

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
MEETING MINUTES
June 21, 2016**

MEMBERS PRESENT: Jonathan Dickerson, Chairman
Stephen Cushing
Stephen Gonsalves

ALSO PRESENT: Paul Dawson, Town Administrator
Jennifer Watson
Heather Sylvia
Christine Reagle, Marion Sentinel
Debra Paiva, secretary
Others who did not sign in

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Dickerson announced that the meeting would be televised and video recorded by ORCTV and audio recorded by Town of Marion staff.

Approval of meeting minutes – June 7, 2016

Moved by Mr. Cushing and seconded by Mr. Dickerson to approve the minutes. VOTE: 3-0-0

APPOINTMENT

7:05 p.m. – Girls Soccer champion team

Members and coaches of the Marion Rochester United U12 girls' travel soccer team were present and congratulated by the selectmen for recently winning the GU12 2th Cape Cod Challenge Cup Soccer Tournament.

ACTION ITEMS

Street closure request – First Congregational Church Summer Fair (7/30/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

Request for appointment to Memorial Day Committee – Andrew Bonney

Mr. Dickerson noted that Mr. Bonney has been the emcee of the Memorial Day ceremonies for the past two years.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to appoint Andrew Bonney to the Memorial Day Committee. VOTE: 3-0-0

Approve and ratify contract – Auditing Services

Mr. Dawson explained that the contract is for auditing services for fiscal years 2016, 2017, and 2018. The cost of the contract will be \$29,250 for year one, \$30,000 for year two, and \$30,750 for year three; a 2.5% increase each year.

Moved by Mr. Dickerson and seconded by Mr. Cushing to authorize the Town Administrator to sign the contract on behalf of the Town of Marion VOTE: 3-0-0

One day all alcohol license – Sippican Tennis Club – Summer Dance 6:30 p.m. – 10:30 p.m. (7/23/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

Water/sewer commitment – Final Readings - \$2434.90 (6/14/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the commitment. VOTE: 3-0-0

Water/sewer commitment – Sewer Service & FRMA Sewer - \$10,404.50 (6/14/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the commitment. VOTE: 3-0-0

One day all alcohol license – Marion Social Club – Chicken barbecue 12:00 noon – 4:00 p.m. (7/10/16)

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the request. VOTE: 3-0-0

Request for appointment as Assistant Herring Inspector – Lisa Walbridge

Mrs. Walbridge's request for appointment was reviewed; it was noted that the position would be nonpaying.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to move the appointment. VOTE: 3-0-0

Reappointments to Committees and Boards

The list of reappointments to Boards and committees was reviewed and briefly discussed. The following revisions were made to the list:

Jennifer Watson's appointment to the Affordable Housing Trust will expire on June 30, 2017

Stephen Gonsalves' name was added as a member of the Bird Island Lighthouse Restoration Committee

Moved by Mr. Gonsalves and seconded by Mr. Cushing to move the list, dated June 21, 2016, of appointed officials and staff with the addition of Stephen Gonsalves as a member of the Bird Island Lighthouse Restoration Committee and with the correction made to Jennifer Watson's appointment expiration date. VOTE: 3-0-0

Mr. Dickerson thanked the committee members for their service to the community.

TOWN ADMINISTRATOR REPORT

Discussion – Electric vehicle grant application

Mr. Dawson announced that the Town of Marion was awarded a \$33,000 grant to lease three electric vehicles; the bid process is underway.

Revised cemetery fees

Mr. Dawson and Mr. Dickerson recently met with the Cemetery Commissioners to discuss cemetery fees, specifically, the concept of perpetual care. The Cemetery Commissioners voted that a one-time fee of \$200 per grave would be collected at the sale of a lot and then deposited into a trust fund to be used for perpetual care (trimming, minor repairs, mending of fences, etc.) The perpetual care fee will go into effect July 1, 2016 and will not be retroactive.

Moved by Mr. Cushing and seconded by Mr. Gonsalves to approve the updated Cemetery Fees as presented. VOTE: 3-0-0

Request for review of local decision regarding mooring permit

Mr. Dawson informed the selectmen that an appeal of the Harbormaster's decision has been received; the appeal will be addressed at a future meeting.

CORRESPONDENCE

The correspondence was reviewed.

APPOINTMENT

Marion Affordable Housing Trust – Discussion regarding public transportation

Jennifer Watson was present on behalf of the Affordable Housing Trust and Heather Sylvia was present on behalf of the Council on Aging. Ms. Watson requested selectmen support for public transportation for the Town of Marion. It was agreed that the Trust would request that SRPEDD conduct a study to determine how best to meet the public transportation needs of the residents. Ms. Sylvia stated that there was a gap in service and voiced support for the request.

Moved by Mr. Gonsalves and seconded by Mr. Cushing that the Board of Selectmen support investigating the possibility of having a bus service to the Town of Marion. VOTE: 3-0-0

TOWN ADMINISTRATOR REPORT

Discussion regarding request from Associate Assessor

Mr. Dawson told the selectmen that Associate Assessor Patricia DeCosta, who will be retiring on July 5, has requested that she be paid for four unused personal leave days and also for a prorated longevity benefit that she would have been entitled to collect in December, 2016. Mrs. DeCosta has been informed by management staff that it is not part of the contract, the contract states that personal leave is not cumulative, and it has not been done in the past for other retiring personnel. Town Counsel advises that personal leave days are not an entitlement to be paid out upon termination of employment and also that the contract could not be reasonably read to permit the payment of a prorated longevity bonus. Mrs. DeCosta has requested that the selectmen provide an opinion, as they sign her contract, consider her request.

Moved by Mr. Dickerson and seconded by Mr. Cushing to go with the recommendation of Town Counsel. VOTE: 3-0-0

Moved by Mr. Dickerson and seconded by Mr. Cushing at 7:40 p.m. to enter into Executive Session for contract negotiations with nonunion personnel. The Board will not be entering into regular session. A roll call vote was taken with all members voting aye.

Respectfully submitted,



Stephen C. Gonsalves, Clerk
Date approved: July 12, 2016

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MARION BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – June 21, 2016

Meeting Minutes – June 7, 2016

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Lit of reappointments to Committees and Boards

Revised cemetery fees

Request from Associate Assessor regarding compensation (personal time, longevity)

Copy of letter from Conservation Commission regarding 121 Converse Road

Copy of memo from Conservation Commission regarding Clean Energy Collective – Tucker Lane

Copy of letter from Building Commissioner regarding 818 Point Road

Board of Health reorganization memo

Minutes – Upper Cape School District (5/12/16)