

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
MEETING MINUTES  
March 3, 2015**

**MEMBERS PRESENT:** Jonathan Henry, Chairman  
Jonathan Dickerson  
Stephen Cushing

**ALSO PRESENT:** Paul Dawson, Town Administrator  
Norman Hills  
Chief Miller  
Carol Sanz  
Paul Naiman  
Jean Perry (Wanderer)  
Matthew Bernat (Sippican Week)  
Chris Reagle (Sentinel)  
Debra Paiva, secretary  
Other members of the audience who did not sign in

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Henry announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting will be attached to these minutes.

**Approval of Meeting Minutes – February 20, 2015**

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

**APPOINTMENTS**

Chairman Norm Hills was present with members Carol Sanz and Paul Naiman. A report dated March 3, 2015 was reviewed and discussed. The report contained a prioritized list of 20 capital projects submitted for FY16 totaling \$2,162,065 and extends over 10 years. Mr. Hills explained that three projects that previously had been on the list were removed due to the recent NPDES draft permit. After reviewing and discussing the report, the selectmen thanked the committee members for their efforts.

**7:20 p.m. – Chief Miller – Discussion regarding Police Department Rules & Regulations**

Chief Miller was present to explain an update to the rules and regulations issued in 2003. The selectmen agreed to take the update under advisement and vote on it at the next meeting. The update will automatically become effective in 30 days.

**ACTION ITEMS**

**Water commitment - \$1250.00 (2/18/15)**

Moved by Mr. Dickerson and seconded by Mr. Cushing to move the commitment. VOTE: 3-0-0

**Water commitment - \$757.01 (2/17/15)**

Moved by Mr. Cushing and seconded by Mr. Dickerson to move the commitment. VOTE: 3-0-0

### **Appointments – Town House Design Services Review Committee**

A list of names proposed to serve on the Town House Design Services Review Committee was reviewed, briefly discussed, and read into the record. The committee will review the qualifications submitted in response to the RFQ issued for design services; subsequent to the review the committee will recommend to the selectmen which designer should be hired. Mr. Dawson explained that the names listed are members of the Town House Building Committee, the review process has begun, and a final recommendation will be made this week. The following names were included on the list: Robert Raymond, Evelyn Crocker, Meg Steinberg, Priscilla Ditchfield, Wayne Mattson, Shaun Cormier, Jonathan Henry.

Moved by Mr. Dickerson and seconded by Mr. Cushing to approve. VOTE: 3-0-0

NOTE: At a later time in the meeting, it was discovered that Bill Saltonstall's name was left off the list of individuals to serve on the committee.

Moved by Mr. Cushing and seconded by Mr. Dickerson to amend the previous motion to include Bill Saltonstall's name. VOTE: 3-0-0

### **TOWN ADMINISTRATOR REPORT**

#### **Update – NPDES draft permit**

Mr. Dawson told the selectmen that the responses to the draft permit have been submitted; one of the basic premises in the responses center around the science used and also that less costly alternatives to the requirements are available. While a final engineering budget has not yet been submitted, the estimated cost is \$450,000. Mr. Henry suggested that a selectman representative be appointed to attend the meetings throughout the process.

Moved by Mr. Cushing and seconded by Mr. Dickerson to appoint Mr. Henry as the selectmen's representative during the planning process. VOTE: 3-0-0

#### **Proposed job description – Music Hall coordinator**

After reviewing three job descriptions proposed by the Music Hall Advisory Committee, the selectmen suggested combining two of the proposed positions into one and also having the position fall under the management of the facilities department. Mr. Dawson noted that the funds for the position were not in the budget. It was agreed that this would be an action item at the Board's next meeting; Mr. Dawson noted that the funds for the position have not been included in the upcoming budget.

#### **Update – Town House RFQ**

A request for qualifications for design services was issued and the committee is evaluating the qualifications without seeing the price proposals; four responses were received. Mr. Dawson expects the committee to rate the applicants and submit to the BOS the top three firms, rated accordingly, and then begin the process of negotiating a contract with the successful firm.

#### **Review – Fire Chief job description and ad**

A proposed schedule, draft job description, and advertisement were provided to the selectmen for their review; the job description and ad will be discussed and voted on at the next meeting. Mr. Dawson requested that the selectmen be prepared to discuss at the next meeting the composition of an initial screening committee. Mr. Dickerson said the selectmen are elected by the residents

to hire staff and suggested that technical input be provided by three fire chiefs whose communities do not border the town of Marion.

### **SRPEDD Community Electricity Aggregation Program**

Mr. Dawson described a presentation given by SRPEDD last week regarding an opportunity for residents and small businesses to purchase electricity at a reduced rate. Participation in the program would require a Town Meeting vote authorizing the selectmen to work with a consultant from SRPEDD and negotiate a three year contract with a local distribution company (LDC). Mr. Dawson stated that residents would be able to “opt in” and “opt out” at any time. Selectmen authorized Mr. Dawson to add an article to the Town Meeting warrant. It was agreed that a representative from SRPEDD would be invited to provide a presentation to the selectmen and the Energy Management Committee.

Moved by Mr. Dickerson and seconded by Mr. Cushing to authorize Mr. Dawson to add the article to the Town Meeting warrant. VOTE: 3-0-0

### **Discussion – Draft Financial Policies**

The selectmen were provided copies of draft financial policies to review. Members of the Town’s financial team will provide a presentation at the April 7 meeting.

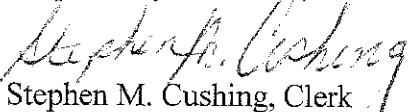
### **CORRESPONDENCE**

The following correspondence items were briefly discussed:

- #6 - Request for additional sewer flow at 16 Cottage Lane
- #7 - Memo from Affordable Housing Trust regarding joint CPC application
- #8 - Copy of letter from Buzzards Bay Coalition regarding NPDES draft permit
- #12 – ZBA request for comments – 11 Shady Lane – A group of neighbors were in attendance and voiced opposition to the request. Most of them will be unable to attend the public hearing and were advised to submit written comments to the ZBA or have an advocate appear on their behalf.

Moved by Mr. Cushing and seconded by Mr. Dickerson at 8:29 p.m. to adjourn and enter into Executive Session for strategy related to collective bargaining and also for contract negotiations with non-Union personnel. The Board will not be returning to regular session. A roll call vote was taken with all members voting aye. VOTE: 3-0-0

Respectfully submitted,

  
Stephen M. Cushing, Clerk  
Date approved: March 17, 2015

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TOWN CLERK OF MARION, MA  
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**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
DOCUMENTS REVIEWED AT MEETING – March 3, 2015**

Meeting minutes – February 20, 2015

CIPC FY2016 report

Draft Police Department Rules & Regulations

Water commitment - \$1250 (2/18/15)

Water commitment - \$757.01 (2/17/15)

List of names proposed for appointment to Town House Design Services Review Committee

Proposed job descriptions – Music Hall coordinator

Proposed job description and ad – Fire Chief

Presentation from SRPEDD Community Electricity Aggregation Program

Draft Financial Policies

From Verizon - letter and Form 500

Letter from DMF announcing opening of shellfishing areas

Memo from Building Commissioner regarding 369 Front Street

Request from Marion Art Center regarding Arts in the Park

ZBA request for comments – 14 Bayview Road

Request for additional sewer flow at 16 Cottage Lane

Memo from Affordable Housing Trust regarding joint CPC application

Copy of letter from Buzzards Bay Coalition regarding NPDES draft permit

Memo from Police Chief regarding accreditation assessment

Copy of letter from Buzzards Bay Coalition to EPA and DEP

Request for appointment to Marion Cultural Council – Suzy Taylor

ZBA request for comments – 11 Shady Lane