

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
SPECIAL MEETING MINUTES**

**June 29, 2016**

**MEMBERS PRESENT:** Jonathan Dickerson, Chairman  
Stephen Cushing  
Stephen Gonsalves

**ALSO PRESENT:** Paul Dawson, Town Administrator  
Isaac Perry, Harbormaster  
Rob Zora, DPW Superintendent  
Lincoln Miller, Police Chief  
Shaun Cormier, Facilities Manager  
Brian Jackvony, Fire Chief  
Frank Cooper, Sewer Department  
Judith Mooney, Finance Director  
Jean Perry (Wanderer)  
Others who did not sign in

The meeting was called to order at 9:00 a.m. in the Police Station conference room. The meeting was audio recorded by Town of Marion staff.

**Police Chief's request for appointment of Assistant Animal Control Officer and Inspector of Animals – Adam Murphy**

Mr. Dawson explained that the request was made following the recent resignation of Assistant Animal Control Officer Donna Leonardo.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

**Letter from Massachusetts Development regarding public hearing for Tabor Academy revenue bond financing**


Mr. Dawson told the selectmen that he will have more information once he has met with Tabor Academy assistant head of school Chris Winslow. However, Mr. Winslow has informed the Building Commissioner that the school is seeking revenue bonds to expand the facility. The student population will not increase but the goal is to consolidate the campus and relocate faculty and student housing closer to the campus.

**Discussion regarding management of facilities**

Three years ago the selectmen agreed to have Town assets kept under the oversight of one department and created the facilities department. Mr. Dawson said that while there have been efforts to begin the process of consolidating what is under the Facilities Department's control and budget, clarification and direction is needed from the selectmen. After discussion it was agreed to move forward with the plan that the management of all Town facilities, including budget planning, maintenance planning, and capital planning, will fall under the Facilities Department. A facilities committee consisting of department heads will be established to meet on a regular basis, review each department budget through the next budget cycle, and provide the selectmen with a full report. In an attempt to improve communication, quarterly meetings with department heads have been scheduled.

Moved by Mr. Cushing and seconded by Mr. Gonsalves at 9:47 a.m. to adjourn. VOTE: 3-0-0

Respectfully submitted,

  
Stephen C. Gonsalves, Clerk  
Date approved: July 12, 2016

