

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
MEETING MINUTES
October 4, 2016**

MEMBERS PRESENT: Jonathan Dickerson, Chairman
Stephen Cushing
Stephen Gonsalves

ALSO PRESENT: Paul Dawson, Town Administrator
Paula & Joseph Butterfield
Jean Perry, Wanderer
Mike DeCicco, Standard Times
Debra Paiva, secretary
Others who did not sign in

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Dickerson announced that the meeting would be video recorded and televised by ORCTV and audio recorded by Town of Marion staff.

Approval of meeting minutes – September 20, 2016, September 22, 2016

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the minutes. VOTE: 3-0-0

ACTION ITEMS

Fire Chief request regarding vehicle formerly used by Police Department

The request is for a former police cruiser to be assigned to the Fire Department; it will not be an addition to the Fire Department fleet as it will replace Squad 1 which was recently declared surplus. The vehicle would be kept at Station 2 and used to transport firefighters to emergencies if no operator is available for the engine and also would be used for transportation to training events.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

Requests for appointment to Music Hall Advisory Committee – Lynn Crocker, Phil Sanborn, Frank McNamee

Three applications for appointment and recommendations of the Committee Chair were reviewed and discussed. A membership list was reviewed as well; the committee currently has three vacancies.

Moved by Mr. Gonsalves and seconded by Mr. Cushing to approve the three new members to the Music Hall Advisory Committee. VOTE: 3-0-0

Request for appointment to Marion Cultural Council – Kirk Smith

Mr. Smith's application for appointment, recommendation of the Committee Chair, and composition of the Council were reviewed and discussed.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the appointment. VOTE: 3-0-0

Discussion – Memo from Music Hall Advisory Committee (MHAC) regarding Music Hall Restoration Fund expenditures

A memo from the MHAC regarding expenditures from the Music Hall Restoration Fund was reviewed and discussed. At their July 28, 2016 meeting the MHAC voted to request the following expenditures:

- Standing air conditioner – reading room – up to \$500
- Light dimmers – up to \$1500, cost to be split with the Town of Marion (Facilities budget)
- Two benches for front entrance – up to \$1500

The MHAC had voted to spend up to \$1000 for a TV for the reading room but has since decided to apply for grant funding.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

Execute application for FY2017 Distribution – Sewer Rate Relief Fund (SRF)

Mr. Dawson explained that the Sewer Rate Relief Fund allows for State reimbursement of up to 20% of debt service for eligible sewer projects.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the application. VOTE: 3-0-0

One day alcohol license – First Congregational Church Chowder & Kale Soup Cook-Off – 6:00 p.m. – 9:00 p.m., 11/5/16

Moved by Mr. Dickerson and seconded by Mr. Cushing to move the license. VOTE: 3-0-0

Water/Sewer Commitment – final readings & misc. run - \$4751.16 (9/29/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the commitment. VOTE: 3-0-0

Board of Health request to declare surplus property (2008 Crown Victoria)

The Regional Health District is leasing an electric vehicle through a State grant; the Marion Board of Health is requesting that the 2008 Crown Victoria formerly used by the Health Director be declared surplus property.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request to declare the vehicle surplus property. VOTE: 3-0-0

Sign warrant for November 8, 2016 State Election

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the warrant for the State Election. VOTE: 3-0-0

Approve and execute General Services Contract – Tata & Howard

Mr. Dawson explained that while the annual contract does not have an actual value it sets the rates for services should they be required; approval of the contract would put Tata & Howard on notice that they will continue to be the Town's consultant engineers. After discussion it was agreed that this would be tabled until the next meeting.

Execute Consent to Multiple Representations – KP/Law

Mr. Dawson informed the selectmen that the Tri-Towns have voted to have KP/Law represent them in cable contract negotiations with Verizon; he explained that the legal firm is required to notify each municipality that a potential for a conflict exists.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to execute the Consent to Multiple Representations – KP/Law. VOTE: 3-0-0

TOWN ADMINISTRATOR REPORT

Update – Public Records Law changes

Mr. Dawson recently attended a seminar regarding the revisions to the public records law; he described the revisions, which will go into effect in January.

Municipal Modernization Law

Mr. Dawson provided a 17 page list of revisions to municipal laws; he will be attending a seminar regarding the revisions this week.

Update – Electric Vehicle Charging Station

Mr. Dawson informed the selectmen that one of the charging stations will be located at the Harbormaster office on Island Wharf; the charging station will be available to the public.

Hurricane Matthew

The Emergency Management Team will be meeting tomorrow morning to review emergency plans in the event the area is impacted by Hurricane Matthew.

APPOINTMENT

7:30 p.m. –Paula Butterfield

In November Mrs. Butterfield will be retiring from her position as clerk to the Veterans Agent. The selectmen had invited Mrs. Butterfield to tonight’s meeting in order to thank her personally for the remarkable service she has provided to area veterans.

Moved by Mr. Cushing and seconded by Mr. Gonsalves at 7:51 p.m. to adjourn. VOTE: 3-0-0

Respectfully submitted,



Stephen C. Gonsalves, Clerk
Date approved: October 18, 2016

RECEIVED
TOWN CLERK OF MARION, MA
OCT 19 9:57

**MARION BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – October 4, 2016**

Meeting Minutes – September 20, 2016, September 22, 2016

Fire Chief request regarding vehicle formerly used by Police Department
Request for appointment to Music Hall Advisory Committee – Lynn Crocker
Request for appointment to Music Hall Advisory Committee – Phil Sanborn
Request for appointment to Marion Cultural Council – Kirk Smith
Request for appointment to Music Hall Advisory Committee – Frank McNamee
Music Hall Advisory Committee regarding Music Hall Restoration Fund expenditures
Application for FY2017 Distribution – Sewer Rate Relief Fund
One day all alcohol license – First Congregational Church Chowder & Kale Soup Cook-Off – 6:00 p.m. – 9:00 p.m., 11/5/16
Water/Sewer commitment – final readings & misc. run - \$4751.16, 9/29/16
Board of Health request to declare surplus property (2008 Crown Victoria)
Warrant for November 8, 2016 State Election
General Services Contract – Tata & Howard
Consent to Multiple Representations – KP/Law
Updated Public Records Law Changes
Municipal Modernization Law

CORRESPONDENCE

Letter from Marion Art Center regarding Halloween Parade
Letter from Coalition for Responsible Retailing regarding proposed tobacco regulation
Letter from Noel Francisco regarding proposed tobacco regulation
Request from COA chairman that Nancy Ross be appointed Affiliate member
ZBA Notice of Decision – 11 Hiller Street
Email/Letter from COA and Friends of Marion COA supporting acceptance of VFW property

OTHER BOARDS

Agenda – Planning Board (10/3/16)