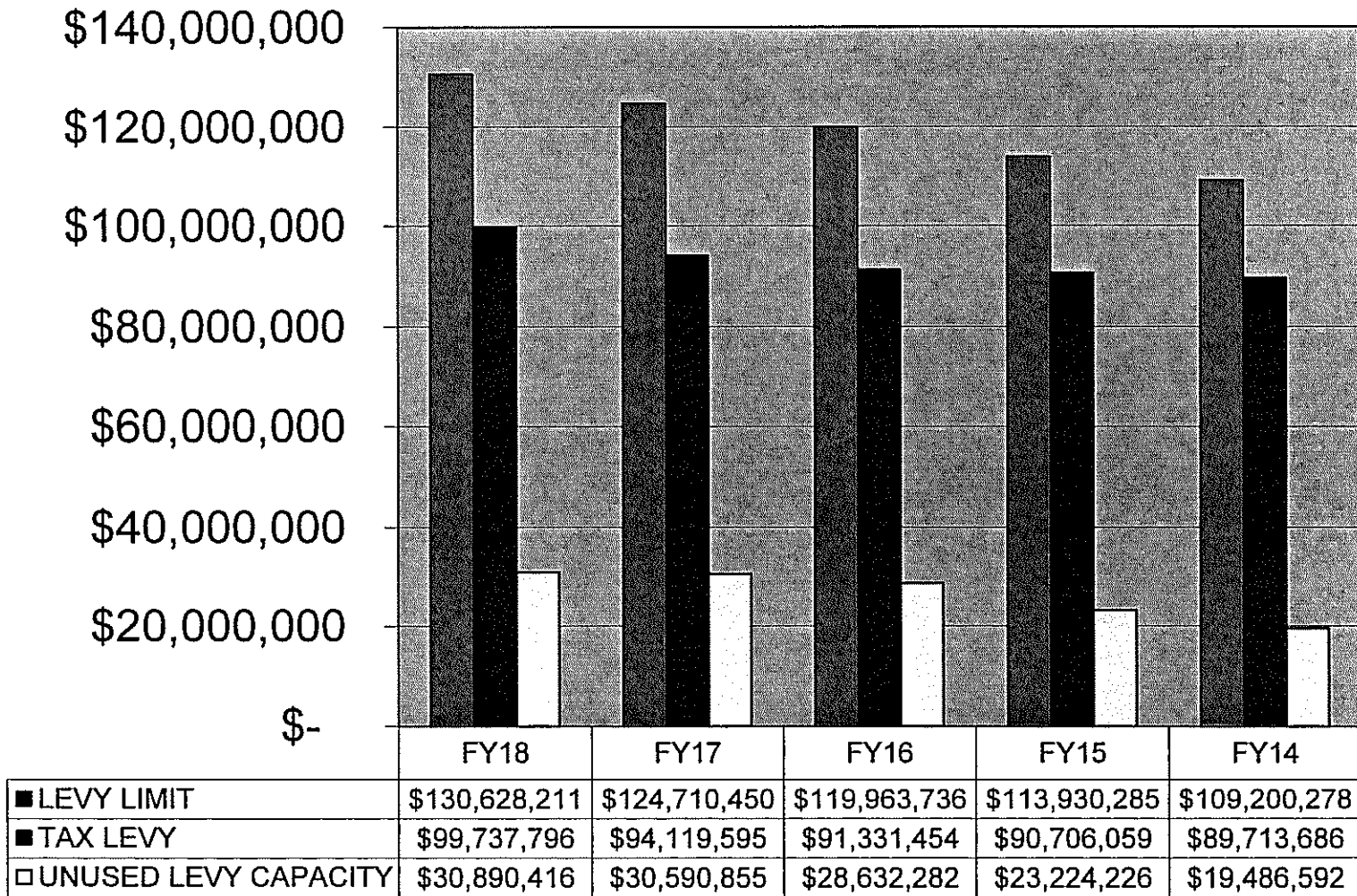


PERCENT OF BUDGET BY CATEGORY FY 2018



- GENERAL
- SAFETY
- SCHOOLS
- DPW
- HUMAN SERVICES
- CULTURE/RECREATION
- DEBT SERVICE
- SEWER
- WATER

# TAX LEVY & LEVY LIMITS FY 2018



**DEPARTMENTAL TOTALS**

CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS  
2018 City of Marlborough Budget

ACCOUNTS FOR:	2016	2017	2017	2017	2017	2018	PCT
100 GENERAL FUND	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	DEPT/MANGR	CHANGE
1110 CITY COUNCIL	182,023	197,875	203,950	157,224	169,437	216,240	9.28%
1210 MAYOR'S OFFICE	283,975	286,220	288,836	227,337	254,053	297,575	3.97%
1330 COMPTROLLER	593,380	542,530	592,670	380,313	350,841	649,110	19.64%
1350 CITY AUDITOR	297,042	335,660	335,660	265,759	207,938	342,335	1.99%
1410 ASSESSORS' DEPART	319,492	334,900	364,675	331,771	107,302	430,635	28.59%
1440 CITY COLLECTOR	156,813	180,660	181,632	139,384	172,019	193,885	7.32%
1490 TAX TITLE & FOREC	2,498	34,000	34,000	320	34,000	34,000	0.00%
1510 LAW DEPARTMENT	777,305	447,490	559,237	430,156	437,886	485,240	8.44%
1520 HUMAN RESOURCES	219,743	247,415	264,415	196,531	176,159	274,390	10.90%
1550 INFORMATION TECHN	301,520	431,742	441,079	347,986	534,875	707,170	63.79%
1610 CITY CLERK	204,178	206,695	208,234	163,368	180,055	230,645	11.59%
1620 ELECTION/REGISTRA	112,957	110,801	109,262	90,777	125,236	127,281	14.87%
1650 LICENSE COMMISSIO	9,215	9,170	9,170	6,845	9,070	9,230	0.65%
1920 PROPERTY & BUILDI	3,256,408	3,142,960	3,197,293	2,689,628	2,756,943	3,088,760	-1.72%
1930 OTHER INSURANCE	297,527	348,000	348,000	305,430	302,010	360,000	3.45%



1940 RETIREMENT & PENS	4,773,437	4,914,533	4,920,033	4,910,515	4,469,590	5,160,900	5.01%
1960 WORKERS' COMPENSA	-	610,848	-	-	364,308	659,800	8.01%
1970 UNEMPLOYMENT COMP	22,116	80,000	83,610	7,858	75,300	76,000	-5.00%
1980 HEALTH/LIFE INSUR	4,108,718	6,169,000	6,169,000	3,220,242	5,758,891	6,662,520	8.00%
1990 OTHER GENERAL GOV	-	856,000	100,000	-	750,834	600,000	-29.91%
2100 POLICE DEPARTMENT	7,086,075	7,399,220	7,934,450	6,127,820	7,079,465	8,086,820	9.29%
2200 FIRE DEPARTMENT	7,036,616	7,281,154	7,940,967	5,918,383	6,858,714	7,996,496	9.82%
2410 INSPECTIONAL SERV	674,401	703,485	703,650	502,959	579,007	694,105	-1.33%
2910 EMERGENCY MANAGEM	42,339	42,695	45,368	38,457	30,602	-	-100.00%
3000 SCHOOL DEPARTMENT	59,133,615	58,369,000	58,919,721	56,353,333	56,630,628	60,028,455	2.84%
3032 MAINTENANCE SCHOO	-	2,331,925	2,331,925	1,489,868	-	2,306,415	-1.09%
3100 SCHOOL SUPPORT	9,696,774	10,673,325	10,677,561	8,609,189	9,782,872	11,547,790	8.19%
3102 CITY/SCHOOL SUPPO	243,752	667,055	267,055	267,055	553,094	731,760	9.70%
3800 RETIREMENT DEBT/S	297,000	443,000	471,000	-	315,500	623,000	40.63%
3850 LONG TERM DEBT IN	57,256	168,000	168,000	74,479	80,693	256,000	52.38%
3860 SHORT TERM DEBT I	-	97,500	97,500	-	108,750	97,500	0.00%
3900 ASSABET REG VOC H	3,932,246	5,694,295	5,694,295	4,607,468	3,824,754	5,413,265	-4.94%
4000 DEPARTMENT OF PUB	6,707,035	6,170,220	6,402,639	6,523,677	5,371,298	6,508,770	5.49%
4920 RECREATION DEPART	266,992	280,655	280,955	216,551	249,432	293,015	4.40%

5120 HEALTH AND LICENS	395,583	359,350	334,385	249,817	274,562	369,800	2.91%
5270 HUMAN SERVICES	33,075	37,000	40,300	40,300	40,000	40,300	8.92%
5410 COUNCIL ON AGING	225,671	250,415	250,415	179,533	136,067	253,075	1.06%
5430 VETERANS' SERVICE	251,073	263,580	263,580	199,490	178,610	261,560	-0.77%
6100 LIBRARY	871,835	949,485	950,361	728,262	799,756	962,870	1.41%
6920 CELEBRATIONS	36,498	36,500	36,500	32,404	33,750	36,500	0.00%
6990 FT MEADOW	37,048	21,300	24,736	4,393	18,450	21,600	1.41%
7110 RETIREMENT OF DEB	1,792,000	3,332,000	3,304,000	-	2,857,833	3,240,000	-2.76%
7510 LONG-TERM DEBT IN	370,532	803,800	1,009,500	501,196	682,075	1,161,000	44.44%
7520 SHORT-TERM DEBT I	454,108	445,000	439,500	-	116,787	445,000	0.00%
9300 CAPITAL OUTLAY	<u>1,358,120</u>	<u>124,500</u>	<u>6,798,621</u>	<u>3,790,330</u>	<u>144,500</u>	<u>250,000</u>	<u>100.80%</u>
<u>TOTAL 100 GENERAL FUND</u>	<u>116,917,991</u>	<u>126,430,958</u>	<u>133,797,741</u>	<u>110,326,406</u>	<u>113,983,947</u>	<u>132,230,812</u>	<u>4.59%</u>
1940 RETIREMENT & PENS	383,290	387,900	387,900	387,900	344,960	407,300	5.00%
1960 WORKERS' COMPENSA	-	80,000	-	-	39,133	86,400	8.00%
1980 HEALTH/LIFE INSUR	-	360,000	-	-	326,482	388,800	8.00%
1990 OTHER GENERAL GOV	204,431	207,000	387,000	182,553	250,875	330,000	59.42%
7110 RETIREMENT OF DEB	2,529,562	3,925,000	3,570,664	2,375,661	1,262,099	3,618,000	-7.82%
7510 LONG-TERM DEBT IN	798,448	1,479,000	1,195,890	757,037	675,404	1,052,000	-28.87%
7520 SHORT-TERM DEBT I	108,622	75,000	75,000	-	311,741	80,000	6.67%

8000 SEWER SERVICE FUN	611,639	481,655	570,940	462,138	377,237	485,935	0.89%
8100 EAST WASTE WATER	1,074,465	1,121,785	1,139,927	1,009,554	855,091	1,147,955	2.33%
8500 WEST WASTE WATER	812,193	818,705	847,074	754,088	735,572	828,370	1.18%
8600 SOLID WASTE & SLU	<u>4,371,977</u>	<u>5,042,500</u>	<u>6,874,279</u>	<u>6,203,487</u>	<u>3,944,200</u>	<u>5,392,500</u>	<u>6.94%</u>
<u>TOTAL 600 SEWER ENTERPRISE</u>	<u>10,894,627</u>	<u>13,978,545</u>	<u>15,048,673</u>	<u>12,132,417</u>	<u>9,122,794</u>	<u>13,817,260</u>	<u>-1.15%</u>
1940 RETIREMENT & PENS	347,250	354,160	354,160	354,160	318,479	371,900	5.01%
1960 WORKERS' COMPENSA	-	75,000	-	-	35,956	81,000	8.00%
1980 HEALTH/LIFE INSUR	-	305,000	-	-	275,222	329,400	8.00%
1990 OTHER GENERAL GOV	24,615	57,000	57,000	15,116	31,560	205,000	259.65%
7110 RETIREMENT OF DEB	632,079	823,000	823,000	143,279	376,545	1,132,000	37.55%
7510 LONG-TERM DEBT IN	98,890	91,000	90,300	44,723	135,797	337,000	270.33%
7520 SHORT-TERM DEBT I	52,364	175,000	175,000	-	22,500	150,000	-14.29%
9000 WATER SERVICE FUN	<u>6,656,974</u>	<u>7,353,410</u>	<u>7,447,831</u>	<u>6,004,922</u>	<u>5,172,279</u>	<u>8,336,345</u>	<u>13.37%</u>
<u>TOTAL 610 WATER ENTERPRISE</u>	<u>7,812,172</u>	<u>9,233,570</u>	<u>8,947,291</u>	<u>6,562,199</u>	<u>6,368,338</u>	<u>10,942,645</u>	<u>18.51%</u>
GRAND TOTAL	<u>135,624,790</u>	<u>149,643,073</u>	<u>157,793,705</u>	<u>129,021,021</u>	<u>129,475,079</u>	<u>156,990,717</u>	<u>4.91%</u>

# DEPARTMENTAL BUDGETS

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	City Coucil Salaries		196,375	214,740	
	City Council Other		<u>1,500</u>	<u>1,500</u>	
1110	CITY COUNCIL	18,365	<u>197,875</u>	<u>216,240</u>	9.28%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>1.110 CITY COUNCIL</b>							
<b>0000</b>							
<b>1 PROFESSIONAL SALARIES</b>							
11110001 50050 CITY CLERK	2,044.56	2,045.00	2,045.00	1,533.42	2,045.00	2,090.00	2.2%
TOTAL PROFESSIONAL SALARIES	2,044.56	2,045.00	2,045.00	1,533.42	2,045.00	2,090.00	2.2%
<b>2 CLERICAL SALARIES</b>							
11110002 50350 SCY/RSR AS	63,095.97	68,670.00	68,670.00	54,140.50	57,192.00	76,240.00	11.0%
11110002 50401 P/T ADMIN	.00	21,720.00	22,120.00	17,382.16	.00	23,240.00	7.0%
11110002 50586 TEMP CLRCL	14,420.24	.00	.00	.00	.00	.00	.0%
TOTAL CLERICAL SALARIES	77,516.21	90,390.00	90,790.00	71,522.66	57,192.00	99,480.00	10.1%
<b>3 OTHER SALARIES</b>							
11110003 50070 COUNCILORS	96,852.66	103,940.00	103,940.00	77,954.58	103,940.00	106,970.00	2.9%
11110003 51430 LONGEVITY	3,095.28	.00	3,434.00	3,433.30	2,860.00	3,505.00	.0%
11110003 51920 SICK BUYBK	2,380.98	.00	2,641.00	2,641.00	2,200.00	2,695.00	.0%
TOTAL OTHER SALARIES	102,328.92	103,940.00	110,015.00	84,028.88	109,000.00	113,170.00	8.9%
<b>5 SUPPLIES &amp; MATERIALS</b>							
11110005 54220 OFF SUP/EX	133.50	1,500.00	1,100.00	139.08	1,200.00	1,500.00	.0%
TOTAL SUPPLIES & MATERIALS	133.50	1,500.00	1,100.00	139.08	1,200.00	1,500.00	.0%
TOTAL	182,023.19	197,875.00	203,950.00	157,224.04	169,437.00	216,240.00	9.3%
TOTAL CITY COUNCIL	182,023.19	197,875.00	203,950.00	157,224.04	169,437.00	216,240.00	9.3%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Mayor Salaries		248,570	258,425	
	Mayor Other		<u>37,650</u>	<u>39,150</u>	
1210	MAYOR'S OFFICE	11,355	<u>286,220</u>	<u>297,575</u>	3.97%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>1210 MAYOR'S OFFICE</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
11210001 50010 MAYOR	86,804.46	86,880.00	86,880.00	68,493.78	78,681.00	94,305.00	8.5%
11210001 50321 EXEC AIDE	63,095.98	68,670.00	68,670.00	54,140.53	57,192.00	70,045.00	2.0%
TOTAL PROFESSIONAL SALARIES	149,900.44	155,550.00	155,550.00	122,634.31	135,873.00	164,350.00	5.7%
<b>2 CLERICAL SALARIES</b>							
11210002 50590 EXEC SCTRY	52,269.15	53,020.00	53,020.00	41,795.48	44,680.00	54,075.00	2.0%
TOTAL CLERICAL SALARIES	52,269.15	53,020.00	53,020.00	41,795.48	44,680.00	54,075.00	2.0%
<b>3 OTHER SALARIES</b>							
11210003 51250 SUMMER EI	41,342.25	40,000.00	40,000.00	29,670.00	20,000.00	40,000.00	.0%
TOTAL OTHER SALARIES	41,342.25	40,000.00	40,000.00	29,670.00	20,000.00	40,000.00	.0%
<b>4 CONTRACT SERVICES</b>							
11210004 53080 AUDIT SVCS	25,000.00	20,000.00	20,000.00	17,500.00	43,000.00	20,000.00	.0%
TOTAL CONTRACT SERVICES	25,000.00	20,000.00	20,000.00	17,500.00	43,000.00	20,000.00	.0%
<b>5 SUPPLIES &amp; MATERIALS</b>							
11210005 54230 MAYOR EXP	6,783.60	9,400.00	12,016.00	8,606.35	8,500.00	9,400.00	.0%
TOTAL SUPPLIES & MATERIALS	6,783.60	9,400.00	12,016.00	8,606.35	8,500.00	9,400.00	.0%
<b>6 OTHER EXPENSES</b>							
11210006 57340 DUES & SUB	7,179.20	8,250.00	8,250.00	7,131.04	2,000.00	8,250.00	.0%
11210006 57840 INAUG EXP	1,500.00	.00	.00	.00	.00	1,500.00	.0%
TOTAL OTHER EXPENSES	8,679.20	8,250.00	8,250.00	7,131.04	2,000.00	9,750.00	18.2%
TOTAL	283,974.64	286,220.00	288,836.00	227,337.18	254,053.00	297,575.00	4.0%
TOTAL MAYOR'S OFFICE	283,974.64	286,220.00	288,836.00	227,337.18	254,053.00	297,575.00	4.0%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Comp Salaries		310,230	317,610	
	Comp Other		<u>232,300</u>	<u>331,500</u>	
1330	COMPTROLLER	106,580	<u>542,530</u>	<u>649,110</u>	19.64%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1330    COMPTROLLER							
0000							
PROFESSIONAL SALARIES							
11330001 50015    COMP/TREAS	120,310.00	122,775.00	122,775.00	96,796.90	93,734.00	125,225.00	2.0%
TOTAL PROFESSIONAL SALARIES	120,310.00	122,775.00	122,775.00	96,796.90	93,734.00	125,225.00	2.0%
2    CLERICAL SALARIES							
11330002 50062    FIN ASST	124,455.00	124,585.00	124,585.00	98,224.50	112,878.00	127,075.00	2.0%
11330002 50588    PT MAIL CL	6,232.20	8,300.00	8,300.00	6,024.88	7,200.00	8,470.00	2.0%
11330002 50770    SNR CLERK	42,935.00	43,270.00	43,270.00	34,109.53	.00	44,130.00	2.0%
TOTAL CLERICAL SALARIES	173,622.20	176,155.00	176,155.00	138,358.91	120,078.00	179,675.00	2.0%
3    OTHER SALARIES							
11330003 51430    LONGEVITY	6,458.68	6,500.00	6,500.00	6,489.45	4,447.00	7,820.00	20.3%
11330003 51920    SICK BUYBK	4,697.52	4,800.00	4,800.00	4,791.44	4,342.00	4,890.00	1.9%
TOTAL OTHER SALARIES	11,156.20	11,300.00	11,300.00	11,280.89	8,789.00	12,710.00	12.5%
4    CONTRACT SERVICES							
11330004 52544    CNT/COPIER	29,704.21	34,000.00	34,000.00	24,760.17	33,915.00	40,000.00	17.6%
11330004 53140    CONTR SVCS	.00	.00	.00	.00	.00	10,000.00	.0%
TOTAL CONTRACT SERVICES	29,704.21	34,000.00	34,000.00	24,760.17	33,915.00	50,000.00	47.1%
5    SUPPLIES & MATERIALS							
11330005 54220    OFF SUP/BX	6,903.93	11,000.00	11,000.00	6,324.46	7,500.00	14,000.00	27.3%
TOTAL SUPPLIES & MATERIALS	6,903.93	11,000.00	11,000.00	6,324.46	7,500.00	14,000.00	27.3%
6    OTHER EXPENSES							
11330006 53052    ACTUARIAL	8,700.00	.00	.00	.00	.00	15,000.00	.0%
11330006 53460    POSTAGE	100,195.80	85,000.00	85,140.00	44,802.33	60,000.00	100,000.00	17.6%
11330006 57430    EMPLOYBOND	1,925.00	2,300.00	2,300.00	1,925.00	1,925.00	2,500.00	8.7%
11330006 57850    BOND EXP	140,862.89	100,000.00	150,000.00	56,064.48	24,900.00	150,000.00	50.0%
TOTAL OTHER EXPENSES	251,683.69	187,300.00	237,440.00	102,791.81	86,825.00	267,500.00	42.8%
TOTAL	593,380.23	542,530.00	592,670.00	380,313.14	350,841.00	649,110.00	19.6%
TOTAL COMPTROLLER	593,380.23	542,530.00	592,670.00	380,313.14	350,841.00	649,110.00	19.6%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Auditor Salaries		334,360	341,035	
	Auditor Other		<u>1,300</u>	<u>1,300</u>	
1350	CITY AUDITOR	6,675	<u>335,660</u>	<u>342,335</u>	1.99%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1350 CITY AUDITOR							
0000 PROFESSIONAL SALARIES							
11350001 50020 AUDITOR	82,327.51	100,925.00	100,925.00	79,570.80	74,623.00	102,945.00	2.0%
11350001 50174 PROCUREOFF	67,059.31	86,360.00	86,360.00	68,085.87	.00	88,090.00	2.0%
TOTAL PROFESSIONAL SALARIES	149,386.82	187,285.00	187,285.00	147,656.67	74,623.00	191,035.00	2.0%
2 CLERICAL SALARIES							
11350002 50062 FIN ASST	62,242.15	62,290.00	62,290.00	49,112.26	56,439.00	63,540.00	2.0%
11350002 50550 HEAD CLERK	56,762.49	56,810.00	56,810.00	44,788.80	51,471.00	57,950.00	2.0%
11350002 50770 SNR CLERK	21,613.91	21,640.00	21,640.00	17,054.70	19,601.40	22,075.00	2.0%
TOTAL CLERICAL SALARIES	140,618.55	140,740.00	140,740.00	110,955.76	127,511.40	143,565.00	2.0%
3 OTHER SALARIES							
11350003 51430 LONGEVITY	4,084.57	4,145.00	4,145.00	4,140.26	3,423.55	4,200.00	1.3%
11350003 51920 SICK BUYBK	2,141.98	2,190.00	2,190.00	2,184.82	1,979.65	2,235.00	2.1%
TOTAL OTHER SALARIES	6,226.55	6,335.00	6,335.00	6,325.08	5,403.20	6,435.00	1.6%
5 SUPPLIES & MATERIALS							
11350005 54220 OFF SUP/EX	810.57	1,300.00	1,300.00	821.78	400.00	1,300.00	.0%
TOTAL SUPPLIES & MATERIALS	810.57	1,300.00	1,300.00	821.78	400.00	1,300.00	.0%
TOTAL	297,042.49	335,660.00	335,660.00	265,759.29	207,937.60	342,335.00	2.0%
TOTAL CITY ADDITOR	297,042.49	335,660.00	335,660.00	265,759.29	207,937.60	342,335.00	2.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Assessor Salaries		110,500	112,535	
	Assessor Other		<u>224,400</u>	<u>318,100</u>	
1410	ASSESSOR'S DEPT	95,735	<u>334,900</u>	<u>430,635</u>	28.59%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
<b>1410 ASSESSORS' DEPARTMENT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
11410001 51107 P/T ASSESS	6,000.00	6,000.00	6,000.00	4,500.00	9,095.93	6,000.00	.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>4,500.00</b>	<b>9,095.93</b>	<b>6,000.00</b>	<b>.0%</b>
<b>2 CLERICAL SALARIES</b>							
11410002 50550 HEAD. CLERK	56,762.47	56,810.00	56,810.00	44,788.78	51,470.00	57,945.00	2.0%
11410002 50770 SNR CLERK	42,827.01	43,270.00	43,270.00	34,109.53	.00	44,130.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>99,589.48</b>	<b>100,080.00</b>	<b>100,080.00</b>	<b>78,898.31</b>	<b>51,470.00</b>	<b>102,075.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
11410003 51430 LONGEVITY	2,225.00	2,230.00	2,230.00	2,225.00	4,958.50	2,230.00	.0%
11410003 51920 SICK BUYBK	2,141.98	2,190.00	2,190.00	2,184.82	6,377.73	2,230.00	1.8%
<b>TOTAL OTHER SALARIES</b>	<b>4,366.98</b>	<b>4,420.00</b>	<b>4,420.00</b>	<b>4,409.82</b>	<b>11,336.23</b>	<b>4,460.00</b>	<b>.9%</b>
<b>4 CONTRACT SERVICES</b>							
11410004 53180 PROF/TCHSV	178,800.00	185,000.00	185,000.00	184,100.00	3,000.00	189,600.00	2.5%
11410004 57038 PP VAL SVC	28,800.00	33,000.00	33,000.00	28,800.00	29,000.00	116,500.00	253.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>207,600.00</b>	<b>218,000.00</b>	<b>218,000.00</b>	<b>212,900.00</b>	<b>32,000.00</b>	<b>306,100.00</b>	<b>40.4%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
11410005 54220 OFF SUP/EX	1,710.15	1,400.00	1,400.00	1,213.15	400.00	2,000.00	42.9%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,710.15</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>1,213.15</b>	<b>400.00</b>	<b>2,000.00</b>	<b>42.9%</b>
<b>6 OTHER EXPENSES</b>							
11410006 53114 APPEAL/TAX	225.00	5,000.00	34,775.00	29,850.00	3,000.00	10,000.00	100.0%
<b>TOTAL OTHER EXPENSES</b>	<b>225.00</b>	<b>5,000.00</b>	<b>34,775.00</b>	<b>29,850.00</b>	<b>3,000.00</b>	<b>10,000.00</b>	<b>100.0%</b>
<b>TOTAL</b>	<b>319,491.61</b>	<b>334,900.00</b>	<b>364,675.00</b>	<b>331,771.28</b>	<b>107,302.16</b>	<b>430,635.00</b>	<b>28.6%</b>
<b>TOTAL ASSESSORS' DEPARTMENT</b>	<b>319,491.61</b>	<b>334,900.00</b>	<b>364,675.00</b>	<b>331,771.28</b>	<b>107,302.16</b>	<b>430,635.00</b>	<b>28.6%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Collector Salaries		162,660	173,885	
	Collector Other		<u>18,000</u>	<u>20,000</u>	
1440	CITY COLLECTOR	13,225	<u>180,660</u>	<u>193,885</u>	7.32%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
1440 CITY COLLECTOR							
<hr/>							
0000 PROFESSIONAL SALARIES							
11440001 50042 COLLECTOR	60,545.83	77,700.00	77,680.00	58,908.91	74,623.00	85,630.00	10.2%
TOTAL PROFESSIONAL SALARIES	60,545.83	77,700.00	77,680.00	58,908.91	74,623.00	85,630.00	10.2%
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2 CLERICAL SALARIES							
11440002 50770 SNR CLERK	81,985.75	84,960.00	84,980.00	66,913.43	78,396.00	88,255.00	3.9%
TOTAL CLERICAL SALARIES	81,985.75	84,960.00	84,980.00	66,913.43	78,396.00	88,255.00	3.9%
<hr/>							
4 CONTRACT SERVICES							
11440004 53872 BANK CHRGS	954.11	.00	.00	.00	8,000.00	.00	.0%
11440004 53999 OTH SRVCS	13,327.26	18,000.00	18,972.31	13,561.73	11,000.00	20,000.00	11.1%
TOTAL CONTRACT SERVICES	14,281.37	18,000.00	18,972.31	13,561.73	19,000.00	20,000.00	11.1%
TOTAL	156,812.95	180,660.00	181,632.31	139,384.07	172,019.00	193,885.00	7.3%
TOTAL CITY COLLECTOR	156,812.95	180,660.00	181,632.31	139,384.07	172,019.00	193,885.00	7.3%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Tax Title Salaries		-	-	
	Tax Title Other		<u>34,000</u>	<u>34,000</u>	
1490	Tax Title & Foreclose	-	<u>34,000</u>	<u>34,000</u>	0.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
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1490 TAX TITLE & FORECLOSURE

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OTHER EXPENSES

11490006 53999	OTH SRVCS	2,497.92	34,000.00	34,000.00	319.98	34,000.00	34,000.00	.0%
TOTAL OTHER EXPENSES		2,497.92	34,000.00	34,000.00	319.98	34,000.00	34,000.00	.0%
TOTAL		2,497.92	34,000.00	34,000.00	319.98	34,000.00	34,000.00	.0%
TOTAL TAX TITLE & FORECLOSUR		2,497.92	34,000.00	34,000.00	319.98	34,000.00	34,000.00	.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Law Salaries		255,490	267,240	
	Law Other		<u>192,000</u>	<u>218,000</u>	
1510	LAW DEPARTMENT	37,750	<u>447,490</u>	<u>485,240</u>	8.44%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>1510 LAW DEPARTMENT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
11510001 50030 SOLICITOR	108,736.40	117,570.00	117,570.00	92,695.68	98,561.00	119,920.00	2.0%
11510001 50172 ASST SOLIC	88,015.50	92,490.00	92,490.00	74,675.58	79,779.00	100,985.00	9.2%
11510001 50175 PARALEGAL	44,897.33	45,430.00	45,430.00	35,815.17	40,696.00	46,335.00	2.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>241,649.23</b>	<b>255,490.00</b>	<b>255,490.00</b>	<b>203,186.43</b>	<b>219,036.00</b>	<b>267,240.00</b>	<b>4.6%</b>
<b>4 CONTRACT SERVICES</b>							
11510004 53110 LEGAL SVCS	171,156.85	150,000.00	257,395.90	207,644.70	150,000.00	175,000.00	16.7%
<b>TOTAL CONTRACT SERVICES</b>	<b>171,156.85</b>	<b>150,000.00</b>	<b>257,395.90</b>	<b>207,644.70</b>	<b>150,000.00</b>	<b>175,000.00</b>	<b>16.7%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
11510005 54220 OFF SUP/EX	4,261.43	17,000.00	17,345.94	5,743.36	400.00	18,000.00	5.9%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>4,261.43</b>	<b>17,000.00</b>	<b>17,345.94</b>	<b>5,743.36</b>	<b>400.00</b>	<b>18,000.00</b>	<b>5.9%</b>
<b>6 OTHER EXPENSES</b>							
11510006 53880 REG DEEDS	1,825.00	.00	.00	.00	1,350.00	.00	.0%
11510006 57340 DUES & SUB	117.90	.00	.00	.00	3,000.00	.00	.0%
11510006 57350 LAWBOOK UP	5,618.56	.00	25.74	25.74	5,100.00	.00	.0%
11510006 57600 CLAIMS&JDG	318,675.63	25,000.00	28,979.16	13,555.58	25,000.00	25,000.00	.0%
11510006 57605 NEGOT EXP	34,000.00	.00	.00	.00	34,000.00	.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>360,237.09</b>	<b>25,000.00</b>	<b>29,004.90</b>	<b>13,581.32</b>	<b>68,450.00</b>	<b>25,000.00</b>	<b>.0%</b>
<b>TOTAL</b>	<b>777,304.60</b>	<b>447,490.00</b>	<b>559,236.74</b>	<b>430,155.81</b>	<b>437,886.00</b>	<b>485,240.00</b>	<b>8.4%</b>
<b>TOTAL LAW DEPARTMENT</b>	<b>777,304.60</b>	<b>447,490.00</b>	<b>559,236.74</b>	<b>430,155.81</b>	<b>437,886.00</b>	<b>485,240.00</b>	<b>8.4%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Human Res Salaries		198,415	202,390	
	Human Res Other		<u>49,000</u>	<u>72,000</u>	
1520	HUMAN RESOURCES	26,975	<u>247,415</u>	<u>274,390</u>	10.90%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpta

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1520 HUMAN RESOURCES							
0000							
PROFESSIONAL SALARIES							
11520001 50530 HR DIRECTR	82,327.55	98,840.00	98,840.00	77,929.97	74,622.00	100,820.00	2.0%
11520001 50532 HR ASST	54,100.28	54,145.00	54,145.00	42,687.96	49,037.11	55,230.00	2.0%
TOTAL PROFESSIONAL SALARIES	136,427.83	152,985.00	152,985.00	120,617.93	123,659.11	156,050.00	2.0%
2 CLERICAL SALARIES							
11520002 50775 ADMIN ASST	43,228.39	45,430.00	45,430.00	35,815.16	.00	46,340.00	2.0%
TOTAL CLERICAL SALARIES	43,228.39	45,430.00	45,430.00	35,815.16	.00	46,340.00	2.0%
4 CONTRACT SERVICES							
11520004 53010 MED EXAMS	10,319.00	12,000.00	12,000.00	11,023.45	8,000.00	12,000.00	.0%
11520004 53140 CONTR SVCS	3,730.50	7,000.00	24,000.00	15,705.55	24,000.00	30,000.00	328.6%
TOTAL CONTRACT SERVICES	14,049.50	19,000.00	36,000.00	26,729.00	32,000.00	42,000.00	121.1%
5 SUPPLIES & MATERIALS							
11520005 54220 OFF SUP/EX	6,288.21	10,000.00	10,000.00	2,879.48	500.00	10,000.00	.0%
TOTAL SUPPLIES & MATERIALS	6,288.21	10,000.00	10,000.00	2,879.48	500.00	10,000.00	.0%
6 OTHER EXPENSES							
11520006 57380 CONF&TRAIN	19,749.11	20,000.00	20,000.00	10,489.16	20,000.00	20,000.00	.0%
TOTAL OTHER EXPENSES	19,749.11	20,000.00	20,000.00	10,489.16	20,000.00	20,000.00	.0%
TOTAL	219,743.04	247,415.00	264,415.00	196,530.73	176,159.11	274,390.00	10.9%
TOTAL HUMAN RESOURCES	219,743.04	247,415.00	264,415.00	196,530.73	176,159.11	274,390.00	10.9%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Information Tech Salaries		217,142	221,790	
	Information Other		<u>214,600</u>	<u>485,380</u>	
1550	INFORMATION TECH	275,428	<u>431,742</u>	<u>707,170</u>	63.79%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpt#

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>1550 INFORMATION TECHNOLOGY</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
11550001 50014 DIR IS	55,889.55	55,940.00	55,940.00	44,100.01	50,659.00	57,055.00	2.0%
11550001 50210 SEN SY ANA	67,524.65	67,580.00	67,580.00	53,280.73	61,229.00	68,930.00	2.0%
11550001 50213 NTRK ENG	86,711.71	86,780.00	86,780.00	68,420.80	78,628.00	88,515.00	2.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>210,125.91</b>	<b>210,300.00</b>	<b>210,300.00</b>	<b>165,801.54</b>	<b>190,516.00</b>	<b>214,500.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
11550003 51430 LONGEVITY	900.00	900.00	900.00	900.00	.00	1,230.00	36.7%
11550003 51920 SICK BUYBK	5,820.24	5,942.00	5,942.00	5,936.66	3,024.15	6,060.00	2.0%
<b>TOTAL OTHER SALARIES</b>	<b>6,720.24</b>	<b>6,842.00</b>	<b>6,842.00</b>	<b>6,836.66</b>	<b>3,024.15</b>	<b>7,290.00</b>	<b>6.5%</b>
<b>4 CONTRACT SERVICES</b>							
11550004 52540 REPR/COMID	4,000.00	.00	.00	.00	4,000.00	.00	.0%
11550004 52541 MNT/COMSOF	10,389.45	100,000.00	100,000.00	53,794.76	291,340.00	339,095.00	239.1%
11550004 53130 COPY/B-EXT	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
11550004 53180 PROF/TCHSV	7,000.00	7,000.00	7,000.00	7,000.00	8,300.00	32,660.00	366.6%
11550004 53430 ON-LINE SV	9,864.45	8,500.00	9,148.10	9,148.10	5,200.00	9,200.00	8.2%
<b>TOTAL CONTRACT SERVICES</b>	<b>32,253.90</b>	<b>116,500.00</b>	<b>117,148.10</b>	<b>70,942.86</b>	<b>309,840.00</b>	<b>381,955.00</b>	<b>227.9%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
11550005 55850 DP SUPPLY	37,601.26	42,100.00	42,367.50	41,531.73	20,300.00	45,425.00	7.9%
11550005 58615 COMP SOFT	14,818.79	56,000.00	64,421.73	62,873.15	11,195.00	58,000.00	3.6%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>52,420.05</b>	<b>98,100.00</b>	<b>106,789.23</b>	<b>104,404.88</b>	<b>31,495.00</b>	<b>103,425.00</b>	<b>5.4%</b>
<b>TOTAL</b>	<b>301,520.10</b>	<b>431,742.00</b>	<b>441,079.33</b>	<b>347,985.94</b>	<b>534,875.15</b>	<b>707,170.00</b>	<b>63.8%</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>301,520.10</b>	<b>431,742.00</b>	<b>441,079.33</b>	<b>347,985.94</b>	<b>534,875.15</b>	<b>707,170.00</b>	<b>63.8%</b>



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	City Clerk Salaries		196,145	200,095	
	City Clerk Other		<u>10,550</u>	<u>30,550</u>	
1610	CITY CLERK	23,950	<u>206,695</u>	<u>230,645</u>	11.59%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:  
GENERAL FUND

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1610 CITY CLERK							
0000 PROFESSIONAL SALARIES							
11610001 50050 CITY CLERK	82,327.54	91,560.00	91,560.00	72,187.42	74,638.20	93,405.00	2.0%
TOTAL PROFESSIONAL SALARIES	82,327.54	91,560.00	91,560.00	72,187.42	74,638.20	93,405.00	2.0%
2 CLERICAL SALARIES							
11610002 50290 ASST CLERK	61,266.94	61,320.00	61,320.00	48,343.10	55,546.40	62,555.00	2.0%
11610002 50770 SNR CLERK	43,228.40	43,265.00	43,265.00	34,109.54	37,570.40	44,135.00	2.0%
TOTAL CLERICAL SALARIES	104,495.34	104,585.00	104,585.00	82,452.64	93,116.80	106,690.00	2.0%
4 CONTRACT SERVICES							
11610004 53150 ADVERTISE	4,638.57	5,000.00	8,344.13	5,462.60	8,000.00	8,000.00	60.0%
11610004 53180 PROF/TCHSV	9,770.17	3,000.00	1,195.00	1,195.00	3,000.00	20,000.00	566.7%
11610004 53930 PRINTING	1,139.27	.00	.00	.00	800.00	.00	.0%
TOTAL CONTRACT SERVICES	15,548.01	8,000.00	9,539.13	6,657.60	11,800.00	28,000.00	250.0%
5 SUPPLIES & MATERIALS							
11610005 54220 OFF SUP/EX	1,806.95	2,550.00	2,550.00	2,069.95	500.00	2,550.00	.0%
TOTAL SUPPLIES & MATERIALS	1,806.95	2,550.00	2,550.00	2,069.95	500.00	2,550.00	.0%
TOTAL	204,177.84	206,695.00	208,234.13	163,367.61	180,055.00	230,645.00	11.6%
TOTAL CITY CLERK	204,177.84	206,695.00	208,234.13	163,367.61	180,055.00	230,645.00	11.6%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Elect/Registration Salaries		76,701	78,781	
	Elect/Registration Other		<u>34,100</u>	<u>48,500</u>	
1620	EXECT/REGISTRATION	16,480	<u>110,801</u>	<u>127,281</u>	14.87%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:	2016	2017	2017	2017	2017	2018	PCT
GENERAL FUND	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MAYOR	CHANGE
<b>1620 ELECTION/REGISTRATION</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
11620001 50180 ELECT CHM	781.00	781.00	781.00	781.00	781.00	781.00	.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>781.00</b>	<b>781.00</b>	<b>781.00</b>	<b>781.00</b>	<b>781.00</b>	<b>781.00</b>	<b>.0%</b>
<b>2 CLERICAL SALARIES</b>							
11620002 50141 CLERK	15,879.80	16,565.00	16,565.00	13,011.95	26,476.33	17,635.00	6.5%
11620002 50520 PRINC CLRK	50,447.02	50,490.00	50,490.00	39,805.58	45,754.80	51,500.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>66,326.82</b>	<b>67,055.00</b>	<b>67,055.00</b>	<b>52,817.53</b>	<b>72,231.13</b>	<b>69,135.00</b>	<b>3.1%</b>
<b>3 OTHER SALARIES</b>							
11620003 50950 REGSTR VOT	940.00	940.00	940.00	940.00	939.36	940.00	.0%
11620003 51280 CLRK ELECT	1,435.00	1,435.00	1,435.00	1,435.00	1,434.79	1,435.00	.0%
11620003 51290 ASST REGVT	486.25	490.00	490.00	486.25	1,945.00	490.00	.0%
11620003 51460 CONSTABLES	9,981.70	6,000.00	6,000.00	5,817.23	15,100.00	6,000.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>12,842.95</b>	<b>8,865.00</b>	<b>8,865.00</b>	<b>8,678.48</b>	<b>19,419.15</b>	<b>8,865.00</b>	<b>.0%</b>
<b>4 CONTRACT SERVICES</b>							
11620004 53930 PRINTING	5,488.00	5,500.00	4,399.87	3,761.12	.00	5,500.00	.0%
11620004 53932 ELEC PROGR	9,936.26	6,000.00	5,561.00	5,561.00	9,555.00	6,000.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>15,424.26</b>	<b>11,500.00</b>	<b>9,960.87</b>	<b>9,322.12</b>	<b>9,555.00</b>	<b>11,500.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
11620005 54220 OFF SUP/EX	7,852.09	8,000.00	8,000.00	4,579.51	6,000.00	8,000.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,852.09</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>4,579.51</b>	<b>6,000.00</b>	<b>8,000.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
11620006 53871 POLL WRKR	9,730.00	14,600.00	14,600.00	14,598.00	17,250.00	29,000.00	98.6%
<b>TOTAL OTHER EXPENSES</b>	<b>9,730.00</b>	<b>14,600.00</b>	<b>14,600.00</b>	<b>14,598.00</b>	<b>17,250.00</b>	<b>29,000.00</b>	<b>98.6%</b>
<b>TOTAL</b>	<b>112,957.12</b>	<b>110,801.00</b>	<b>109,261.87</b>	<b>90,776.64</b>	<b>125,236.28</b>	<b>127,281.00</b>	<b>14.9%</b>
<b>TOTAL ELECTION/REGISTRATION</b>	<b>112,957.12</b>	<b>110,801.00</b>	<b>109,261.87</b>	<b>90,776.64</b>	<b>125,236.28</b>	<b>127,281.00</b>	<b>14.9%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	License Salaries		4,065	4,120	
	License Other		<u>5,105</u>	<u>5,110</u>	
1650	LICENSE COMMISSION	60	<u>9,170</u>	<u>9,230</u>	0.65%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
1650 LICENSE COMMISSIONS							
<hr/>							
0000 PROFESSIONAL SALARIES							
11650001 50150 LIC COM CH	3,314.52	3,315.00	3,315.00	2,485.89	3,315.00	3,320.00	.2%
TOTAL PROFESSIONAL SALARIES	3,314.52	3,315.00	3,315.00	2,485.89	3,315.00	3,320.00	.2%
<hr/>							
2 CLERICAL SALARIES							
11650002 51050 BOARD SCTY	800.00	750.00	750.00	598.06	650.00	800.00	6.7%
TOTAL CLERICAL SALARIES	800.00	750.00	750.00	598.06	650.00	800.00	6.7%
<hr/>							
3 OTHER SALARIES							
11650003 51110 LICCOM MEM	4,904.88	4,905.00	4,905.00	3,678.66	4,905.00	4,910.00	.1%
TOTAL OTHER SALARIES	4,904.88	4,905.00	4,905.00	3,678.66	4,905.00	4,910.00	.1%
<hr/>							
5 SUPPLIES & MATERIALS							
11650005 54220 OFF SUP/EX	195.64	200.00	200.00	81.94	200.00	200.00	.0%
TOTAL SUPPLIES & MATERIALS	195.64	200.00	200.00	81.94	200.00	200.00	.0%
TOTAL	9,215.04	9,170.00	9,170.00	6,844.55	9,070.00	9,230.00	.7%
TOTAL LICENSE COMMISSIONS	9,215.04	9,170.00	9,170.00	6,844.55	9,070.00	9,230.00	.7%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Property/Bldg Maint Salaries		619,160	564,960	
	Property/Bldg Maint Other		<u>2,523,800</u>	<u>2,523,800</u>	
1920	PROPERTY/BLDG MAINT	(54,200)	<u>3,142,960</u>	<u>3,088,760</u>	-1.72%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:	2016	2017	2017	2017	2017	2017	2018	PCT
GENERAL FUND	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MAYOR	CHANGE	
<b>1920 PROPERTY &amp; BUILDING MAINTENANC</b>								
<b>0000</b>								
<b>PROFESSIONAL SALARIES</b>								
11920001 50291	DIRECTOR	31,157.50	41,400.00	41,400.00	15,290.00	43,873.00	27,170.00	-34.4%
11920001 50292	CRAFTSMAN	160,877.44	160,600.00	160,600.00	126,793.72	189,793.00	157,120.00	-2.2%
11920001 50300	AST DIRCTR	31,194.02	32,451.00	1,199.77	1,199.77	25,669.00	.00	-100.0%
11920001 50385	ELECTRICIAN	59,035.00	59,083.00	59,083.00	46,584.64	53,534.00	60,265.00	2.0%
11920001 50690	FOREMAN	68,331.84	72,600.00	72,600.00	56,849.78	.00	75,500.00	4.0%
<b>TOTAL PROFESSIONAL SALARIES</b>		<b>350,595.80</b>	<b>366,134.00</b>	<b>334,882.77</b>	<b>246,717.91</b>	<b>312,869.00</b>	<b>320,055.00</b>	<b>-12.6%</b>
<b>2 CLERICAL SALARIES</b>								
11920002 50520	PRINC CLRK	25,230.93	25,243.00	25,243.00	19,910.75	21,992.00	13,990.00	-44.6%
<b>TOTAL CLERICAL SALARIES</b>		<b>25,230.93</b>	<b>25,243.00</b>	<b>25,243.00</b>	<b>19,910.75</b>	<b>21,992.00</b>	<b>13,990.00</b>	<b>-44.6%</b>
<b>3 OTHER SALARIES</b>								
11920003 50560	CUSTODIAN	166,477.87	179,683.00	164,683.00	129,773.72	140,077.00	184,720.00	2.8%
11920003 51300	OVERTIME	19,821.12	20,000.00	20,000.00	15,474.27	12,000.00	20,000.00	.0%
11920003 51430	LONGEVITY	8,480.00	8,800.00	9,540.00	9,540.00	13,298.00	6,230.00	-29.2%
11920003 51920	SICK BUYBK	13,875.00	11,000.00	11,000.00	11,000.00	9,807.00	10,165.00	-7.6%
11920003 51940	CLOTH ALLW	4,683.16	8,300.00	8,300.00	5,337.44	3,600.00	9,800.00	18.1%
<b>TOTAL OTHER SALARIES</b>		<b>213,337.15</b>	<b>227,783.00</b>	<b>213,523.00</b>	<b>171,125.43</b>	<b>178,782.00</b>	<b>230,915.00</b>	<b>1.4%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>								
11920005 54220	OFF SUP/EX	284.49	300.00	300.00	300.00	300.00	300.00	.0%
11920005 54310	BLD R&M SU	18,000.00	18,000.00	18,000.00	17,321.63	13,000.00	18,000.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>18,284.49</b>	<b>18,300.00</b>	<b>18,300.00</b>	<b>17,621.63</b>	<b>13,300.00</b>	<b>18,300.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>								
11920006 52120	ELECTRIC	1,997,453.91	1,850,000.00	1,867,830.78	1,573,868.92	1,700,000.00	1,850,000.00	.0%
11920006 52130	STR LIGHTS	10,000.00	10,000.00	10,000.00	8,361.54	10,000.00	10,000.00	.0%
11920006 52200	NATRL GAS	171,102.75	200,000.00	228,897.25	197,421.21	270,000.00	200,000.00	.0%
11920006 52250	HEAT OIL	4,983.84	10,000.00	15,016.16	8,289.20	20,000.00	10,000.00	.0%
11920006 52469	R&M-BLDGS	242,917.67	215,500.00	261,751.23	231,311.89	.00	215,500.00	.0%
11920006 53420	TELEPHONE	132,501.09	130,000.00	131,849.11	125,166.57	140,000.00	130,000.00	.0%
11920006 53999	OTH SRVCS	90,000.00	90,000.00	90,000.00	89,832.77	90,000.00	90,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>		<b>2,648,959.26</b>	<b>2,505,500.00</b>	<b>2,605,344.53</b>	<b>2,234,252.10</b>	<b>2,230,000.00</b>	<b>2,505,500.00</b>	<b>.0%</b>
<b>TOTAL</b>		<b>3,256,407.63</b>	<b>3,142,960.00</b>	<b>3,197,293.30</b>	<b>2,689,627.82</b>	<b>2,756,943.00</b>	<b>3,088,760.00</b>	<b>-1.7%</b>
<b>TOTAL PROPERTY &amp; BUILDING MA</b>		<b>3,256,407.63</b>	<b>3,142,960.00</b>	<b>3,197,293.30</b>	<b>2,689,627.82</b>	<b>2,756,943.00</b>	<b>3,088,760.00</b>	<b>-1.7%</b>



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1930	OTHER INSURANCE	12,000	<u>348,000</u>	<u>360,000</u>	3.45%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD.	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
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1930 OTHER INSURANCE

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OTHER EXPENSES

11930006 57410	PROP LIAB	297,526.86	348,000.00	348,000.00	305,429.87	302,010.00	360,000.00	3.4%
TOTAL OTHER EXPENSES		297,526.86	348,000.00	348,000.00	305,429.87	302,010.00	360,000.00	3.4%
TOTAL		297,526.86	348,000.00	348,000.00	305,429.87	302,010.00	360,000.00	3.4%
TOTAL OTHER INSURANCE		297,526.86	348,000.00	348,000.00	305,429.87	302,010.00	360,000.00	3.4%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1940	RETIREMENT/PENSION	246,367	<u>4,914,533</u>	<u>5,160,900</u>	5.01%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1940 RETIREMENT & PENSION BENEFITS

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OTHER EXPENSES

11940006 51770	MARL RETR	4,729,209.21	4,879,533.00	4,879,533.00	4,879,533.00	4,420,151.00	5,118,900.00	4.9%
11940006 51860	WIDOWS PEN	44,227.64	35,000.00	40,500.00	30,981.58	49,439.00	42,000.00	20.0%
TOTAL OTHER EXPENSES		4,773,436.85	4,914,533.00	4,920,033.00	4,910,514.58	4,469,590.00	5,160,900.00	5.0%
TOTAL		4,773,436.85	4,914,533.00	4,920,033.00	4,910,514.58	4,469,590.00	5,160,900.00	5.0%
TOTAL RETIREMENT & PENSION B		4,773,436.85	4,914,533.00	4,920,033.00	4,910,514.58	4,469,590.00	5,160,900.00	5.0%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1960	WORKERS COMPENSATION	48,952	<u>610,848</u>	<u>659,800</u>	8.01%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 17  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1960 WORKERS' COMPENSATION

0000								
OTHER EXPENSES								
11960006 51710	WC INS	.00	610,848.00	.00	.00	364,308.00	659,800.00	8.0%
TOTAL OTHER EXPENSES		.00	610,848.00	.00	.00	364,308.00	659,800.00	8.0%
TOTAL		.00	610,848.00	.00	.00	364,308.00	659,800.00	8.0%
TOTAL WORKERS' COMPENSATION		.00	610,848.00	.00	.00	364,308.00	659,800.00	8.0%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1970	UNEMPLOYMENT COMP	(4,000)	<u>80,000</u>	<u>76,000</u>	-5.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 18  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1970 UNEMPLOYMENT COMPENSATION

0000							
OTHER EXPENSES							
11970006 51730	UNEMPLYMNT	22,116.00	80,000.00	83,610.00	7,857.50	75,300.00	76,000.00 -5.0%
TOTAL OTHER EXPENSES		22,116.00	80,000.00	83,610.00	7,857.50	75,300.00	76,000.00 -5.0%
TOTAL		22,116.00	80,000.00	83,610.00	7,857.50	75,300.00	76,000.00 -5.0%
TOTAL UNEMPLOYMENT COMPENSAT		22,116.00	80,000.00	83,610.00	7,857.50	75,300.00	76,000.00 -5.0%



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1980	HEALTH/LIFE INSURANCE	493,520	<u>6,169,000</u>	<u>6,662,520</u>	8.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1980	HEALTH/LIFE INSURANCE							
0000								
OTHER EXPENSES								
11980006	51750	HLT/LF INS	3,742,824.45	5,445,000.00	5,445,000.00	2,893,495.45	5,201,016.00	5,880,600.00 8.0%
11980006	51752	MEDICARE	345,491.97	397,500.00	397,500.00	311,115.29	296,101.00	429,300.00 8.0%
11980006	57405	LT DIS INS	.00	291,500.00	291,500.00	.00	235,398.00	314,820.00 8.0%
11980006	57406	LIFE INS	20,401.44	35,000.00	35,000.00	15,630.92	26,376.00	37,800.00 8.0%
TOTAL OTHER EXPENSES			4,108,717.86	6,169,000.00	6,169,000.00	3,220,241.66	5,758,891.00	6,662,520.00 8.0%
TOTAL			4,108,717.86	6,169,000.00	6,169,000.00	3,220,241.66	5,758,891.00	6,662,520.00 8.0%
TOTAL HEALTH/LIFE INSURANCE			4,108,717.86	6,169,000.00	6,169,000.00	3,220,241.66	5,758,891.00	6,662,520.00 8.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
1990	OTHER GEN GOVERNMENT	(256,000)	<u>856,000</u>	<u>600,000</u>	-29.91%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1990 OTHER GENERAL GOVERNMENT

0000							
OTHER EXPENSES							
11990006 57820	.00	756,000.00	.00	.00	750,834.10	500,000.00	-33.9%
11990006 57825	.00	100,000.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL OTHER EXPENSES	.00	856,000.00	100,000.00	.00	750,834.10	600,000.00	-29.9%
TOTAL	.00	856,000.00	100,000.00	.00	750,834.10	600,000.00	-29.9%
TOTAL OTHER GENERAL GOVERNME	.00	856,000.00	100,000.00	.00	750,834.10	600,000.00	-29.9%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Police Salaries		6,984,300	7,672,790	
	Police Other		<u>414,920</u>	<u>414,030</u>	
2100	POLICE DEPARTMENT	687,600	<u>7,399,220</u>	<u>8,086,820</u>	9.29%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>2100 POLICE DEPARTMENT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
12100001 50140 POLICE CHF	161,160.81	164,510.00	202,510.00	162,063.22	101,056.00	164,600.00	.1%
12100001 50420 POLICE OFF	2,595,059.72	2,803,235.00	2,888,435.00	2,255,555.61	2,655,873.00	3,260,420.00	16.3%
12100001 50435 POL SPECIA	35,838.18	38,600.00	41,200.00	33,478.25	33,473.00	44,930.00	16.4%
12100001 50500 POL CAPTNS	194,857.98	183,650.00	198,150.00	154,267.54	184,454.00	202,115.00	10.1%
12100001 50510 POL LIEUT	372,184.56	413,110.00	500,430.00	379,386.21	500,430.00	457,300.00	10.7%
12100001 50820 SERGEANTS	786,092.05	738,435.00	750,435.00	594,152.93	737,312.00	818,235.00	10.8%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>4,145,193.30</b>	<b>4,341,540.00</b>	<b>4,581,160.00</b>	<b>3,578,903.76</b>	<b>4,129,284.00</b>	<b>4,947,600.00</b>	<b>14.0%</b>
<b>2 CLERICAL SALARIES</b>							
12100002 50520 PRINC CLRK	50,446.99	50,490.00	50,490.00	39,805.62	42,593.00	51,500.00	2.0%
12100002 50770 SNR CLERK	22,022.01	43,265.00	43,265.00	34,109.54	35,545.00	44,130.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>72,469.00</b>	<b>93,755.00</b>	<b>93,755.00</b>	<b>73,915.16</b>	<b>78,138.00</b>	<b>95,630.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
12100003 50540 CHF DISPTR	54,448.57	54,490.00	9,117.00	9,116.56	48,430.00	.00	-100.0%
12100003 51120 CROSS GRDS	22,356.69	24,030.00	24,030.00	16,731.93	25,471.00	24,030.00	.0%
12100003 51195 DETNIN ATT	12,907.03	11,000.00	11,000.00	6,314.53	10,000.00	11,000.00	.0%
12100003 51213 PBLCSF DIS	376,096.49	381,710.00	427,083.00	335,334.24	335,496.00	436,630.00	14.4%
12100003 51214 PUBSAF AST	53,199.19	57,035.00	57,035.00	44,522.98	50,846.00	60,505.00	6.1%
12100003 51310 OT-REG	421,807.13	270,000.00	461,300.00	301,530.17	271,095.00	300,000.00	11.1%
12100003 51319 OT-CELL WT	10,201.15	8,000.00	8,600.00	8,600.00	7,135.00	9,000.00	12.5%
12100003 51320 OT-COURT	183,235.07	206,900.00	220,200.00	129,721.50	204,627.00	206,900.00	.0%
12100003 51329 ON-CALL	11,829.53	13,250.00	14,150.00	10,565.34	12,180.00	14,640.00	10.5%
12100003 51342 LONGEVITY	160,163.15	181,680.00	193,280.00	106,794.31	182,421.00	127,010.00	-30.1%
12100003 51360 OT-TRAING	47,617.27	51,000.00	54,400.00	42,686.29	50,921.00	51,000.00	.0%
12100003 51370 OT-CELBRTN	16,890.12	17,000.00	18,200.00	16,239.12	15,000.00	17,000.00	.0%
12100003 51395 INSVC TRNG	9,635.58	.00	.00	.00	10,000.00	.00	.0%
12100003 51410 FRST RESPND	59,920.51	58,660.00	62,660.00	49,005.81	55,806.00	67,210.00	14.6%
12100003 51440 EDUC INCNT	410,975.25	541,385.00	484,765.00	354,924.02	618,069.00	613,875.00	13.4%
12100003 51450 NIGHT DIFF	123,600.27	134,335.00	143,035.00	98,231.94	118,406.00	152,230.00	13.3%
12100003 51490 HOLIDAY	287,329.77	300,000.00	309,700.00	254,245.35	284,946.00	300,000.00	.0%
12100003 51505 K-9 UNIT	14,580.89	15,300.00	16,400.00	14,211.46	.00	15,300.00	.0%
12100003 51920 SICK BUYBK	140,697.29	158,230.00	243,430.00	240,867.07	165,078.00	158,230.00	.0%
12100003 51940 CLOTH ALLW	64,977.47	65,000.00	65,000.00	35,835.11	62,040.00	65,000.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>2,482,468.42</b>	<b>2,549,005.00</b>	<b>2,823,385.00</b>	<b>2,075,477.73</b>	<b>2,527,967.00</b>	<b>2,629,560.00</b>	<b>3.2%</b>
<b>4 CONTRACT SERVICES</b>							
12100004 50565 PARK CLERK	1,708.27	2,835.00	2,835.00	2,126.25	2,977.00	2,835.00	.0%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
12100004 50566 PARKNGOFF	8,999.54	11,405.00	11,405.00	6,243.67	10,739.00	11,405.00	.0%
12100004 51790 LAUNDRY SV	19,535.65	34,800.00	34,800.00	32,515.00	37,459.00	34,795.00	.0%
12100004 53817 KENNEL SVC	2,183.52	3,570.00	3,570.00	3,570.00	3,465.00	3,570.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>32,426.98</b>	<b>52,610.00</b>	<b>52,610.00</b>	<b>44,454.92</b>	<b>54,640.00</b>	<b>52,605.00</b>	<b>.0%</b>
5 SUPPLIES & MATERIALS							
12100005 54220 OFF SUP/EX	40,734.06	41,710.00	47,502.92	35,523.44	7,000.00	41,710.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>40,734.06</b>	<b>41,710.00</b>	<b>47,502.92</b>	<b>35,523.44</b>	<b>7,000.00</b>	<b>41,710.00</b>	<b>.0%</b>
6 OTHER EXPENSES							
12100006 51960 RPLC UNPRM	1,424.75	3,000.00	3,000.00	2,020.00	1,800.00	3,000.00	.0%
12100006 51975 IN EQV ISS	12,000.00	8,000.00	8,000.00	7,500.98	8,000.00	8,000.00	.0%
12100006 52010 TRANSLATE	2,010.00	4,000.00	4,000.00	2,680.00	8,000.00	4,000.00	.0%
12100006 52460 GENBQ RPRS	30,285.69	.00	.00	.00	1,000.00	.00	.0%
12100006 52560 VEHCL R&M	29,518.84	63,000.00	74,481.16	69,711.34	26,000.00	63,000.00	.0%
12100006 52744 SUB LEASE	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
12100006 53815 A.C.O. CNT	133,510.00	133,400.00	133,400.00	130,912.46	136,520.00	132,515.00	-.7%
12100006 54240 LIC/INSFEE	.00	200.00	200.00	140.00	200.00	200.00	.0%
12100006 55820 INVEST AID	7,810.42	11,000.00	14,188.70	9,601.81	11,000.00	11,000.00	.0%
12100006 55882 MEAL PRIS	4,455.02	4,000.00	4,000.00	3,999.21	2,500.00	4,000.00	.0%
12100006 57460 LIAB INS	85,200.00	86,000.00	86,000.00	86,000.00	78,416.00	86,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>309,214.72</b>	<b>315,600.00</b>	<b>330,269.86</b>	<b>315,565.80</b>	<b>276,436.00</b>	<b>314,715.00</b>	<b>-.3%</b>
7 EQUIPMENT							
12100007 58593 POL EQUIP	3,568.83	5,000.00	5,767.32	3,979.32	6,000.00	5,000.00	.0%
<b>TOTAL EQUIPMENT</b>	<b>3,568.83</b>	<b>5,000.00</b>	<b>5,767.32</b>	<b>3,979.32</b>	<b>6,000.00</b>	<b>5,000.00</b>	<b>.0%</b>
<b>TOTAL</b>	<b>7,086,075.31</b>	<b>7,399,220.00</b>	<b>7,934,450.10</b>	<b>6,127,820.13</b>	<b>7,079,465.00</b>	<b>8,086,820.00</b>	<b>9.3%</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>7,086,075.31</b>	<b>7,399,220.00</b>	<b>7,934,450.10</b>	<b>6,127,820.13</b>	<b>7,079,465.00</b>	<b>8,086,820.00</b>	<b>9.3%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Fire Salaries		7,094,144	7,779,701	
	Fire Other		<u>187,010</u>	<u>216,795</u>	
2200	FIRE DEPARTMENT	715,342	<u>7,281,154</u>	<u>7,996,496</u>	9.82%





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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>2200 FIRE DEPARTMENT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
12200001 50130	FIRE CHIEF	146,528.65	145,660.00	145,660.00	114,844.29	91,390.76	148,575.00 2.0%
12200001 50330	ASST CHIEF	.00	.00	108,335.00	41,399.95	.00	265,200.00 .0%
12200001 50334	BATTALION	.00	.00	146,150.36	.00	.00	357,657.00 .0%
12200001 50335	DPTY CHIEF	297,805.14	168,270.00	111,088.59	111,088.59	319,445.00	.00 -100.0%
12200001 50450	FIREFIGHTER	3,286,212.90	3,317,265.00	3,250,574.39	2,598,723.47	3,294,783.00	3,587,905.00 8.2%
12200001 50800	FIRE CAPTN	297,373.58	323,675.00	347,271.92	262,660.80	280,625.00	330,919.00 2.2%
12200001 50805	FIRE INSPE	.00	.00	.00	.00	.00	75,496.00 .0%
12200001 50810	FIRE LIBUT	552,259.94	885,505.00	786,966.09	407,359.03	514,700.00	598,964.00 -32.4%
12200001 51210	EMA DIR	.00	.00	.00	.00	.00	8,955.00 .0%
<b>TOTAL PROFESSIONAL SALARIES</b>		<b>4,580,180.21</b>	<b>4,840,375.00</b>	<b>4,896,046.35</b>	<b>3,536,076.13</b>	<b>4,500,943.76</b>	<b>5,373,671.00 11.0%</b>
<b>2 CLERICAL SALARIES</b>							
12200002 50400	P/T CLERK	1,667.13	19,230.00	19,230.00	7,824.00	7,000.00	19,230.00 .0%
12200002 51214	PUBSAF AST	60,137.00	60,200.00	60,200.00	47,451.31	54,529.80	61,390.00 2.0%
<b>TOTAL CLERICAL SALARIES</b>		<b>61,804.13</b>	<b>79,430.00</b>	<b>79,430.00</b>	<b>55,275.31</b>	<b>61,529.80</b>	<b>80,620.00 1.5%</b>
<b>3 OTHER SALARIES</b>							
12200003 51226	FIRST RSDR	89,238.34	92,885.00	97,356.24	76,051.88	89,574.00	98,055.00 5.6%
12200003 51300	OVERTIME	403,170.70	359,000.00	788,809.73	685,942.85	250,000.00	359,000.00 .0%
12200003 51324	OT-VEH MNT	38,335.70	38,350.00	40,098.95	32,141.71	38,720.00	41,380.00 7.9%
12200003 51328	OT-CALL FR	44,533.41	99,414.00	101,466.57	64,837.36	72,822.88	82,090.00 -17.4%
12200003 51412	HAZMAT PAY	120,000.00	118,000.00	119,910.00	102,500.00	134,000.00	121,000.00 2.5%
12200003 51430	LONGEVITY	159,896.95	170,295.00	226,248.53	138,880.77	184,292.00	207,055.00 21.6%
12200003 51440	EDUC INCNT	275,388.11	297,190.00	264,877.61	227,649.78	329,073.00	322,605.00 8.6%
12200003 51450	NIGHT DIFF	130,275.80	135,380.00	141,911.22	112,148.39	130,556.00	142,920.00 5.6%
12200003 51480	EMER MRDCL	179,370.71	205,595.00	214,527.03	151,281.55	214,618.00	206,770.00 .6%
12200003 51481	TRAINING	7,766.58	10,000.00	10,488.30	9,002.10	10,000.00	10,000.00 .0%
12200003 51490	HOLIDAY	381,784.30	406,780.00	426,946.57	305,288.36	399,214.00	449,120.00 10.4%
12200003 51920	SICK BUYBK	326,639.99	154,690.00	229,761.42	224,638.43	231,011.00	181,350.00 17.2%
12200003 51940	CLOTH ALLW	72,388.63	83,570.00	85,776.30	39,255.96	80,850.00	97,250.00 16.4%
12200003 51980	LYCNSE FEE	5,400.00	3,190.00	3,190.00	1,575.00	4,050.00	6,815.00 113.6%
<b>TOTAL OTHER SALARIES</b>		<b>2,234,189.22</b>	<b>2,174,339.00</b>	<b>2,751,368.47</b>	<b>2,171,194.14</b>	<b>2,168,780.88</b>	<b>2,325,410.00 6.9%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
12200005 53490	COMM M&SUP	1,655.34	.00	.00	.00	2,100.00	4,340.00 .0%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
12200005 55000	OPER SUPP	11,368.79	14,000.00	14,328.53	7,448.77	1,500.00	14,000.00	.0%
TOTAL SUPPLIES & MATERIALS		13,024.13	14,000.00	14,328.53	7,448.77	3,600.00	18,340.00	31.0%
6	OTHER EXPENSES							
12200006 51990	MEAL ALLOW	6,041.90	7,500.00	12,699.50	8,028.41	7,500.00	5,000.00	-33.3%
12200006 52450	RADIO RPRS	553.58	.00	.00	.00	2,000.00	.00	.0%
12200006 52500	R&M EQUIP	18,373.52	17,000.00	17,107.28	8,813.80	7,000.00	17,000.00	.0%
12200006 52560	VEHCL R&M	103,887.66	122,410.00	143,887.08	119,221.69	91,960.00	147,855.00	20.8%
12200006 52820	PHONEANSSV	4,557.21	6,000.00	6,000.00	3,132.93	6,000.00	6,000.00	.0%
12200006 57340	DUES & SUB	4,200.00	4,600.00	4,600.00	4,519.00	3,000.00	4,600.00	.0%
TOTAL OTHER EXPENSES		137,613.87	157,510.00	184,293.86	143,715.83	117,460.00	180,455.00	14.6%
7	EQUIPMENT							
12200007 58512	FIRE EQUIP	9,512.95	15,500.00	15,500.00	4,672.32	4,000.00	18,000.00	16.1%
12200007 58750	COMMEQ-RPL	291.08	.00	.00	.00	2,400.00	.00	.0%
TOTAL EQUIPMENT		9,804.03	15,500.00	15,500.00	4,672.32	6,400.00	18,000.00	16.1%
TOTAL		7,036,615.59	7,281,154.00	7,940,967.21	5,918,382.50	6,858,714.44	7,996,496.00	9.8%
TOTAL FIRE DEPARTMENT		7,036,615.59	7,281,154.00	7,940,967.21	5,918,382.50	6,858,714.44	7,996,496.00	9.8%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Inspection Salaries		666,310	651,760	
	Inspection Other		<u>37,175</u>	<u>42,345</u>	
2410	INSPECTION DEPARTMENT	(9,380)	<u>703,485</u>	<u>694,105</u>	-1.33%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 25  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>2410 INSPECTIONAL SERVICES</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
12410001 50090 BLDG COMM	91,325.00	90,540.00	90,540.00	68,655.64	82,082.00	96,080.00	6.1%
12410001 50109 ENVIRN OFF	75,690.35	75,750.00	75,750.00	59,723.89	68,607.00	77,265.00	2.0%
12410001 50260 LOCAL INSP	123,558.73	176,765.00	176,765.00	123,812.27	106,899.00	154,760.00	-12.4%
12410001 50265 TEMP INSPE	45,479.81	.00	.00	.00	.00	.00	.0%
12410001 50370 PLUMB INSP	67,664.04	67,720.00	67,720.00	53,391.04	61,356.00	69,070.00	2.0%
12410001 50380 ELCTRCL IN	34,644.75	64,160.00	61,418.00	47,624.01	36,320.00	66,415.00	3.5%
12410001 50960 AST PLUMB	8,650.00	8,000.00	8,000.00	4,215.00	1,700.00	8,000.00	.0%
12410001 50970 AST WIRING	23,575.00	8,000.00	8,000.00	1,650.00	1,300.00	8,000.00	.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>470,587.68</b>	<b>490,935.00</b>	<b>488,193.00</b>	<b>359,071.85</b>	<b>358,264.00</b>	<b>479,590.00</b>	<b>-2.3%</b>
<b>2 CLERICAL SALARIES</b>							
12410002 50770 SNR CLERK	153,151.99	153,270.00	153,270.00	120,850.99	138,876.00	156,335.00	2.0%
12410002 51050 BOARD SCTY	1,402.10	2,100.00	2,100.00	1,420.17	1,300.00	350.00	-83.3%
<b>TOTAL CLERICAL SALARIES</b>	<b>154,554.09</b>	<b>155,370.00</b>	<b>155,370.00</b>	<b>122,271.16</b>	<b>140,176.00</b>	<b>156,685.00</b>	<b>.8%</b>
<b>3 OTHER SALARIES</b>							
12410003 51180 ZONING MEM	343.50	1,350.00	1,350.00	412.20	1,000.00	1,350.00	.0%
12410003 51183 PLAN MEMBR	1,845.00	2,730.00	2,730.00	1,155.00	.00	.00	-100.0%
12410003 51430 LONGEVITY	5,145.00	5,635.00	5,635.00	5,635.00	7,389.00	4,595.00	-18.5%
12410003 51920 SICK BUYBK	8,135.00	8,290.00	7,532.00	7,531.80	8,308.00	7,540.00	-9.0%
12410003 51940 CLOTH ALLW	296.00	2,000.00	2,000.00	652.50	.00	2,000.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>15,764.50</b>	<b>20,005.00</b>	<b>19,247.00</b>	<b>15,386.50</b>	<b>16,697.00</b>	<b>15,485.00</b>	<b>-22.6%</b>
<b>4 CONTRACT SERVICES</b>							
12410004 53140 CONTR SVCS	25,750.00	26,705.00	26,705.00	.00	52,850.00	26,705.00	.0%
12410004 53180 PROF/TCHEV	1,052.51	2,400.00	2,400.00	670.00	4,300.00	2,400.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>26,802.51</b>	<b>29,105.00</b>	<b>29,105.00</b>	<b>670.00</b>	<b>57,150.00</b>	<b>29,105.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
12410005 54220 OFF SUP/EX	1,780.65	5,800.00	5,964.79	1,551.97	600.00	5,800.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,780.65</b>	<b>5,800.00</b>	<b>5,964.79</b>	<b>1,551.97</b>	<b>600.00</b>	<b>5,800.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
12410006 54000 SUPP/MAT	972.00	.00	.00	.00	1,000.00	.00	.0%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
12410006 57100	INSTATE TR	3,940.04	2,270.00	5,770.00	4,007.42	5,120.00	7,440.00	227.6%
	TOTAL OTHER EXPENSES	4,912.04	2,270.00	5,770.00	4,007.42	6,120.00	7,440.00	227.8%
	TOTAL	674,401.47	703,485.00	703,649.79	502,958.90	579,007.00	694,105.00	-1.3%
	TOTAL INSPECTIONAL SERVICES	674,401.47	703,485.00	703,649.79	502,958.90	579,007.00	694,105.00	-1.3%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Emergency Mngt Salaries		8,775	-	
	Emergency Mngt Other		<u>33,920</u>	<u>-</u>	
2910	EMERGENCY MNGT	(42,695)	<u>42,695</u>	<u>-</u>	-100.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 27  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
2910 EMERGENCY MANAGEMENT							
<hr/>							
0000 PROFESSIONAL SALARIES							
12910001 51210 DIRECTOR	8,600.00	8,775.00	8,775.00	5,440.22	6,969.00	.00	-100.0%
TOTAL PROFESSIONAL SALARIES	8,600.00	8,775.00	8,775.00	5,440.22	6,969.00	.00	-100.0%
<hr/>							
4 CONTRACT SERVICES							
12910004 53182 R911 SUPRT	28,652.13	28,660.00	28,660.00	28,652.13	19,000.00	.00	-100.0%
TOTAL CONTRACT SERVICES	28,652.13	28,660.00	28,660.00	28,652.13	19,000.00	.00	-100.0%
<hr/>							
6 OTHER EXPENSES							
12910006 53425 RADIO FREQ	4,340.00	4,340.00	4,350.96	1,020.95	4,333.00	.00	-100.0%
12910006 55890 CIVDEF EXP	746.68	920.00	3,582.18	3,343.27	300.00	.00	-100.0%
TOTAL OTHER EXPENSES	5,086.68	5,260.00	7,933.14	4,364.22	4,633.00	.00	-100.0%
TOTAL	42,338.81	42,695.00	45,368.14	38,456.57	30,602.00	.00	-100.0%
TOTAL EMERGENCY MANAGEMENT	42,338.81	42,695.00	45,368.14	38,456.57	30,602.00	.00	-100.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
3000	SCHOOL DEPARTMENT	1,659,455	<u>58,369,000</u>	<u>60,028,455</u>	2.84%





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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 20181 Marlborough Public Schools FY2018 Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
TOTAL GENERAL FUND	59,133,615.37	58,369,000.00	58,919,720.97	56,353,332.78	56,630,627.99	60,028,455.00	2.8%
GRAND TOTAL	59,133,615.37	58,369,000.00	58,919,720.97	56,353,332.78	56,630,627.99	60,028,455.00	2.8%

\*\* END OF REPORT - Generated by Diane Smith \*\*

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Bldg/Maint School Salaries		500,925	475,415	
	Bldg/Maint School Other		<u>1,831,000</u>	<u>1,831,000</u>	
3032	BLDG MAINT SCHOOL	(25,510)	<u>2,331,925</u>	<u>2,306,415</u>	-1.09%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>3032 MAINTENANCE SCHOOLS</b>							
<b>0000</b>							
<b>PROFESSIONAL SALARIES</b>							
13032001 50291 DIRECTOR	.00	12,955.00	12,955.00	.00	.00	27,170.00	109.7%
13032001 50292 CRAFTSMAN	.00	147,400.00	147,400.00	83,351.17	.00	145,855.00	-1.0%
13032001 50385 ELCTRICIAN	.00	128,640.00	128,640.00	106,138.04	.00	128,115.00	-4%
13032001 50386 HVAC	.00	127,205.00	127,205.00	80,216.29	.00	122,250.00	-3.9%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>.00</b>	<b>416,200.00</b>	<b>416,200.00</b>	<b>269,705.50</b>	<b>.00</b>	<b>423,390.00</b>	<b>1.7%</b>
<b>2 CLERICAL SALARIES</b>							
13032002 50141 CLERK	.00	45,120.00	45,120.00	17,972.41	.00	13,990.00	-69.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>.00</b>	<b>45,120.00</b>	<b>45,120.00</b>	<b>17,972.41</b>	<b>.00</b>	<b>13,990.00</b>	<b>-69.0%</b>
<b>3 OTHER SALARIES</b>							
13032003 51240 TEMP P/T	.00	25,000.00	25,000.00	.00	.00	25,000.00	.0%
13032003 51430 LONGEVITY	.00	3,700.00	3,700.00	1,155.00	.00	2,620.00	-29.2%
13032003 51920 SICK BUYBK	.00	7,055.00	7,055.00	5,038.71	.00	5,515.00	-21.8%
13032003 51940 CLOTH ALLW	.00	3,850.00	3,850.00	.00	.00	4,900.00	27.3%
<b>TOTAL OTHER SALARIES</b>	<b>.00</b>	<b>39,605.00</b>	<b>39,605.00</b>	<b>6,193.71</b>	<b>.00</b>	<b>38,035.00</b>	<b>-4.0%</b>
<b>6 OTHER EXPENSES</b>							
13032006 52120 ELECTRIC	.00	860,000.00	860,000.00	614,772.90	.00	860,000.00	.0%
13032006 52200 NATRL GAS	.00	387,000.00	387,000.00	179,040.65	.00	387,000.00	.0%
13032006 52469 R&M-BLDGS	.00	481,000.00	481,000.00	340,886.25	.00	481,000.00	.0%
13032006 53420 TELEPHONE	.00	103,000.00	103,000.00	61,296.47	.00	103,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>.00</b>	<b>1,831,000.00</b>	<b>1,831,000.00</b>	<b>1,195,996.27</b>	<b>.00</b>	<b>1,831,000.00</b>	<b>.0%</b>
<b>TOTAL</b>	<b>.00</b>	<b>2,331,925.00</b>	<b>2,331,925.00</b>	<b>1,489,867.89</b>	<b>.00</b>	<b>2,306,415.00</b>	<b>-1.1%</b>
<b>TOTAL MAINTENANCE SCHOOLS</b>	<b>.00</b>	<b>2,331,925.00</b>	<b>2,331,925.00</b>	<b>1,489,867.89</b>	<b>.00</b>	<b>2,306,415.00</b>	<b>-1.1%</b>

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
3100	SCHOOL SUPPORT	874,465	<u>10,673,325</u>	<u>11,547,790</u>	8.19%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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3100 SCHOOL SUPPORT

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OTHER SALARIES

13100003 50349	SCHOOL COM	18,000.00	18,000.00	18,000.00	13,500.00	21,000.00	18,000.00	.0%
13100003 51730	UNEMPLYMNT	189,493.55	225,000.00	229,236.00	171,104.71	407,625.00	243,000.00	8.0%
13100003 51751	HLT INS/SC	6,577,205.44	7,381,736.00	7,381,736.00	5,504,284.72	6,628,018.00	8,119,910.00	10.0%
13100003 51753	MEDICRE-SC	620,000.00	600,000.00	600,000.00	493,127.26	508,341.00	660,000.00	10.0%
13100003 51770	MARL RETR	2,254,187.00	2,398,589.00	2,398,589.00	2,398,589.00	2,173,345.00	2,451,880.00	2.2%
13100003 57406	LIFE INS	37,888.38	50,000.00	50,000.00	28,583.02	44,543.00	55,000.00	10.0%
TOTAL OTHER SALARIES		9,696,774.37	10,673,325.00	10,677,561.00	8,609,188.71	9,782,872.00	11,547,790.00	8.2%
TOTAL		9,696,774.37	10,673,325.00	10,677,561.00	8,609,188.71	9,782,872.00	11,547,790.00	8.2%
TOTAL SCHOOL SUPPORT		9,696,774.37	10,673,325.00	10,677,561.00	8,609,188.71	9,782,872.00	11,547,790.00	8.2%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
3102	SCHOOL SUPPORT	64,705	<u>667,055</u>	<u>731,760</u>	9.70%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 31  
bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
3102 CITY/SCHOOL SUPPORT							
<hr/>							
0000 OTHER SALARIES							
13102003 51710 WC INS	.00	400,000.00	.00	.00	377,128.00	440,000.00	10.0%
TOTAL OTHER SALARIES	.00	400,000.00	.00	.00	377,128.00	440,000.00	10.0%
<hr/>							
6 OTHER EXPENSES							
13102006 53080 AUDIT SVCS	15,000.00	20,000.00	20,000.00	20,000.00	12,600.00	20,000.00	.0%
13102006 57410 PROP LIAB	228,752.00	247,055.00	247,055.00	247,055.00	163,366.00	271,760.00	10.0%
TOTAL OTHER EXPENSES	243,752.00	267,055.00	267,055.00	267,055.00	175,966.00	291,760.00	9.3%
TOTAL	243,752.00	667,055.00	267,055.00	267,055.00	553,094.00	731,760.00	9.7%
TOTAL CITY/SCHOOL SUPPORT	243,752.00	667,055.00	267,055.00	267,055.00	553,094.00	731,760.00	9.7%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
3800	RET OF DEBT - SCHOOL	180,000	<u>443,000</u>	<u>623,000</u>	40.63%





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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
3800	RETIREMENT DEBT/SCHOOL							
0000	OTHER EXPENSES							
13800006	59952 04 MULTI	21,000.00	21,000.00	21,000.00	.00	31,000.00	21,000.00	.0%
13800006	59962 10MULTIBD	276,000.00	261,000.00	261,000.00	.00	284,500.00	257,000.00	-1.5%
13800006	59966 16MULTIBD	.00	161,000.00	189,000.00	.00	.00	185,000.00	14.9%
13800006	59967 17MULTIBD	.00	.00	.00	.00	.00	160,000.00	.0%
	TOTAL OTHER EXPENSES	297,000.00	443,000.00	471,000.00	.00	315,500.00	623,000.00	40.6%
	TOTAL	297,000.00	443,000.00	471,000.00	.00	315,500.00	623,000.00	40.6%
	TOTAL RETIREMENT DEBT/SCHOOL	297,000.00	443,000.00	471,000.00	.00	315,500.00	623,000.00	40.6%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
3850	DEBT INTEREST - SCHOOL	88,000	<u>168,000</u>	<u>256,000</u>	52.38%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
3850 LONG TERM DEBT INTEREST/SCHOOL							
<hr/>							
0000							
OTHER EXPENSES							
13850006 58963 10MULTIINT	51,615.00	38,000.00	38,000.00	18,975.00	72,917.00	31,000.00	-18.4%
13850006 58966 16MULTIINT	.00	125,000.00	125,000.00	53,130.56	.00	100,000.00	-20.0%
13850006 58967 17MULTIINT	.00	.00	.00	.00	.00	125,000.00	.0%
13850006 59952 04 MULTI	5,640.50	5,000.00	5,000.00	2,373.00	7,776.00	.00	-100.0%
TOTAL OTHER EXPENSES	57,255.50	168,000.00	168,000.00	74,478.56	80,693.00	256,000.00	52.4%
TOTAL	57,255.50	168,000.00	168,000.00	74,478.56	80,693.00	256,000.00	52.4%
TOTAL LONG TERM DEBT INTERES	57,255.50	168,000.00	168,000.00	74,478.56	80,693.00	256,000.00	52.4%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
3860	SHORT TERM INT SCHOOL	-	<u>97,500</u>	<u>97,500</u>	0.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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3860 SHORT TERM DEBT INTEREST/SCHL

0000							
OTHER EXPENSES							
13860006 53110	LEGAL SVCS	.00	15,000.00	15,000.00	.00	15,000.00	15,000.00 .0%
13860006 59254	INT ON BAN	.00	82,500.00	82,500.00	.00	93,750.00	82,500.00 .0%
TOTAL OTHER EXPENSES		.00	97,500.00	97,500.00	.00	108,750.00	97,500.00 .0%
TOTAL		.00	97,500.00	97,500.00	.00	108,750.00	97,500.00 .0%
TOTAL SHORT TERM DEBT INTERE		.00	97,500.00	97,500.00	.00	108,750.00	97,500.00 .0%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
3900	ASSABET VALLEY	(281,030)	<u>5,694,295</u>	<u>5,413,265</u>	-4.94%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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3900 ASSABET REG VOC HIGH SCHOOL

0000

OTHER EXPENSES

13900006 50349	SCHOOL COM	1,500.00	3,000.00	3,000.00	.00	.00	3,000.00	.0%
13900006 53280	ASSABET	3,930,745.99	5,691,295.00	5,691,295.00	4,607,468.25	3,824,754.00	5,410,265.00	-4.9%
TOTAL OTHER EXPENSES		3,932,245.99	5,694,295.00	5,694,295.00	4,607,468.25	3,824,754.00	5,413,265.00	-4.9%
TOTAL		3,932,245.99	5,694,295.00	5,694,295.00	4,607,468.25	3,824,754.00	5,413,265.00	-4.9%
TOTAL ASSABET REG VOC HIGH S		3,932,245.99	5,694,295.00	5,694,295.00	4,607,468.25	3,824,754.00	5,413,265.00	-4.9%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	DPW Admin Salaries		442,590	446,910	
	DPW Admin Other		<u>2,900</u>	<u>2,900</u>	
4100	PUBLIC WORKS - ADMIN	4,320	<u>445,490</u>	<u>449,810</u>	0.97%





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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
4000	DEPARTMENT OF PUBLIC WORKS							
0100	DPW ADMINISTRATION							
	PROFESSIONAL SALARIES							
14001001	50600 DPW COMM	118,464.18	121,880.00	121,880.00	96,097.44	110,393.00	124,320.00	2.0%
14001001	50630 ASTCOM DPW	73,425.46	91,520.00	91,520.00	71,760.08	91,409.00	98,980.00	8.2%
	TOTAL PROFESSIONAL SALARIES	191,889.64	213,400.00	213,400.00	167,857.52	201,802.00	223,300.00	4.6%
2	CLERICAL SALARIES							
14001002	50062 FIN ANALYS	35,705.66	56,500.00	11,500.00	.00	.00	60,685.00	7.4%
14001002	50520 PRINC CLERK	50,446.99	50,490.00	52,990.15	43,160.05	45,744.00	50,485.00	.0%
14001002	50550 HEAD CLERK	56,762.47	56,805.00	56,805.00	56,805.00	51,471.00	54,160.00	-4.7%
14001002	50770 SNR CLERK	43,228.40	43,265.00	43,265.00	39,331.36	39,199.00	44,130.00	2.0%
	TOTAL CLERICAL SALARIES	186,143.52	207,060.00	164,560.15	139,296.41	136,414.00	209,460.00	1.2%
3	OTHER SALARIES							
14001003	51430 LONGEVITY	15,950.00	11,650.00	11,311.00	11,310.39	14,740.00	7,305.00	-37.3%
14001003	51920 SICK BUYBK	8,612.47	10,480.00	10,371.66	10,371.66	11,502.00	6,845.00	-34.7%
	TOTAL OTHER SALARIES	24,562.47	22,130.00	21,682.66	21,682.05	26,242.00	14,150.00	-36.1%
5	SUPPLIES & MATERIALS							
14001005	54220 OFF SUP/EX	2,900.00	2,900.00	2,900.00	2,549.15	1,500.00	2,900.00	.0%
	TOTAL SUPPLIES & MATERIALS	2,900.00	2,900.00	2,900.00	2,549.15	1,500.00	2,900.00	.0%
	TOTAL DPW ADMINISTRATION	405,495.63	445,490.00	402,542.81	331,385.13	365,958.00	449,810.00	1.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	DPW Engineering Salaries		707,955	771,295	
	DPW Engineering Other		<u>74,100</u>	<u>74,100</u>	
4110	ENGINEERING	63,340	<u>782,055</u>	<u>845,395</u>	8.10%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>0110 ENGINEERING</b>							
<b>1 PROFESSIONAL SALARIES</b>							
14001101 50108 GIS ADMIN	74,339.58	72,940.00	76,257.60	60,467.08	68,757.00	77,710.00	6.5%
14001101 50640 ENGINEER	91,201.56	93,000.00	93,000.00	72,229.44	91,409.00	99,515.00	7.0%
14001101 50660 AST ENGR	88,389.84	168,510.00	176,050.40	139,111.43	81,752.00	184,790.00	9.7%
14001101 50700 GR2 ENG AI	110,296.64	55,000.00	58,000.00	45,643.12	100,628.00	58,530.00	6.4%
14001101 50705 AST CVLENG	78,866.68	.00	.00	.00	69,684.00	.00	.0%
14001101 50710 JR CVL ENG	208,026.13	265,900.00	277,736.00	215,360.24	189,087.00	286,775.00	7.9%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>651,120.43</b>	<b>655,350.00</b>	<b>681,044.00</b>	<b>532,811.31</b>	<b>601,317.00</b>	<b>707,320.00</b>	<b>7.9%</b>
<b>2 CLERICAL SALARIES</b>							
14001102 51050 BOARD SCTY	.00	.00	.00	.00	.00	1,800.00	.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,800.00</b>	<b>.0%</b>
<b>3 OTHER SALARIES</b>							
14001103 51183 PLAN MEMBR	.00	.00	.00	.00	.00	2,730.00	.0%
14001103 51240 TEMP P/T	11,057.50	10,000.00	10,000.00	8,464.54	9,600.00	10,000.00	.0%
14001103 51310 OT-REG	2,962.22	3,000.00	3,000.00	3,153.74	1,500.00	6,000.00	100.0%
14001103 51430 LONGEVITY	10,052.44	10,055.00	9,948.91	9,948.91	6,920.00	13,980.00	39.0%
14001103 51440 EDUC INCNT	6,300.00	12,800.00	12,800.00	10,076.00	11,100.00	12,800.00	.0%
14001103 51920 SICK BUYBK	11,733.50	12,900.00	12,368.24	12,368.24	10,957.00	12,815.00	-.7%
14001103 51940 CLOTH ALLW	3,820.00	3,850.00	3,850.00	2,129.42	200.00	3,850.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>45,925.66</b>	<b>52,605.00</b>	<b>57,967.15</b>	<b>46,140.85</b>	<b>40,277.00</b>	<b>62,175.00</b>	<b>18.2%</b>
<b>4 CONTRACT SERVICES</b>							
14001104 53150 ADVERTISE	1,088.00	750.00	862.00	848.20	200.00	750.00	.0%
14001104 53180 PROF/TCHSV	35,956.00	40,000.00	49,230.00	38,186.45	7,000.00	40,000.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>37,044.00</b>	<b>40,750.00</b>	<b>50,092.00</b>	<b>39,034.65</b>	<b>7,200.00</b>	<b>40,750.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
14001105 54220 OFF SUP/EX	5,599.98	5,600.00	5,600.00	2,790.36	5,000.00	5,600.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,599.98</b>	<b>5,600.00</b>	<b>5,600.00</b>	<b>2,790.36</b>	<b>5,000.00</b>	<b>5,600.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
14001106 52500 R&M EQUIP	2,730.00	2,750.00	2,750.00	629.00	750.00	2,750.00	.0%
14001106 57830 ENV NPDES	12,000.00	25,000.00	25,000.00	7,045.78	12,000.00	25,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>14,730.00</b>	<b>27,750.00</b>	<b>27,750.00</b>	<b>7,674.78</b>	<b>12,750.00</b>	<b>27,750.00</b>	<b>.0%</b>
<b>TOTAL ENGINEERING</b>	<b>754,420.07</b>	<b>782,055.00</b>	<b>822,453.15</b>	<b>628,451.95</b>	<b>666,544.00</b>	<b>845,395.00</b>	<b>8.1%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Streets - Snow/Ice Salaries		125,000	125,000	
	Streets - Snow/Ice Other		<u>375,000</u>	<u>375,000</u>	
4230	STREETS - SNOW/ICE	-	<u>500,000</u>	<u>500,000</u>	0.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpta

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
0120 STREETS-SNOW & ICE							
3 OTHER SALARIES							
14001203 51390 OT-SNW/ICE	223,744.90	125,000.00	125,000.00	366,423.24	125,000.00	125,000.00	.0%
TOTAL OTHER SALARIES	223,744.90	125,000.00	125,000.00	366,423.24	125,000.00	125,000.00	.0%
6 OTHER EXPENSES							
14001206 52960 SNOW RMVL	394,482.66	275,000.00	275,000.00	823,685.70	275,000.00	275,000.00	.0%
14001206 57040 OPER EXP	551,625.46	100,000.00	101,174.83	741,829.85	100,000.00	100,000.00	.0%
TOTAL OTHER EXPENSES	946,108.12	375,000.00	376,174.83	1,565,515.55	375,000.00	375,000.00	.0%
TOTAL STREETS-SNOW & ICE	1,169,853.02	500,000.00	501,174.83	1,931,938.79	500,000.00	500,000.00	.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	DPW Streets Salaries		1,343,585	1,327,050	
	DPW Streets Other		<u>553,150</u>	<u>653,150</u>	
4130	STREETS	83,465	<u>1,896,735</u>	<u>1,980,200</u>	4.40%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>0130 STREETS</b>							
<b>1 PROFESSIONAL SALARIES</b>							
14001301 50660 GENL FORMN	88,389.93	86,740.00	48,488.47	48,488.47	81,752.00	84,000.00	-3.2%
14001301 50690 FOREMAN	290,045.70	284,575.00	254,575.00	202,501.88	273,523.20	284,575.00	.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>378,435.63</b>	<b>371,315.00</b>	<b>303,063.47</b>	<b>250,990.35</b>	<b>355,275.20</b>	<b>368,575.00</b>	<b>-7.4%</b>
<b>3 OTHER SALARIES</b>							
14001303 50740 EQUIP OPER	757,367.24	770,760.00	757,500.20	592,581.58	728,532.00	827,575.00	7.4%
14001303 50790 DISPATCHER	45,945.71	45,080.00	45,080.00	35,542.90	42,479.00	.00	-100.0%
14001303 51240 TEMP P/T	7,120.00	6,000.00	6,000.00	.00	4,800.00	6,000.00	.0%
14001303 51310 OT-REG	47,400.00	39,400.00	51,900.00	42,353.33	38,590.68	39,400.00	.0%
14001303 51430 LONGEVITY	37,839.24	37,840.00	36,244.24	36,244.24	47,283.12	25,900.00	-31.6%
14001303 51440 EDUC INCNT	4,379.40	6,670.00	6,670.00	2,870.00	7,600.00	6,000.00	-10.0%
14001303 51470 INTRM FORE	7,817.82	14,200.00	14,200.00	8,103.32	6,200.00	14,200.00	.0%
14001303 51920 SICK BUYBK	29,501.53	28,760.00	70,522.09	70,522.09	34,150.62	15,300.00	-46.8%
14001303 51940 CLOTH ALLOW	20,060.00	20,060.00	20,060.00	19,128.22	18,610.00	20,600.00	2.7%
14001303 51990 MEAL ALLOW	3,231.50	3,500.00	3,500.00	1,362.62	4,234.00	3,500.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>960,662.44</b>	<b>972,270.00</b>	<b>1,011,676.53</b>	<b>808,708.30</b>	<b>932,479.42</b>	<b>958,475.00</b>	<b>-1.4%</b>
<b>4 CONTRACT SERVICES</b>							
14001304 52640 TR LN PNTG	55,569.67	.00	.00	.00	82,700.00	.00	.0%
14001304 53108 CATCHBASIN	42,422.72	.00	.00	.00	101,400.00	.00	.0%
14001304 53140 CONTR SVCS	245,376.70	250,000.00	368,485.22	186,936.65	25,000.00	350,000.00	40.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>343,369.09</b>	<b>250,000.00</b>	<b>368,485.22</b>	<b>186,936.65</b>	<b>209,100.00</b>	<b>350,000.00</b>	<b>40.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
14001305 54220 OFF SUP/EX	1,250.00	1,250.00	1,250.00	1,244.58	500.00	1,250.00	.0%
14001305 54610 GEN MATRLS	2,594.64	.00	205.36	205.36	2,000.00	.00	.0%
14001305 54820 SHOP SUPPL	5,463.89	5,500.00	5,500.00	2,562.86	5,000.00	5,500.00	.0%
14001305 55310 HGHWY MATL	195,661.40	182,800.00	189,514.87	187,938.22	77,550.00	182,800.00	.0%
14001305 55320 SIGN MATLS	2,865.59	.00	.00	.00	17,000.00	.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>207,835.52</b>	<b>189,550.00</b>	<b>196,470.23</b>	<b>191,951.02</b>	<b>102,050.00</b>	<b>189,550.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
14001306 52500 R&M EQUIP	3,000.00	3,000.00	3,000.00	1.00	3,000.00	3,000.00	.0%
14001306 52600 LIGHT RPRS	17,071.07	30,000.00	45,982.68	23,972.68	30,000.00	30,000.00	.0%
14001306 54240 LIC/INSFEE	600.00	600.00	600.00	190.00	600.00	600.00	.0%
14001306 55400 SDWLK MNT	46,615.67	80,000.00	81,884.33	40,918.93	38,500.00	80,000.00	.0%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
14001306 55440 DRAIN MAIN	51,299.93	.00	2,039.34	1,139.34	38,500.00	.00	.0%
14001306 55460 CH90 MAINT	2,840.00	.00	115.17	115.17	22,000.00	.00	.0%
14001306 58420 GUARDRAIL	1,416.78	.00	.00	.00	.00	.00	.0%
TOTAL OTHER EXPENSES	122,843.45	113,600.00	133,621.52	66,337.12	132,600.00	113,600.00	.0%
TOTAL STREETS	2,013,146.13	1,896,735.00	2,013,316.97	1,504,923.44	1,731,504.62	1,980,200.00	4.4%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	DPW Repair Salaries		363,270	383,575	
	DPW Repair Other		<u>668,940</u>	<u>668,940</u>	
4140	DPW REPAIR SHOP	20,305	<u>1,032,210</u>	<u>1,052,515</u>	1.97%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
0140 FLEET MAINTENANCE							
1 PROFESSIONAL SALARIES							
14001401 50690 FOREMAN	72,511.47	71,145.00	71,145.00	56,093.75	.00	71,145.00	.0%
14001401 50692 SUPT AUTO	88,389.90	86,725.00	90,594.00	71,819.63	81,752.00	92,395.00	6.5%
TOTAL PROFESSIONAL SALARIES	160,901.37	157,870.00	161,739.00	127,913.38	81,752.00	163,540.00	3.6%
3 OTHER SALARIES							
14001403 50745 MOTOR RPR	168,854.94	165,670.00	165,670.00	130,623.67	155,257.00	180,750.00	9.1%
14001403 51240 TEMP P/T	12,045.00	14,400.00	14,400.00	9,215.00	12,000.00	14,400.00	.0%
14001403 51310 OT-REG	4,000.00	4,000.00	4,000.00	3,593.26	4,204.00	4,000.00	.0%
14001403 51430 LONGEVITY	3,865.32	3,870.00	3,269.66	3,269.66	2,182.00	5,300.00	37.0%
14001403 51440 EDUC INCNT	2,700.00	2,700.00	2,700.00	2,700.00	1,800.00	2,700.00	.0%
14001403 51470 INTRM FORE	4,660.08	3,770.00	3,770.00	3,770.00	2,720.00	3,770.00	.0%
14001403 51920 SICK BUYBK	3,335.46	5,430.00	762.10	762.10	3,145.00	3,555.00	-34.5%
14001403 51940 CLOTH ALLW	5,160.00	5,560.00	5,560.00	5,160.00	5,525.00	5,560.00	.0%
TOTAL OTHER SALARIES	204,620.80	205,400.00	200,131.76	159,093.69	186,833.00	220,035.00	7.1%
5 SUPPLIES & MATERIALS							
14001405 54220 OFF SUP/EX	5,688.66	5,700.00	5,700.00	5,677.24	500.00	5,700.00	.0%
TOTAL SUPPLIES & MATERIALS	5,688.66	5,700.00	5,700.00	5,677.24	500.00	5,700.00	.0%
6 OTHER EXPENSES							
14001406 54240 LIC/INSFEE	240.00	240.00	240.00	220.00	240.00	240.00	.0%
14001406 54810 R&M SUP-VH	231,435.88	235,000.00	235,101.40	194,741.92	96,200.00	235,000.00	.0%
14001406 54830 FUEL	326,927.82	428,000.00	486,388.87	365,666.31	468,000.00	428,000.00	.0%
TOTAL OTHER EXPENSES	558,603.70	663,240.00	721,730.27	560,628.23	564,440.00	663,240.00	.0%
TOTAL FLEET MAINTENANCE	929,814.53	1,032,210.00	1,089,301.03	853,312.54	833,525.00	1,052,515.00	2.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Forestry, Parks, Cemt Salaries		1,262,800	1,429,900	
	Forestry, Parks, Cemt Other		<u>250,930</u>	<u>250,950</u>	
4150	FORESTRY, PARKS & CEMETARY	167,120	<u>1,513,730</u>	<u>1,680,850</u>	11.04%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
0150 FORESTRY, PARKS & CEMETERY							
1 PROFESSIONAL SALARIES							
14001501 50680 GEN FOREMN	88,389.83	86,725.00	90,593.87	71,819.60	81,752.00	92,395.00	6.5%
14001501 50690 FOREMAN	298,254.59	284,580.00	284,580.00	224,375.06	273,523.20	284,575.00	.0%
TOTAL PROFESSIONAL SALARIES	386,644.42	371,305.00	375,173.87	296,194.66	355,275.20	376,970.00	1.5%
3 OTHER SALARIES							
14001503 50740 EQUIP OPER	580,021.96	717,900.00	647,900.00	515,457.51	620,773.00	879,850.00	22.6%
14001503 51240 TEMP P/T	62,980.00	50,000.00	73,619.00	46,910.00	30,400.00	50,000.00	.0%
14001503 51310 OT-REG	47,340.00	27,340.00	47,340.00	32,344.31	27,336.00	27,340.00	.0%
14001503 51430 LONGEVITY	29,594.41	29,895.00	28,714.64	28,714.64	33,338.70	29,540.00	-1.2%
14001503 51440 EDUC INCNT	6,224.00	8,300.00	8,300.00	6,537.00	9,100.00	8,000.00	-3.6%
14001503 51470 INTRM FORE	13,580.37	15,000.00	15,000.00	10,269.41	12,500.00	15,000.00	.0%
14001503 51920 SICK BUYBK	18,734.09	24,290.00	24,011.69	24,011.69	14,412.16	24,510.00	.9%
14001503 51940 CLOTH ALLOW	15,007.00	18,080.00	18,080.00	16,959.46	16,640.00	18,000.00	-.4%
14001503 51990 MEAL ALLOW	990.00	690.00	690.00	432.88	717.00	690.00	.0%
TOTAL OTHER SALARIES	774,471.83	891,495.00	863,655.33	681,636.90	765,216.86	1,052,930.00	18.1%
4 CONTRACT SERVICES							
14001504 53140 CONTR SVCS	95,963.38	60,000.00	110,000.00	75,088.10	50,000.00	60,000.00	.0%
14001504 53150 ADVERTISE	385.56	.00	.00	.00	2,000.00	.00	.0%
14001504 53810 INSECT CTR	5,495.99	4,800.00	4,800.00	4,542.19	2,500.00	4,800.00	.0%
TOTAL CONTRACT SERVICES	101,844.93	64,800.00	114,800.00	79,630.29	54,500.00	64,800.00	.0%
5 SUPPLIES & MATERIALS							
14001505 54220 OFF SUP/EX	3,400.00	3,400.00	3,400.00	3,299.87	500.00	3,400.00	.0%
14001505 54610 GEN MATRLS	32,224.13	50,000.00	83,598.85	81,177.14	5,500.00	50,000.00	.0%
14001505 54820 SHOP SUPPL	1,556.93	1,600.00	1,600.00	1,598.91	1,000.00	1,600.00	.0%
TOTAL SUPPLIES & MATERIALS	37,181.06	55,000.00	88,598.85	86,075.92	7,000.00	55,000.00	.0%
6 OTHER EXPENSES							
14001506 52500 R&M EQUIP	3,440.54	2,310.00	2,310.00	2,308.86	1,560.00	2,310.00	.0%
14001506 54240 LIC/INSFEE	2,249.10	2,320.00	2,320.00	2,295.00	2,320.00	2,320.00	.0%
14001506 54640 PARK MAINT	126,973.96	125,000.00	125,492.11	125,489.76	86,394.00	125,000.00	.0%
14001506 58770 EQ/TLS RPL	1,499.71	1,500.00	1,500.00	33.78	1,500.00	1,520.00	1.3%
TOTAL OTHER EXPENSES	134,163.31	131,130.00	131,622.11	130,127.40	91,774.00	131,150.00	.0%
TOTAL FORESTRY, PARKS & CEME	1,434,305.55	1,513,730.00	1,573,850.16	1,273,665.17	1,273,766.06	1,680,850.00	11.0%
TOTAL DEPARTMENT OF PUBLIC W	6,707,034.93	6,170,220.00	6,402,638.95	6,523,677.02	5,371,297.68	6,508,770.00	5.5%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Parks & Recreation Sal		254,655	267,015	
	Parks & Recreation Other		<u>26,000</u>	<u>26,000</u>	
4920	PARKS & RECREATION	12,360	<u>280,655</u>	<u>293,015</u>	4.40%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>4920 RECREATION DEPARTMENT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
14920001 50110 DIRECTOR	75,435.00	65,000.00	64,626.00	50,347.65	63,401.00	74,240.00	14.2%
14920001 50166 PROGRAM MG	52,751.95	57,300.00	58,867.00	46,586.61	52,602.00	59,220.00	3.4%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>128,186.95</b>	<b>122,300.00</b>	<b>123,493.00</b>	<b>96,934.26</b>	<b>116,003.00</b>	<b>133,460.00</b>	<b>9.1%</b>
<b>2 CLERICAL SALARIES</b>							
14920002 50770 SNR CLERK	43,228.39	43,265.00	43,265.00	34,109.54	39,198.00	44,130.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>43,228.39</b>	<b>43,265.00</b>	<b>43,265.00</b>	<b>34,109.54</b>	<b>39,198.00</b>	<b>44,130.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
14920003 50999 EVENT COOR	4,978.00	20,000.00	19,000.00	14,796.64	.00	20,000.00	.0%
14920003 51240 TEMP P/T	53,034.39	65,200.00	65,200.00	59,145.75	65,200.00	65,200.00	.0%
14920003 51430 LONGEVITY	3,310.00	2,225.00	2,525.00	2,525.00	3,000.00	2,525.00	13.5%
14920003 51920 SICK BUYBK	8,820.32	1,665.00	1,665.00	1,663.88	3,530.77	1,700.00	2.1%
<b>TOTAL OTHER SALARIES</b>	<b>70,142.71</b>	<b>89,090.00</b>	<b>88,390.00</b>	<b>78,131.27</b>	<b>71,730.77</b>	<b>89,425.00</b>	<b>.4%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
14920005 54220 OFF SUP/EX	1,684.27	1,700.00	1,700.00	1,689.16	1,200.00	1,700.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,684.27</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>1,689.16</b>	<b>1,200.00</b>	<b>1,700.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
14920006 53310 BUS RENTAL	2,000.00	2,000.00	2,000.00	1,832.00	1,000.00	.00	-100.0%
14920006 54350 MEMORIALB	4,996.39	.00	.00	.00	3,000.00	.00	.0%
14920006 55810 CHEMICALS	4,997.00	.00	.00	.00	5,000.00	.00	.0%
14920006 57036 SKI/SNBORD	1,800.00	1,800.00	1,800.00	.00	1,800.00	.00	-100.0%
14920006 58473 WADINGPOOL	4,497.75	.00	.00	.00	4,500.00	.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>18,291.14</b>	<b>3,800.00</b>	<b>3,800.00</b>	<b>1,832.00</b>	<b>15,300.00</b>	<b>.00</b>	<b>-100.0%</b>
<b>7 EQUIPMENT</b>							
14920007 53610 EQUIP&SUPP	5,458.59	20,500.00	20,307.00	3,854.85	6,000.00	24,300.00	18.5%
<b>TOTAL EQUIPMENT</b>	<b>5,458.59</b>	<b>20,500.00</b>	<b>20,307.00</b>	<b>3,854.85</b>	<b>6,000.00</b>	<b>24,300.00</b>	<b>18.5%</b>
<b>TOTAL</b>	<b>266,992.05</b>	<b>280,655.00</b>	<b>280,955.00</b>	<b>216,551.08</b>	<b>249,431.77</b>	<b>293,015.00</b>	<b>4.4%</b>
<b>TOTAL RECREATION DEPARTMENT</b>	<b>266,992.05</b>	<b>280,655.00</b>	<b>280,955.00</b>	<b>216,551.08</b>	<b>249,431.77</b>	<b>293,015.00</b>	<b>4.4%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Health & Licensing Salaries		314,100	324,650	
	Health & Licensing Other		<u>45,250</u>	<u>45,150</u>	
5120	HEALTH & LICENSING	10,450	<u>359,350</u>	<u>369,800</u>	2.91%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
5120	HEALTH AND LICENSING							
0000	PROFESSIONAL SALARIES							
15120001	50220 SEALER WGT	13,283.39	13,570.00	13,570.00	10,416.23	12,778.00	13,830.00	1.9%
15120001	50390 NURSE	71,145.00	64,130.00	38,130.00	24,126.85	60,441.00	64,345.00	.3%
15120001	50391 P/T NURSE	26,361.23	2,000.00	2,000.00	1,990.00	28,106.00	2,000.00	.0%
15120001	50605 DIR BOH	81,655.26	85,120.00	85,120.00	66,690.59	64,921.00	88,005.00	3.4%
15120001	50611 AST SANTRN	98,620.00	102,590.00	103,625.00	81,629.59	48,021.00	108,120.00	5.4%
	TOTAL PROFESSIONAL SALARIES	291,064.88	267,410.00	242,445.00	184,853.26	214,267.00	276,300.00	3.3%
2	CLERICAL SALARIES							
15120002	50770 SNR CLERK	41,036.81	42,670.00	42,670.00	33,469.35	39,198.00	44,130.00	3.4%
	TOTAL CLERICAL SALARIES	41,036.81	42,670.00	42,670.00	33,469.35	39,198.00	44,130.00	3.4%
3	OTHER SALARIES							
15120003	50990 BOH MEMBER	1,896.06	2,820.00	2,820.00	1,409.04	2,818.00	2,820.00	.0%
15120003	51430 LONGEVITY	1,603.49	.00	.00	.00	5,297.05	.00	.0%
15120003	51920 SICK BOYBK	22,203.00	.00	.00	.00	3,832.27	.00	.0%
15120003	51940 CLOTH ALLW	1,194.87	1,200.00	1,200.00	1,089.96	.00	1,400.00	16.7%
	TOTAL OTHER SALARIES	26,897.42	4,020.00	4,020.00	2,499.00	11,947.32	4,220.00	5.0%
4	CONTRACT SERVICES							
15120004	53140 CONTR SVCS	16,512.50	24,700.00	24,700.00	17,230.18	.00	24,700.00	.0%
15120004	53150 ADVERTISE	25.00	100.00	100.00	.00	600.00	.00	-100.0%
	TOTAL CONTRACT SERVICES	16,537.50	24,800.00	24,800.00	17,230.18	600.00	24,700.00	-.4%
5	SUPPLIES & MATERIALS							
15120005	54001 SUPPL W&M	1,471.28	.00	.00	.00	550.00	.00	.0%
15120005	54220 OFF SUP/EX	7,983.82	20,450.00	20,450.00	11,765.63	600.00	20,450.00	.0%
15120005	55050 MEDICAL SU	10,591.02	.00	.00	.00	7,400.00	.00	.0%
	TOTAL SUPPLIES & MATERIALS	20,046.12	20,450.00	20,450.00	11,765.63	8,550.00	20,450.00	.0%
	TOTAL	395,582.73	359,350.00	334,385.00	249,817.42	274,562.32	369,800.00	2.9%
	TOTAL HEALTH AND LICENSING	395,582.73	359,350.00	334,385.00	249,817.42	274,562.32	369,800.00	2.9%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Human Services Salaries		-	-	
	Human Services Other		<u>37,000</u>	<u>40,300</u>	
5270	HUMAN SERVICES	3,300	<u>37,000</u>	<u>40,300</u>	8.92%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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5270 HUMAN SERVICES

0000							
CONTRACT SERVICES							
15270004 53140	CONTR SVCS	33,075.00	37,000.00	40,300.00	40,300.00	40,000.00	40,300.00 8.9%
TOTAL CONTRACT SERVICES		33,075.00	37,000.00	40,300.00	40,300.00	40,000.00	40,300.00 8.9%
TOTAL		33,075.00	37,000.00	40,300.00	40,300.00	40,000.00	40,300.00 8.9%
TOTAL HUMAN SERVICES		33,075.00	37,000.00	40,300.00	40,300.00	40,000.00	40,300.00 8.9%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	COA Salaries		211,415	219,075	
	COA Other		<u>39,000</u>	<u>34,000</u>	
5410	COUNCIL ON AGING	2,660	<u>250,415</u>	<u>253,075</u>	1.06%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>5410 COUNCIL ON AGING</b>							
<b>0000</b>							
<b>PROFESSIONAL SALARIES</b>							
15410001 50190 DIRECTOR	65,255.56	69,260.00	69,260.00	54,588.99	63,680.00	74,980.00	8.3%
15410001 50191 PROG COORD	15,787.52	32,620.00	32,620.00	25,428.48	.00	33,270.00	2.0%
15410001 50312 OUTRCH WRK	44,625.50	46,420.00	47,630.00	34,237.81	42,052.00	47,350.00	2.0%
15410001 50996 SOCSVCCOOR	14,924.16	14,820.00	15,270.00	11,902.50	15,460.00	15,120.00	2.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>140,592.74</b>	<b>163,120.00</b>	<b>164,780.00</b>	<b>126,157.78</b>	<b>121,192.00</b>	<b>170,720.00</b>	<b>4.7%</b>
<b>2 CLERICAL SALARIES</b>							
15410002 50770 SNR CLERK	43,228.41	43,270.00	43,270.00	34,109.54	.00	44,130.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>43,228.41</b>	<b>43,270.00</b>	<b>43,270.00</b>	<b>34,109.54</b>	<b>.00</b>	<b>44,130.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
15410003 51430 LONGEVITY	2,975.00	2,980.00	2,980.00	2,975.00	775.00	2,525.00	-15.3%
15410003 51920 SICK BUYBK	1,937.71	2,045.00	1,665.00	1,663.88	.00	1,700.00	-16.9%
<b>TOTAL OTHER SALARIES</b>	<b>4,912.71</b>	<b>5,025.00</b>	<b>4,645.00</b>	<b>4,638.88</b>	<b>775.00</b>	<b>4,225.00</b>	<b>-15.9%</b>
<b>4 CONTRACT SERVICES</b>							
15410004 53140 CONTR SVCS	19,943.06	10,000.00	10,000.00	3,605.00	.00	10,000.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>19,943.06</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>3,605.00</b>	<b>.00</b>	<b>10,000.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
15410005 54220 OFF SUP/RX	3,337.48	4,000.00	4,000.00	470.16	-1,000.00	4,000.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>3,337.48</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>470.16</b>	<b>1,000.00</b>	<b>4,000.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
15410006 57040 OPER EXP	43.89	.00	.00	.00	1,000.00	.00	.0%
15410006 57072 PROG FUNDN	9,797.29	10,000.00	10,000.00	8,792.36	10,000.00	5,000.00	-50.0%
15410006 57075 TRANSPORTN	3,814.95	15,000.00	13,720.00	1,759.70	2,100.00	15,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>13,656.13</b>	<b>25,000.00</b>	<b>23,720.00</b>	<b>10,552.06</b>	<b>13,100.00</b>	<b>20,000.00</b>	<b>-20.0%</b>
<b>TOTAL</b>	<b>225,670.53</b>	<b>250,415.00</b>	<b>250,415.00</b>	<b>179,533.42</b>	<b>136,067.00</b>	<b>253,075.00</b>	<b>1.1%</b>
<b>TOTAL COUNCIL ON AGING</b>	<b>225,670.53</b>	<b>250,415.00</b>	<b>250,415.00</b>	<b>179,533.42</b>	<b>136,067.00</b>	<b>253,075.00</b>	<b>1.1%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Veteran Salaries		52,680	50,660	
	Veteran Other		<u>210,900</u>	<u>210,900</u>	
5430	VETERAN'S SERVICES	(2,020)	<u>263,580</u>	<u>261,560</u>	-0.77%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
5430 VETERANS' SERVICES							
<hr/>							
0000 PROFESSIONAL SALARIES							
15430001 50080 VET DIR	52,635.36	52,680.00	58,080.00	47,695.16	47,710.00	50,660.00	-3.8%
TOTAL PROFESSIONAL SALARIES	52,635.36	52,680.00	58,080.00	47,695.16	47,710.00	50,660.00	-3.8%
<hr/>							
6 OTHER EXPENSES							
15430006 52750 VETS SVCS	10,000.00	10,000.00	10,000.00	7,500.00	10,000.00	10,000.00	.0%
15430006 57100 INSTATE TR	80.00	500.00	500.00	38.00	500.00	500.00	.0%
15430006 57340 DUES & SUB	35.00	100.00	100.00	.00	100.00	100.00	.0%
15430006 57710 VETS BENEF	188,022.53	200,000.00	194,600.00	143,956.55	120,000.00	200,000.00	.0%
15430006 57780 S&S GRAVES	300.00	300.00	300.00	300.00	300.00	300.00	.0%
TOTAL OTHER EXPENSES	198,437.53	210,900.00	205,500.00	151,794.55	130,900.00	210,900.00	.0%
TOTAL	251,072.89	263,580.00	263,580.00	199,489.71	178,610.00	261,560.00	-.8%
TOTAL VETERANS' SERVICES	251,072.89	263,580.00	263,580.00	199,489.71	178,610.00	261,560.00	-.8%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Library Salaries		792,335	803,515	
	Library Other		<u>157,150</u>	<u>159,355</u>	
6100	LIBRARY	13,385	<u>949,485</u>	<u>962,870</u>	1.41%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpta

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>6100 LIBRARY</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
16100001 50230 DIRECTOR	79,924.53	103,000.00	103,000.00	81,211.55	71,642.00	105,065.00	2.0%
16100001 50300 AST DIRCTR	48,719.44	58,740.00	58,740.00	38,519.08	.00	58,155.00	-1.0%
16100001 50470 CHLD LIB	39,100.08	48,485.00	48,485.00	37,576.85	47,378.00	51,680.00	6.6%
16100001 50471 YG ADLT LI	47,940.11	46,210.00	46,210.00	36,001.76	43,595.00	49,635.00	7.4%
16100001 50480 CATALOGUER	49,307.33	50,490.00	50,490.00	33,980.38	45,744.00	47,990.00	-5.0%
16100001 50656 HEAD CIRCL	52,187.73	52,065.00	52,065.00	40,469.70	51,471.00	55,800.00	7.2%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>317,179.22</b>	<b>358,990.00</b>	<b>358,990.00</b>	<b>267,759.32</b>	<b>259,830.00</b>	<b>368,325.00</b>	<b>2.6%</b>
<b>2 CLERICAL SALARIES</b>							
16100002 50520 PRINC CLRK	50,447.00	50,490.00	50,490.00	39,805.60	44,154.00	51,500.00	2.0%
<b>TOTAL CLERICAL SALARIES</b>	<b>50,447.00</b>	<b>50,490.00</b>	<b>50,490.00</b>	<b>39,805.60</b>	<b>44,154.00</b>	<b>51,500.00</b>	<b>2.0%</b>
<b>3 OTHER SALARIES</b>							
16100003 50490 LIBR STAFF	43,228.39	43,265.00	43,265.00	34,109.54	78,397.00	44,130.00	2.0%
16100003 50860 F/T LIB CL	52,798.53	60,000.00	60,000.00	43,513.59	28,478.00	61,695.00	2.8%
16100003 51259 RRF LIB PT	58,690.53	63,160.00	63,160.00	47,953.30	56,465.00	64,865.00	2.7%
16100003 51261 P/T CLERKS	157,190.56	179,125.00	179,125.00	131,636.01	156,943.00	175,475.00	-2.0%
16100003 51262 PAGES	32,783.89	31,875.00	31,875.00	19,882.32	28,054.00	32,535.00	2.1%
16100003 51263 SUNDAY STF	2,284.00	2,455.00	2,455.00	1,443.00	2,109.00	2,460.00	.2%
16100003 51430 LONGEVITY	2,675.00	2,975.00	2,975.00	2,525.00	5,535.00	2,530.00	-15.0%
<b>TOTAL OTHER SALARIES</b>	<b>349,650.90</b>	<b>382,855.00</b>	<b>382,855.00</b>	<b>281,062.76</b>	<b>355,981.00</b>	<b>383,690.00</b>	<b>.2%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
16100005 55250 LIB SUPP	11,615.68	12,000.00	12,876.00	8,929.94	10,000.00	12,000.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>11,615.68</b>	<b>12,000.00</b>	<b>12,876.00</b>	<b>8,929.94</b>	<b>10,000.00</b>	<b>12,000.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
16100006 52520 R&M OFF EQ	3,917.52	3,500.00	3,500.00	3,050.02	3,000.00	3,800.00	8.6%
16100006 53426 C.W.MARS	30,025.00	32,650.00	32,650.00	32,650.00	29,975.00	34,555.00	5.8%
16100006 55205 LIB MATLS	105,000.00	105,000.00	105,000.00	91,004.27	92,816.00	105,000.00	.0%
16100006 55261 PROGRAMS	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>142,942.52</b>	<b>145,150.00</b>	<b>145,150.00</b>	<b>130,704.29</b>	<b>129,791.00</b>	<b>147,355.00</b>	<b>1.5%</b>
<b>TOTAL</b>	<b>871,835.32</b>	<b>949,485.00</b>	<b>950,361.00</b>	<b>728,261.91</b>	<b>799,756.00</b>	<b>962,870.00</b>	<b>1.4%</b>
<b>TOTAL LIBRARY</b>	<b>871,835.32</b>	<b>949,485.00</b>	<b>950,361.00</b>	<b>728,261.91</b>	<b>799,756.00</b>	<b>962,870.00</b>	<b>1.4%</b>



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
6920	CELEBRATIONS	-	<u>36,500</u>	<u>36,500</u>	0.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
6920 CELEBRATIONS							
<hr/>							
0000 CONTRACT SERVICES							
16920004 53150 ADVERTISE	1,000.00	1,000.00	1,000.00	393.10	1,250.00	1,000.00	.0%
TOTAL CONTRACT SERVICES	1,000.00	1,000.00	1,000.00	393.10	1,250.00	1,000.00	.0%
<hr/>							
6 OTHER EXPENSES							
16920006 53551 CONCERT-SU	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%
16920006 53652 LABOR-PARD	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	.0%
16920006 53660 MEM/VET DY	3,500.00	3,500.00	3,500.00	100.00	3,500.00	3,500.00	.0%
16920006 53710 OTH CELBRT	7,998.06	8,000.00	8,000.00	7,910.99	5,000.00	8,000.00	.0%
TOTAL OTHER EXPENSES	35,498.06	35,500.00	35,500.00	32,010.99	32,500.00	35,500.00	.0%
TOTAL	36,498.06	36,500.00	36,500.00	32,404.09	33,750.00	36,500.00	.0%
TOTAL CELEBRATIONS	36,498.06	36,500.00	36,500.00	32,404.09	33,750.00	36,500.00	.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
6990	FT MEADOW COMMISSION	300	<u>21,300</u>	<u>21,600</u>	1.41%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
6990 FT MEADOW							
0000							
SUPPLIES & MATERIALS							
16990005 54611 DOCK SUPP	398.32	400.00	400.00	57.00	400.00	400.00	.0%
TOTAL SUPPLIES & MATERIALS	398.32	400.00	400.00	57.00	400.00	400.00	.0%
6 OTHER EXPENSES							
16990006 53920 WEED CNTRL	35,750.00	20,000.00	23,436.36	3,436.36	17,150.00	20,000.00	.0%
16990006 57100 INSTATE TR	900.00	900.00	900.00	900.00	900.00	1,200.00	33.3%
TOTAL OTHER EXPENSES	36,650.00	20,900.00	24,336.36	4,336.36	18,050.00	21,200.00	1.4%
TOTAL	37,048.32	21,300.00	24,736.36	4,393.36	18,450.00	21,600.00	1.4%
TOTAL FT MEADOW	37,048.32	21,300.00	24,736.36	4,393.36	18,450.00	21,600.00	1.4%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
7110	RETIREMENT OF DEBT	(92,000)	<u>3,332,000</u>	<u>3,240,000</u>	-2.76%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
7110	RETIREMENT OF DEBT							
0000	OTHER EXPENSES							
17110006	59952 04 MULTI	22,000.00	22,000.00	22,000.00	.00	22,000.00	.00	-100.0%
17110006	59956 06 MULTI	185,000.00	180,000.00	180,000.00	.00	395,000.00	180,000.00	.0%
17110006	59959 09MULTIBND	540,000.00	535,000.00	535,000.00	.00	540,000.00	95,000.00	-82.2%
17110006	59962 10MULTIBD	125,000.00	55,000.00	55,000.00	.00	296,000.00	10,000.00	-81.8%
17110006	59963 11MULTIBD	630,000.00	630,000.00	630,000.00	.00	1,130,000.00	630,000.00	.0%
17110006	59964 12MULTIBD	290,000.00	290,000.00	290,000.00	.00	474,833.00	290,000.00	.0%
17110006	59966 16MULTI BD	.00	1,620,000.00	1,592,000.00	.00	.00	1,555,000.00	-4.0%
17110006	59967 17MULTIBD	.00	.00	.00	.00	.00	480,000.00	.0%
	TOTAL OTHER EXPENSES	1,792,000.00	3,332,000.00	3,304,000.00	.00	2,857,833.00	3,240,000.00	-2.8%
	TOTAL	1,792,000.00	3,332,000.00	3,304,000.00	.00	2,857,833.00	3,240,000.00	-2.8%
	TOTAL RETIREMENT OF DEBT	1,792,000.00	3,332,000.00	3,304,000.00	.00	2,857,833.00	3,240,000.00	-2.8%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 ADOPTED	PERCENTAGE INCREASE
7510	LONG-TERM DEBT INTEREST	357,200	<u>803,800</u>	<u>1,161,000</u>	44.44%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
7510	LONG-TERM DEBT INTEREST							
0000	OTHER EXPENSES							
17510006	58959 09MULTIINT	75,866.88	55,000.00	55,000.00	27,162.50	132,625.00	33,000.00	-40.0%
17510006	58963 10MULTIINT	6,000.00	3,000.00	3,000.00	1,125.00	28,932.00	1,000.00	-66.7%
17510006	58964 11MULTIINT	91,100.00	79,000.00	79,000.00	39,250.00	181,200.00	66,000.00	-16.5%
17510006	58965 12MULTIINT	136,643.76	129,000.00	129,000.00	64,015.63	221,594.00	120,000.00	-7.0%
17510006	58966 16MULTIINT	.00	485,000.00	690,000.00	343,326.97	.00	631,000.00	30.1%
17510006	58967 17MULTIINT	.00	.00	.00	.00	.00	265,000.00	.0%
17510006	59952 04 MULTI	1,540.00	800.00	800.00	.00	3,630.00	.00	-100.0%
17510006	59956 06 MULTI	59,381.26	52,000.00	52,700.00	26,316.24	114,094.00	45,000.00	-13.5%
	TOTAL OTHER EXPENSES	370,531.90	803,800.00	1,009,500.00	501,196.34	682,075.00	1,161,000.00	44.4%
	TOTAL	370,531.90	803,800.00	1,009,500.00	501,196.34	682,075.00	1,161,000.00	44.4%
	TOTAL LONG-TERM DEBT INTERES	370,531.90	803,800.00	1,009,500.00	501,196.34	682,075.00	1,161,000.00	44.4%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 BUDGET	FY 18 BUDGET	PERCENTAGE INCREASE
7520	SHORT-TERM DEBT INTEREST	-	<u>445,000</u>	<u>445,000</u>	0.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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7520 SHORT-TERM DEBT INTEREST

0000							
OTHER EXPENSES							
17520006 59253	OTH INTRST	17,737.41	50,000.00	50,000.00	.00	40,000.00	50,000.00 .0%
17520006 59254	INT ON BAN	436,371.00	395,000.00	389,500.00	.00	76,787.00	395,000.00 .0%
TOTAL OTHER EXPENSES		454,108.41	445,000.00	439,500.00	.00	116,787.00	445,000.00 .0%
TOTAL		454,108.41	445,000.00	439,500.00	.00	116,787.00	445,000.00 .0%
TOTAL SHORT-TERM DEBT INTERE		454,108.41	445,000.00	439,500.00	.00	116,787.00	445,000.00 .0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
9300	CAPITAL PROJECTS	125,500	<u>124,500</u>	<u>250,000</u>	100.80%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
9300 CAPITAL OUTLAY							
0000							
OTHER EXPENSES							
19300006 52480 RPRS-LIBR	14,230.51	.00	86,273.47	68,886.10	.00	.00	.0%
19300006 52690 FEAS STUDY	.00	.00	1,000,000.00	906,250.00	.00	.00	.0%
19300006 54310 BLD R&M SU	6,347.51	.00	5,445.29	5,445.29	.00	.00	.0%
19300006 55410 SDWLK CONS	331.38	.00	5,839.62	5,839.62	.00	.00	.0%
19300006 55650 SEWER MAIN	23,000.00	.00	125,252.14	125,252.14	.00	.00	.0%
19300006 55950 EWTFP	.00	.00	2,554.22	2,554.22	.00	.00	.0%
19300006 58170 OPEN SPACE	.00	.00	18,222.00	.00	.00	.00	.0%
19300006 58314 SALT SHED	4,400.00	.00	514,472.83	514,472.83	.00	.00	.0%
19300006 58315 DRAIN RELO	.00	.00	136,000.00	136,000.00	.00	.00	.0%
19300006 58316 EVERGREEN	32,505.00	.00	38,095.00	28,415.00	.00	.00	.0%
19300006 58317 WM ST BALL	.00	.00	4,878.00	4,878.00	.00	.00	.0%
19300006 58461 DPW SEWER	.00	.00	191.93	.00	.00	.00	.0%
19300006 58462 DPW WATER	2,431.90	.00	.00	.00	.00	.00	.0%
19300006 58467 PBLC FAC	146,528.88	.00	882,742.34	710,827.34	.00	.00	.0%
19300006 58508 POL VEHICL	113,537.00	96,000.00	96,000.00	72,660.00	96,000.00	.00	-100.0%
19300006 58512 FIRE EQUIP	70,447.58	.00	1,490,000.00	38,542.00	.00	.00	.0%
19300006 58513 FIRE PROT	43,352.66	28,500.00	37,681.63	34,725.20	28,500.00	.00	-100.0%
19300006 58514 DPW PROJ	13,175.79	.00	112,885.26	85,851.66	.00	.00	.0%
19300006 58593 POL EQUIP	39,804.95	.00	367,420.20	40,720.20	.00	.00	.0%
19300006 58595 CITY HL EQ	36,233.92	.00	.00	.00	.00	250,000.00	.0%
19300006 58596 EMER MGMT	26,277.22	.00	56,489.26	47,029.26	.00	.00	.0%
19300006 58618 IS EQUIPMT	5,132.88	.00	11,659.37	11,659.37	20,000.00	.00	.0%
19300006 58630 SCHL EQUIP	7,595.58	.00	.00	.00	.00	.00	.0%
19300006 58719 LIB EQUIP	.00	.00	20,000.00	20,000.00	.00	.00	.0%
19300006 58731 DPW EQUIP	772,787.28	.00	1,786,517.96	930,322.00	.00	.00	.0%
TOTAL OTHER EXPENSES	1,358,120.04	124,500.00	6,798,620.52	3,790,330.23	144,500.00	250,000.00	.0%
TOTAL	1,358,120.04	124,500.00	6,798,620.52	3,790,330.23	144,500.00	250,000.00	100.8%
TOTAL CAPITAL OUTLAY	1,358,120.04	124,500.00	6,798,620.52	3,790,330.23	144,500.00	250,000.00	100.8%
TOTAL GENERAL FUND	57,784,375.19	68,061,958.00	74,878,019.75	53,973,072.78	57,353,318.61	132,230,812.00	94.3%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1940	RETIREMENT/PENSION	19,400	<u>387,900</u>	<u>407,300</u>	5.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgayrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1940 RETIREMENT & PENSION BENEFITS

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6 OTHER EXPENSES							
60019406 51770 MARL RETR	383,290.00	387,900.00	387,900.00	387,900.00	344,960.00	407,300.00	5.0%
TOTAL OTHER EXPENSES	383,290.00	387,900.00	387,900.00	387,900.00	344,960.00	407,300.00	5.0%
TOTAL	383,290.00	387,900.00	387,900.00	387,900.00	344,960.00	407,300.00	5.0%
TOTAL RETIREMENT & PENSION B	383,290.00	387,900.00	387,900.00	387,900.00	344,960.00	407,300.00	5.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
1960	WORKERS COMPENSATION	6,400	<u>80,000</u>	<u>86,400</u>	8.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
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1960 WORKERS' COMPENSATION

0000

OTHER EXPENSES

60019606 51710	WC INS	.00	80,000.00	.00	.00	39,133.00	86,400.00	8.0%
	TOTAL OTHER EXPENSES	.00	80,000.00	.00	.00	39,133.00	86,400.00	8.0%
	TOTAL	.00	80,000.00	.00	.00	39,133.00	86,400.00	8.0%
	TOTAL WORKERS' COMPENSATION	.00	80,000.00	.00	.00	39,133.00	86,400.00	8.0%



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1980	HEALTH/LIFE INSURANCE	28,800	<u>360,000</u>	<u>388,800</u>	8.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
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1980 HEALTH/LIFE INSURANCE

0000							
OTHER EXPENSES							
60019806 51750	HLT/LF INS	.00	360,000.00	.00	.00	326,482.00	388,800.00 8.0%
TOTAL OTHER EXPENSES		.00	360,000.00	.00	.00	326,482.00	388,800.00 8.0%
TOTAL		.00	360,000.00	.00	.00	326,482.00	388,800.00 8.0%
TOTAL HEALTH/LIFE INSURANCE		.00	360,000.00	.00	.00	326,482.00	388,800.00 8.0%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1990	OTHER GEN GOVERNMENT	123,000	<u>207,000</u>	<u>330,000</u>	59.42%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
1990 OTHER GENERAL GOVERNMENT							
<hr/>							
0000 CONTRACT SERVICES							
60019904 53080 AUDIT SVCS	12,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
60019904 53110 LEGAL SVCS	.00	20,000.00	20,000.00	.00	20,000.00	.00	-100.0%
TOTAL CONTRACT SERVICES	12,000.00	30,000.00	30,000.00	10,000.00	30,000.00	10,000.00	-66.7%
<hr/>							
6 OTHER EXPENSES							
60019906 53460 POSTAGE	12,131.16	17,000.00	17,000.00	6,116.19	11,560.00	20,000.00	17.6%
60019906 58890 BOND IS EX	300.00	60,000.00	160,000.00	84,156.17	30,000.00	140,000.00	133.3%
60019906 58891 LOAN FEE	180,000.00	100,000.00	180,000.00	82,280.40	179,315.00	160,000.00	60.0%
TOTAL OTHER EXPENSES	192,431.16	177,000.00	357,000.00	172,552.76	220,875.00	320,000.00	80.8%
TOTAL	204,431.16	207,000.00	387,000.00	182,552.76	250,875.00	330,000.00	59.4%
TOTAL OTHER GENERAL GOVERNME	204,431.16	207,000.00	387,000.00	182,552.76	250,875.00	330,000.00	59.4%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
7110	RETIREMENT OF DEBT	(307,000)	<u>3,925,000</u>	<u>3,618,000</u>	-7.82%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>7110 RETIREMENT OF DEBT</b>							
<b>0000 OTHER EXPENSES</b>							
60071106 59949 02 MULTI	17,161.61	20,000.00	20,000.00	16,771.65	30,000.00	34,000.00	70.0%
60071106 59952 04 MULTI	257,000.00	257,000.00	257,000.00	.00	262,000.00	255,000.00	-.8%
60071106 59956 06 MULTI	120,000.00	120,000.00	120,000.00	.00	120,000.00	120,000.00	.0%
60071106 59959 09MULTIBND	120,000.00	120,000.00	120,000.00	.00	120,000.00	116,000.00	-3.3%
60071106 59962 10MULTIBD	185,396.00	660,000.00	660,000.00	536,109.06	212,286.00	672,000.00	1.8%
60071106 59963 11MULTIBD	1,595,004.54	1,628,000.00	1,628,000.00	1,626,453.00	437,270.00	1,641,000.00	.8%
60071106 59964 12MULTIBD	235,000.00	235,000.00	235,000.00	.00	80,543.00	235,000.00	.0%
60071106 59966 16MULTI BD	.00	885,000.00	530,663.72	196,327.46	.00	390,000.00	-55.9%
60071106 59967 17MULTIBD	.00	.00	.00	.00	.00	155,000.00	.0%
TOTAL OTHER EXPENSES	2,529,562.15	3,925,000.00	3,570,663.72	2,375,661.17	1,262,099.00	3,618,000.00	-7.8%
TOTAL	2,529,562.15	3,925,000.00	3,570,663.72	2,375,661.17	1,262,099.00	3,618,000.00	-7.8%
TOTAL RETIREMENT OF DEBT	2,529,562.15	3,925,000.00	3,570,663.72	2,375,661.17	1,262,099.00	3,618,000.00	-7.8%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
7510	LONG-TERM DEBT INTEREST	(427,000)	<u>1,479,000</u>	<u>1,052,000</u>	-28.87%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
7510 LONG-TERM DEBT INTEREST							
0000							
OTHER EXPENSES							
60075106 58949 02MULTIINT	1,982.19	2,000.00	2,000.00	.00	14,963.00	.00	-100.0%
60075106 58959 09MULTIINT	59,941.88	57,000.00	57,000.00	27,541.88	72,484.00	51,000.00	-10.5%
60075106 58963 10MULTIINT	28,197.46	460,000.00	460,000.00	453,691.91	55,971.00	443,000.00	-3.7%
60075106 58964 11MULTIINT	441,525.86	.00	.00	.00	265,420.00	.00	.0%
60075106 58965 12MULTIINT	142,487.50	136,000.00	136,000.00	67,712.50	101,484.00	129,000.00	-5.1%
60075106 58966 16MULTIINT	.00	712,000.00	428,890.00	152,767.14	.00	210,000.00	-70.5%
60075106 58967 17MULTIINT	.00	.00	.00	.00	.00	120,000.00	.0%
60075106 59952 04 MULTI	76,544.51	69,000.00	69,000.00	33,854.50	101,594.00	60,000.00	-13.0%
60075106 59956 06 MULTI	47,768.74	43,000.00	43,000.00	21,468.76	63,488.00	39,000.00	-9.3%
TOTAL OTHER EXPENSES	798,448.14	1,479,000.00	1,195,890.00	757,036.69	675,404.00	1,052,000.00	-28.9%
TOTAL	798,448.14	1,479,000.00	1,195,890.00	757,036.69	675,404.00	1,052,000.00	-28.9%
TOTAL LONG-TERM DEBT INTERES	798,448.14	1,479,000.00	1,195,890.00	757,036.69	675,404.00	1,052,000.00	-28.9%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 ADOPTED	PERCENTAGE INCREASE
7520	SHORT-TERM DEBT INTEREST	5,000	<u>75,000</u>	<u>80,000</u>	6.67%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR CHANGE	PCT CHANGE
<b>7520</b>	<b>SHORT-TERM DEBT INTEREST</b>						
0000	OTHER EXPENSES						
60075206 59050	INTRXP SWR	108,622.35	75,000.00	75,000.00	.00	311,741.00	80,000.00 6.7%
	TOTAL OTHER EXPENSES	108,622.35	75,000.00	75,000.00	.00	311,741.00	80,000.00 6.7%
	TOTAL	108,622.35	75,000.00	75,000.00	.00	311,741.00	80,000.00 6.7%
	TOTAL SHORT-TERM DEBT INTERE	108,622.35	75,000.00	75,000.00	.00	311,741.00	80,000.00 6.7%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Sewer Service Salaries		250,970	255,250	
	Sewer Service Other		<u>230,685</u>	<u>230,685</u>	
4160	SEWER SERVICE FUND	4,280	<u>481,655</u>	<u>485,935</u>	0.89%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>8000 SEWER SERVICE FUND</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
60080001 50570 CHEMIST	72,369.99	71,015.00	67,255.50	48,612.32	63,180.00	75,660.00	6.5%
60080001 50580 AST CHEMST	48,760.00	51,635.00	54,100.40	43,147.04	50,618.00	53,585.00	3.8%
60080001 50630 ASTCOM DPW	100,844.72	100,925.00	100,925.00	79,571.98	91,409.00	102,945.00	2.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>221,974.71</b>	<b>223,575.00</b>	<b>222,280.90</b>	<b>171,331.34</b>	<b>205,207.00</b>	<b>232,190.00</b>	<b>3.9%</b>
<b>3 OTHER SALARIES</b>							
60080003 51310 OT-REG	2,956.08	4,000.00	4,000.00	51.94	4,000.00	4,000.00	.0%
60080003 51380 OT-W/S POL	9,705.71	10,000.00	10,000.00	9,790.11	6,000.00	10,000.00	.0%
60080003 51430 LONGEVITY	710.13	710.00	738.41	738.41	.00	760.00	7.0%
60080003 51440 EDUC INCNT	4,575.00	6,900.00	4,900.00	4,900.00	5,400.00	5,000.00	-27.5%
60080003 51470 INTRM FORE	821.34	1,000.00	3,000.00	3,974.40	900.00	1,000.00	.0%
60080003 51920 SICK BUYBK	2,735.00	2,735.00	.00	.00	.00	300.00	-89.0%
60080003 51940 CLOTH ALLW	1,800.00	2,050.00	2,050.00	1,800.00	1,930.00	2,000.00	-2.4%
<b>TOTAL OTHER SALARIES</b>	<b>23,303.26</b>	<b>27,395.00</b>	<b>24,688.41</b>	<b>21,254.86</b>	<b>18,230.00</b>	<b>23,060.00</b>	<b>-15.8%</b>
<b>4 CONTRACT SERVICES</b>							
60080004 53110 LEGAL SVCS	246,265.58	100,000.00	193,285.67	138,867.99	75,000.00	100,000.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>246,265.58</b>	<b>100,000.00</b>	<b>193,285.67</b>	<b>138,867.99</b>	<b>75,000.00</b>	<b>100,000.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
60080005 54220 OFF SUP/EX	685.00	685.00	685.00	683.41	300.00	685.00	.0%
60080005 54810 R&M SUP-VH	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>6,685.00</b>	<b>6,685.00</b>	<b>6,685.00</b>	<b>6,683.41</b>	<b>6,300.00</b>	<b>6,685.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
60080006 55640 SEW SRV CO	10,230.04	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
60080006 55650 SEWER MAIN	20,680.00	11,500.00	11,500.00	11,500.00	10,000.00	11,500.00	.0%
60080006 55660 PUMP ST MT	80,000.00	100,000.00	100,000.00	100,000.00	50,000.00	100,000.00	.0%
60080006 55756 W/S DAMAGE	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>113,410.04</b>	<b>124,000.00</b>	<b>124,000.00</b>	<b>124,000.00</b>	<b>72,500.00</b>	<b>124,000.00</b>	<b>.0%</b>
<b>TOTAL</b>	<b>611,638.59</b>	<b>481,655.00</b>	<b>570,939.98</b>	<b>462,137.60</b>	<b>377,237.00</b>	<b>485,935.00</b>	<b>.9%</b>
<b>TOTAL SEWER SERVICE FUND</b>	<b>611,638.59</b>	<b>481,655.00</b>	<b>570,939.98</b>	<b>462,137.60</b>	<b>377,237.00</b>	<b>485,935.00</b>	<b>.9%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Sewer Service Salaries		536,955	563,125	
	Sewer Service Other		<u>584,830</u>	<u>584,830</u>	
4170	EAST WASTE WATER TREATMENT	26,170	<u>1,121,785</u>	<u>1,147,955</u>	2.33%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>8100 EAST WASTE WATER TREATMENT PLT</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
60081001 50750 EQUIP OPER	50,975.09	55,225.00	55,225.00	36,319.72	52,038.00	55,225.00	.0%
60081001 50850 SWG TP OPR	327,355.05	325,305.00	340,317.20	265,011.32	245,328.00	346,575.00	6.5%
60081001 50910 HD TP OPR	88,300.15	86,725.00	90,593.87	71,419.60	75,627.00	92,395.00	6.5%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>466,630.29</b>	<b>467,255.00</b>	<b>486,136.07</b>	<b>372,750.64</b>	<b>372,993.00</b>	<b>494,195.00</b>	<b>5.8%</b>
<b>3 OTHER SALARIES</b>							
60081003 51310 OT-REG	34,400.00	34,400.00	34,400.00	26,457.54	28,200.00	34,400.00	.0%
60081003 51430 LONGEVITY	11,743.76	11,750.00	12,197.66	12,197.28	9,711.00	13,105.00	11.5%
60081003 51440 EDUC INCNT	3,115.00	4,000.00	2,750.00	2,750.00	4,300.00	4,000.00	.0%
60081003 51470 INTRM FORE	2,689.68	2,190.00	4,394.00	4,183.47	2,100.00	2,190.00	.0%
60081003 51920 SICK BUYBK	7,045.78	10,470.00	7,279.49	7,279.49	7,077.00	8,345.00	-20.3%
60081003 51940 CLOTH ALLW	5,980.00	6,890.00	6,890.00	6,693.55	5,715.00	6,890.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>64,974.22</b>	<b>69,700.00</b>	<b>67,911.15</b>	<b>59,561.33</b>	<b>57,103.00</b>	<b>68,930.00</b>	<b>-1.1%</b>
<b>4 CONTRACT SERVICES</b>							
60081004 52570 SVCCT-PTRQ	12,850.00	12,850.00	12,850.00	11,990.87	11,850.00	12,850.00	.0%
60081004 53174 LAB TESTNG	44,800.00	44,800.00	44,800.00	40,155.83	37,800.00	44,800.00	.0%
60081004 53180 PROF/TCHSV	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
<b>TOTAL CONTRACT SERVICES</b>	<b>62,650.00</b>	<b>62,650.00</b>	<b>62,650.00</b>	<b>57,146.70</b>	<b>54,650.00</b>	<b>62,650.00</b>	<b>.0%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
60081005 54220 OFF SUP/EX	766.34	780.00	780.00	752.71	150.00	780.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>766.34</b>	<b>780.00</b>	<b>780.00</b>	<b>752.71</b>	<b>150.00</b>	<b>780.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
60081006 52460 GENEQ RPRS	30,600.00	30,600.00	30,600.00	29,942.56	7,000.00	30,600.00	.0%
60081006 52464 R&M ESTRLY	48,769.97	50,000.00	51,050.00	51,029.24	52,500.00	50,000.00	.0%
60081006 54240 LIC/INSFEE	400.00	400.00	400.00	.00	395.00	400.00	.0%
60081006 54420 HND/PWR TL	400.00	400.00	400.00	150.00	300.00	400.00	.0%
60081006 55950 EWWTTP	399,274.22	440,000.00	440,000.00	438,220.79	310,000.00	440,000.00	.0%
<b>TOTAL OTHER EXPENSES</b>	<b>479,444.19</b>	<b>521,400.00</b>	<b>522,450.00</b>	<b>519,342.59</b>	<b>370,195.00</b>	<b>521,400.00</b>	<b>.0%</b>
<b>TOTAL</b>	<b>1,074,465.04</b>	<b>1,121,785.00</b>	<b>1,139,927.22</b>	<b>1,009,553.97</b>	<b>855,091.00</b>	<b>1,147,955.00</b>	<b>2.3%</b>
<b>TOTAL EAST WASTE WATER TREAT</b>	<b>1,074,465.04</b>	<b>1,121,785.00</b>	<b>1,139,927.22</b>	<b>1,009,553.97</b>	<b>855,091.00</b>	<b>1,147,955.00</b>	<b>2.3%</b>

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 ADOPTED	PERCENTAGE INCREASE
	WWWTP Salaries		459,975	469,640	
	WWWTP Other		<u>358,730</u>	<u>358,730</u>	
8500	WEST WASTE WATER TREATMENT	9,665	<u>818,705</u>	<u>828,370</u>	1.18%



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CITY OF MARLBOROUGH  
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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
8500 WEST WASTE WATER TREATMENT PLT							
0000 PROFESSIONAL SALARIES							
60085001 50750 EQUIP OPER	56,285.01	55,225.00	55,225.00	43,702.44	52,038.00	60,585.00	9.7%
60085001 50850 SWG TP OPR	260,243.28	260,245.00	272,254.80	220,196.15	240,381.00	277,260.00	6.5%
60085001 50910 HD TP OPR	88,389.90	86,725.00	90,593.87	72,219.64	75,627.00	84,000.00	-3.1%
TOTAL PROFESSIONAL SALARIES	404,918.19	402,195.00	418,073.67	336,118.23	368,046.00	421,845.00	4.9%
3 OTHER SALARIES							
60085003 51310 OT-REG	24,315.73	25,000.00	25,000.00	19,606.14	23,200.00	25,000.00	.0%
60085003 51430 LONGEVITY	11,299.66	11,300.00	11,303.54	11,303.54	12,479.00	6,335.00	-43.9%
60085003 51440 EDUC INCNT	4,800.00	4,800.00	4,800.00	4,800.00	6,500.00	4,800.00	.0%
60085003 51470 INTRM FORE	3,235.01	2,600.00	3,906.00	3,096.06	2,600.00	2,600.00	.0%
60085003 51920 SICK BUYBK	5,837.78	8,340.00	6,097.56	6,097.56	6,477.00	3,320.00	-60.2%
60085003 51940 CLOTH ALLW	5,740.00	5,740.00	5,740.00	5,490.00	5,515.00	5,740.00	.0%
TOTAL OTHER SALARIES	55,228.18	57,780.00	56,847.10	50,393.30	56,771.00	47,795.00	-17.3%
4 CONTRACT SERVICES							
60085004 52570 SVCCT-PTREQ	13,230.00	13,230.00	13,230.00	12,785.37	13,230.00	13,230.00	.0%
TOTAL CONTRACT SERVICES	13,230.00	13,230.00	13,230.00	12,785.37	13,230.00	13,230.00	.0%
5 SUPPLIES & MATERIALS							
60085005 54220 OFF SUP/EX	739.59	775.00	775.00	775.00	500.00	775.00	.0%
60085005 55014 LAB SUPP	13,990.59	15,000.00	15,000.00	12,310.44	15,000.00	15,000.00	.0%
TOTAL SUPPLIES & MATERIALS	14,730.18	15,775.00	15,775.00	13,085.44	15,500.00	15,775.00	.0%
6 OTHER EXPENSES							
60085006 52463 R&M WSTRLY	9,955.74	10,000.00	10,000.00	9,587.24	2,000.00	10,000.00	.0%
60085006 52560 VEHCL R&M	2,628.09	3,000.00	3,307.00	3,304.87	3,000.00	3,000.00	.0%
60085006 54240 LIC/INSFRE	525.00	525.00	525.00	155.00	525.00	525.00	.0%
60085006 54340 MNT-MACHNR	18,996.37	20,200.00	21,695.76	21,390.80	10,500.00	20,200.00	.0%
60085006 55980 WWTP	291,981.05	296,000.00	307,620.00	307,267.64	266,000.00	296,000.00	.0%
TOTAL OTHER EXPENSES	324,086.25	329,725.00	343,147.76	341,705.55	282,025.00	329,725.00	.0%
TOTAL	812,192.80	818,705.00	847,073.53	754,087.89	735,572.00	828,370.00	1.2%
TOTAL WEST WASTE WATER TREAT	812,192.80	818,705.00	847,073.53	754,087.89	735,572.00	828,370.00	1.2%



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
8600	Solid Waste & Sludge	350,000	<u>5,042,500</u>	<u>5,392,500</u>	6.94%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

SEWER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>8600 SOLID WASTE &amp; SLUDGE REMOVAL</b>							
<b>0000 OTHER EXPENSES</b>							
60086006 52920 RUBBISHCOL	880,793.31	1,000,000.00	1,052,459.53	901,629.16	818,000.00	1,050,000.00	5.0%
60086006 52925 CURB RECYC	315,547.50	350,000.00	356,725.74	313,552.74	240,000.00	450,000.00	28.6%
60086006 52935 SOLID WST	3,012,806.99	3,500,000.00	5,240,941.47	4,822,017.95	2,776,700.00	3,700,000.00	5.7%
60086006 52940 TRNSFR STA	9,283.33	10,000.00	10,929.79	929.79	4,000.00	10,000.00	.0%
60086006 53142 PROTECT SV	91,045.84	120,000.00	150,722.32	126,404.57	64,000.00	120,000.00	.0%
60086006 53167 AD/PROMOS	2,500.00	2,500.00	2,500.00	2,500.00	1,500.00	2,500.00	.0%
60086006 58654 HAZCOLLDAY	60,000.00	60,000.00	60,000.00	36,452.44	40,000.00	60,000.00	.0%
TOTAL OTHER EXPENSES	4,371,976.97	5,042,500.00	6,874,278.85	6,203,486.65	3,944,200.00	5,392,500.00	.0%
TOTAL	4,371,976.97	5,042,500.00	6,874,278.85	6,203,486.65	3,944,200.00	5,392,500.00	6.9%
TOTAL SOLID WASTE & SLUDGE R	4,371,976.97	5,042,500.00	6,874,278.85	6,203,486.65	3,944,200.00	5,392,500.00	6.9%
TOTAL SEWER ENTERPRISE FUND	10,894,627.20	13,978,545.00	15,048,673.30	12,132,416.73	9,122,794.00	13,817,260.00	-1.2%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
1940	RETIREMENT/PENSION	17,740	<u>354,160</u>	<u>371,900</u>	5.01%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<hr/>							
1940 RETIREMENT & PENSION BENEFITS							
0000							
6 OTHER EXPENSES							
61019406 51770 MARL RETR	347,250.00	354,160.00	354,160.00	354,160.00	318,479.00	371,900.00	5.0%
TOTAL OTHER EXPENSES	347,250.00	354,160.00	354,160.00	354,160.00	318,479.00	371,900.00	5.0%
TOTAL	347,250.00	354,160.00	354,160.00	354,160.00	318,479.00	371,900.00	5.0%
TOTAL RETIREMENT & PENSION B	347,250.00	354,160.00	354,160.00	354,160.00	318,479.00	371,900.00	5.0%

<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1960	WORKERS COMPENSATION	6,000	<u>75,000</u>	<u>81,000</u>	8.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1960 WORKERS' COMPENSATION							
0000 OTHER EXPENSES							
61019606 51710 WC INS	.00	75,000.00	.00	.00	35,956.00	81,000.00	8.0%
TOTAL OTHER EXPENSES	.00	75,000.00	.00	.00	35,956.00	81,000.00	8.0%
TOTAL	.00	75,000.00	.00	.00	35,956.00	81,000.00	8.0%
TOTAL WORKERS' COMPENSATION	.00	75,000.00	.00	.00	35,956.00	81,000.00	8.0%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 ADOPTED	PERCENTAGE INCREASE
1980	HEALTH/LIFE INSURANCE	24,400	<u>305,000</u>	<u>329,400</u>	8.00%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
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1980 HEALTH/LIFE INSURANCE

0000							
OTHER EXPENSES							
61019806 51750	HLT/LF INS	.00	305,000.00	.00	.00	275,222.00	329,400.00 8.0%
TOTAL OTHER EXPENSES		.00	305,000.00	.00	.00	275,222.00	329,400.00 8.0%
TOTAL		.00	305,000.00	.00	.00	275,222.00	329,400.00 8.0%
TOTAL HEALTH/LIFE INSURANCE		.00	305,000.00	.00	.00	275,222.00	329,400.00 8.0%



<u>DEPT #</u>	<u>DEPARTMENT NAME</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 ADOPTED</u>	<u>FY 18 BUDGET</u>	<u>PERCENTAGE INCREASE</u>
1990	OTHER GEN GOVERNMENT	148,000	<u>57,000</u>	<u>205,000</u>	259.65%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
1990 OTHER GENERAL GOVERNMENT								
0000 CONTRACT SERVICES								
61019904	53080 AUDIT SVCS	11,500.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
61019904	53110 LEGAL SVCS	.00	5,000.00	5,000.00	.00	5,000.00	.00	-100.0%
TOTAL CONTRACT SERVICES		11,500.00	15,000.00	15,000.00	10,000.00	15,000.00	10,000.00	-33.3%
6 OTHER EXPENSES								
61019906	53460 POSTAGE	11,115.33	17,000.00	17,000.00	5,116.46	11,560.00	20,000.00	17.6%
61019906	58890 BOND IS EX	2,000.00	25,000.00	25,000.00	.00	5,000.00	175,000.00	600.0%
TOTAL OTHER EXPENSES		13,115.33	42,000.00	42,000.00	5,116.46	16,560.00	195,000.00	364.3%
TOTAL		24,615.33	57,000.00	57,000.00	15,116.46	31,560.00	205,000.00	259.6%
TOTAL OTHER GENERAL GOVERNME		24,615.33	57,000.00	57,000.00	15,116.46	31,560.00	205,000.00	259.6%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
7110	RETIREMENT OF DEBT	309,000	<u>823,000</u>	<u>1,132,000</u>	37.55%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
7110	RETIREMENT OF DEBT							
0000	OTHER EXPENSES							
61071106	59948 99 MULTI	95,079.21	101,000.00	101,000.00	98,278.54	61,500.00	135,000.00	33.7%
61071106	59954 2005 MULTI	5,000.00	.00	5,000.00	.00	70,000.00	5,000.00	.0%
61071106	59956 06 MULTI	70,000.00	75,000.00	70,000.00	.00	65,000.00	70,000.00	-6.7%
61071106	59960 MWRA13-143	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	.00	-100.0%
61071106	59962 10MULTIBD	112,000.00	102,000.00	102,000.00	.00	92,500.00	102,000.00	.0%
61071106	59964 12MULTIBD	105,000.00	100,000.00	100,000.00	.00	42,545.00	100,000.00	.0%
61071106	59965 WRA13-13-2	200,000.00	200,000.00	200,000.00	.00	.00	200,000.00	.0%
61071106	59966 16MULTI BD	.00	200,000.00	200,000.00	.00	.00	.00	-100.0%
61071106	59967 17MULTIBD	.00	.00	.00	.00	.00	520,000.00	.0%
	TOTAL OTHER EXPENSES	632,079.21	823,000.00	823,000.00	143,278.54	376,545.00	1,132,000.00	37.5%
	TOTAL	632,079.21	823,000.00	823,000.00	143,278.54	376,545.00	1,132,000.00	37.5%
	TOTAL RETIREMENT OF DEBT	632,079.21	823,000.00	823,000.00	143,278.54	376,545.00	1,132,000.00	37.5%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
7510	LONG-TERM DEBT INTEREST	246,000	<u>91,000</u>	<u>337,000</u>	270.33%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
7510	LONG-TERM DEBT INTEREST							
0000	OTHER EXPENSES							
61075106	58963 10MULTIINT	15,190.00	12,000.00	12,000.00	5,910.00	21,295.00	9,000.00	-25.0%
61075106	58965 12MULTIINT	53,625.00	51,000.00	51,000.00	25,200.00	72,752.00	48,000.00	-5.9%
61075106	58967 17MULTIINT	.00	.00	.00	.00	.00	255,000.00	.0%
61075106	59954 2005 MULTI	700.00	.00	.00	.00	7,000.00	.00	.0%
61075106	59956 06 MULTI	29,375.01	28,000.00	27,300.00	13,612.51	34,750.00	25,000.00	-10.7%
	TOTAL OTHER EXPENSES	98,890.01	91,000.00	90,300.00	44,722.51	135,797.00	337,000.00	270.3%
	TOTAL	98,890.01	91,000.00	90,300.00	44,722.51	135,797.00	337,000.00	270.3%
	TOTAL LONG-TERM DEBT INTERES	98,890.01	91,000.00	90,300.00	44,722.51	135,797.00	337,000.00	270.3%

DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
7520	SHORT-TERM DEBT INTEREST	(25,000)	<u>175,000</u>	<u>150,000</u>	-14.29%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:		2016	2017	2017	2017	2017	2018	PCT
WATER ENTERPRISE FUND		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MAYOR CHANGE	CHANGE
7520	SHORT-TERM DEBT INTEREST							
0000	OTHER EXPENSES							
61075206	59080 INTEXP WTR	52,364.00	175,000.00	175,000.00	.00	22,500.00	150,000.00	-14.3%
	TOTAL OTHER EXPENSES	52,364.00	175,000.00	175,000.00	.00	22,500.00	150,000.00	-14.3%
	TOTAL	52,364.00	175,000.00	175,000.00	.00	22,500.00	150,000.00	-14.3%
	TOTAL SHORT-TERM DEBT INTERE	52,364.00	175,000.00	175,000.00	.00	22,500.00	150,000.00	-14.3%



DEPT #	DEPARTMENT NAME	INCREASE (DECREASE)	FY 17 ADOPTED	FY 18 BUDGET	PERCENTAGE INCREASE
	Water Service Salaries		1,357,585	1,390,520	
	Water Service Other		<u>5,995,825</u>	<u>6,945,825</u>	
4190	WATER SERVICE FUND	982,935	<u>7,353,410</u>	<u>8,336,345</u>	13.37%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
<b>9000 WATER SERVICE FUND</b>							
<b>0000 PROFESSIONAL SALARIES</b>							
61090001 50460 METER RDRS	56,284.96	55,225.00	7,417.74	7,417.74	52,038.00	.00	-100.0%
61090001 50680 GEN FOREMN	88,389.90	86,725.00	70,593.87	63,322.83	81,752.00	85,980.00	-.9%
61090001 50690 FOREMAN	146,621.18	213,430.00	213,430.00	166,974.43	205,142.40	213,495.00	.0%
61090001 50740 EQUIP OPER	559,306.45	600,865.00	600,865.00	466,150.77	565,644.00	707,015.00	17.7%
61090001 50780 CHF PUMP O	72,511.44	71,145.00	71,145.00	56,093.76	68,380.80	71,145.00	.0%
<b>TOTAL PROFESSIONAL SALARIES</b>	<b>923,113.93</b>	<b>1,027,390.00</b>	<b>963,451.61</b>	<b>759,959.53</b>	<b>972,957.20</b>	<b>1,077,635.00</b>	<b>4.9%</b>
<b>2 CLERICAL SALARIES</b>							
61090002 50520 PRINC CLRK	50,446.99	50,500.00	50,500.00	45,248.45	45,744.00	46,680.00	-7.6%
<b>TOTAL CLERICAL SALARIES</b>	<b>50,446.99</b>	<b>50,500.00</b>	<b>50,500.00</b>	<b>45,248.45</b>	<b>45,744.00</b>	<b>46,680.00</b>	<b>-7.6%</b>
<b>3 OTHER SALARIES</b>							
61090003 51240 TEMP P/T	15,635.00	15,000.00	19,266.56	17,261.13	10,000.00	15,000.00	.0%
61090003 51310 OT-REG	217,691.76	185,000.00	241,000.00	187,123.59	155,448.00	185,000.00	.0%
61090003 51380 OT-W/S POL	8,186.75	8,900.00	8,900.00	.00	4,500.00	8,900.00	.0%
61090003 51430 LONGEVITY	13,827.34	14,540.00	11,586.00	11,586.00	18,669.60	8,065.00	-44.5%
61090003 51440 EDUC INCNT	10,340.00	10,340.00	8,340.00	7,782.00	11,000.00	10,390.00	.5%
61090003 51470 INTRM FORE	9,878.52	7,500.00	10,500.00	10,895.44	8,500.00	7,500.00	.0%
61090003 51920 SICK BUYBK	11,370.77	16,525.00	4,065.70	4,065.70	35,285.42	9,460.00	-42.8%
61090003 51940 CLOTH ALLW	16,401.57	16,890.00	16,890.00	16,171.34	16,440.00	16,890.00	.0%
61090003 51990 MEAL ALLOW	5,000.00	5,000.00	5,000.00	4,903.00	4,355.00	5,000.00	.0%
<b>TOTAL OTHER SALARIES</b>	<b>308,331.71</b>	<b>279,695.00</b>	<b>325,548.26</b>	<b>259,788.20</b>	<b>264,198.02</b>	<b>266,205.00</b>	<b>-4.8%</b>
<b>5 SUPPLIES &amp; MATERIALS</b>							
61090005 54220 OFF SUP/EX	924.59	925.00	925.00	925.00	500.00	925.00	.0%
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>924.59</b>	<b>925.00</b>	<b>925.00</b>	<b>925.00</b>	<b>500.00</b>	<b>925.00</b>	<b>.0%</b>
<b>6 OTHER EXPENSES</b>							
61090006 52320 WATER-MWRA	3,906,994.05	4,350,000.00	4,390,810.95	4,040,810.95	2,842,430.00	5,150,000.00	18.4%
61090006 52322 WATER-PLNT	151,919.06	200,000.00	247,995.19	205,397.46	200,000.00	200,000.00	.0%
61090006 52467 R/M WATER	5,000.00	5,000.00	5,000.00	4,958.34	5,000.00	5,000.00	.0%
61090006 53093 CROSS CONN	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	.0%
61090006 54240 LIC/INSFEE	800.00	800.00	800.00	786.00	800.00	800.00	.0%
61090006 54280 WATER BILL	12,600.00	12,600.00	12,600.00	11,930.13	12,600.00	12,600.00	.0%



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CITY OF MARLBOROUGH  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpta

PROJECTION: 2018 2018 City of Marlborough Budget

FOR PERIOD 99

ACCOUNTS FOR:

WATER ENTERPRISE FUND			2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 MAYOR	PCT CHANGE
61090006	54420	HND/PWR TL	1,000.00	1,000.00	1,000.00	434.24	500.00	1,000.00	.0%
61090006	54620	MAINT-TREN	317,202.66	320,000.00	338,425.00	164,657.74	60,000.00	320,000.00	.0%
61090006	54810	R&M SUP-VH	39,915.45	40,000.00	40,000.00	36,068.22	20,000.00	40,000.00	.0%
61090006	55700	WATER PLNT	463,762.35	750,000.00	750,000.00	186,049.35	608,550.00	750,000.00	.0%
61090006	55710	WATER MAIN	152,830.00	90,000.00	95,000.00	85,358.82	34,000.00	90,000.00	.0%
61090006	55740	WATER METR	199,975.00	100,000.00	100,025.00	76,854.23	.00	250,000.00	150.0%
61090006	55750	WATERSVCCO	51,250.00	35,500.00	35,750.00	35,707.44	20,000.00	35,500.00	.0%
TOTAL OTHER EXPENSES			5,353,248.57	5,954,900.00	6,067,406.14	4,899,012.92	3,853,880.00	6,904,900.00	16.0%
7 EQUIPMENT									
61090007	58770	EQ/TLS RPL	20,907.95	40,000.00	40,000.00	39,987.57	35,000.00	40,000.00	.0%
TOTAL EQUIPMENT			20,907.95	40,000.00	40,000.00	39,987.57	35,000.00	40,000.00	.0%
TOTAL WATER SERVICE FUND			6,656,973.74	7,353,410.00	7,447,831.01	6,004,921.67	5,172,279.22	8,336,345.00	13.4%
TOTAL WATER ENTERPRISE FUND			7,812,172.29	9,233,570.00	8,947,291.01	6,562,199.18	6,368,338.22	10,942,645.00	18.5%

	2016 Actual	2017 Orig Bud	2017 Revised Bud	2017 Actual	2017 Projection	2018 Mayor	Pct Change
Total Funds	\$ 135,624,790.05	\$ 149,643,073.00	\$ 157,793,705.03	\$ 129,021,021.47	\$ 129,475,078.82	\$ 156,990,717.00	4.91%



*City of Marlborough*  
*Office of the Mayor*

*Arthur G. Vigeant*  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Nicholas J. Milano*  
EXECUTIVE AIDE

140 Main Street  
Marlborough, Massachusetts 01752  
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

2017 APR 20 4:11 PM  
*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Transfer Request – Department of Public Works – Maple Street Reconstruction**

Honorable President Clancy and Councilors:

I am submitting for your review and approval a transfer in the amount of \$290,000 from the Undesignated Fund, or "Free Cash," to a new capital outlay account in the Department of Public Works to fund right of way acquisitions related to the Maple Street reconstruction project.

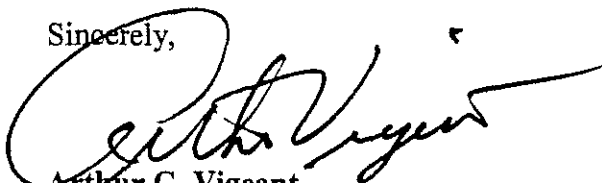
As you may have noticed, work on the Maple Street reconstruction project has commenced – utilities have been active and the rest of the roadwork will be completed this summer. This comprehensive project is being funded by the state's Transportation Improvement Program, but the City must complete several steps before work can be completed.

Due to road widening to make Maple Street safer for all users, the City will be acquiring land and easements on Maple Street that belongs to private property owners. The enclosed transfer will fund the land acquisitions.

Assistant City Solicitor Cynthia Panagore Griffin has been working closely with City Engineer Tom DiPersio and state officials to follow state and federal regulations on this project. They will be available to discuss this transfer in greater detail with you, but in the meantime, please do not hesitate to contact any of us with questions.

Thank you in advance for your consideration.

Sincerely,

  
Arthur G. Vigeant  
Mayor

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: Legal

FISCAL YEAR: 2017

FROM ACCOUNT:

TO ACCOUNT:

Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
<u>\$6,750,790.00</u>	<u>\$290,000.00</u>	<u>10000</u>	<u>35900</u>	<u>Undesignated Fund</u>	<u>\$290,000.00</u>	<u>19300006</u>	<u>59576</u>	<u>Capital Outlay-Maple St Recon</u>	<u>\$0.00</u>
	Reason:	<u>To fund damages awards for eminent domain takings</u>							
	Reason:								
	Reason:								
	Reason:								
	<u>\$290,000.00</u>	<b>Total</b>			<u>\$290,000.00</u>	<b>Total</b>			

Department Head signature:

Auditor signature:

Comptroller signature:

*[Signature]*  
*[Signature]*  
*[Signature]*



*City of Marlborough*  
*Office of the Mayor*

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[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

*Arthur G. Vigeant*  
MAYOR  
RECEIVED  
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CITY OF MARLBOROUGH  
*Richard J. Romano*  
EXECUTIVE AIDE  
2011 APR 20 A 11:48  
*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Transfer Request – Marlborough Fire Department**

Honorable President Clancy and Councilors:

Please find enclosed for your review and approval a transfer request for the Marlborough Fire Department in the amount of \$275,000. These transfers move funds from a variety of Marlborough Fire accounts to the overtime account.

As we have discussed in the past, there are vacant positions in the department causing increased overtime costs. As we have also discussed, we are working to fill these vacancies. Currently, four candidates are undergoing training in the Brookline Fire Academy and will be ready for duty in the coming months. We expect to hire a significant number of firefighters before the year's end.

Chief Breen will be available to discuss this transfer with you in detail. In the meantime, please do not hesitate to contact either of us with any questions.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor

Enclosures



**City of Marlborough**  
**FIRE DEPARTMENT**  
**215 MAPLE STREET**  
**MARLBOROUGH, MASSACHUSETTS 01752**

April 20, 2017

Hon. Arthur G. Vigeant, Mayor  
City Hall  
140 Main Street  
Marlborough, Ma. 01752

**REF: Transfer Request**

Dear Mayor Vigeant,

I am submitting for your approval the following transfer requests within our FY2017 budget.

Overtime	12200003-51300	\$275,000.00
	<b>TOTAL</b>	<b>\$275,000.00</b>

There are many factors contributing to an increase in overtime expenditures. They include existing firefighter vacancies because of unfilled positions, upcoming service retirements and several extended absences due to various medical issues and on-duty injuries. Please note the entire transfer amount of \$275,000 will be funded from within our existing FY2017 budget.

Please feel free to contact me if you have any questions or require additional information.

Sincerely,

Kevin J. Breen  
Fire Chief

W Enclosures



CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: FIRE		FROM ACCOUNT:				FISCAL YEAR: 2017		TO ACCOUNT:		Available
Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Balance	
\$35,004.87	\$12,000.00	12200003	51440	Educational Incentive	\$12,000.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
\$28,685.41	\$17,000.00	12200003	51450	Night Shift Differential	\$17,000.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
\$61,809.99	\$46,000.00	12200003	51480	EMT	\$46,000.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
\$121,658.21	\$51,358.41	12200003	51490	Holiday Pay	\$51,358.41	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
	Reason:									
\$126,358.41	Total					\$126,358.41	Total			

Department Head signature:

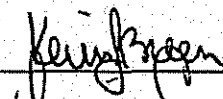
Auditor signature:

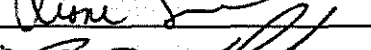
Comptroller signature:


*Kim Brown*  
\_\_\_\_\_  
*Diane*  
\_\_\_\_\_  
*Budley*  
\_\_\_\_\_

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: FIRE		FISCAL YEAR: 2017							
FROM ACCOUNT:				TO ACCOUNT:					
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$589,394.34	\$17,928.22	12200001	50450	Firefighter	\$17,928.22	12200003	51300	Overtime	\$75,938.75
	Reason:	Transfer is available due to 111F payments				Firefighter vacancies, retirements & extended absences			
\$370,515.07	\$29,569.37	12200001	50810	Fire Lieutenant	\$29,569.37	12200003	51300	Overtime	\$75,938.75
	Reason:	Transfer is available due to 111F payments				Firefighter vacancies, retirements & extended absences			
\$20,562.59	\$13,144.00	12200003	51226	First Responder	\$13,144.00	12200003	51300	Overtime	\$75,938.75
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences			
\$17,410.00	\$15,000.00	12200003	51412	HAZMAT Pay	\$15,000.00	12200003	51300	Overtime	\$75,938.75
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences			
\$86,096.78	\$73,000.00	12200003	51430	Longevity	\$73,000.00	12200003	51300	Overtime	\$75,938.75
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences			
\$148,641.59	Total				\$148,641.59	Total			

Department Head signature: 

Auditor signature: 

Comptroller signature: 



*City of Marlborough*

*Arthur G. Vigeant*  
MAYOR

*Office of the Mayor*

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CITY CLERK'S OFFICE  
OF MARLBOROUGH

*Nicholas J. Milano*  
EXECUTIVE AIDE

140 Main Street

2017 APR 20 A 11:44

Marlborough, Massachusetts 01752

*Patriela Bernard*  
EXECUTIVE SECRETARY

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[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Transfer Request – Department of Public Works**

Honorable President Clancy and Councilors:

I am pleased to submit for your review and approval a transfer request in the amount of \$73,475 from the Interest on BAN account to various laborer payroll accounts in the Department of Public Works. This transfer will fund the recently ratified Memorandum of Agreement between the City of Marlborough and Marlborough Public Works Equipment Operators Association (MPWEOA) – the union representing DPW Laborers – for fiscal years 2016, 2017, and 2018.

While it took some time to complete negotiations with an agreement that was satisfactory to both sides, I am pleased with the terms of this deal. The Laborers will receive similar percentage increases to the other City unions and agreed to key concessions. I want to thank Mike Volpe and the rest of the leadership of the Laborers union.

Please note that the laborers voted to approve the MOA. I will submit a signed MOA for the City Council to review.

Department of Public Works Commissioner John Ghiloni and I are available to discuss the memorandum of agreement and this required transfer with you in further detail, but please do not hesitate to contact one of us in the meantime with any questions.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW

FISCAL YEAR: 2017

FROM ACCOUNT:

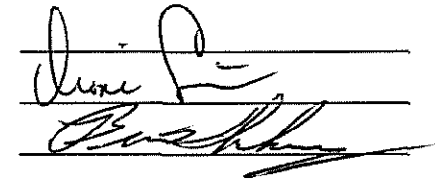
TO ACCOUNT:

Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
<u>\$389,500.00</u>	<u>\$73,475.00</u>	<u>17520006</u>	<u>59254</u>	<u>Interest on Ban</u>	<u>\$22,100.00</u>	<u>14001303</u>	<u>50740</u>	<u>Equipment Operators-Sts</u>	<u>\$164,918.62</u>
	Reason:	<u>Calculated amounts for contractual obligations</u>							
					<u>\$5,525.00</u>	<u>14001403</u>	<u>50745</u>	<u>Motor Equipment Repairman</u>	<u>\$35,046.33</u>
					<u>\$22,100.00</u>	<u>14001503</u>	<u>50740</u>	<u>Equipment Operators-Parks</u>	<u>\$132,442.49</u>
	Reason:								
					<u>\$20,100.00</u>	<u>61090001</u>	<u>50740</u>	<u>Equipment Operators-Water</u>	<u>\$134,714.23</u>
	Reason:								
					<u>\$1,850.00</u>	<u>60085001</u>	<u>50750</u>	<u>Equipment Operators-Sewer</u>	<u>\$11,522.56</u>
	Reason:								
					<u>\$1,800.00</u>	<u>14001303</u>	<u>50790</u>	<u>Dispatcher-Streets</u>	<u>\$9,537.10</u>
	<b>\$73,475.00</b>	<b>Total</b>			<b>\$73,475.00</b>	<b>Total</b>			

Department Head signature:

Auditor signature:

Comptroller signature:





*City of Marlborough*  
*Office of the Mayor*

140 Main Street  
Marlborough, Massachusetts 01752  
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[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2017 APR 20 A 11:39  
*Arthur G. Vigeant*  
MAYOR  
*Michela J. Milano*  
EXECUTIVE AIDE  
*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Financial Policies and Investment Policy**

Honorable President Clancy and Councilors:

I am submitting for your review and approval Financial Policies for the City of Marlborough and a policy governing investment of City funds.

These policies are the result of collaboration between our outside auditors and my finance team and builds on recommendations made by our ratings agency and auditors. This comprehensive document contains budget policies governing how the City will develop its budgets, revenue policies governing how the City will handle years of excess revenue, and financial reserve and debt policies to ensure we continue planning for years of slow economic growth, as well as a number of other new policies.

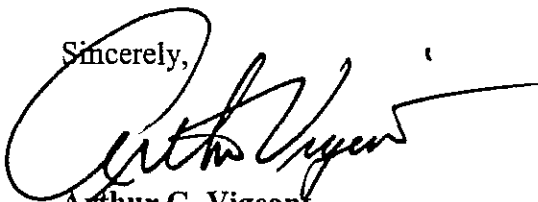
While we have been following most of these policies in recent years, it is important to formally adopt them to demonstrate to the lenders we do business with and to taxpayers that we are financially prudent and carefully budgeting for the long-term financial health of the City.

The policy governing investment of City funds will also formalize the procedures that Comptroller Brian Doheny has been following.

I want to thank our auditors, the Comptroller, and the Auditor for their hard work in assisting writing, reviewing, and approving these polices.

Thank you in advance for your consideration.

Sincerely,

  
Arthur G. Vigeant  
Mayor



## **Financial Policies**

### **Introduction**

Financial policies set the boundaries within which financial decisions are made by governments. Unlike the budget adopted for a single fiscal year, financial policies are long-range in nature. They are carried over from one year to the next, adding continuity and stability to a government's financial structure.

Financial policies can also serve as the foundation for a government's long-range financial plan. By adopting and adhering to these policies Marlborough will improve its ability to provide a level and quality of services it can afford while protecting and improving the public health, safety, education and general well being of its citizens. Adherence to proper financial policies will help Marlborough develop flexibility to withstand external economic, environmental or other shocks or disruptions caused by factors over which it has no control while meeting the demands and challenges of natural growth, decline and change within the community.

### **Budget Policies**

- ❖ Budget Policy 1: Marlborough will develop balanced budgets in which current revenues (non-one-time) equal or exceed current expenditures.
- ❖ Budget Policy 2: Marlborough will not balance the budget by using one time revenues to fund ongoing expenditure items.
- ❖ Budget Policy 3: Marlborough will not use budgetary procedures that balance the budget at the expense of meeting future years expenses, such as: postponing or deferring expenditures, accruing future year revenues, or rolling over short-term debt.

The purpose of Budget Policies One, Two and Three is to prevent the use of procedures that appear to balance the budget at the expense of our future. Delaying building and equipment maintenance or postponing the cost of operations are two of the most common procedures used to artificially create the appearance of a balanced budget. These actions merely pass today's costs onto future taxpayers and residents, and these costs usually grow as they are deferred.

Budget Policy One was developed to ensure that Marlborough does not spend more than it receives in revenue in any one year and therefore does not degrade its overall financial condition. This ensures that Marlborough does not “live beyond its means” and build a structural deficit into its budget.

Budget Policy Two helps ensure that Marlborough does not use one-time revenue to support ongoing operations. Simply put, this policy prevents the use of temporary funding to support ongoing needs. Such expenditures are considered unadvisable because the ongoing expenditure need will still exist after the non-recurring revenue disappears. Use of non-recurring revenue for recurring purposes only delays appropriate action to correct what would otherwise be a budget imbalance.

Budget Policy Three prevents the use of gimmicks such as expenditure deferral, booking future revenue in the current fiscal year or the inappropriate rolling over of debt. These fiscal maneuvers generally occur in times of poor financial performance and only serve to delay necessary expenditures and increase the overall cost for a community.

- ❖ Budget Policy 4: The budget proposed to Marlborough shall include the following sections: a summary of Marlborough’s financial condition, an analysis of revenues used in the proposed budget, an analysis of outstanding debt and a summary of Marlborough’s capital condition (buildings, infrastructure, rolling stock and information technology).
- ❖ Budget Policy 5: Marlborough’s annual budget shall be presented by the Mayor and
  - accepted by the City Council.

Budget Policies Four and Five guide the development of Marlborough’s annual budget. Budget Policy Four requires that certain information be provided to Marlborough’s City Council and the public along with the budget. This policy mandates communication with the City Council regarding the most pressing financial issues before Marlborough – overall fiscal condition, debt, revenues and capital needs and condition. This information will allow the City Council to make decisions on the annual budget with necessary information regarding Marlborough’s overall financial condition, the condition of our capital assets and other matters of importance.

Budget Policy Five sets forth the form of budget passage by Marlborough’s City Council. This provides the City Council with maximum oversight with regard to budgetary expenditures but permits some level of flexibility to departmental managers by allowing them to transfer funding among certain line items previously approved by Marlborough’s City Council.

- ❖ Budget Policy 6: The budget will provide for adequate maintenance and the replacement of capital plant and equipment. All budgetary procedures will conform with existing state and local regulations.

Budget Policy Six ensures that the annual operating budget funds necessary maintenance and capital investment. The capital investment portion of this policy will take time to be fully enacted this policy will help ensure that necessary maintenance is conducted. Required maintenance is critical if our taxpayers are to receive the maximum return on their dollars invested. The delay in routine maintenance to a roof, for instance, may lead to the premature replacement of the roof and also avoidable damage within the building. Budget Policy Six is intended to prevent this.

- ❖ Budget Policy 7: Marlborough's City Auditor shall issue a monthly report on revenues and expenditures (at the line item level). This shall be provided to the Mayor and the City Council.

Budget Policy Seven provides a tool for Marlborough to monitor expenditures and ensure that revenue projections are being met. Provision of this information is necessary to ensure accountability and allow the City to react promptly to unforeseen events and prevent problems from going unnoticed by the public and policymakers.

### **Revenue Policies**

- ❖ Revenue Policy 1: Marlborough's annual budget shall include a revenue budget that is created in line item detail formatted consistent with the recap for Marlborough operations.
- ❖ Revenue Policy 2: Marlborough will estimate its revenue with conservative methods and present this along with the balanced budget.
- ❖ Revenue Policy 3: Marlborough shall review and update the fee schedule of each of its departments no less than every three years to ensure that costs of service are being fully recovered.

Significant attention is provided to Marlborough's expenditure budget to ensure that taxpayer money is expended prudently and in a cost-effective manner. Marlborough's revenue budget is equally as important; this budget provides the funding that is detailed in the expenditure budget. Marlborough can not expend more money than it expects to receive in revenue in the course of a year and therefore the manner in which revenue is estimated is very important.

Revenue Policy One ensures that Marlborough's revenue projections will be provided to the City Council and the public along with the expenditure budget. This will facilitate an examination of the procedures used to estimate revenue as well as provide information to the public regarding Marlborough's revenue condition.



Revenue Policy Two ensures that revenue estimation will be conducted prudently, in a conservative manner. Overly optimistic estimates can create the appearance of a balanced budget when in reality a deficit will result. According to Massachusetts Finance Statutes, any deficit that remains at the end of one fiscal year will be automatically deducted from the budget of the next; overly optimistic revenue estimates will drive reduced public spending in the next fiscal year. Underestimation of revenue can also present problems as it prevents revenue from being used to benefit the public in the year it was raised.

Many services provided by Marlborough benefit all residents, though others benefit only the specific users of service (building inspections, water and sewer hook-ups, marriage licenses). Revenue Policy Three is designed to ensure that user fees – fees charged for specific services provided to individuals – cover the costs of providing those services.

- ❖ Revenue Policy 4: Marlborough may build into its revenue base from one fiscal year to the next an increase in each revenue category of no more than 4.5%, with the exception of real and personal property taxes, chapter 70 (school aid) and MSBA (Massachusetts School Building Assistance) and water and sewer.
- ❖ Revenue Policy 5: Any revenue increase in excess of this 4.5% shall be considered upwardly volatile revenue and may only be expended to increase reserve fund levels, applied towards the OPEB liability, or to fund non-recurring capital expenditures .

Revenue Policies Four and Five relate to “upwardly volatile revenue”. In brief, upwardly volatile revenue occurs when one or more revenue sources increase at an atypically fast rate. The danger of upward revenue volatility is that a community can become dependant on an artificially high level of revenue that exists merely because of a strong economy. This revenue may decrease sharply or disappear entirely when the economy contracts, leaving critical services under funded if the upwardly volatile revenue was not used wisely.

Revenue Policy Four prevents Marlborough from building into the “base” of its revenue model an increase in any source of greater than 4.5%. Property tax revenue is excepted from this limitation because it is already limited – to a lower level – by Proposition 2 ½ . Chapter 70 school aid and school building assistance are also exempt from this limitation because they are provided by the Commonwealth for a specific purpose and can not be redirected for any other use.

Revenue Policy Five limits the use of upwardly volatile revenue to ways that will prevent Marlborough from relying on unstable revenue while simultaneously strengthening Marlborough’s financial position. Use of this revenue to build reserve fund balances will

help Marlborough prepare for cyclical revenue contractions while strengthening our financial condition and giving us much-needed financial flexibility. Use of this revenue to make non-recurring capital investments will provide a service benefit to our taxpayers by improving our physical infrastructure. It will also develop a reserve fund by allowing us to “get ahead” of our capital plan. This will allow Marlborough to reduce its future capital investment needs if necessary, saving operating money without impacting our long-term capital plan.

- ❖ Revenue Policy 6: Marlborough will maintain property assessment for the purpose of taxation at full and fair market value, as prescribed by State law.

Revenue Policy Six ensures that Marlborough continues to regularly assess the value of property in Marlborough. Regular reassessments are required by Massachusetts Finance Statutes and are critical to ensuring the fairness of our system of property taxation.

### **Policies With Regard to Self-Supporting Operations**

- ❖ Self-Supporting Policy 1: The Director of Public Works shall annually recommend to the Mayor rates and fees for the Water and Sewer Departments, with the final approval of the Mayor.
- ❖ Self-Supporting Policy 2: Rate and fees proposed for the Water and Sewer Departments shall include all direct and indirect costs (such as the costs of payroll, property and liability insurance, legal services, etc.).

Self-supporting operations are generally those that provide specific benefits to individual service users without assisting the public in general. Because benefits accrue to individuals and not the general public, these services should be paid for entirely by service users through user fees, not through general tax revenue. Use of general tax revenue to support these services forces all residents to help pay for services (and therefore benefits) that accrue to certain individuals, not everyone. Tax dollars should not be used to finance operations that can and should be self-supporting because this drives a reduction in other government services.

Self-Supporting Policy One requires that rates and fees in the Water and Sewer Departments be submitted and reviewed annually by the Mayor.

Self-Supporting Policy Two requires that rates and fees for the Water and Sewer Departments reflect the true and total cost of providing those services. This is intended to prevent these operations from forcing costs upon the general taxpayer who may not receive the benefit of these services. A corollary to this is that the rates and fees for these departments should not provide for the appropriation of money to the City’s General

Fund, as to do so would force an undue burden on ratepayers in excess of those needed to provide the service they are receiving.

## **Capital Planning Policies**

Capital planning and budgeting is central to economic development, transportation, communication, delivery of essential services, environmental management and quality of life of our citizens. Much of what is accomplished by local government depends on a sound long-term investment in infrastructure and equipment. In that regard, the City recognizes conditions that necessitate capital intervention and include:

- *Imminent threat to the health and safety of citizens/property*
- *Preservation of operations*
- *Legal requirement of Federal or State agencies*
- *Improvement of infrastructure*
- *Improvement in the efficiency and effectiveness of service delivery*
- *Alleviation of an overtaxed/overburdened situation*

The City endeavors to conduct the following to satisfy these objectives:

- ❖ Capital Policy 1: The Capital Improvement Program will directly relate to the long-range plans and policies of the City.
- ❖ Capital Policy 2: A five-year Capital Improvement Plan shall be proposed by the Mayor to the City Council annually. The first year of the Capital Improvement Plan shall include the proposed capital improvements for the forthcoming fiscal year.
- ❖ Capital Policy 3: Except as required by an emergency, all approved capital projects must be part of the adopted Capital Improvement Plan.

Capital Policy One merely states that the Capital Improvement Plan (CIP) must conform to the policies and long-term plans of the City. The Plan must be consistent with our financial plans – it can not cause annual debt levels to exceed the City’s debt ratio included in the City’s debt policies and should meet the items highlighted above. Conformance with municipal policies and long-term plans will ensure this occurs.

Capital Policy Two requires that the CIP be a five-year plan that is updated annually and submitted to the City Council each year. The CIP is a “rolling plan” such that the first year of the plan is always the upcoming year, and years two through five represent the next four years. In this manner the CIP always looks ahead four years, facilitating the planned and rational replacement, upgrade and acquisition of capital.

Capital Policy Three requires that all capital projects approved for funding be part of the CIP. The CIP is a long-term document that will facilitate planning and improve the means by which capital investment decisions are made. Funding items that are not in the CIP will undermine the effectiveness of the CIP and will likely result in inefficiency. Capital investments can often be made in ways that are complimentary to each other, reducing cost or inconvenience through proper sequencing. Funding capital projects that have not been approved through the capital improvement process, will likely lead to inefficiency; and will undermine the City's effort to rationally plan for its future and long-term growth.

- ❖ Capital Policy 4: The Capital Improvement Plan shall include a multi-year forecast of annual debt service requirements of items in the Plan to permit the examination of the future implication of debt issuance.
- ❖ Capital Policy 5: Decisions to undertake specific capital improvements shall include in their analysis the identification and cost estimation of additional operational funding and personnel requirements.
- ❖ Capital Policy 6: All proposals for capital improvements shall include sources of funding for each capital improvement or category of capital improvement. Pay-as-you-go capital funding (direct capital) shall be considered as a financing source for each proposed capital improvement.

Capital Policy Four ensures that the CIP demonstrates the full cost (principal and interest) of approved projects that require the issuance of debt. This analysis will help policy makers make decisions based on the total impact of a project on our community and permit longer term planning as current decisions can be made based on their future implication on the City's debt service budget and overall capacity.

Capital Policy Five requires that all proposed capital investments include in their analysis not only capital costs but also the cost of additional personnel required as a result of the capital investment (new teachers required for a new school, for example) as well as increased operational costs. This will ensure that capital investments are made with full knowledge of the entire cost of the project.

Capital Policy Six requires the identification of a funding source for each proposed capital investment. This policy helps make each proposal more "real" by ensuring that funding is tied to each capital item. The CIP is intended to be both an identification of needs and a working document that results in the actual funding of capital. To do so requires that each capital item be proposed with funding sources attached so individual investments can be undertaken after they are reviewed and approved.

“Net operating revenues” are gross City revenue less: water and sewer operations, taxable debt exclusion funds, MSBA revenues, fund transfers, non-appropriated charges, special revenue, grants, and non-recurring revenues.

### **Financial Reserve Policies**

- ❖ Reserve Policy 1: The City shall maintain a reserve fund balance of at least 15% of general fund expenditures.

For this policy, reserve funds are defined as unassigned and assigned fund balance as reflected annually in the GAAP financial statements. Standard and Poor Rating Service uses a metric that includes the sum of unassigned and assigned fund balance divided by total expenditures plus transfers out. In order to achieve the highest grade in this area a calculation of 15% or greater is required. The City shall maintain such a ratio at 15% or greater. For purposes of this policy, this will be called the reserve ratio.

Free cash is a community's unrestricted available funds that may be used as a funding source for appropriations. To appropriate free cash a positive balance must exist and free cash must be certified by the Department of Revenue.

Free cash is generated when operating results are favorable. Operating results compare actual revenue collections to actual expenditures for the past fiscal year. In addition the figure includes the cumulative effect of the prior year's free cash amount net of any transfers.

Free Cash and stabilization are significant components of the reserve funds described above. Accordingly, the City will manage Free Cash and Stabilization funds annually to assure that any reductions in these areas will not cause the City's overall reserve ratio to drop below 15%.

The City will maintain a level of reserves that protects the City from emergency conditions that maintains financial flexibility and contributes to sufficient liquidity to fund all City expenses without short term borrowing and to contribute to maintaining a high credit ratings. To provide for adequate levels of reserves to protect the City of Marlborough's financial condition over the long-term, the City has adopted the following financial reserve policies.

The City will appropriate 10% of Free Cash annually to the City's stabilization account in order to assist in maintaining the reserve fund balance. If the total balance of the stabilization reserve fund amount would be greater than 10% of the City's budget then this allocation will be limited to maintain that percentage.

The City will appropriate 10% of Free Cash annually to the City's OPEB Trust Fund in order to assist in funding the trust for this future liability. This allocation will continue until the fund is fully funded.

The City will only recommend appropriating funds from free cash for the following:

- Emergency, urgent or unforeseen expenses for which there are no immediate funding sources. (i.e. damage to roadways or Water/Sewer infrastructure)
  - To stabilize the budget when variances are due to unexpected adverse economic conditions that are expected to be of a duration of one year or less.
  - To enhance reserves, such as, but not limited to special purpose stabilization funds, OPEB stabilization funds or trust funds, and retirement benefits funds.
- 
- To fund capital projects including those included in the Capital Improvement plan, studies and the acquisition of property.
  - To fund debt issued for capital projects or property acquisition.
  - To fund unanticipated court decisions on legal settlements of a magnitude that exceed the Finance Committee reserve account or other available funds.

In the unexpected situation when the City's reserve ratio drops below 15%, the City will make best efforts to forecast revenues conservatively and implement expenditure restrictions to such a degree that the reserve ratio increases back above 15%.

This policy shall be reviewed annually; percentages, various account names and standards established by rating agencies will be evaluated.

## **Debt Policies**

Debt policies are intended to sustain or enhance a government's financial stability, to evaluate a government's long-term capability to issue and repay debt, and to control debt issuances. Strong debt policies that are followed by a community also improve credit worthiness by establishing controls on the amount of debt that can be issued as well as its impact. Improved bond ratings result in lower interest rates that generate savings for taxpayers.

- ❖ Debt Policy 1:                      The City shall manage the issuance of debt in line with the following debt ratios:
  - General Fund debt service as a percentage of net general fund expenditures (as defined in 'Capital Planning' section) – not to exceed 5%.
  - Water and Sewer Fund debt service as a percentage of enterprise operating expenditures – not to exceed 20%.

- Percentage of Tax Supported Debt that will be retired at the end of ten years – 65% (minimum).

Debt Policy One provides standards for debt issuance and requires that outstanding debt conform to various ratios deemed appropriate for the City or for debt issuers in general. This provides a finer level of control than the overall debt ceiling authorized by Massachusetts General Law and ensures that our debt does not negatively impact our taxpayers even though its aggregate amount is in conformance with State Law.

- ❖ Debt Policy 2: Short-term debt, such as bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing along with an interest rate advantage, or if there is an advantage to delaying long-term debt until market conditions are more favorable.
- ❖ Debt Policy 3: Short term debt will not be rolled over beyond two years Without a principal pay down or as prescribed by state law.

Debt Policy Two permits the City to issue short-term debt to meet immediate financing needs. The primary reason for issuing short-term debt is to provide “bridge financing” for capital projects. This financing is needed to actually conduct many bond-backed capital projects and allows the City to avoid the expense of the multiple bond issuances that would be required without short-term borrowing. This policy also permits borrowing in anticipation of the receipt of awarded grants, borrowing for cash flow purposes in anticipation of revenue and the temporary use of short-term debt when it is preferable to the issuance of long-term debt.

Debt Policy Three requires that principal pay down occur on short-term debt carried for more than two years. Short-term debt generally only places an interest cost on a community (that is, no principal pay down is required). This may provide an incentive to carry short-term debt for as long as possible, though the result is a debt balance that never gets smaller. This policy is consistent with Internal Revenue Service rules regarding short-term debt and will help the City reduce the long-term cost of the capital projects by paying down principal before long-term bonds are issued.

- ❖ Debt Policy 4: Revenue used to finance debt shall be projected in a conservative manner.

Debt Policy Four requires that revenue dedicated to debt payments be estimated in a conservative manner as is required for general City revenues in Revenue Policy One.

- ❖ Debt Policy 5: The term of debt issued to finance capital improvements or procurements may not exceed the useful life of the asset or improvement.

Debt Policy Five ensures that debt will not be outstanding beyond the useful life of the asset it purchased or improved. This is consistent with best practices in municipal finance and prevents future taxpayers from paying for capital investments from which they are not benefiting.

- ❖ Debt Policy 6: The City shall conduct debt financing on a competitive basis unless for reasons of market volatility, unusual financing structure or a complex security structure the City would be better served through a negotiated financing.

Debt Policy Six requires that the sale of City debt be conducted in a competitive manner (that is, sold on the open market) unless there is an advantage to negotiating the sale with large investors. This policy provides flexibility to conduct negotiated sales in instances when it is preferable to do so (in complicated bond issuances and when unique circumstances surround a community and its credit quality).

### **Future Financial Policies**

These policies set forth an overall architecture for financial operations in the City of Marlborough. They are promulgated with the recommendation that the City working with the finance team with the City Council expand upon them. Many other policies can be developed and it is recommended that the City move forward in doing so. Developing additional policies can be of significant benefit to our government because they will codify the best practices under which we seek to operate and will be another opportunity for our residents to lend their expertise and interest to their government.



# CITY OF MARLBOROUGH, MASSACHUSETTS

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**Policy Title: Investment of City Funds**

**Effective Date: FY18**

---

## 1. Introduction

This policy covers investments in the following fund categories: General Funds, Special Revenue Funds, Enterprise Funds, Agency Funds, Capital Project Funds and Trust Funds.

## 2. Authority

The Treasurer has the authority to invest the City's funds, subject to the statutes of the Commonwealth of Massachusetts, Chapter 44, § 55, 55a and 55b.

The Treasurer has the authority to invest the City's Trust Funds, subject to the statutes of the Commonwealth of Massachusetts, Chapter 44, § 54. All trust funds shall fall under the control of the Treasurer unless otherwise provided or directed by the donor.

Massachusetts General Laws, Chapter 44, § 55B and Chapter 740 of the Acts of 1985 requires the Treasurer to invest all public funds not designated for immediate distribution at the highest possible rate of interest reasonably available, taking into account safety, liquidity and yield.

## 3. Operational Considerations

The Treasurer shall negotiate for the highest rates possible, consistent with safety principles. Whenever necessary, the Treasurer will seek collateralization for all investments not covered by FDIC and/or DIF.

The Treasurer will utilize a bank rating service (Veribanc, etc.) to ensure dollars are invested with banking institutions of the highest quality.

The Treasurer shall require any brokerage houses, brokers and dealers wishing to do business with the City, to supply the following information:

- a. Audited financial statements;
- b. Proof of National Association of Security Dealers certification;
- c. A statement of compliance with the City's investment policy;
- d. Proof of creditworthiness (minimum of 5 years in operation and capital that exceeds \$10 million).

#### 4. Reporting Requirements

On a regular basis (quarterly, semi-annually, or annually), a report containing the following information will be prepared by the Treasurer

:

- a. A listing of the individual accounts and individual securities held at the end of the reporting period;
- b. A listing of the short-term investment portfolio by security type and maturity to ensure compliance with the diversification and maturity guidelines established within the framework of GASB 45;
- c. A summary of the income earned on a monthly and year to date basis;
- d. A brief statement of general market and economic conditions and other factors that may affect the City's cash position.

#### 5. Restrictions

MGL Chapter 44, Section 55 sets forth the several restrictions of which the Treasurer must be aware when making investment selections.

- a. A Treasurer shall not at any one time have on deposit in a bank or trust company an amount exceeding 60% of the capital and surplus of such bank or trust company, or banking company, unless satisfactory security is given to it by such bank or trust company, or banking company for such excess;
- b. The Treasurer shall not make a deposit in any bank, trust company or banking company that he/she is associated as an officer or employee or has been the same for any time during the three years immediately preceding the date of any such deposit;
- c. All securities shall have a maturity from date of purchase of one year or less.

Massachusetts General Laws Chapter 44, Section 54 states that money should be deposited into banking institutions and trust companies incorporated under the laws of the Commonwealth, which are members of the Federal Deposit Insurance Corporation.

The Treasurer may invest funds in securities, other than mortgage and collateral loans, which are legal for the investment of funds under the laws of the Commonwealth provided that not more than fifteen percent of any Trust Fund shall be invested in bank stocks and insurance company stock, nor shall more than one and one-half percent of such funds be invested in the stock of any one bank or insurance company.

Common and preferred stock as well as other investment vehicles listed on the Commonwealth of Massachusetts List of Legal Investments, are permissible investment vehicles. The List of Legal Investments is maintained by the Office of the Commissioner of Banks.

The Treasurer must apply the “prudent person” standard in the context of managing the overall portfolio. The Treasurer, acting in accordance with the Investment Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided the transactions are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation but for investment considering the probable safety of their capital, as well as the probable income to be derived.

The Treasurer shall refrain from any personal activity that may conflict with the proper execution of the investment program or which could impair or appear to impair the ability to make impartial investment decisions. The Treasurer must disclose any material financial interest in financial institutions that do business with the City.



*City of Marlborough*  
*Office of the Mayor*

*Arthur G. Vigeant*  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Robert J. Milano*  
EXECUTIVE AIDE

140 Main Street  
Marlborough, Massachusetts 01752  
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

2017 APR 20  
*Ronald Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Gift Acceptance – Marlborough Farmers Market**

Honorable President Clancy and Councilors:

I am pleased to submit for your acceptance a gift in the amount of \$1,850 for the Marlborough Farmers Market. This generous donation was made by Balanced Rock Investment Advisors through Ben Ramsey, a Balanced Rock employee and Marlborough resident, to sponsor the Farmers Market this summer.

This is the first of two donations Balanced Rock will make – the total sponsorship is \$3,700.

The gift will fund entertainment at the market and help promote the market.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor

**CITY OF MARLBOROUGH  
NOTICE OF GRANT AWARD**

DEPARTMENT: Recreation Dept DATE: 4/20/2017

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Leanne Cordischi

NAME OF GRANT: Donation for Farmer's Market promotion

GRANTOR: Ben Ramsey, Balanced Rock Investment Advisors

GRANT AMOUNT: \$1,850.00

GRANT PERIOD: June 2017 through September 2017

SCOPE OF GRANT/  
ITEMS FUNDED To be used to promote attendance at Farmer's Market funding promotional  
market bags, banner, and entertainment  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS A POSITION BEING  
CREATED: No  
\_\_\_\_\_

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? \_\_\_\_\_

ARE MATCHING CITY  
FUNDS REQUIRED? No  
\_\_\_\_\_

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:  
\_\_\_\_\_  
\_\_\_\_\_

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS  
TO BE USED:  
\_\_\_\_\_  
\_\_\_\_\_

ANY OTHER EXPOSURE TO CITY?  
No  
\_\_\_\_\_

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: 10-May-17  
\_\_\_\_\_

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER  
LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL  
FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**

**BALANCED ROCK INVESTMENT ADVISORS**

252 ROSLINDALE AVE  
ROSLINDALE, MA 02131  
(617) 971-8323

Bank of America  
ACH R/T 011000138

1170

53-13/110 MA  
27382

4/14/17

PAY TO THE  
ORDER OF

City of Marlborough

\$ 1,850

Eighteen Hundred and Fifty

DOLLARS

MEMO

2017 Farmers Market  
Sponsorship & tabling - 1st Half

||

Details on Back. Security Features Included

1170



# City of Marlborough

*Arthur G. Vigeant*  
MAYOR

## Office of the Mayor

140 Main Street

Marlborough, Massachusetts 01752

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[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Nicholas J. Milano*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

2017 APR 20 11:11 AM

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

### Re: Appointment to the Fort Meadow Commission

Honorable President Clancy and Councilors:

I am submitting for your review and confirmation the appointment of Wes Tuttle to the Fort Meadow Commission for a three-year term to expire three years from the date of City Council confirmation to replace Commissioner Delgenio whose term has expired. Thanks to Commissioner Delgenio for his many years of service.

As a lifelong resident and active user of the Fort Meadow Reservoir, Mr. Tuttle will be an asset to the Commission. He is well-known throughout Marlborough for his management of the New England Sports Center and is widely known and respected by patrons of the Fort Meadow Reservoir.

Mr. Tuttle will be available to meet with you to discuss his appointment and looks forward to the opportunity. If you have any questions in the meantime, please let me know.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor



*City of Marlborough*  
*Office of the Mayor*

*Arthur G. Vigeant*  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Michelle Milano*  
EXECUTIVE AIDE

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2017 APR 20 PA 11: 28  
*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Reappointment to the Board of Registrars**

Honorable President Clancy and Councilors:

I am submitting for your approval the reappointment of Linda Clark to the Board of Registrars for a three-year term to expire April 1, 2020.

Ms. Clark contacted my office to inform me that she enjoys her role on the Board and was interested in continuing to serve.

City Clerk Lisa Thomas reported that Ms. Clark does an exemplary job on the Board and her experience and hard work will be an asset during her term. She served with enthusiasm and civic pride in the recent state elections which was one of the highest turnout elections in many years. Her contributions to the board are invaluable especially in preparation for upcoming municipal elections this year and the statewide elections next year.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor





# City of Marlborough Office of the Mayor

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Marlborough, Massachusetts 01752  
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

*Arthur G. Vigeant*  
MAYOR  
RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Nicholas A. Allano*  
EXECUTIVE AIDE  
2017 APR 20 A 11:44  
*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

## **Re: Appointment to the Marlborough Historical Commission**

Honorable President Clancy and Councilors:

I am submitting for your review and confirmation the appointment of Robert Fagone to the Marlborough Historical Commission for a three-year term to expire three years from the date of City Council confirmation.

Mr. Fagone is a longtime Marlborough resident and member of the Marlborough Historical Society. As you may recall, Mr. Fagone was previously the campus director of Fisher College when Fisher College had space in the Walker Building.

Mr. Fagone was a college professor who taught literature at Becker College and recently received much praise for his presentation on Robert Gould Shaw at the Peter Rice Homestead.

I believe he will bring energy and dedication to the Marlborough Historical Commission and he looks forward to discussing his appointment with you further. Please do not hesitate to contact me with any question in the meantime.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant  
Mayor



*City of Marlborough*

*Office of the Mayor*

*Arthur G. Vigeant*  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
OF MARLBOROUGH

*Thomas J. Milano*  
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2017 APR 20 A 11:38

*Patricia Bernard*  
EXECUTIVE SECRETARY

April 20, 2017

City Council President Edward J. Clancy  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Appointment to the Planning Board**

Honorable President Clancy and Councilors:

I am submitting for your review and confirmation the appointment of George LaVenture to the Planning Board for a term of five years to expire Monday, February 7, 2022.

Mr. LaVenture is a longtime Marlborough resident, former Lieutenant Commander in the United States Navy, and currently operates an IT consulting company out of Marlborough. Through both his careers, first as a naval officer, and more recently as the President and CEO of his own businesses, Mr. LaVenture has overseen large scale projects, performed technical planning, and worked with a wide variety of customers and employees.

Mr. LaVenture has already attended a Planning Board meeting and has spoken with members. I have met with Mr. LaVenture and believe he will be a strong addition to the Planning Board.

I want to thank him for volunteering to serve on a City board and, as always, I encourage anyone interested in serving to contact my office. It is exciting to continue bringing new residents and perspectives to our government boards and commissions.

Thank you in advance for your consideration.

Sincerely,

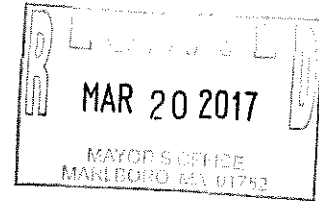
Arthur G. Vigeant  
Mayor

# GEORGE LAVENTURE



14 March 2017

The Honorable Arthur Vigeant  
City Hall  
140 Main Street  
Marlborough, MA 01752



Dear Mayor Vigeant,

I am writing to apply for the open position on the Marlborough Planning Board. In addition to my attached resume I provide the following background information for your review.

I am a 22 year resident of Marlborough and a homeowner on Brigham Street. My son, David, attended Marlborough schools from Hildreth Elementary through Marlborough High. My wife, Susan Romanelli, taught as a substitute at Kane, Richer, Jaworek, Hildreth, and Bigelow schools for more than half a decade. She is a member of the Friends of the Marlborough Public Library. We both supported our son and his local teams in Marlborough Little League and Boys & Girls Club Basketball.

As owner of Trinity Consulting, a Marlborough based IT consulting company, I supported the Marlborough Holiday Helper program and have donated to the Mayor's Charity Ball auction. This year we are being recognized as a 15-year member of the Marlborough Chamber of Commerce.

For the last two decades I've worked for clients in the high tech, consulting, energy, financial services, insurance, manufacturing, healthcare, and education verticals. With the successful financial, operational, and technical management of my company behind me, I'm looking for new opportunities to share my wealth of experience and to aid the success of others.

I've interviewed, counselled, hired, fired, promoted, and negotiated employee compensation and benefits. I've envisioned and executed sales and marketing campaigns, developed and managed regional and global partnerships, and engaged and briefed corporate executives.

For over 20 years I've led large teams in complex, long term, concurrent projects. Most projects were longer than six months, many a year long, and some more. I've been hands-on with strategic, business, and technical planning and either directly managed or oversaw all accounts through their lifecycle from prospect to final payment. I've performed project discovery and scoping, effort breakdown and estimation, statements of work development, contract negotiation and management, resource scheduling, and project engagement and completion oversight. I've developed architectures, strategies, policies, and procedures to leverage technology to support Clients' business objectives.

I attended the Planning Board meeting on Monday, March 12<sup>th</sup> and was impressed by the members' professionalism and their dedication to doing their best for Marlborough. I found their work interesting and believe I could make a valuable contribution to their team. As a long-time Marlborough resident I value open space for its ability to enhance quality of life. I also believe that reasoned, well thought out development is important to Marlborough's future. Marlborough is my home and I would like to help make that future great.

I have the time to invest and commit to attending scheduled meetings and putting in the effort required to be prepared to make decisions that will impact Marlborough for years to come.

I would greatly appreciate an opportunity to discuss my abilities further with you.

A handwritten signature in black ink, appearing to be "G. Laventure".

# GEORGE LAVENTURE

---

20+ years' experience growing revenue and profitability, P&L management, multi-state geographic district management, IT consulting practice management, business development, marketing, team building, partnership building, best practices implementation, and business analysis. Expertise includes resource optimization, increasing productivity, organization restructuring, client management, cost management, contract and SOW negotiations, business operations, relationship building and communications.

## **FOR PROFIT**

**Mar 2001-present**

**Trinity Consulting Inc**  
Marlborough, Massachusetts  
**President & CEO**

Founded TCI in March 2001 and guided it profitably through the Tech Bubble melt down, 9/11, and the Great Recession after leaving IKON Technology Service's New England practice.

Key personal accomplishments include:

- leading large teams in complex, long term projects
- providing clear strategic direction and sound operational management
- financial management of multi-million dollar P&L
- reshaping service offerings to meet evolving business requirements and client needs
- creating opportunity and growth through strategic partnerships
- deft proposal development and contract and SOW negotiations
- strategic talent acquisition, development, and performance optimization
- retaining top notch talent by responding to evolving employee work and lifestyle trends
- enabling client business objectives by framing and guiding development and implementation of project plans, business and technology architectures, designs, strategies, policies, and procedures

Success metrics include:

- 10% year two revenue growth in spite of the 9/11 tragedy
- 55% year three revenue increase
- 40% year four revenue increase
- staff expands four fold
- numerous 5+ year Clients
- average project length 6 months
- many 10+ year Clients
- average project length 1+ year

Clients include Agilisys, Babson College, Citizens Bank, Control Technology, Fidelity, FMGlobal, ISO-New England, John Hancock, Liberty Mutual, MBTA, Microsoft, Network Engines, Perficient, Sharp, State Street, Strem Chemicals, The Hartford, Thomson Financial, and Travellers.

**Jan 1998-Mar 2001 IKON Office Solutions Technology Services Division**

Waltham, Massachusetts

**Vice President & New England District Manager**  
**New England District Practice Manager**

As New England Practice Manager responsible for:

- business and technical management of all accounts and projects Maine through Connecticut
- direction, management, and training of three District Managing Consultants and 20 technical staff
- developing talent sharing relationships with other district managers

Promoted to Vice President and New England District Manager adding:

- interviewing, hiring, counselling, firing, promoting and negotiating employee compensation and benefits

- creating and executing all District sales and marketing efforts
- developing and managing all District partnership relationships
- full responsibility for the multi-million dollar District P&L

**Aug 1995-Dec 1997**

**Valinor Incorporated**  
Waltham, Massachusetts  
**Managing Consultant**

Hired in August 1995 as a Managing Consultant to:

- perform pre-sales technical analysis, IT project scoping, effort identification and estimation, contract and Statements of Work development, negotiation and management, and resource scheduling
- develop architectures, strategies, policies, and procedures to enable Fortune 500 companies to leverage technology to support their business objectives
- either implement the agreed solution or provide implementation oversight for multiple projects in the New England District [Maine through Connecticut]

Clients include ADRA Systems, Alliance for Children, Army Corps of Engineers, Astra Pharmaceuticals, Bottomline, Chartered Semiconductor, Commercial Union, Compaq, Daniel Webster College, Danvers Savings Bank, Digital Equipment, Elliot Hospital, Enterasys, Fidelity Investments, HP, Ideal Marketing Group, Liberty Mutual, Massachusetts Medical Society, MassPort, Matrix One, Microsoft, New England Bio Labs, Northeast Utilities, Partners Healthcare, Polyfibron, RTS Software, Starwood, Strategic Networks, Sun Life, Toll Brothers, Yankee Rights Management

**NON-PROFIT**  
**2002 - 2010**

**International Association of Microsoft Channel Partners**  
**International Board Member, Secretary, and Advocacy Chair**  
**United States Board Member, Treasurer, and Advocacy Chair**  
**Boston Board Member, President, and Treasurer**

Member, IAMCP – International Board of Directors 2002-2010. Served as International Secretary 2006 – 2008. Managed global Advocacy efforts 2006 – 2008. Developed the 2004 global reorganization plan and rewrote the Organizational Bylaws restructuring continental and country chapter organization, representation, and leadership for our several thousand company members.

Founding Board Member, IAMCP – United States 2004-2010. Conducted the incorporation and drafted the group non-profit IRS 501c6 application covering our 20 state/city chapters with over one thousand company members. National Treasurer 2004 - 2010. Managed national Advocacy 2004-2010 including meeting in Washington, DC with congressional representatives.

**MILITARY**  
**Previously**

**United States Navy Officer**

Division Officer through Department Head. Ensign through Lieutenant Commander.

- Damage Control Assistant, Combat Information Center Officer.
- Operations Officer and Chief Engineer.
- Damage Control, Navigation, and Environmental Protection Systems inspector for the Board of Inspection and Survey reporting to the Secretary of the Navy.
- Flag Lieutenant to Vice Admiral John D. Bulkeley recipient of the Congressional Medal of Honor.

Awarded the Navy Commendation Medal, Navy Achievement Medal, Battle "E", Secretary of the Navy Letter of Commendation, Southwest Asia Service Medal, and the National Defense Medal.

**EDUCATION**

M.S., Information Systems, Naval Post Graduate School, Monterey, CA  
Ph.D. Program [partial fulfillment], Nuclear Engineering, Massachusetts Institute of Technology  
B.S., Physics/Computer Science, Syracuse University



*City of Marlborough*  
**Legal Department**

140 MAIN STREET

MARLBOROUGH, MASSACHUSETTS 01752

TEL. (508) 460-3771 FACSIMILE (508) 460-3698 TDD (508) 460-3610

[LEGAL@MARLBOROUGH-MA.GOV](mailto:LEGAL@MARLBOROUGH-MA.GOV)

RECEIVED DONALD V. RIDER, JR.  
CITY CLERK'S OFFICE SOLICITOR  
CITY OF MARLBOROUGH  
CYNTHIA M. PANAGORE GRIFFIN  
ASSISTANT CITY SOLICITOR  
2017 APR 20 11:11  
ELLEN M. STAVROPOULOS  
PARALEGAL

April 20, 2017

Edward Clancy  
President  
Marlborough City Council

RE: Order of Taking by Eminent Domain -- Route 85/Maple Street Reconstruction Project

Dear President Clancy and Members:

Enclosed please find the above-captioned proposed Order and related plans concerning the Route 85/Maple Street Reconstruction Project. The Order will supersede Order No. 17-1006788, which order was sent to the Council in January of 2017, and is presently pending at the L&L Committee. As with Order No. 17-1006788, no separate appropriation order is necessary.

The Commissioner and/or the Engineering Division will be available to answer any specific questions relative to the proposed takings and the project.

Very truly yours,

/s/ Cynthia M. Panagore Griffin

Cynthia M. Panagore Griffin  
Assistant City Solicitor

Enclosures

Cc: Arthur G. Vigeant, Mayor  
John Ghiloni, Commissioner  
Tom DiPersio, City Engineer

**ORDERED:**

**Eminent Domain Order of Taking**

WHEREAS, the City Council of the City of Marlborough has determined that the public welfare, safety, and common convenience require that easement interests in certain portions of land located on Maple Street, also known as Route 85, and located on land at the intersections of Maple Street with other streets including Mill Street South, South Street, Framingham Road and Valley Street, (hereinafter, collectively, "Maple Street"), as more particularly described herein, be taken for the purpose of the reconstruction, construction, and maintenance of improvements to Maple Street, and for other municipal purposes, and that the taking by eminent domain is reasonable and necessary to carry out the aforementioned purposes; and,

WHEREAS, in order to promote the public welfare, safety, common convenience, and necessity, it is necessary to take by Eminent Domain said easement interests in the land for the purposes and duration described herein; and,

WHEREAS, all preliminary requirements of Massachusetts General Laws Chapter 79 having been complied with;

NOW, THEREFORE, IT IS HEREBY ORDERED that the City Council of the City of Marlborough, acting in accordance with the power and authority conferred by the City Charter, Division 1, Section 30, Massachusetts General Laws, Chapter 79 and every power and authority thereto enabling, and in the exercise of the power and authority conferred by said laws, does hereby take by Eminent Domain the easement interests in the following described land, including all trees and other vegetation thereon. Excepting from said takings all easements of record on, over, under, across, and through said land.

**DESCRIPTION OF LAND TAKEN**

**1. Street address: 555 Maple Street**

Temporary easement for grading, erosion control and driveway tie-in purposes: Being a ±6,779 S.F. portion of the property located at 555 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 32 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-2 on Sheets 13 and 14 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for sidewalk purposes: Being a ±925 S.F. portion of the property located at 555 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 32 on the Assessors' Map of the City of Marlborough and shown as Parcel E-39 on Sheets 10 and 13 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of

Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNERS: Joyce L. Nye & Robert L. Nye, as Trustees, Howard B. Nye Revocable Trust  
3 Newton Street  
Northborough, MA 01532

**2. Street Address: 525 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±3,019 S.F. portion of the property located at 525 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 37 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-5 on Sheets 14 and 15 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for overhead wires, utility pole and grading purposes: Being a ±1,778 S.F. portion of the property located at 525 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 37 on the Assessors’ Map of the City of Marlborough and shown as Parcel PUE-2 on Sheets 10, 14 and 15 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Permanent easement for sidewalk purposes: Being a ±797 S.F. portion of the property located at 525 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 37 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-1 on Sheets 10, 14 and 15 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNER: Robert Arcieri, Trustee, Gwenliz Realty Trust  
75 East Main Street  
Westborough, MA 01581

**3. Street Address: 433 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±2,731 S.F. portion of the property located at 433 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42A and Map 104, Parcel 38 on the Assessors’ Map of the City of Marlborough, which portion is shown as Parcel TE-6 on Sheet 15 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”



Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for overhead wires, utility pole and grading purposes: Being a ±470 S.F. portion of the property located at 433 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 38 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-3 on Sheets 10 and 15 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Permanent easement for sidewalk purposes: Being a ±1,345 S.F. portion of the property located at 433 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42A and Map 104, Parcel 38 on the Assessors' Map of the City of Marlborough and shown as Parcel E-2 on Sheets 10 and 15 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNER: Robert Arcieri, Trustee, Milo Realty Trust  
75 East Main Street  
Westborough, MA 01581

**4. Street Address: 428 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±1,618 S.F. portion of the property located at 428 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 45 on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-7 on Sheet 15 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for overhead wires, grading, driveway tie-in purposes: Being a ±121 S.F. portion of the property located at 428 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 45 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-4 on Sheets 10 and 15 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNER: Claude B. Levesque  
c/o Wayside Ford  
428 Maple Street  
Marlborough, MA 01752

**5. Street Address: 424 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a  $\pm 2,473$  S.F. portion of the property located at 424 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 44 on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-8 on Sheets 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Napoleon Realty Corp.  
428 Maple Street  
Marlborough, MA 01752

**6. Street Address: 417 Maple Street**

Temporary easement for grading purposes: Being a  $\pm 35$  S.F portion of the property located at 417 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-10 on Sheet 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a  $\pm 2,344$  S.F portion of the property located at 417 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-9 on Sheets 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easements shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for utility pole, drive tie-in purposes: Being a  $\pm 130$  S.F. portion of the property located at 417 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-6 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Permanent easement for road widening and sidewalk purposes: Being a  $\pm 1,804$  S.F. portion of the property located at 417 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 42 on the Assessors' Map of the City of Marlborough and shown as Parcel E-3 on Sheets 10, 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled

“Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNER: A & S Development  
186 Main Street  
Marlborough, MA 01752

**7. Street address: 415 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±1,116 S.F. portion of the property located at 415 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 53 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-11 on Sheet 16 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

Permanent easement for sidewalk purposes: Being a ±1,186 S.F. portion of the property located at 415 Maple Street, Marlborough, MA, known and numbered as Map 104, Parcel 53 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-4 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNERS: Joan M. Vigeant & Robert A. Vigeant, Deborah A. Levin, Trustees,  
JMV Realty Trust  
525 Sugar Road  
Bolton, MA 01740

**8. Street Address: 420 Maple Street**

Permanent easement for sidewalk purposes: Being a ±434 S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors’ Map of the City of Marlborough and shown as Parcel E-5 on Sheets 10, 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Permanent easement for traffic signal equipment purposes: Being a ±640 S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors’ Map of the City of Marlborough and shown as Parcel E-6 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Permanent easement for overhead wires, utility pole, and grading purposes: Being a  $\pm 1,400$  S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-7 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a  $\pm 2,734$  S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-12 on Sheets 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a  $\pm 439$  S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-84 on Sheets 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and tree protection purposes: Being a  $\pm 226$  S.F. portion of the property located at 420 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 67A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-74 on Sheets 15 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Barbara Murphy, Trustee, Marlborough Maple Real Estate Trust,  
c/o Creative Development  
P.O. Box 95  
Newton Upper Falls, MA 02464

**9. Street Address: 115 Mill Street South**

Permanent easement for sidewalk purposes: Being a  $\pm 103$  S.F. portion of the property located at 115 Mill Street South, Marlborough, MA, known and numbered as Map 104, Parcel 43 on the Assessors' Map of the City of Marlborough and shown as Parcel E-7 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a  $\pm 98$  S.F. portion of the property located at 115 Mill Street South, Marlborough, MA, known and numbered as Map

104, Parcel 43 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-13 on Sheet 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Aubrey E. Elms d/b/a Viking Industrial Products  
1 Brigham Street  
Marlborough, MA 01752

**10. Street Address: 109 Mill Street South**

Permanent easement for sidewalk purposes: Being a ±161 S.F. portion of the property located at 109 Mill Street South, Marlborough, MA, known and numbered as Map 104, Parcel 51 on the Assessors' Map of the City of Marlborough and shown as Parcel E-8 on Sheets 10 and 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±489 S.F. portion of the property located at 109 Mill Street South, Marlborough, MA, known and numbered as Map 104, Parcel 51 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-14 on Sheet 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: B & B Wholesale Tire Co.  
109 Mill Street South  
Marlborough, MA 01752

**11. Street Address: 418 Maple Street**

Permanent easement for traffic signal equipment and sidewalk purposes: Being a ±455 S.F. portion of the property located at 418 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 68 on the Assessors' Map of the City of Marlborough and shown as Parcel E-9 on Sheets 10, 16 and 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±474 S.F. portion of the property located at 418 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 68 on the

Assessors' Map of the City of Marlborough and shown as Parcel TE-15 on Sheet 16 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a  $\pm$ 1,149 S.F portion of the property located at 418 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 68 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-16 on Sheets 16 and 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Nolan Cassidy Maple Street LLC  
24 Annie Moore Road  
Bolton, MA 01740

**12. Street Address: 405 Maple Street**

Permanent easement for sidewalk purposes: Being a  $\pm$ 1,663 S.F. portion of the property located at 405 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 51 on the Assessors' Map of the City of Marlborough and shown as Parcel E-11 on Sheets 10, 11 and 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a  $\pm$ 1,626 S.F portion of the property located at 405 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 51 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-18 on Sheet 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Gerald D. Gentilotti & James G. Gentilotti, Trustees, Three-G Realty Trust  
27 Edwards Road  
Mendon, MA 01756

**13. Street Address: 401 Maple Street**

Permanent easement for road widening and sidewalk purposes: Being a  $\pm$ 4,021 S.F. portion of the property located at 401 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 52 on the Assessors' Map of the City of Marlborough and shown as Parcel E-12

on Sheets 11, 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±3,446 S.F portion of the property located at 401 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 52 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-19 on Sheets 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Gerald D. Gentilotti & James G. Gentilotti, Trustees, Two-G Realty Trust  
27 Edwards Road  
Mendon, MA 01756

**14. Street Address: 410 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being an ±894 S.F portion of the property located at 410 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 66 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-20 on Sheet 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: David H. Linton & Diane E. Linton, Trustees, Linton Living Trust  
110 Whitetail Lane  
Lancaster, MA 01523

**15. Street Address: 408 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being an ±1,052 S.F portion of the property located at 408 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 65 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-21 on Sheet 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: MINA Property Group LLC  
400 Maple Street  
Marlborough, MA 01752

**16. Street Address: 402 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±939 S.F portion of the property located at 402 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 64 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-22 on Sheet 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Jabe Partners LLC  
c/o Shell Lubricants/Jiffy Lube  
Attn: Polly Jones  
P.O. Box 4427  
Houston, TX. 77210-4458

**17. Street Address: 398-400 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±933 S.F portion of the property located at 398-400 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 63A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-23 on Sheet 17 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: MINA Property Group LLC  
400 Maple Street  
Marlborough, MA 01752

**18. Street Address: 390 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±929 S.F portion of the property located at 390 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 63 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-24 on Sheets 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."



Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: MINA Property Group LLC  
400 Maple Street  
Marlborough, MA 01752

**19. Street Address: 386 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±895 S.F portion of the property located at 386 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 62 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-25 on Sheets 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: MINA Property Group LLC  
400 Maple Street  
Marlborough, MA 01752

**20. Street Address: 376 Maple Street**

Permanent easement for sidewalk purposes: Being a ±141 S.F. portion of the property located at 376 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 61 on the Assessors' Map of the City of Marlborough and shown as Parcel E-13 on Sheets 11, 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and stairs reconstruction purposes: Being a ±599 S.F portion of the property located at 376 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 61 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-26 on Sheets 17 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Serene-Scape Day Spa and Salon LLC  
376 Maple Street  
Marlborough, MA 01752

**21. Street Address: 364 Maple Street**

Permanent easement for sidewalk purposes: Being a ±428 S.F. portion of the property located at 364 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 59 on the Assessors' Map of the City of Marlborough and shown as Parcel E-14 on Sheets 11 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±1,166 S.F. portion of the property located at 364 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 59 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-27 on Sheet 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: MINA Property Group LLC  
400 Maple Street  
Marlborough, MA 01752

**22. Street Address: 358 Maple Street**

Permanent easement for sidewalk purposes: Being a ±316 S.F. portion of the property located at 358 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 58 on the Assessors' Map of the City of Marlborough and shown as Parcel E-15 on Sheets 11 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±773 S.F. portion of the property located at 358 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 58 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-28 on Sheet 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Julio C. Ferreira & Leila R. Ferreira  
358 Maple Street  
Marlborough, MA 01752

**23. Street Address: 354 Maple Street**

Permanent easement for sidewalk and guardrail purposes: Being a ±766 S.F. portion of the property located at 354 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 57 on the Assessors' Map of the City of Marlborough and shown as Parcel E-16 on Sheets 11 and 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, driveway tie-in and erosion control purposes: Being a ±616 S.F. portion of the property located at 354 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 57 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-29 on Sheet 18 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Julio C. Ferreira & Leila R. Ferreira  
358 Maple Street  
Marlborough, MA 01752

**24. Street Address: 340 Maple Street**

Permanent easement for sidewalk and guardrail purposes: Being a ±660 S.F. portion of the property located at 340 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 95 on the Assessors' Map of the City of Marlborough and shown as Parcel E-18 on Sheets 11, 18 and 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in: Being a ±1,670 S.F. portion of the property located at 340 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 95 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-31 on Sheets 18 and 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: J. C. Marlborough Realty LLC  
340 Maple Street  
Marlborough, MA 01752

**25. Street Address: 322 Maple Street**

Temporary easement for grading and driveway tie-in: Being a  $\pm$ 1,272 S.F portion of the property located at 322 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 96 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-32 on Sheet 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Commerce Bank & Trust  
386 Main Street  
Worcester, MA 01608

**26. Street Address: 312 Maple Street**

Temporary easement for grading and driveway tie-in: Being a  $\pm$ 964 S.F portion of the property located at 312 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 97 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-33 on Sheet 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Constantine L. Scrivianos, Trustee, Nectaria Realty Trust  
3 Pluff Avenue  
North Reading, MA 01864

**27. Street Address: 329 Maple Street & 341 Maple Street**

Permanent easement for overhead wires, grading, driveway tie-in and erosion control purposes: Being a  $\pm$ 749 S.F. portion of the properties located at 329 Maple Street and 341 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 41 and Map 93, Parcel 41A, respectively, on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-10 on Sheets 11, 18 and 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, driveway tie-in and erosion control purposes: Being a  $\pm$ 1,038 S.F portion of the properties located at 329 Maple Street and 341 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 41 and Map 93, Parcel 41A, respectively, on the Assessors' Map of the City of Marlborough and shown as Parcel TE-34 on Sheets 18 and 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of

Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Benjamin Donnarumma, Trustee, BPD Realty Trust II  
329 Maple Street  
Marlborough, MA 01752

**28. Street Address: 323 Maple Street**

Permanent easement for overhead wires, utility poles and grading purposes: Being a ±1,081 S.F. portion of the property located at 323 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 102 on the Assessors’ Map of the City of Marlborough and shown as Parcel PUE-11 on Sheets 11 and 19 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading purposes: Being a ±927 S.F portion of the property located at 323 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 102 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-35 on Sheet 19 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: John Gagas & Constance Gagas, Trustees, Crust Realty Trust  
323 Maple Street  
Marlborough, MA 01752

**29. Street Address: 315 Maple Street**

Permanent easement for overhead wires, utility poles, grading and driveway tie-in purposes: Being a ±779 S.F. portion of the property located at 315 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 39 on the Assessors’ Map of the City of Marlborough and shown as Parcel PUE-12 on Sheets 11 and 19 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNERS: John J. Moreira & Magna A. Moreira, Trustees, John J. Moreira Trust  
13 Thomas Drive  
Framingham, MA 01701

**30. Street Address: 311 Maple Street**

Permanent easement for overhead wires, utility poles and grading purposes: Being a ±699 S.F. portion of the property located at 311 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 40 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-13 on Sheets 11 and 19 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNERS: Francis E. Mason & Brenda J. Mason  
71 Fisher Road  
Southborough, MA 01772

**31. Street Address: ----- Maple Street (having no street address number)**

Permanent easement for overhead wires and grading purposes: Being a ±143 S.F. portion of the property located at --- Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 99 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-14 on Sheets 11, 19 and 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNERS: Terrill W. Wright & Jacqueline Wright  
301 Maple Street  
Marlborough, MA 01752

**32. Street Address: 299 Maple Street**

Permanent easement for overhead wires, grading and driveway tie-in purposes: Being a ±558 S.F. portion of the property located at 299 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 36 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-15 on Sheets 11, 19 and 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNER: Benjamin Donnarumma, Trustee, 255-263 Boston Turnpike Realty Trust  
329 Maple Street  
Marlborough, MA 01752

**33. Street Address: 274 Maple Street**

Permanent easement for guy wire and grading purposes: Being a ±102 S.F. portion of the property located at 274 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 149 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-29 on Sheets 11, 12 and 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±2,926 S.F portion of the property located at 274 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 149 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-36 on Sheet 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: L.G. Monti LLC  
18 Ahern Road  
Marlborough, MA 01752

**34. Street Address: 38 Framingham Road**

Temporary easement for retaining wall and grading purposes: Being a ±989 S.F. portion of the property located at 38 Framingham Road, Marlborough, MA, known and numbered as Map 82, Parcel 154 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-85 on Sheet 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNERS: Anthony J. Monti & Rhonda L. Monti  
38 Framingham Road  
Marlborough, MA 01752

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

**35. Street Address: --- Maple Street (having no street address number)**

Permanent easement for overhead wires and driveway tie-in purposes: Being a ±73 S.F. portion of the property located at --- Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 148 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-19 on Sheets 11, 12, 20 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNERS: Dennis. P. Kennedy & Carolyn M. Kennedy, Trustees and their successors in trust, 247 Maple Street Realty Trust  
80 Cameron Drive  
Marlborough, MA 01752

**36. Street Address: 256 Maple Street**

Temporary easement for driveway reconstruction and grading purposes: Being a ±3,994 S.F. portion of the property located at 256 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 150 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-39 on Sheets 20 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Donald A. Giombetti & Tharon E. Giombetti, Trustees  
Maple Street Realty II Trust  
80 Glen Street  
Marlborough, MA 01752

**37. Street Address: 250 Maple Street**

Permanent easement for sidewalk purposes: Being a ±199 S.F. portion of the property located at 250 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 156 on the Assessors' Map of the City of Marlborough and shown as Parcel E-21 on Sheets 11, 12, and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±1,284 S.F. portion of the property located at 250 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 156 on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-40 on Sheets 20 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: McDonald's Corporation  
c/o David Baldacci  
P.O. Box 902  
Spencer, MA 01562

**38. Street Address: being a portion of 250 Maple Street**

Permanent easement for sidewalk purposes: Being a ±69 S.F. portion of the property located at 250 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 157B on the Assessors' Map of the City of Marlborough and shown as Parcel E-40 on Sheets 11, 12 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of



Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading and driveway tie-in purposes: Being a ±135 S.F. portion of the property located at 250 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 157B on the Assessors’ Map of the City of Marlborough, which portion is shown as Parcel TE-37 on Sheet 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: McDonald’s Corporation  
c/o David Baldacci  
P.O. Box 902  
Spencer, MA 01562

**39. Street Address: 230-246 Maple Street**

Permanent easement for sidewalk purposes: Being a ±324 S.F. portion of the property located at 230-246 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 281 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-22 on Sheets 11, 12 and 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading and driveway tie-in purposes: Being a ± 833 S.F. portion of the property located at 230-246 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 281 on the Assessors’ Map of the City of Marlborough, which portion is shown as Parcel TE-41 on Sheet 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Joseph J. Normant, Jr. & Iype Geevarghese, Trustees  
The 230 & 246 Maple Street Condominium Trust  
230 & 246 Maple Street  
Marlborough, MA 01752

**40. Street Address: 226 Maple Street**

Permanent easement for sidewalk purposes: Being a ±403 S.F. portion of the property located at 226 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 158 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-23 on Sheets 11, 12, 21 and

22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±686 S.F. portion of the property located at 226 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 158 on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-42 on Sheets 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: M&E Realty Associates LLC  
172 Worcester Road  
Natick, MA 01760

**41. Street Address: 279 Maple Street**

Permanent easement for overhead wires, utility poles, grading, and erosion control purposes: Being a ±784 S.F. portion of the property located at 279 Maple Street, Marlborough, MA, known and numbered as Map 93, Parcel 33 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-17 on Sheets 11, 12 and 20 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

OWNER: K5 Realty Trust, LLC  
247 Maple Street  
Marlborough, MA 01752

**42. Street Address: 223 Maple Street**

Permanent easement for overhead wires, utility poles, grading and driveway tie-in purposes: Being a ±681 S.F. portion of the property located at 223 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 139 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-22 on Sheets 11, 12 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±236 S.F. portion of the property located at 223 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 139 on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-77 on Sheet 21 of a set of plans, with a revised date of 1/13/2017, entitled

“Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: J.A.C.S., Inc.  
223 Maple Street  
Marlborough, MA 01752

**43. Street Address: 247 Maple Street**

Permanent easement for overhead wires, utility poles, and grading purposes: Being a ±764 S.F. portion of the property located at 247 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 141 on the Assessors’ Map of the City of Marlborough and shown as Parcel PUE-20 on Sheets 11, 12, 20 and 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading and driveway tie-in purposes: Being a ±89 S.F. portion of the property located at 247 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 141 on the Assessors’ Map of the City of Marlborough, which portion is shown as Parcel TE-45 on Sheet 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Dennis P. Kennedy & Carolyn M. Kennedy, Trustees and their successors in trust,  
247 Maple Street Realty Trust  
247 Maple Street  
Marlborough, MA 01752

**44. Street Address: 241 Maple Street**

Permanent easement for overhead wires, utility poles, and grading purposes: Being a ±1,034 S.F. portion of the property located at 241 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 143 on the Assessors’ Map of the City of Marlborough and shown as Parcel PUE-21 on Sheets 11, 12 and 21 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

OWNER: Louis Monti, Jr.  
4 Auburn Street  
Marlborough, MA 01752

**45. Street Address: 257-267 Maple Street**

Permanent easement for overhead wires, utility poles, grading, and erosion control purposes:

Being a ±253 S.F. portion of the property located at 257-267 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 140 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-8 on Sheets 11, 12, 20 and 21 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Permanent easement for overhead wires, utility poles, grading and driveway tie-in purposes:

Being a ±202 S.F. portion of the property located at 257-267 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 138A on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-23 on Sheets 11, 12, 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±30 S.F. portion of the property located at 257-267 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 138A on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-46 on Sheets 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±19 S.F. portion of the property located at 257-267 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 138A on the Assessors' Map of the City of Marlborough, which portion is shown as Parcel TE-79 on Sheets 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: K5 Realty Trust, LLC  
247 Maple Street  
Marlborough, MA 01752

**46. Street Address: 214 Maple Street**

Permanent easement for sidewalk purposes: Being a ±143 S.F. portion of the property located at 214 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 160 on the Assessors' Map of the City of Marlborough and shown as Parcel E-24 on Sheets 11, 12, 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, stairs reconstruction and wall reconstruction purposes: Being a ±581 S.F portion of the property located at 214 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 160 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-43 on Sheets 21 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Edward T. Parker  
214 Maple Street  
Marlborough, MA 01752

**47. Street Address: 212 Maple Street**

Permanent easement for sidewalk purposes: Being a ±142 S.F. portion of the property located at 212 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 161 on the Assessors' Map of the City of Marlborough and shown as Parcel E-25 on Sheets 12 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, stairs reconstruction and wall reconstruction purposes: Being a ±720 S.F portion of the property located at 212 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 161 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-44 on Sheet 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Craig Stoddard  
212 Maple Street  
Marlborough, MA 01752

**48. Street Address: 175 Maple Street**

Permanent easement for road realignment and sidewalk purposes: Being a ±456 S.F. portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel E-30 on Sheets 12 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Permanent easement for overhead wires, utility poles, and grading purposes: Being a ±369 S.F. portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-24 on Sheets 12, 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Permanent easement for guy wire, erosion control, and grading purposes: Being a ±175 S.F. portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-30 on Sheets 12 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±1,216 S.F portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-52 on Sheets 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, erosion control and driveway tie-in purposes: Being a ±1,226 S.F portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-53 on Sheets 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and erosion control purposes: Being a ±2,689 S.F portion of the property located at 175 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 132 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-80 on Sheet 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: PMC/Maple Landowner LLC  
c/o PMC Property Group LLC  
1608 Walnut Street, 14<sup>th</sup> FL.  
Philadelphia, PA 19103

**49. Street Address: 177 Maple Street**

Temporary easement for grading purposes: Being a ±593 S.F. portion of the property located at 177 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 135 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-47 on Sheet 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: 177 Maple Street Associates LLC  
c/o PMC Property Group, Inc.  
1411 Walnut Street, 3<sup>rd</sup> Floor  
Philadelphia, PA 19103

**50. Street Address: 200 Maple Street**

Permanent easement for sidewalk purposes: Being a ± 94 S.F. portion of the property located at 200 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 168 on the Assessors' Map of the City of Marlborough and shown as Parcel E-26 on Sheets 12 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±545 S.F. portion of the property located at 200 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 168 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-48 on Sheet 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Maple Madison LLC  
32 Knight Road  
Framingham, MA 01701

**51. Street Address: 192 Maple Street**

Permanent easement for sidewalk purposes: Being an ±18 S.F. portion of the property located at 192 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 169 on the Assessors' Map of the City of Marlborough and shown as Parcel E-27 on Sheets 12 and 22 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of

Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading purposes: Being a ±558 S.F. portion of the property located at 192 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 169 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-49 on Sheet 22 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Robert A. Boule, Dorothy M. Boule, Roxanne M. Seagrave & John A. Seagrave  
192 Maple Street  
Marlborough, MA 01752

**52. Street Address: --- Maple Street (having no street address number)**

Permanent easement for road realignment: Being a ±49 S.F. portion of the property located at --- Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 170 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-28 on Sheets 12, 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for wall reconstruction and grading purposes: Being a ±1,287 S.F. portion of the property located at ---- Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 170 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-50 on Sheets 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Ackerley Communications of Massachusetts, Inc.  
89 Maple Street  
Stoneham, MA 02180

**53. Street Address: 176 Maple Street**

Permanent easement for sidewalk purposes: Being a ±56 S.F. portion of the property located at 176 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 199 on the Assessors’ Map of the City of Marlborough and shown as Parcel E-29 on Sheets 12, 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of



Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Temporary easement for grading purposes: Being a ±496 S.F. portion of the property located at 176 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 199 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-51 on Sheets 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Brigham Realty LLC  
159 Shawmut Avenue  
Marlborough, MA 01752

**54. Street Address: 170 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a ±485 S.F. portion of the property located at 170 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 200 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-54 on Sheets 22 and 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: James T. Roche & Joyce F. Roche, Trustees, James T. Roche and Joyce F. Roche Realty Trust  
270 East Main Street  
Westborough, MA 01581

**55. Street Address: 164 Maple Street**

Temporary easement for grading and driveway tie-in purposes: Being a±883 S.F. portion of the property located at 164 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 201 on the Assessors’ Map of the City of Marlborough and shown as Parcel TE-55 on Sheet 23 of a set of plans, with a revised date of 1/13/2017, entitled “Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB.”

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Stephen Garofalo & Elizabeth T. Garofalo, Trustees, SMC Realty Trust

P.O. Box 551  
Marlborough, MA 01752

**56. Street Address: 146 Maple Street**

Permanent easement for utility pole relocation and grading purposes: Being a ±136 S.F. portion of the property located at 146 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 221 on the Assessors' Map of the City of Marlborough and shown as Parcel PUE-25 on Sheets 12 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading and driveway tie-in purposes: Being a ±786 S.F. portion of the property located at 146 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 221 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-56 on Sheet 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Jizrale LLC  
420 Lakeside Avenue, Suite 302  
Marlborough, MA 01752

**57. Street Address: 142 Maple Street**

Temporary easement for grading purposes: Being a ±247 S.F. portion of the property located at 142 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 222 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-57 on Sheet 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Maplewealth LLC  
c/o One Energy, Inc.  
420 Lakeside Avenue, Suite 402  
Marlborough, MA 01752

**58. Street Address: 134 Maple Street**

Permanent easement for sidewalk purposes: Being a ±37 S.F. portion of the property located at 134 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 241 on the Assessors' Map of the City of Marlborough and shown as Parcel E-32 on Sheets 12 and 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a ±283 S.F. portion of the property located at 134 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 241 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-58 on Sheets 23 and 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Tong Li Williams  
1 Schipper Farm Lane  
Southborough, MA 01772

**59. Street Address: 130 Maple Street**

Temporary easement for grading purposes: Being a ±39 S.F. portion of the property located at 130 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 242 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-59 on Sheets 23 and 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Fredy H. Linares & Juana E. Linares  
130 Maple Street  
Marlborough, MA 01752

**60. Street Address: 141 Maple Street**

Temporary easement for sidewalk purposes: Being a ±2,221 S.F. portion of the property located at 141 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 131A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-67 on Sheet 23 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: RAPS Realty, LLC  
499 Washington Street  
Auburn, MA 01501

**61. Street Address: 135 Maple Street**

Temporary easement for grading purposes: Being a ±199 S.F. portion of the property located at 135 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 131 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-83 on Sheet 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading, driveway tie-in and erosion control purposes: Being a ±3,361 S.F. portion of the property located at 135 Maple Street, Marlborough, MA, known and numbered as Map 82, Parcel 131 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-60 on Sheets 23 and 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: Gremer Realty, LLC  
759 Waverly Street  
Framingham, MA 01702

**62. Street Address: 95 Maple Street**

Temporary easement for grading purposes: Being a ±76 S.F. portion of the property located at 95 Maple Street, Marlborough, MA, known and numbered as Map 70, Parcel 243 on the Assessors' Map of the City of Marlborough and shown as Parcel TE-63 on Sheet 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNERS: Francis P. DeCiero & Maryanne DeCiero  
17 Wilkins Street  
Hudson, MA 01749

**63. Street Address: 133 South Bolton Street**

Permanent easement for sidewalk purposes: Being a  $\pm$ 437 S.F. portion of the property located at 133 South Bolton Street, Marlborough, MA, known and numbered as Map 70, Parcel 242A on the Assessors' Map of the City of Marlborough and shown as Parcel E-33 on Sheets 12 and 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Temporary easement for grading purposes: Being a  $\pm$ 1,427 S.F. portion of the property located at 133 South Bolton Street, Marlborough, MA, known and numbered as Map 70, Parcel 242A on the Assessors' Map of the City of Marlborough and shown as Parcel TE-64 on Sheet 24 of a set of plans, with a revised date of 1/13/2017, entitled "Massachusetts Department of Transportation Highway Division, Plan of Route 85 (Maple Street), Marlborough, Middlesex County, Preliminary Right-Of-Way, by VHB."

Said temporary easement shall automatically terminate and be of no further force or effect on and after the third anniversary of the date of the recording of this Taking Order.

OWNER: St. Mary's Credit Union  
46 Lizotte Drive  
Marlborough, MA 01752

The ownership of said parcels and each of them are supposed to be as stated herein, but said easements and each of them are hereby taken whether the ownership is as stated herein or otherwise. We determine that the damages, set forth in the Table of Awards below, have been sustained by the owners of said parcels upon which said easements, so taken, are located.

**TABLE OF AWARDS**

The City Council hereby makes the following awards for damages for the owner or owners of record:

<b><u>OWNER(S)</u></b>	<b><u>MARLBOROUGH ASSESSORS MAP/PARCEL and LAND COURT CERT. NO. (IF ANY)</u></b>	<b><u>(EASEMENT) and AREAS</u></b>	<b><u>TOTAL AWARD</u></b>
Joyce L. Nye & Robert L. Nye, Trustees, Howard B. Nye Revocable Trust	104/32	(TE-2) ±6,779 SF (E-39) ±925 SF	\$7,179
Robert Arcieri, Trustee, Gwenziz Realty Trust	104/37	(TE-5) ±3,019 SF (PUE-2) ±1,778SF (E-1) ±797 SF	\$8,531
Robert Arcieri, Trustee, Milo Realty Trust	104/42A & 104/38 104/38 104/42A & 104/38	(TE-6) ±2,731 SF (PUE-3) ±470 SF (E-2) ±1,345 SF	\$13,556
Claude B. Levesque c/o Wayside Ford	104/45	(TE-7) ±1,618 SF (PUE-4) ±121 SF	\$3,030
Napolean Realty Corp.	104/44	(TE-8) ±2,473 SF	\$2,154
A & S Development	104/42	(TE-10) ±35 SF (TE-9) ±2,344 SF (PUE-6) ±130 SF (E-3) ±1,804 SF	\$24,281
Joan M. Vigeant, Robert A. Vigeant Vigeant, and Deborah A. Levin, Trustees, JMV Realty Trust	104/53	(TE-11) ±1,116 SF (E-4) ±1,186 SF	\$13,171
Barbara Murphy, Trustee, Marlborough Maple Real Estate Trust c/o Creative Development	93/67A	(E-5) ±434 SF (E-6) ±640 SF (PUE-7) ±1,400 SF (TE-12) ±2,734 SF (TE-74) ±226 SF (TE-84) ±439 SF	\$8,663
Aubrey E. Elms d/b/a Viking Industrial Products	104/43	(E-7) ±103 SF (TE-13) ±98 SF	\$446
B & B Wholesale Tire Co.	104/51	(E-8) ±161 SF (TE-14) ±489 SF	\$1,272
Nolan Cassidy Maple Street LLC	93/68	(E-9) ±455 SF (TE-15) ±474 SF (TE-16) ±1,149 SF	\$5,149
Gerald D. Gentilotti & James G. Gentilotti, Trustees, Three-G Realty Trust	93/51	(E-11) ±1,663 SF (TE-18) ±1,626 SF	\$14,830
Gerald D. Gentilotti & James G. Gentilotti, Trustees, Two-G Realty Trust	93/52	(E-12) ±4,021 SF (TE-19) ±3,446 SF	\$48,780
David H. Linton & Diane E. Linton, Trustees, Linton Living Trust	93/66	(TE-20) ±894 SF	\$1,557
MINA Property Group, LLC	93/65	(TE-21) ±1,052 SF	N/A (waived)
Jabe Partners LLC	93/64	(TE-22) ±939 SF	\$1,286

MINA Property Group, LLC	93/63A 93/63 93/62	(TE-23)±933 SF (TE-24)+929SF (TE-25)± 895 SF	N/A (waiver) \$2,270 (TE-24 and TE-25)
Serene-Scape Day Spa and Salon LLC	93/61	(E-13)±141 SF (TE-26)±599 SF	\$2,319
MINA Property Group, LLC	93/59	(E-14)±428 SF (TE-27)±1,166 SF	\$5,045
Julio C. Ferreira & Leila R. Ferreira	93/58  93/57	(E-15) ±316 SF (TE-28) ±773 SF (E-16) ±766 SF (TE-29) ±616 SF	\$8,566
J.C. Marlborough Realty LLC	93/95	(E-18)±660 SF (TE-31)±1,670SF	\$2,956
Commerce Bank & Trust	93/96	(TE-32)±1,272 SF	\$1,266
Constantine L. Scrivianos, Trustee, Nectaria Realty Trust	93/97	(TE-33)±964 SF	\$1,679
Benjamin Donnarumma, Trustee, BPD Realty Trust II	93/41 & 93/41A	(PUE-10)±749 SF (TE-34) ±1,038SF	\$2,530
John Gagas & Constance Gagas, Trustees, Crust Realty Trust	93/102	(PUE-11)±1,081SF (TE-35)±927 SF	\$5,398
John J. Moreira & Magna A. Moreira, Trustees, John J. Moreira Trust	93/39	(PUE-12)±779 SF	\$1,753
Francis E. Mason & Brenda J. Mason	93/40	(PUE-13)±699 SF	\$1,049
Terrill W. Wright & Jacqueline Wright	93/99 CERT. #186012	(PUE-14)±143 SF	\$143
Benjamin Donnarumma, Trustee, 255-263 Boston Turnpike Realty Trust	93/36 CERT. #251600	(PUE-15)±558 SF	\$1,674
L.G. Monti LLC	82/149	(PUE-29)±102 SF (TE-36)±2,926 SF	\$7,532
Anthony J. Monti & Rhonda L. Monti	82/154	(TE-85)±989 SF	\$860
Dennis. P. Kennedy & Carolyn M. Kennedy, Trustees and their successors in trust, 247 Maple Street Realty Trust	82/148	(PUE-19)±73 SF	\$73
Donald A. Giombetti & Tharon E. Giombetti, Trustees Maple Street Realty II Trust	82/150 CERT. #02103502	(TE-39)±3,994 SF	N/A (waived)
McDonalds Corporation c/o David Baldacci	82/156 CERT. # 0186117 82/157B CERT. # 196630	(E-21)±199 SF (TE-40)±1,284 SF (E-40)±69 SF (TE-37) ±135 SF	\$3,106
Joseph J. Normant, Jr. and Iype Geevarghese, Trustees The 230 & 246 Maple Street Condominium Trust	82/281 CERT. # C814	(E-22)±324 SF (TE-41)±833 SF	\$797
M&E Realty Associates LLC	82/158	(E-23)±403 SF (TE-42)±686 SF	\$1,436
K5 Realty Trust, LLC	93/33	(PUE-17)±784 SF	\$1,176
J.A.C.S., Inc.	82/139	(PUE-22)±681 SF (TE-77)±236 SF	\$2,794
Dennis P. Kennedy & Carolyn M. Kennedy, Trustees and their successors in trust, 247 Maple Street Realty Trust	82/141	(PUE-20)±764 SF (TE-45)±89 SF	\$1,618
Louis Monti, Jr.	82/143	(PUE-21)±1,034 SF	\$3,102

K5 Realty Trust, LLC	82/140 82/138A	(PUE-8)±253 SF (PUE-23)±202 SF (TE-46)±30 SF (TE-79)±19 SF	\$361
Edward T. Parker	82/160	(E-24)±143 SF (TE-43)±581 SF	\$2,013
Craig Stoddard	82/161	(E-25)±142 SF (TE-44)±720 SF	\$2,247
PMC/Maple Landowner LLC	82/132 CERT. #248071	(E-30)±456 SF (PUE-24)±369 SF (PUE-30)±175 SF (TE-52)±1,216 SF (TE-53)±1,226 SF (TE-80)±2,689 SF	\$4,007
177 Maple Street Associates LLC	82/135 CERT. # 248072	(TE-47)±593 SF	\$664
Maple Madison LLC	82/168	(E-26)±94 SF (TE-48)±545 SF	\$1,608
Robert A. Boule, Dorothy M. Boule, Roxanne M. Seagrave & John A. Seagrave	82/169	(E-27)±18 SF (TE-49)±558 SF	\$1,098
Ackerley Communications of Massachusetts, Inc.	82/170	(E-28)±49 SF (TE-50)±1,287 SF	\$2,584
Brigham Realty LLC	82/199	(E-29)±56 SF (TE-51)±496 SF	\$987
James T. Roche & Joyce F. Roche, Trustees, James T. Roche and Joyce F. Roche Realty Trust	82/200	(TE-54)±485 SF	\$1,689
Stephen Garofalo & Elizabeth T. Garofalo, Trustees, SMC Realty Trust	82/201	(TE-55)±883 SF	\$1,537
Jizraley LLC	82/221	(PUE-25)±136 SF (TE-56)±786 SF	\$1,844
Maplewealth LLC	82/222	(TE-57)±247 SF	\$430
Tong Li Williams	82/241	(E-32)±37 SF (TE-58)±283 SF	\$538.00
Fredy H. Linares & Juana E. Linares	82/242	(TE-59)±39 SF	\$50
RAPS Realty, LLC	82/131A	(TE-67)±2,221 SF	\$2,487
Gremer Realty, LLC	82/131	(TE-83)±199 SF (TE-60)±3,361 SF	\$3,541
Francis P. DeCiero & Maryanne DeCiero	70/243	(TE-63)±76 SF	\$132
St. Mary's Credit Union	70/242A	(E-33)±437 SF (TE-64)±1,427SF	\$2,773

ADOPTED  
In City Council  
Order No. 17-  
Adopted

Approved by Mayor  
Arthur G. Vigeant  
Date:

A TRUE COPY  
ATTEST



# MASSACHUSETTS DEPARTMENT OF TRANSPORTATION HIGHWAY DIVISION

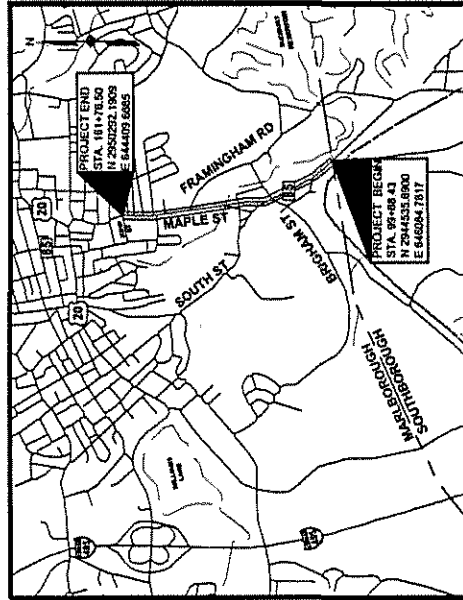
PLAN OF  
ROUTE 85 (MAPLE STREET)

IN THE CITY OF  
MARLBOROUGH  
MIDDLESEX COUNTY

FEDERAL AID PROJECT NO. TBD

## PRELIMINARY RIGHT OF WAY

INDEX	DESCRIPTION
1	TITLE & INDEX
3-4	TYPICAL SECTIONS
5-6	PANEL SUMMARY
10-12	LOCATION PLAN
13-14	PROPERTY PLAN



LENGTH OF PROJECT = 8,175.00 FEET = 1.170 MILES

MARLBOROUGH ROUTE 85 (MAPLE ST)			
DATE	BY	REVISION	DESCRIPTION
08/11/10	TRD	1	ISSUE FOR PERMIT
08/11/10	TRD	2	REVISED PERMIT
08/11/10	TRD	3	REVISED PERMIT
08/11/10	TRD	4	REVISED PERMIT

PROJECT FILE NO. 85088  
PRELIMINARY RIGHT OF WAY  
TITLE & INDEX

THE MASSACHUSETTS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES DATED 1998, AS AMENDED, THE SUPPLEMENTAL SPECIFICATIONS DATED JULY 1, 2010, AND THE SUPPLEMENTAL SPECIFICATIONS DATED JULY 1, 2012, SHALL APPLY TO THIS PROJECT. THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES SHALL BE USED. THE LATEST MANUAL ON UNIFORM PRACTICES AND METHODS OF MEASUREMENT (MUTCD) SHALL BE USED. THE LATEST MANUAL ON LANE AND TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS WITH MASSACHUSETTS ADAPTATIONS SHALL BE USED. THE 1988 STANDARD DRAWINGS FOR SIGNS AND SUPPORTS, THE 1988 STANDARD DRAWINGS FOR TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS, AND THE LATEST EDITION OF THE AMERICAN STANDARD DRAWING FOR MATERIALS, STOCKS, AND CONNECTIONS SHALL BE USED.

**DESIGNATION - ROUTE 85 (MAPLE STREET)**  
40 MPH (SOUTH OF FRAMINGHAM ROAD)  
30 MPH (NORTH OF FRAMINGHAM ROAD)

DESIGN SPEED  
POST DATE 72.000  
POST DATE 36.000  
POST DATE 6.000  
POST DATE 6.000  
POST DATE 1.000  
POST DATE 2.000  
POST DATE 2.000  
POST DATE 1.000

TYPICAL SECTION  
T (AMBIDEX DAY)  
DAY  
DAY  
DAY

FUNCTIONAL CLASSIFICATION  
URBAN ARTERIAL

REVISION	DATE	DESCRIPTION
1	08/11/10	ISSUE FOR PERMIT
2	08/11/10	REVISED PERMIT
3	08/11/10	REVISED PERMIT
4	08/11/10	REVISED PERMIT

Vhb  
Vermont Highway Builders  
1000 North Main Street  
Winochka, VT 05490  
TEL: 802.253.1234

RECOMMENDED FOR APPROVAL

\_\_\_\_\_  
CHIEF ENGINEER

DATE \_\_\_\_\_

---

DEPARTMENT OF TRANSPORTATION  
FEDERAL HIGHWAY ADMINISTRATION  
APPROVAL

\_\_\_\_\_  
DISTRICT ADMINISTRATOR

DATE \_\_\_\_\_

\_\_\_\_\_  
DESIGNER

DATE \_\_\_\_\_

DATE	BY	CHKD BY	NO.	REV.
12/10/03	...	...	1	1
01/14/04	...	...	2	2
03/18/04	...	...	3	3
04/14/04	...	...	4	4

### PAVEMENT NOTES

- PROPOSED FULL DEPTH PAVEMENT (STA 108+00 TO 114+00)**
- 1" HOT MIX ASPHALT
  - 2" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
  - 1" SUPERPAVE INTERMEDIATE COURSE - 1.5L (SCC-12.9)
  - AS BASE COURSE
  - 12" GRAVEL BORROW, TYPE B
- PROPOSED 2" MICROBALL & OVERLAY (STA 114+00 TO 130+00)**
- 2" HOT MIX ASPHALT
  - 2" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
  - 2" MICROBALLING DEPTH
  - ASPHALT EMULSION FOR TACK COAT (RS-1) AT 0.45 GAL/SY OVER EXISTING PAVEMENT AND 27 GAL/SY OVER MILLING SURFACE
  - 2" MICROBALL & COVERLAY (STA 130+00 TO 161+75)
    - 1" HOT MIX ASPHALT
    - 2" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
    - 2" SUPERPAVE INTERMEDIATE COURSE - 1.5L (SCC-12.9)
    - 2" MICROBALLING DEPTH
    - ASPHALT EMULSION FOR TACK COAT (RS-1) AT 0.45 GAL/SY OVER EXISTING PAVEMENT AND 27 GAL/SY OVER MILLING SURFACE
    - 2" MICROBALL & COVERLAY (GREATER THAN 2.0" WIDE)
      - 1" HOT MIX ASPHALT
      - 2" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
      - 2" SUPERPAVE INTERMEDIATE COURSE - 1.5L (SCC-12.9)
      - AS BASE COURSE
      - 12" GRAVEL BORROW, TYPE B

**PROPOSED FULL DEPTH PAVEMENT - WIDENING (LESS THAN 4.00' WIDE)**

      - 1" HOT MIX ASPHALT
      - 2" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
      - 1" SUPERPAVE INTERMEDIATE COURSE - 1.5L (SCC-12.9)
      - CONCRETE BASE COURSE
      - 12" GRAVEL BORROW, TYPE B

**PROPOSED HMA DRIVEWAY**

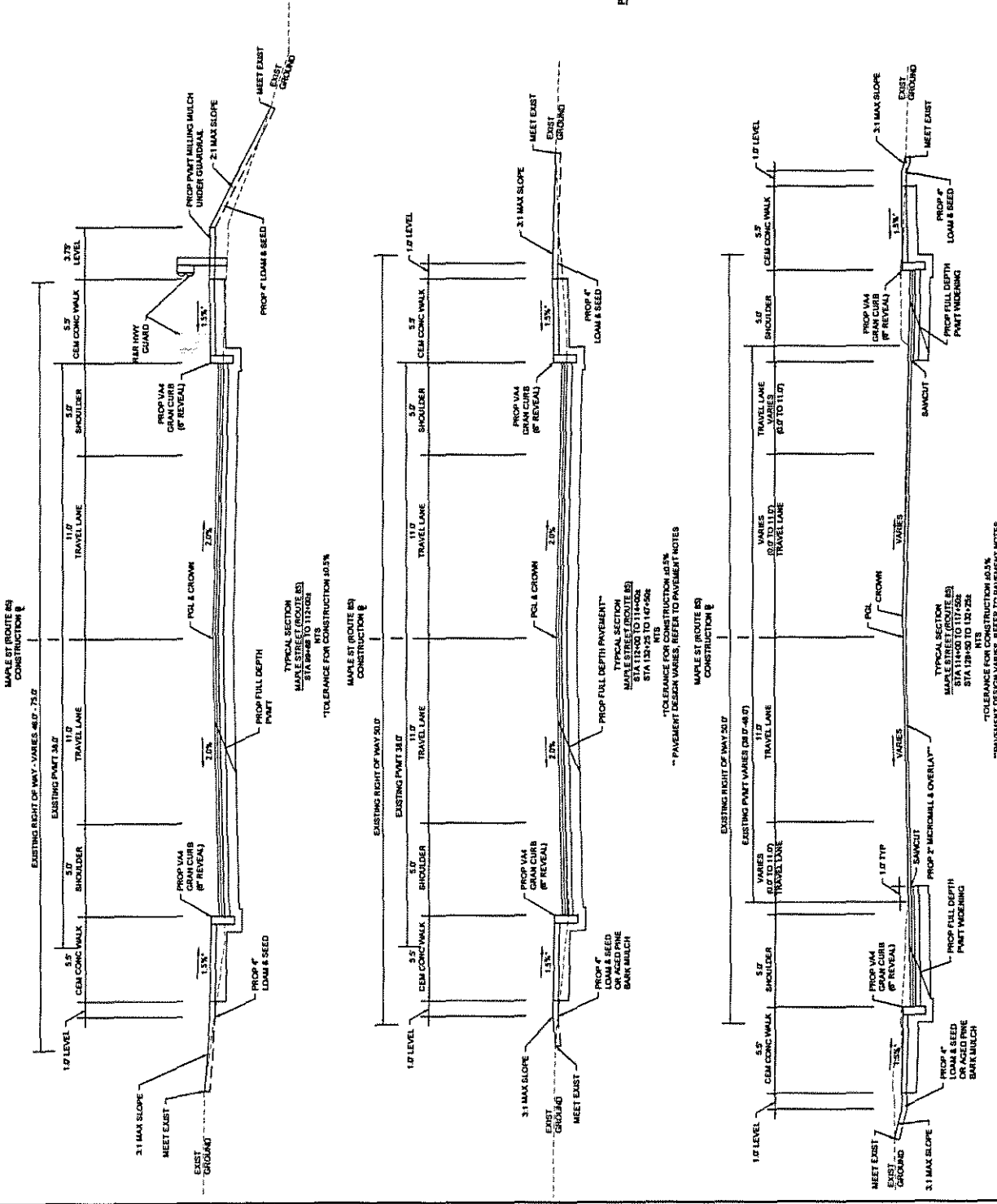
      - 3" HOT MIX ASPHALT
      - 1" SUPERPAVE SURFACE COURSE - 1.5L (SCC-12.9)
      - 2" SUPERPAVE INTERMEDIATE COURSE - 1.5L (SCC-12.9)
      - AS BASE COURSE
      - 12" GRAVEL BORROW, TYPE B

**PROPOSED CEMENT CONCRETE WALK/WHEELCHAIR RAMP/ISLAND**

      - 4" CEMENT CONCRETE
      - AIR ENTRAINED 488 PPL 34", 618
      - FOUNDATION: 8" GRAVEL BORROW, TYPE B

**PROPOSED CEMENT CONCRETE DRIVEWAY**

      - 6" CEMENT CONCRETE
      - AIR ENTRAINED 488 PPL 34", 618
      - FOUNDATION: 8" GRAVEL BORROW, TYPE B



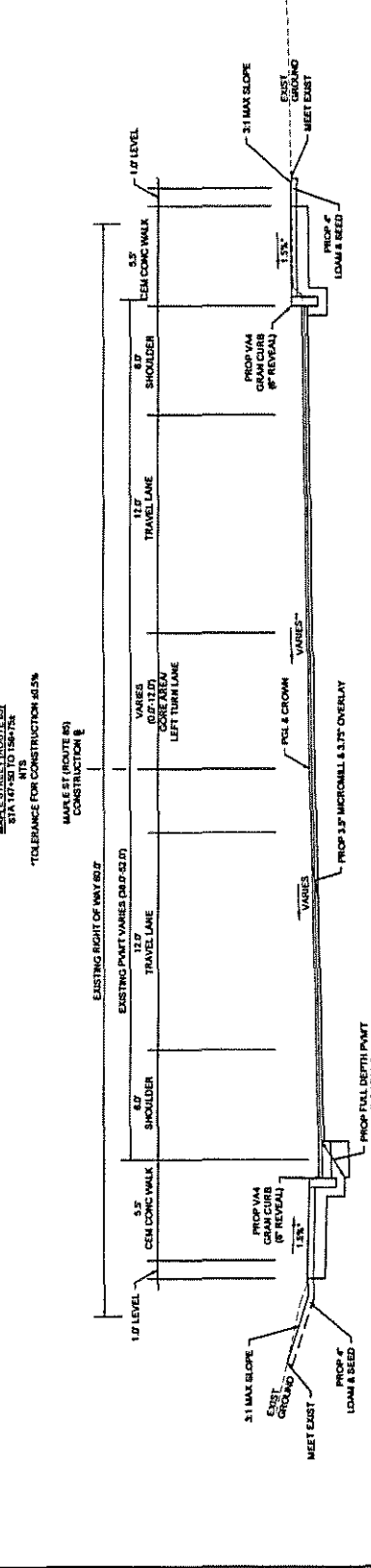
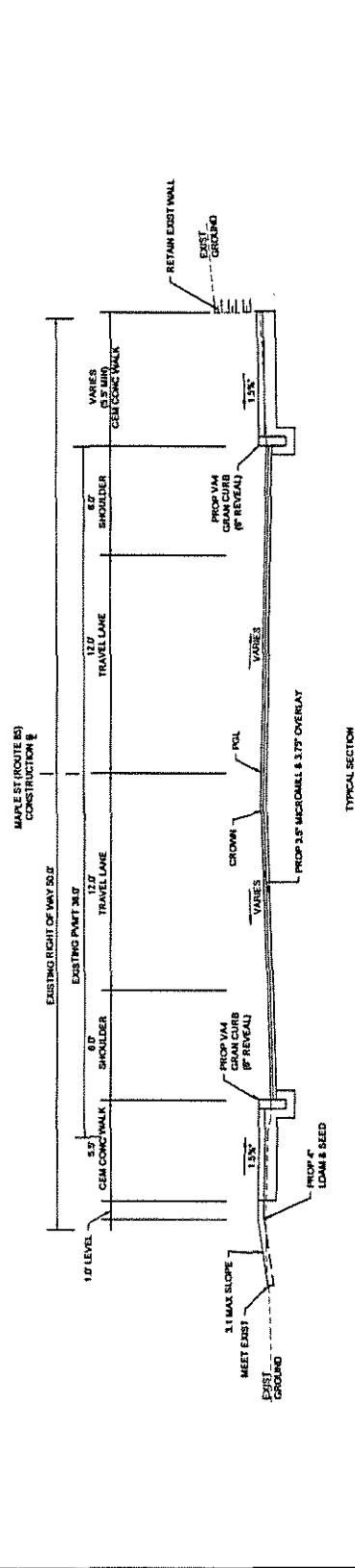
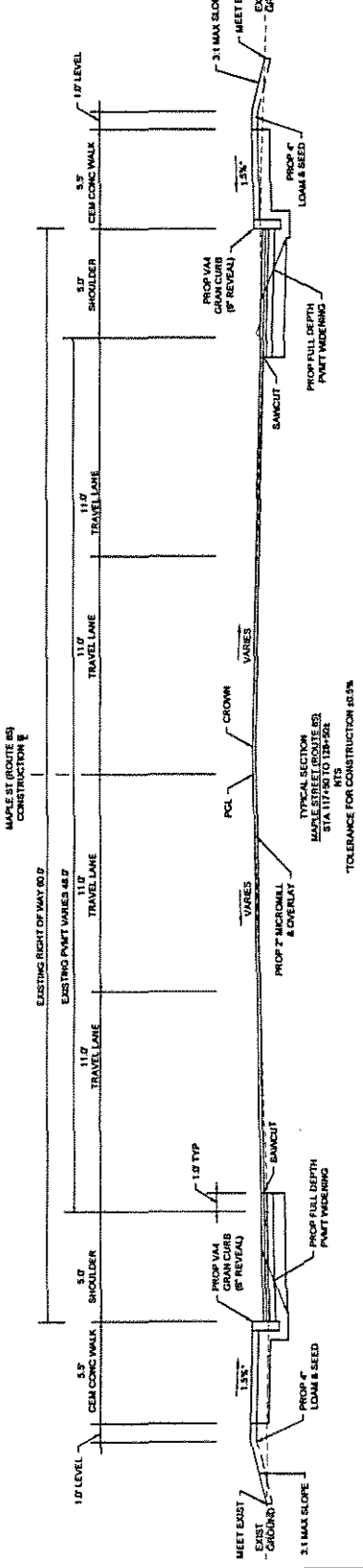
\*TOLERANCE FOR CONSTRUCTION 0.5%  
 \*PAVEMENT DESIGN VARIES. REFER TO PAVEMENT NOTES

\*TOLERANCE FOR CONSTRUCTION 0.5%  
 \*PAVEMENT DESIGN VARIES. REFER TO PAVEMENT NOTES

\*TOLERANCE FOR CONSTRUCTION 0.5%  
 \*PAVEMENT DESIGN VARIES. REFER TO PAVEMENT NOTES

NO.	REV.	DATE	BY	CHKD.	DESCRIPTION
1					ISSUED FOR PERMITS
2					ISSUED FOR PERMITS
3					ISSUED FOR PERMITS
4					ISSUED FOR PERMITS
5					ISSUED FOR PERMITS
6					ISSUED FOR PERMITS
7					ISSUED FOR PERMITS
8					ISSUED FOR PERMITS
9					ISSUED FOR PERMITS
10					ISSUED FOR PERMITS

**MAPLE ST (ROUTE 85)  
ROUTE 85 (MAPLE ST)  
PRELIMINARY RIGHT OF WAY  
TYPICAL SECTIONS  
SHEET 2 OF 4  
SEE SHEET 2 FOR  
PAVEMENT NOTES**



TYPICAL SECTION  
MAPLE ST (ROUTE 85)  
STA 117+50 TO 120+50  
NTS  
TOLERANCE FOR CONSTRUCTION ±0.5%  
\*2.0" MAX SUPPLEMENTARY CURVE STA 118+75 TO 120+50



MARLBOROUGH  
 ROUTE 8 (MAPLE ST)  
 PROJECT NO. 150  
 SHEET NO. 5  
 PRELIMINARY RIGHT OF WAY  
 PARCEL SUMMARY  
 SHEET 1 OF 8

PARCEL NO.	PLAN SHEET NO.	TITLEHOLDER	TITLE REFERENCE		TAKEN		AREA(S) ± (+)		TOTAL REMAINING AREA(S) ±	REMARKS
			DEED LOCAL	PAGE NO.   LDC NO.	CITY	STATE	PERM TYPE	AREA		
E-17	11-18-19	COMMONWEALTH OF MASSACHUSETTS					PERM	331		QUADRAL, ROADWAY WIDENING, SIDEWALK
TE-1	13-14						TEMP	8,149		GRADING, DRAINAGE MAINTENANCE AND EROSION CONTROL
TE-30	14-15						TEMP	1,852		GRADING, DRAINAGE MAINTENANCE AND EROSION CONTROL
TE-30	16-19						TEMP	198		GRADING, AND EROSION CONTROL
TE-30	19-20						TEMP	3,150		GRADING, AND EROSION CONTROL
E-30	10-13	JOYCE L. NYE & ROBERT T. NYE, TRS. HOWARD B. NYE	85443	435			PERM	505	127,860	SIDEWALK
TE-2	13-14	REVOCABLE TRUST					TEMP	6,778		GRADING, EROSION CONTROL, DRIVEWAY TIE-IN
TE-4	14	COMMONWEALTH OF MASSACHUSETTS					TEMP	577		GRADING
E-1	10-14-15	ARCHER ROBERT TR. CHEMILE REALTY TRUST	37254	233			PERM	797	41,511	SIDEWALK
PUE-2	10-14-15						PERM	1,778		OVERHEAD WIRES, UTILITY POLE, GRADING
TE-5	14-15						TEMP	3,219		GRADING, AND DRIVEWAY TIE-IN
E-2	10-15	ARCHER ROBERT TR. WALD REALTY TRUST	55446	453			PERM	1,345	44,300	SIDEWALK
PUE-3	10-16						PERM	470		OVERHEAD WIRES, UTILITY POLE, GRADING
TE-6	15						TEMP	2,731		GRADING, AND DRIVEWAY TIE-IN
PUE-4	10-15	CLAUDE B. LEVESQUE	31287	500			PERM	121	133,253	OVERHEAD WIRES, GRADING, DRIVEWAY TIE-IN
TE-7	15						TEMP	1,618		GRADING, AND DRIVEWAY TIE-IN
PUE-28	10-15	CITY OF MARLBOROUGH					PERM	108	11,555	GRADING, AND DRIVEWAY TIE-IN
TE-72	15						TEMP	633		GRADING, AND DRIVEWAY TIE-IN
TE-74	15-18	BARBARA MURPHY, TR. MARLBOROUGH REALTY TRUST	15537	401			TEMP	228		GRADING, TREE PROTECTION
TE-8	15-18	NAPOLEON REALTY CORP.	32367	048			TEMP	2,473	110,267	GRADING, AND DRIVEWAY TIE-IN
E-3	10-15-18	ALS DEVELOPMENT LLC	48196	428			PERM	1,804	48,770	ROAD WIDENING AND SIDEWALK
PUE-8	10-16						PERM	130		UTILITY POLE, DRIVEWAY TIE-IN
TE-9	15-18						TEMP	2,344		GRADING, AND DRIVEWAY TIE-IN
TE-10	18						TEMP	35		GRADING
E-4	10-16	ADAM M. VIGAMT, ROBERT A. VIGAMT, & DEBORAH A. LEVIN,	31487	136			PERM	1,188	22,529	SIDEWALK
TE-11	18	TR. JMV REALTY TRUST					TEMP	1,116		GRADING, AND DRIVEWAY TIE-IN



**MARLBOROUGH  
ROUTE 28 (MAPLE ST)  
PROJECT (E.C.O. MAPS)**

DATE	TIME	DATE	TIME
11/18/11	10:00	11/18/11	10:00

**PRELIMINARY RIGHT OF WAY  
PARCEL SUMMARY  
SHEET 3 OF 8**

PARCEL NO.	PLAN SHEET NO.	TITELHOLDER	TITLE REFERENCE		TAKEN		AREA(S) (sq. ft.)			REMARKS	TOTAL REMAINING AREA (sq. ft.)	
			DEED BOOK	PAGE NO.	LCC NO.	CITY	STATE	TYPE	AREA			TOTAL
E-36	11-16	CITY OF MARLBOROUGH						PERM	282		1,207	SIDEWALK, SIGNAL, EQUIPMENT GRADING
TE-75	18							TEMP	737			
E-37	11-16	CITY OF MARLBOROUGH	23011	521				PERM	608		4,284	SIDEWALK
TE-79	18							TEMP	1,725			GRADING
E-18	11-18	JOSÉ D.C. FERREIRA & LÉILA R. FERREIRA	45429	452				PERM	765		8,247	SIDEWALK, GUARDRAIL GRADING, DRIVEWAY TIE IN, EROSION CONTROL
TE-29	18							TEMP	618			
E-18	11-18-19	J.C. MARLBOROUGH REALTY LLC	20154	271				PERM	660		96,310	SIDEWALK, GUARDRAIL
TE-21	18-19							TEMP	1,870			GRADING, DRIVEWAY TIE IN
TE-32	19	COMMERCE BANK AND TRUST COMPANY	35182	31				TEMP	1,271		38,812	GRADING, DRIVEWAY TIE IN
TE-33	19	CONSTANTINE L. SCORVAKOS TR. NECTARA REALTY TRUST	20708	513				TEMP	864		15,095	GRADING, DRIVEWAY TIE IN
PUE-10	11-18-19	BENJAMIN P. DONAHUJUMA, TR BPO REALTY TR #	41028	147				PERM	749		43,336	OVERHEAD WIRES, GRADING, DRIVEWAY TIE IN, EROSION CONTROL
TE-34	18-19							TEMP	1,008			GRADING, DRIVEWAY TIE IN, EROSION CONTROL
PUE-11	11-19	JOHN GAGAS & CONSTANCE GAGAS, TRS CRIST REALTY TR	27364	325				PERM	1,281		17,940	OVERHEAD WIRES, UTILITY POLES, GRADING
TE-35	18							TEMP	527			GRADING
PUE-12	11-19	JOHN J. MONTUORI & MARGARET M. MONTUORI, TRS JOHN J. MONTUORI TRUST	50004	245				PERM	778		23,315	OVERHEAD WIRES, UTILITY POLES, GRADING, DRIVEWAY TIE IN
PUE-13	11-19	FRANCIS E. MASON & BRENDA J. MASON	20134	137				PERM	659		31,864	OVERHEAD WIRES, UTILITY POLES, GRADING
PUE-14	11-19-20	TERRA W. WRIGHT & JACQUELINE WRIGHT	1050	62				PERM	143		3,562	OVERHEAD WIRES, GRADING
PUE-15	11-19-20	BENJAMIN P. DONAHUJUMA TRUST, TR. 255-263 BOSTON TURNPIKE REALTY TRUST	1418	138				PERM	508		7,241	OVERHEAD WIRES, GRADING, DRIVEWAY TIE IN
PUE-16	11-12-20-21	COMMONWEALTH OF MASSACHUSETTS	2429	325				PERM	608			OVERHEAD WIRES, UTILITY POLES, GRADING, EROSION CONTROL
PUE-18	11-12-20-21		4508	73				PERM	1,408			OVERHEAD WIRES, UTILITY POLES, GRADING, EROSION CONTROL
TE-49	20		3429	335				TEMP	259			GRADING, EROSION CONTROL
PUE-29	11-12-20	L. G. MONTUORI	51289	171				PERM	102		18,798	CITY WIRE, GRADING
TE-36	20							TEMP	2,026			GRADING
TE-43	20	ANTHONY J. MONTUORI & RHONDA L. MONTUORI	29222	419				TEMP	869		19,847	RETAINING WALL & GRADING
PUE-19	11-12-20-21	DEWIS P. KENNEDY & CAROL R. KENNEDY, TRS MAPLE STREET REALTY TRUST	18816	107				PERM	73			OVERHEAD WIRES, DRIVEWAY TIE IN
TE-39	20-21	DONALD A. COMBETTI & THARON E. COMBETTI, TRS MAPLE STREET REALTY TRUST	1181	200				TEMP	3,264		59,225	DRIVEWAY RECONSTRUCTION, GRADING
E-21	11-12-21	MCDONALD'S CORPORATION C/O DAVID BALAZECI	1095	167				PERM	199		131,551	SIDEWALK
TE-40	20-21							TEMP	1,264			GRADING, DRIVEWAY TIE IN

**MARLBOROUGH  
ROUTE 88 (MAPLE BT)  
PRELIMINARY RIGHT OF WAY  
PARCEL SUMMARY  
SHEET 4 OF 8**

DATE	PROJECT NO.	DATE
11/11/21	170	11/11/21
11/11/21	170	11/11/21

PARCEL NO.	PLAN SHEET NO.	TITLEHOLDER	DEED BOOK	TITLE REFERENCE			AREAS (±) ±)			TOTAL EASEMENT AREA (±) ±)	TOTAL PROPERTY AREA (±) ±)	REMARKS
				FACE NO.	LOC. NO.	CERT. NO.	TAKEN CITY	TAKEN STATE	EASEMENT TYPE			
E-40	11-12-21	MCDONALDS CORPORATION C/O DAVID BALDACC	1113	80	-	-	-	-	PERM	88	8,784	SIDEWALK
TE-37	21								TEMP	135		GRADING, DRIVEWAY TIE IN
E-22	11-12-21	JOSEPH J. MORMANT & TYFE GEORVARGHESE, TRS	49541	145	-	-	-	-	PERM	324	157,227	SIDEWALK
TE-41	21	THE 230 & 248 MAPLE STREET CONDOMINIUM TRUST							TEMP	833		GRADING, DRIVEWAY TIE IN
E-23	11-12-21-22	MHE REALTY ASSOC. LLC	21724	344	-	-	-	-	PERM	403	86,450	SIDEWALK
TE-42	21-22								TEMP	688		GRADING, DRIVEWAY TIE IN
PUE-17	11-12-20	MOBILE OIL CORP. PROPERTY TAX DIVISION, CORP. CMB-2350A	22978	001	-	-	-	-	PERM	784	67,431	OVERHEAD WIRES, UTILITY POLES, GRADING, EROSION CONTROL
PUE-8	11-12-20-21	N3 REALTY TRUST LLC	48358	064	-	-	-	-	PERM	253	128,817	OVERHEAD WIRES, UTILITY POLES, GRADING, EROSION CONTROL
PUE-20	11-12-20-21	DEANNS P. KENNEDY & CAROLYN M. KENNEDY, TRS	51814	156	-	-	-	-	PERM	784	15,258	OVERHEAD WIRES, UTILITY POLES, GRADING
TE-45	21	347 MAPLE STREET REALTY TRUST							TEMP	88		GRADING, DRIVEWAY TIE IN
PUE-21	11-12-21	LOUIS MONT, JR.	63471	588	-	-	-	-	PERM	1,024	8,962	OVERHEAD WIRES, UTILITY POLES, GRADING
PUE-22	11-12-21	JACS INC.	16220	084	-	-	-	-	PERM	681	15,585	OVERHEAD WIRES, UTILITY POLES, GRADING, DRIVEWAY TIE IN
TE-77	21								TEMP	236		GRADING, DRIVEWAY TIE IN
PUE-23	11-12-21-22	N5 REALTY TRUST	48358	64	-	-	-	-	PERM	202	2,857	OVERHEAD WIRES, UTILITY POLES, GRADING, DRIVEWAY TIE IN
TE-46	21-22								TEMP	20		GRADING
TE-78	21-22								TEMP	19		GRADING
E-24	11-12-21-22	EDWARD T. PARKER	51881	426	-	-	-	-	PERM	143	5,000	SIDEWALK
TE-43	21-22								TEMP	581		GRADING, STAIRS AND WALL RECONSTRUCTION
E-38	11-12-21-22	CITY OF MARLBOROUGH	21718	438	-	-	-	-	PERM	434	30,140	SIGNAL CABINET, CONDUIT
TE-78	21-22								TEMP	1,241		GRADING, DRIVEWAY TIE IN
TE-81	21-22								TEMP	261		GRADING
E-25	12-22	ORAG STODDARD	47062	278	-	-	-	-	PERM	142	5,000	SIDEWALK
TE-44	22								TEMP	720		GRADING, STAIRS AND WALL RECONSTRUCTION
E-30	12-22	PNC/MAPLE LANDOWNER LLC	1358	49	-	-	-	-	PERM	426	115,870	ROAD REALIGNMENT, SIDEWALK
PUE-24	12-22-23								PERM	389		OVERHEAD WIRES, UTILITY POLES, GRADING
PUE-30	12-23								PERM	175		CITY WIRE, GRADING, EROSION CONTROL
TE-52	22-23								TEMP	1,218		GRADING
TE-53	22-23								TEMP	1,228		GRADING, DRIVEWAY TIE IN, EROSION CONTROL
TE-60	23								TEMP	2,888		GRADING, EROSION CONTROL
TE-58	22	CITY OF MARLBOROUGH	21718	428	-	-	-	-	TEMP	755	31,100	GRADING
TE-47	22	117 MAPLE STREET ASSOCIATES LLC C/O PNC PROPERTY GROUP, INC.	1385	58	-	-	-	-	TEMP	583	28,814	GRADING











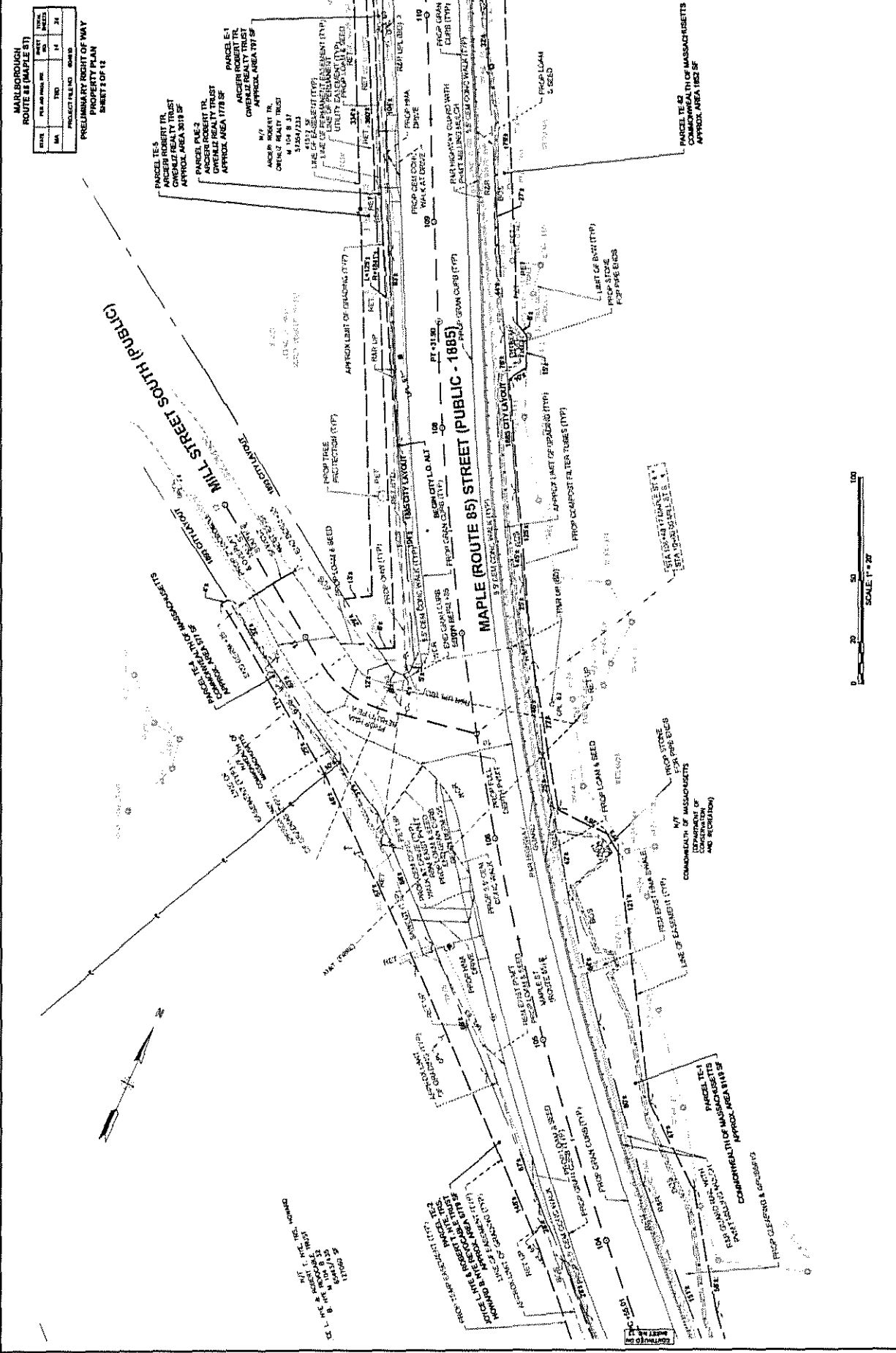


**MARLBOROUGH  
ROUTE 88 (MAPLE ST)  
PRELIMINARY RIGHT OF WAY  
IMPROVEMENT PLAN  
SHEET 1 OF 14**

DATE	FILE AND SHEET NO.	SHEET	TOTAL SHEETS
10/1/88	100-100-0000	1	14
10/1/88	100-100-0000	2	14
10/1/88	100-100-0000	3	14
10/1/88	100-100-0000	4	14
10/1/88	100-100-0000	5	14
10/1/88	100-100-0000	6	14
10/1/88	100-100-0000	7	14
10/1/88	100-100-0000	8	14
10/1/88	100-100-0000	9	14
10/1/88	100-100-0000	10	14
10/1/88	100-100-0000	11	14
10/1/88	100-100-0000	12	14
10/1/88	100-100-0000	13	14
10/1/88	100-100-0000	14	14

**MILL STREET SOUTH (PUBLIC)**

**MAPLE (ROUTE 88) STREET (PUBLIC - 1885)**













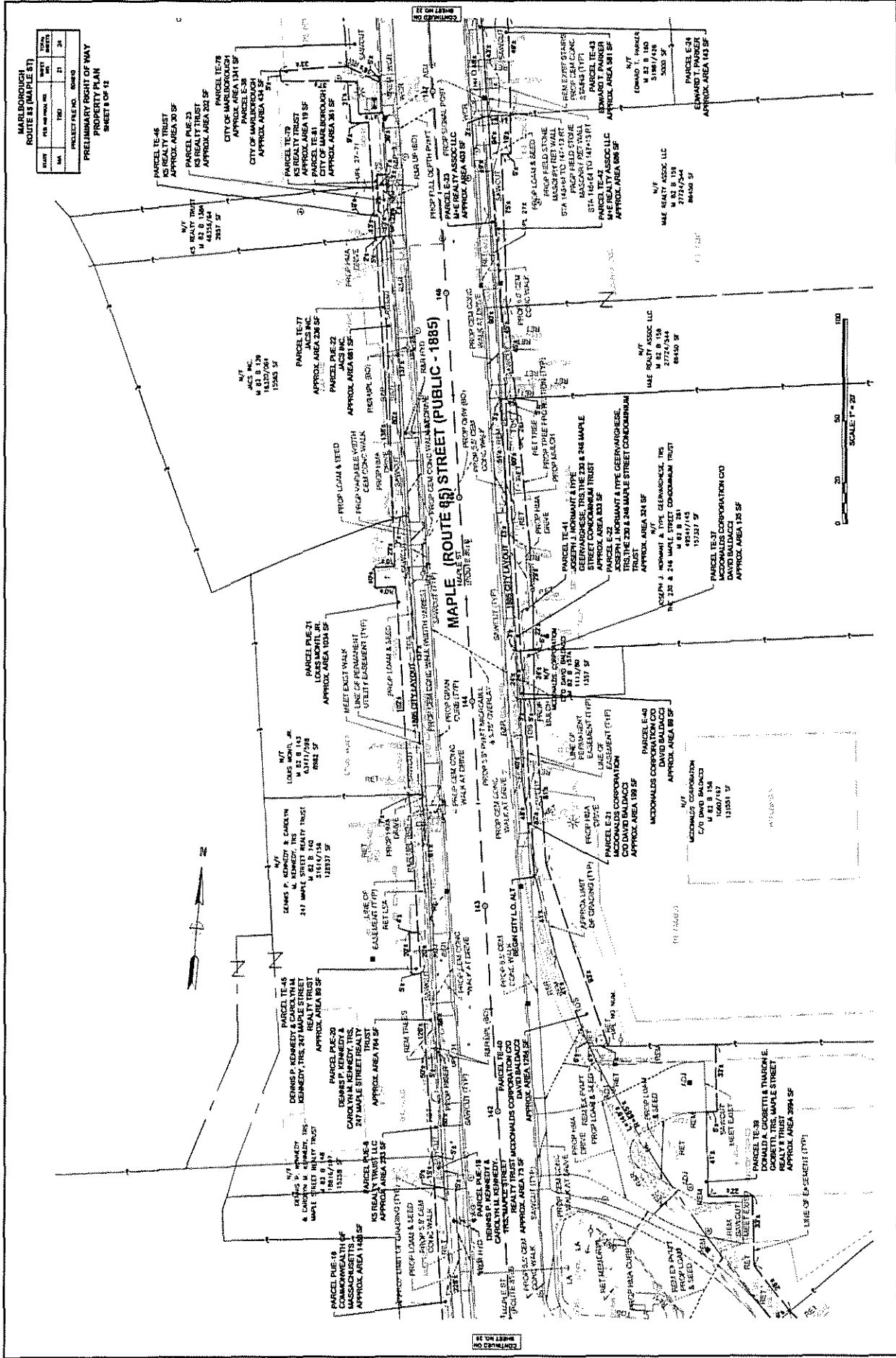




**MARLBOROUGH  
ROUTE 85 (MAPLE ST)**

DATE	REV.	DESCRIPTION	SHEET NO.	TOTAL SHEETS
04/11/17	1	ISSUED FOR PERMIT	27	28
04/11/17	2	REVISED	27	28

PROJECT FILE NO. 18850  
PRELIMINARY RIGHT OF WAY  
PROPERTY PLAN  
SHEET 1 OF 12

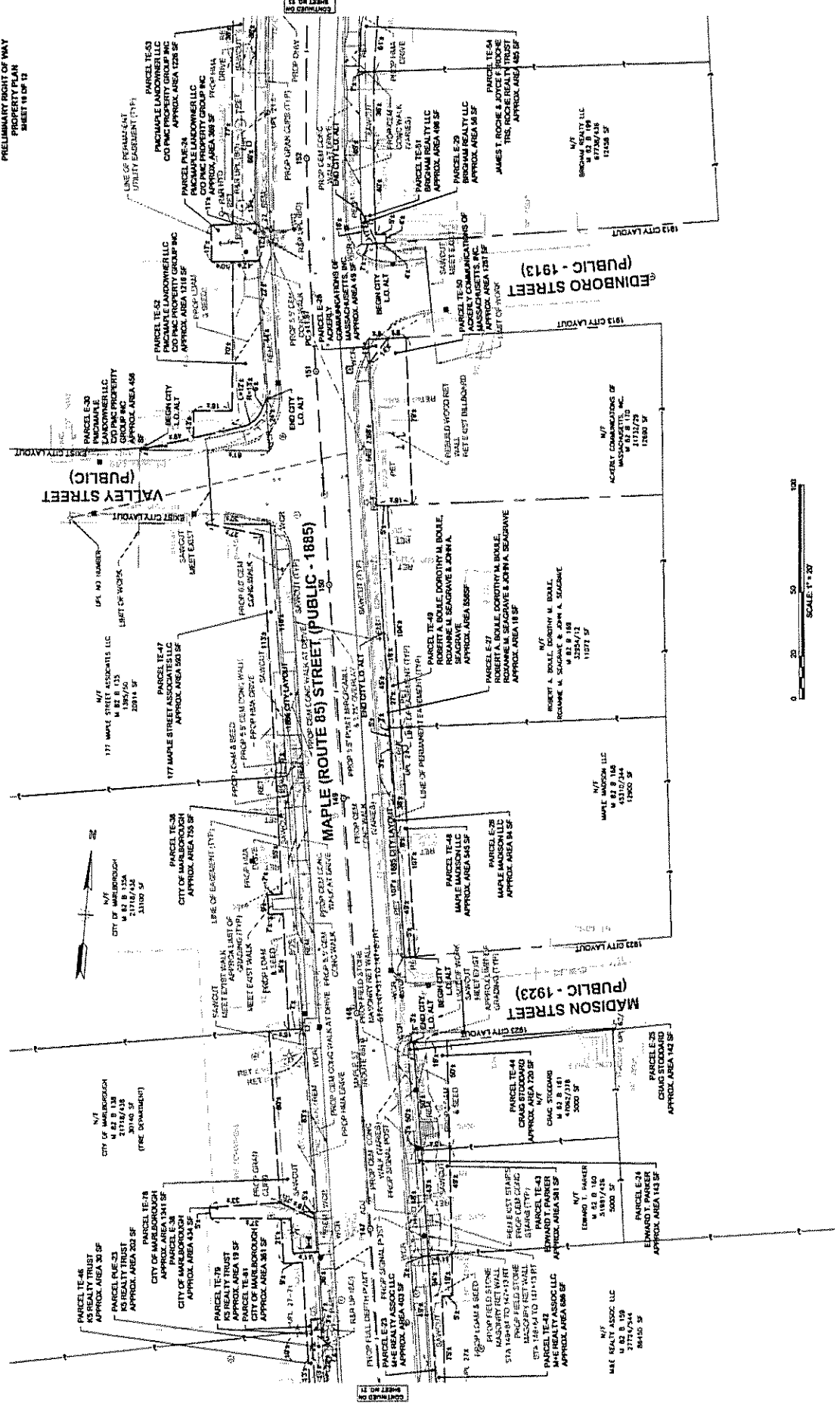


DATE: 04/11/17

**MARLBOROUGH  
ROUTE 85 (MAPLE ST)**

SHEET	FILE NO.	DATE	BY
1A	100	03	24
1B	100	03	24
1C	100	03	24
1D	100	03	24
1E	100	03	24
1F	100	03	24
1G	100	03	24
1H	100	03	24
1I	100	03	24
1J	100	03	24
1K	100	03	24
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1R	100	03	24
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1T	100	03	24
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1Y	100	03	24
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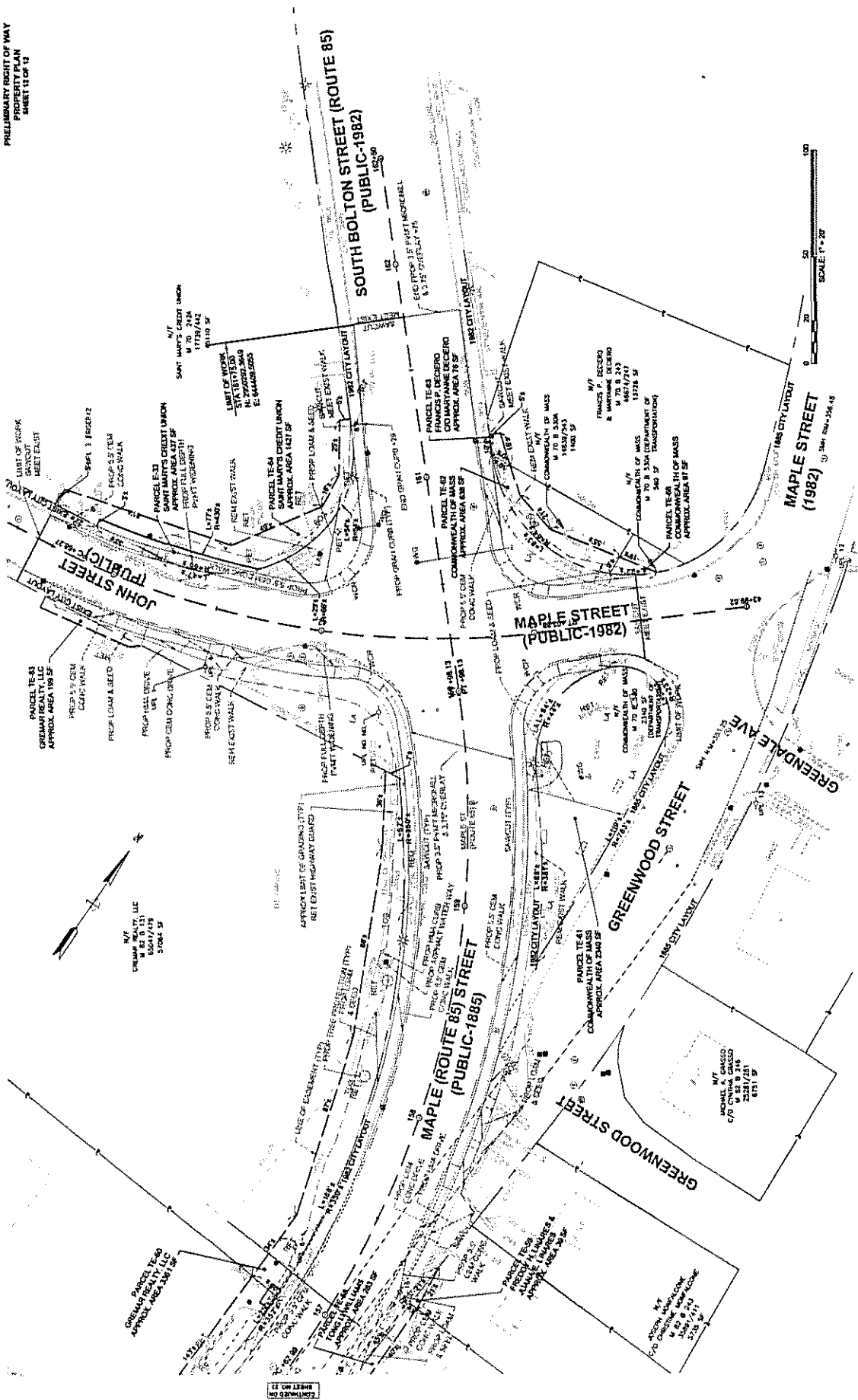
**PRIORITARY RIGHT OF WAY  
PROJECT FILE NO. 100  
SHEET 11 OF 12**





**MARLBOROUGH  
ROUTE 85 (MAPLE ST)  
PRELIMINARY RIGHT OF WAY  
PROJECT PLAN  
SHEET 11 OF 14**

DATE	BY	REV	DESCRIPTION
11/17/17	...	1	...
11/17/17	...	2	...
11/17/17	...	3	...
11/17/17	...	4	...
11/17/17	...	5	...
11/17/17	...	6	...
11/17/17	...	7	...
11/17/17	...	8	...
11/17/17	...	9	...
11/17/17	...	10	...



CONTINUED ON SHEET 12





City of Marlborough  
Legal Department

140 MAIN STREET

MARLBOROUGH, MASSACHUSETTS 01752

TEL. (508) 460-3771 FACSIMILE (508) 460-3698 TDD (508) 460-3610

[LEGAL@MARLBOROUGH-MA.GOV](mailto:LEGAL@MARLBOROUGH-MA.GOV)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2017 APR 20 A 11: 55

*DONALD V. RIDER, JR.*  
CITY SOLICITOR

*CYNTHIA M. PANAGORE GRIFFIN*  
ASSISTANT CITY SOLICITOR

*ELLEN M. STAVROPOULOS*  
PARALEGAL

April 20, 2017

Edward Clancy, President  
Marlborough City Council  
City Hall  
140 Main Street  
Marlborough, MA 01752

Re: License and Indemnification -- Chapa Quente for Use of Patio Adjacent at West Side of  
195-205 Main Street  
Order No. 17-1006857

Dear President Clancy and Members,

For consideration by the City Council, please find the License and Indemnification concerning use by the Chapa Quente Restaurant, for the placement of tables and chairs for dining purposes, of the patio located on the west side of 195-205 Main Street.

Very truly yours,

/s/ Cynthia Panagore Griffin

Cynthia Panagore Griffin  
Assistant City Solicitor

Enclosure

cc: Douglas Scott , Building Commissioner

## License and Indemnification

WHEREAS, the Chapa Quente Restaurant, Corp., duly incorporated in the Commonwealth of Massachusetts with a principle office at 203/205 Main Street, Marlborough, MA, operating a restaurant known as the Chapa Quente Restaurant located at 203/205 Main Street, Marlborough, MA desires to use as outdoor dining space the outdoor patio located adjacent to the west side of 195-205 Main Street, Marlborough, MA (hereinafter, "License Area"); and

WHEREAS the City of Marlborough, owner of said License Area, wishes to allow the Chapa Quente Restaurant to use the License Area as outdoor dining space;

NOW, THEREFORE, the City of Marlborough, by and through its City Council (hereinafter, "the City"), grants to the Chapa Quente Restaurant, Corp. (hereinafter, "Licensee") permission to use the License Area for the limited purpose of outdoor dining associated with the Chapa Quente Restaurant and to place tables and chairs thereon for said purpose, and for no other purpose, under the terms and conditions stated below (hereinafter, "the license" or "this license"):

1. Said License Area is identified in the photographs attached hereto as Exhibit "A," which exhibit is made a part hereof.
2. The license shall be effective from May 1<sup>st</sup> to September 30<sup>th</sup> of 2017. Licensee may not place tables and chairs on the License Area until the start of business on May 1, 2017, and Licensee must remove all tables and chairs at the close of business on September 30, 2017.
3. Licensee shall not allow any use of the tables and chairs in the License Area after 10PM.
4. Licensee acknowledges that the License Area is owned exclusively by the City in fee, and that this license is not a grant of interest in the License Area or in any other portion of City property.
5. Licensee acknowledge that this license is exclusive to Licensee and that no other person(s) or entity(ies) has the permission of the City to utilize the License Area for any purpose other than for dining on products purchased at the Chapa Quente Restaurant.
6. Licensee agrees that it shall not allow loitering or other use of the License Area which is not related to dining on products purchased at the Chapa Quente Restaurant.
7. Licensee agrees to indemnify and hold harmless the City of Marlborough, its officers, employees and agents from and against all suits, actions or claims, civil or criminal, of any character brought because of any injury or damage received or sustained by any person, persons or property arising out of, or resulting from the existence of any obstruction or defect in the public way or in the License Area, or arising out of, or resulting from any asserted negligent or intentional act, error or omission of Licensee or its agents, servants or employees, occurring in the performance of the Licensee to place tables and chairs upon License Area and to allow the utilization by third parties of said

License Area. The indemnification required hereunder shall not be limited by reason of the specifications of any particular insurance coverage of the Licensee.

8. Licensee acknowledges that the Building Commissioner or his agents may revoke the license for violation of the terms and conditions of this license.
9. Licensee acknowledges that all applicable federal, state, and City rules, regulations and ordinances shall remain in full force and effect.

IN WITNESS WHEREOF, Licensee has set its hand and seal this \_\_\_\_ day of April, 2017.

LICENSEE  
Chapa Quente Restaurant, Corp.  
By its President, duly authorized

\_\_\_\_\_  
Heider G. Rabelo  
22 Bolton Street, Unit A.  
Marlborough MA 01752

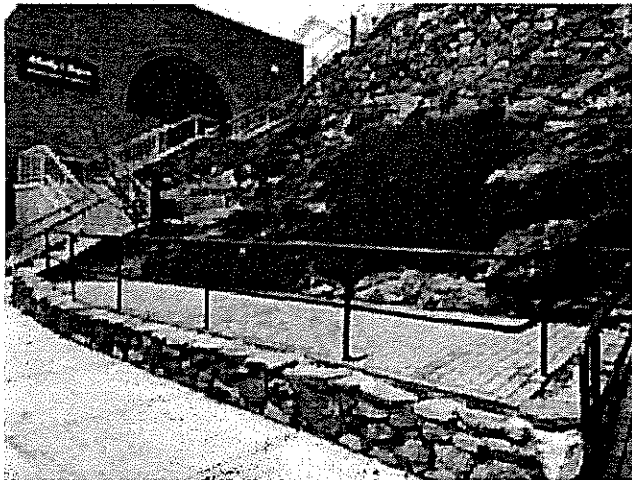
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this \_\_\_\_ day of \_\_\_\_ 2017, before me, the undersigned notary public, personally appeared Heider G. Rabelo, proved to me through satisfactory evidence of identification which was \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document as President of Chapa Quente Restaurant, Corp, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public:  
My Commission Expires:

# EXHIBIT "A"



**nationalgrid**

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2017 APR 19 A 8:48

April 17, 2017

City of Marlborough  
City Clerks Office  
140 Main Street  
Marlborough, MA 01752

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

Angela Birch 401-784-7726

Please notify National Grid's Angela Birch of the hearing date / time at 401-784-7726 or [angela.birch@us.ngrid.com](mailto:angela.birch@us.ngrid.com)

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Angela Birch; 280 Melrose Street; Providence, RI

Very truly yours,



Chris Raymond, Engineering  
Supervisor, Distribution Design

Enclosures

PETITION FOR POLE LOCATIONS

City Copy

RECEIVED  
April 17, 2017  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

To the City Clerks Office  
City of Marlborough, Massachusetts

2017 APR 19 A 8:48

MASSACHUSETTS ELECTRIC COMPANY requests permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said company may deem necessary, in the following public way or ways;

**Northboro Road**

**National Grid request installation of solely owned Pole 13 to be se approx. 64' from existing Pole12. New Pole 13 will be used to serve new charging station at corner of parking area for Hannaford's per National Grid request**

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain pole and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked:

MASSACHUSETTS ELECTRIC COMPANY

Plan No. 22414377 Dated 4/11/2017

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used exclusively for municipal purposes.

MASSACHUSETTS ELECTRIC COMPANY

By: Chris Raymond *CR*  
Manager of Distribution Design

**ORDER FOR POLE LOCATIONS**

April 17, 2017

By the City Clerks Office  
City of Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:  
that **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted locations for and permission  
to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as  
said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of  
said Company dated the  
**17th day of April, 2017**

All construction under this order shall be in accordance with the following conditions:--

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon  
the plan marked--

**MASSACHUSETTS ELECTRIC COMPANY**

Plan No. **22414377** Dated **4/11/2017** filed with this order

There may attached to said **MASSACHUSETTS ELECTRIC COMPANY** not to exceed twenty wires, and all  
of said wires and cables shall be placed at a height of not less than eighteen feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and  
the number of poles which may be erected thereon under this order:--

**Northboro Road**

**National Grid request installation of solely owned Pole 13 to be se approx. 64'  
from existing Pole12. New Pole 13 will be used to serve new charging station  
at corner of parking area for Hannaford's per National Grid request**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting  
public ways for the purpose of making connections with such poles and buildings as each of said petitioner may  
desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

\_\_\_\_\_, 2017

\_\_\_\_\_  
Clerk of Selectmen

Received and entered in the records of location orders  
City of Marlborough, Massachusetts

Book: \_\_\_\_\_ Page: \_\_\_\_\_

Attest: \_\_\_\_\_  
Town Clerk

I hereby certify that on \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ o'clock, \_\_\_\_\_ M.,  
at \_\_\_\_\_ a public hearing was held on the petition of

**MASSACHUSETTS ELECTRIC COMPANY**

for permission to erect the poles, wires and fixtures described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires and fixtures under said order.

And that thereupon said order was duly adopted.

Selectmen of the Town of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

0

**CERTIFICATE**

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the Town of \_\_\_\_\_, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and recorded with the records of location orders of provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest: \_\_\_\_\_  
Town Clerk



NORTH

Bldg # 193, 195, 197, & 199

Hannaford Plaza Parking Lot

New proposed  
Solely owned  
pole 13

P11 & Push brace  
P11-89

P10

Northboro Rd

P10-1

141  
Boston  
Post Rd  
West

164  
Boston  
Post Rd  
West

P12

64' +/-

167 Boston  
Post West

Boston Post Rd West, Marlborough

Boston Post Rd West, Marlborough

# nationalgrid

Date: 4-11-17








National Grid plan# 22414377

To accompany petition date: 4-11-17

To the City of Marlborough

For the proposed installation of solely owned pole 13 to be set approx. 64' from existing Pole 12. New Pole 13 will be used to serve new charging station at corner of parking area for Hannaford's per National Grid request.

## LEGEND

-  Joint owned pole location
-  Proposed solely owned pole location
-  Anchor location
-  Overhead primary conductor(s)
-  Overhead secondary conductor(s)
-  Primary riser location and or secondary siphon location
-  Three phase padmounted transformer

78

ROYAL PLAZA MARLBOROUGH LLC  
181 BOSTON POST RD WEST  
MARLBOROUGH, MA 01752

78

MCDONALDS CORPORATION  
C/O DAVID BALDACCI  
P O BOX 902  
SPENCER, MA 01562

78

R K ASSOCIATES-MARLBORO INC  
C/O RK CENTERS  
50 CABOT STREET STE 200  
NEEDHAM, MA 02494

78

R K ASSOCIATES-MARLBORO INC  
C/O RK CENTERS  
50 CABOT STREET STE 200  
NEEDHAM, MA 02494

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R K ASSOCIATES-MARLBORO INC  
C/O RK CENTERS  
50 CABOT STREET STE 200  
NEEDHAM, MA 02494

78

MARLBORO NCP I LLC  
C/O CROSSPOINT ASSOCIATES  
300 3RD AVE STE 2  
WALTHAM, MA 02451

**Marlborough Public Library Board of Trustees**

Meeting Minutes

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

March 7, 2017

Bigelow Auditorium, Marlborough Public Library

2017 APR -7 A 9:14

Meeting called to order by Rustin Kyle at 7:07pm

Board Members Present: Tom Abel, Karen Bento, Nena Bloomquist, Ray Hale, Ray Johnson, Rustin Kyle, Janice Merk, and Robyn Ripley

Also Present: Margaret Cardello, Library Director

Absent: William Brewin

Proceedings:

1. **Minutes:** *A motion to approve the meeting minutes from the February 7<sup>th</sup> meeting was passed (Johnson/Bloomquist).*
2. **Trust Fund Reports:** *A motion was passed to approve the Trust Fund Reports for February (Hale/Merk).*
3. **Director's Report:** (see attached for more details)
  - The part time staff positions have been filled. The Cataloger/Head of Technical Services and Assistant Director/Head of Reference positions, however, are still open. So far the resumes received do not meet the basic requirements of the positions. Interviews have still been held but confirm that the candidates are not fully qualified. There is one more interview to be held for the Assistant Director position and Margaret is considering next steps for the Head of Technical Services position.
  - The lift/elevator is out of order once again. Parts are extremely difficult to get and are sometimes specially made for the lift, which is the oldest one being serviced by our repair company. The city is costing the price of a new lift in case parts become impossible to get in the future. Margaret will also look into ADA compliance and see if there are possible fines to be avoided by getting a new lift.
  - The library does not generally accept donations for other organizations but the Children's Room would like to allow box for toy donations in honor of Bernadette Lafollette who was a frequent library user. In light of her connection with the library, The Children's Room would like to make an exception regarding donations. *A motion was passed to allow a toy donation collection box in honor of Bernadette Lafollette (Bloomquist/Hale).*

- We are continuing to spend down the State Aid account as the city may take any funds still in the account as of June 30<sup>th</sup>, 2017. Currently there is \$12,555 in previous year funds left and \$23,155 in current year funds. This money will supplement the book budget to meet state requirements, funding more programming than the city budget of \$4,000 would allow and other expenses not funded through the city.

#### 4. **Committee Reports:**

- Foundation:
  - An office has been set up for FDA in the Walker Building
  - An Administrative Assistant has been hired and will begin working with FDA on March 16<sup>th</sup>.
  - The Capital Campaign committee members have already begun setting up meetings for the big "asks." These would be to lead donors, such as local banks.
  - Next steps include developing training sessions on fundraising and having a Steering Committee meet regularly to coordinate activities between the various fundraising committees.
  
- Friends: (see attached report for detailed information)

#### 5. **Old Business:**

- 2016 Scholarships: Scholarship applications are out at the high schools and the library. The deadline is March 22<sup>nd</sup> so there will be time for board members to read essays and submit rankings at the April meeting.

#### 6. **New Business:**

- None

#### 7. **Adjournment:** *A motion to adjourn passed at 7:40 (Johnson/Ripley).*

Minutes submitted by Secretary Robyn Ripley.

**MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752**

2017 APR 10 P 2:13

**Call to Order**

**March 13, 2017**

The Meeting of the Marlborough Planning Board was called to order at 7:00pm in Memorial Hall, 3<sup>rd</sup> Floor City Hall 140 Main Street, Marlborough, MA. Members present included: Barbara Fenby, Colleen Hughes, Sean Fay & Philip Hodge.

Also in attendance were Board Secretary Melissa Peltier & City Engineer Thomas DiPersio  
Brian DuPont & Shawn McCarthy were absent.

**1. Meeting Minutes:**

**A. February 6, 2017**

On a motion made by Ms. Hughes, seconded by Mr. Fay it was voted to approve the minutes from the February 6, 2017 regular Planning Board meeting, with Mr. Hodge abstaining. Motion carried.

**B. February 27, 2017**

On a motion made by Ms. Hughes, seconded by Mr. Fay it was voted to approve the minutes from the February 27, 2017 regular Planning Board meeting. Motion carried.

**2. Chair's Business:**

**A. Correspondence from Legal Department, regarding Bouffard Dr. Acceptance**

Ms. Hughes read the correspondence from City Solicitor Rider to the City Council into the record. City Solicitor Rider informed the City Council that all paperwork is in order for the Acceptance of Bouffard Drive as a City Way.

On a motion made by Mr. Fay, seconded by Mr. Hodge the correspondence was accepted and placed on file. Motion carried.

**3. Approval Not Required: None**

**4. Public Hearings (7:00): None**

**5. Pending Sub Division Plans: Updates and Discussion:**

**A. Engineers Report**

City Engineer DiPersio reported out to the Board that Long Drive is still languishing due to the deeds still need to be signed by Mr. Freeman. City Engineer DiPersio also noted that there are a group of streets still waiting from older subdivisions that had punch lists or were actually completed but never sent off to the City Council for the final acceptance stages. These streets are aging to the point that they are going to need work performed, however the developers are no longer viable to contact to have the work performed. City Engineer DiPersio and Solicitor Rider have met and are working on a potential way to get this grouping of streets accepted.

Ms. Hughes requested that these open languishing subdivisions be tackled one or two at a time to get the results that were just reported out earlier in the meeting.

City Engineer DiPersio noted that he would supply to the Board a list of the Streets in question for the next meeting.

**B. Goodale Estates Pathway Discussion**

Mr. Paul Ricciardi was in attendance to discuss the reasoning for the pathway discussion. It appears that the area in question for the required sidewalk between Hutchinson Dr and Woodland Dr may not be wide enough (48") continuously to establish a proper sidewalk, there should be enough width however to establish a "path" which could be paved for ease of use. Proper handicap access can be achieved either with a "path" or sidewalk. Mr. Ricciardi questioned if the City would be willing to stake the property line in question on Goodale St. City Engineer DiPersio agreed that the City is willing to honor the request in a show of good faith in order to move this project along.

**C. Marlborough Hub Continued Discussion (if necessary) (July 1, 2017)**

Attorney Bergeron sent late word to the Board that he would not be in attendance at the meeting this evening for discussion.

**6. Preliminary/Open Space Submissions/Limited Development Subdivisions: None**

**7. Definitive Subdivision Submission: None**

**8. Signs: None**

**9. Unfinished Business: None**

**10. Informal Discussion: None**

**11. Correspondence: None**

**12. Public Notices of other Cities and Towns:**

**A. Town of Framingham Planning Board, 4 Notices**

**B. Town of Framingham Zoning Board of Appeals, 10 Notices**

**C. Town of Northborough Planning Department, 1 Notice (9 pages)**

**D. Town of Southborough Planning Board, 4 Notices**

**E. Town of Sudbury Zoning Board of Appeals, 1 Notice**

**F. Town of Sudbury Planning Board, 1 Notice**

On a motion made by Ms. Hughes, seconded by Mr. Hodge it was voted to accept and place on file items A-F. Motion carried.

**Calendar Tracking Updates:**

Cider Mill request for extension will be required.

**Adjournment:** On a motion made by Mr. Fay, seconded by Mr. Hodge it was voted to adjourn at 7:29pm. Motion carried.

Respectfully submitted,

Colleen Hughes  
Clerk

/map

MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752

2017 APR 10 P 2:13

**Call to Order**

**March 27, 2017**

The Meeting of the Marlborough Planning Board was called to order at 7:00pm in Memorial Hall, 3<sup>rd</sup> Floor City Hall 140 Main Street, Marlborough, MA. Members present included: Barbara Fenby, Colleen Hughes, Sean Fay, Philip Hodge & Shawn McCarthy. Also in attendance were Board Secretary Melissa Peltier & City Engineer Thomas DiPersio. Brian DuPont was absent.

**1. Meeting Minutes:**

**A. March 13, 2017**

On a motion made by Mr. Fay, seconded by Ms. Hughes it was voted to approve the minutes from the March 13, 2017 regular Planning Board meeting, with Mr. McCarthy abstaining. Motion carried.

**2. Chair's Business:**

**A. Correspondence from City Council, changes to chapter 650-35 zoning HRMUOD**

Ms. Hughes gave an overview of the correspondence from City Council for the record.

A Public Hearing to be set for April 24, 2017, 7:00pm

On a motion made by Mr. Fay, seconded by Mr. Hodge the correspondence was accepted and placed on file. Motion carried.

**3. Approval Not Required: None**

**4. Public Hearings (7:00): None**

**5. Pending Sub Division Plans: Updates and Discussion:**

**A. Engineers Report**

City Engineer DiPersio reported out to the Board the following:

Cider Mill Estates- Expiration coming up in May, Developer working on extension request.

Walker Brook Estates- Expiration coming up in May, Developer working on road paving and may not require extension.

Goodale Estates-Engineering has not done requested survey as of yet, it is pending.

Mauro Farms- Currently in one (1) year maintenance period.

Howes Landing- Developer is working on lots but NOT the roadway

Commonwealth Heights- Set to expire in May, no communication from developer in last year.

City Engineer DiPersio then moved on to the listing of unaccepted streets within the City. The listing is extensive with several streets listed multiple times due to various reasons. The list ranges as far back as 1965. There are six (6) sections to the extensive report. The City Engineer and Assistant City Engineer have met with Solicitor Rider to discuss possible remedies to this situation. One potential remedy is to develop a Home Rule Petition to present to the City Council



for a sweeping acceptance of the majority of the list. Roads that are over fifty (50) years old cannot possibly held to construction and design standards of today. Mr. Fay questioned the status of any bonds still held against the constriction of any of the roads listed on the report. City Engineer DiPersio moted that he was unaware of any of the statuses. The Board requested input from the City Comptroller for the next meeting. City Engineer DiPersio will report out to the Board on the progress of the acceptance.

**B. Marlborough Hub Continued Discussion (if necessary) (July 1, 2017)**

Attorney Bergeron sent late word to the Board that he would not be in attendance at the meeting this evening for discussion, however he would be sending along a request on behalf of his client to withdraw the Marlborough Hub Definitive Subdivision plan without prejudice.

**6. Preliminary/Open Space Submissions/Limited Development Subdivisions: None**

**7. Definitive Subdivision Submission: None**

**8. Signs: None**

**9. Unfinished Business: None**

**10. Informal Discussion: None**

**11. Correspondence:**

**A. Email Correspondence between Engineering Division and Goodale Estates Developer**

Ms. Hughes read the email string in to the record. This was information was requested from the developer at the last meeting, and is for informational purposes.

**B. Communication from Marlborough ZBA re: Public Hearing April 25, 2017**

Ms. Hughes read the Communication into the record. The Board requests to have either a member of the ZBA or the Conservation Officer available for the next regularly scheduled meeting (April 10, 2016) to discuss the request for comment regarding 42 Hager St.

**12. Public Notices of other Cities and Towns:**

**A. Town of Framingham Planning Board, 1 Notice**

**B. City of Marlborough City Council, 1 Notice**

On a motion made by Ms. Hughes, seconded by Mr. Fay it was voted to accept and place on file items A-B. Motion carried.

**Calendar Tracking Updates:**

Remove any reference to prior extensions if a consequent extension is granted.

**Adjournment:** On a motion made by Mr. Fay, seconded by Mr. Hodge it was voted to adjourn at 7:29pm. Motion carried.

Respectfully submitted,

Colleen Hughes  
Clerk

/map

Assabet Valley Regional Technical High School 2017 APR 13 P 2:54  
School Committee  
School Committee Meeting  
Tuesday, March 7, 2017  
School Committee Conference Room

**In Attendance:**

Bill Charbonneau; Christopher Evers; Laura Ross; Lynn Ryan; Paul George; Peggy Ayres; Virginia Simms George

**Also:**

Ernest Houle; Kris Luoto; Mark Hollick; Dawn Bacon; Emily Blackwood

**Approval of Minutes**

A motion was made by Lynn Ryan and seconded by Virginia Simms George to approve the meeting minutes of February 21, 2017 as presented. The motion passed unanimously.

**Bills and Payroll**

A motion was made and seconded to approve Warrant Nos. 22, 1089-1095, 5572 and 5573.

Move: Virginia Simms George Second: Laura Ross Status: Passed Unanimously

**Student Representative Report**

Student representative, Anna O'Connell was present to give an overview of recent and upcoming student activities. Members received a copy of her report for review.

**Policy**

A motion was made and seconded to approve Policies C-F with the exceptions of the following policies: CM, DBJ, DIG, DJBB, DJE, DKC, EEAE, EEAEA and FF.

Move: Lynn Ryan Second: Laura Ross Status: Passed Unanimously

## Superintendent-Director's Report

Ernie Houle reviewed his submitted report as follows:

FY18 Budget Meetings - Meetings have been held in several towns. Overall the budget has been well received. Upcoming meeting dates were given to members.

DESE CPR Final Report - Alyssia Berghaus and Charla Boles were present to discuss the Incomplete criteria list and corrective action plans in process. Responses are due on March 23, and DESE will then respond. The final report will be distributed to members when received.

Russ Mangsen was present to give an overview of the CPR Safety Report where 37 items were identified as deficient and the corrective action plans in progress. Lynn Ryan asked for the report that shows the deficiencies. Ernie Houle said that the report will be forwarded to members.

Mark commended Russ, Charla and Alyssia for their work in preparing for and after the audit.

Graduation Rate and Retention Data - Press release regarding graduation rates for area schools was included in member information for review. Lynn Ryan will work with Alyssia Berghaus to better understand the attrition data.

Senator Eldridge's Senior Health Conference - To be held on April 20

Middlesex Partnership for Youth - SECURE Conference to be held on April 5, members are welcome to attend.

Supporting Immigrant Students in Schools: A Legal Perspective - An informational program was held and attended by 26 people from all over the state. This program may be continued in a series of workshops to support immigrant students.

It was noted that Dual Enrollment students with the New Hampshire Institute of Technology have reached a total of 49.

Ernie noted that the auditors have finished the FY17 audit and will be scheduled to come to the next meeting to present the audit report. He recommended that the School Committee schedule a School Committee meeting for March 28 and cancel the April 4 meeting. A motion was made by Virginia Simms George and seconded by Paul George to approve the recommendation. The motion passed unanimously.

## Director of Business Operations

Kris Luoto reviewed his submitted report as follows:

FY17 Audit Reports - The audit is complete and auditors will come to the March 28 meeting to present the audit.

Update on FS2 Food Study - Kris gave the Committee an update on the food study, his report included a breakdown of the progress for member review.

## Principal's Report

Mark Hollick reviewed his submitted report as follows:

Recruitment and Enrollment - Data provided on current applicants.

SkillsUSA District Competition - Results of the recent competition were discussed.

GPA Scale and Class Rank - In an effort to better reflect the current GPA scale with Massachusetts State Colleges and Universities, Alyssia Berghaus provided a presentation on the proposed update to Assabet's current reporting system for all academic and vocational classes. The current practice on class ranking would also be changed to decile reporting. No action is required, this will be included in the student handbook for 17/18 and will be approved by the committee as part of the handbook at that time.

Winter Athletics - Members received an update on winter sports seasons for Ice Hockey, Boys' Varsity Basketball, Cheerleading and Wrestling.

## Out of State Travel Requests

The Biotechnology requested approval to Roger Williams Zoo in Providence, RI on June 2, 2017; the FIRST Robotics Team requested approval to travel out-of-state, overnight to the University of New Hampshire for a robotics event April 507, 2017; and the SkillsUSA team is requesting approval to compete 4/27-29, 2017 and stay overnight at the Best Western in Marlborough. A motion was made and seconded to approve all three requests.

Move: Lynn Ryan Second: Virginia Simms George Status: Passed Unanimously

## **Communications**

Reading and discussion of Communications included in BoardPaq as follows:

- MetroWest Daily News article re: Renovations to Assabet football field to begin in April
- Community Advocate article re: Assabet student achieves Eagle Scout rank
- MASC Weekly Update email dated March 7, 2017

## **Personnel**

A recommendation was made by Ernie Houle that the District School Committee appoint Patrick O'Rourke as Supervisor of Attendance. A motion was made by Virginia Simms George and seconded by Laura Ross to approve the recommendation. The motion was passed unanimously.

Ernie Houle Informed the committee of the notice of retirement received from Athletic Director, Terry Riley.

Members conducted a review of the job description for the Admissions & Public Relations Coordinator position. A motion was made by Lynn Ryan and seconded by Peggy Ayres to authorize the Administration to post, advertise and fill the position of Admissions & Public Relations Coordinator. The motion was passed unanimously.

## **Program Advisory Committee**

Members were notified of a student appointment to the Design and Visual Communications Program Advisory Committee.

Ernie Houle made a recommendation that the District School Committee appoint David Ross to the Radio & Television Broadcasting Program Advisory Committee. A motion was made and seconded to approve the recommendation.

Move: Lynn Ryan Second: Peggy Ayres Status: Passed Unanimously

**For the good of the school, to hear from any School Committee member recognized by the Chair**

Trophy Design contest for ACTE - Peggy Ayres gave paperwork to Russ to distribute to students, it will be posted on Naviance.

Superintendent-Director's Evaluation - Lynn Ryan asked about the status of the Superintendent's evaluation. Ernie to follow up.

JROTC number - Lynn Ryan asked for the current enrollment number for the JROTC program. Mark Hollick informed her that there are currently 103 students enrolled.

Personnel Certification - Lynn Ryan asked for an update of all staff for the next meeting.

At 8:35 p.m., A motion was made by Lynn Ryan and seconded by Peggy Ayres to adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk and will not become official until approved by the Committee and so noted in a subsequent record.

Dawn M. Bacon, Clerk

### Accompanying Documents for School Committee Meeting on 3/7/2017

- Proposed meeting minutes of 2/21/2017
- Memo from Ernie Houle to the School Committee dated March 7, 2017 re: Warrant Vote
- Student Representative Report for March 7, 2017
- Superintendent-Director's Report to the School Committee
- Press Release from DESE dated February 28, 2017 re: Massachusetts' Four-Year Graduation Rate Improves for 10<sup>th</sup> Consecutive Year
- Flyer for Secure XIX Conference
- Summary of Required Corrective Action Plans
- Flyer: Supporting Immigrant Students in Our Schools
- Superintendent-Director Evaluation Evidence 2016-2017
- Fiscal & Operations Update – March 7, 2017
- Principal's Report for March 7, 2017
- GPA Scale Proposal
- Memo to School Committee from Mark Hollick dated March 1, 2017
- Letter to Mark Hollick from Kerri Baltramaitis and Bruce Long dated March 1, 2017
- Letter to School Committee from Mark Hollick dated March 1, 2017
- Letter from Marcus Fletcher re: AZTECHS Robotics Out of state travel
- Letter to School Committee from Mark Hollick dated February 27, 2017
- Letter from Maria Borowski dated February 27, 2017
- MetroWest Daily News article re: Renovations to Assabet football field to begin in April
- Community Advocate article re: Assabet student achieves Eagle Scout rank
- MASC Weekly Update email dated March 7, 2017
- Job description for Admissions & Public Relations Coordinator
- Program Advisory Committee application packet for Holly VanWie
- Program Advisory Committee application packet for David Ross





CITY OF MARLBOROUGH BOARD OF ASSESSORS

MEETING MINUTES: March 23, 2017

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2017 APR 13 P 2:28

1. CALL TO ORDER: 10:02 am  
MEMBERS PRESENT: Anthony Arruda, Ellen Silverstein, David Manzello  
Also in attendance: Harald Scheid, Regional Assessor, Paula Murphy, Head Clerk
2. MOTION TO ACCEPT: minutes of the March 13, 2017 meeting: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0
3. APPROVE AND SIGN: Excise Tax Abatements 1/21 – 3/22/17
4. DISCUSS AND VOTE: Tax Exempt Filings (Form 3ABC): Crossroads School, CIL Realty of Mass Inc  
Motion to Grant: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0
5. DISCUSS AND VOTE: Personal Property Abatement Applications: Comprehensive EAP Inc, Crothall Facilities  
Digilab Inc, Planet Fitness, Residence Inn by Marriott, Staples Inc #8397  
Motion to Grant: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0  
Toy Motorsports  
Motion to Deny: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0
6. DISCUSS AND VOTE: Real Estate Abatement Applications: 134 Glen St  
Motion to Grant: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0
7. DISCUSS AND VOTE: Real Estate Abatement Applications: 1000 Bay Dr, 293 Boston Post Rd West, 150, 290, 295 & 400 Donald J Lynch Blvd, 174 Hosmer St, 420 Lakeside Ave units 101,102,201,202,203,301,302,401,402 & 403, 0 Nickerson Rd (88-29A), 100, 200, 300, 400, 500, 600 & 900 Nickerson Rd, 19 Northboro Rd East, 89 Plymouth St, 397 Williams St  
Motion to Deny: Mr. Arruda, second Ms. Silverstein  
Vote: 3-0
8. MOTION TO CONCLUDE – Mr. Arruda, second Ms. Silverstein  
Meeting Adjourned – 11:08 am

  
 4/12/17  
