

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
MEETING MINUTES
December 17, 2013**

MEMBERS PRESENT: Jonathan Dickerson, Chairman
Stephen Cushing
Jonathan Henry

ALSO PRESENT: Paul Dawson, Town Administrator
Norm Hills
Carol Sanz
Ham Gravem
Michael DeCicco
Joan Hartnett-Barry
Matthew Bernat
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Dickerson announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting will be attached to these minutes.

Approval of Meeting Minutes – December 3, 2013

Moved by Mr. Cushing and seconded by Mr. Henry to move the minutes of the December 3, 2013 meeting. VOTE: 3-0-0

APPOINTMENTS

Capital Improvements Planning Committee

Committee members Norman Hills, Carol Sanz, and Ham Gravem were present. A list of the committee's recommendations, dated October 3, 2013, was reviewed and discussed. Mr. Dickerson said he would like to see more of a team atmosphere and suggested a meeting with the Finance Committee, CIPC, Selectmen, and department heads present.

Moved by Mr. Henry and seconded by Mr. Cushing to adopt the recommendations of the CIPC as presented. VOTE: 3-0-0

ACTION ITEMS

2014 License Renewals

A list of the 2014 license renewals was reviewed and briefly discussed. Mr. Dawson told the Board that with the exception of a couple of common victualler licenses, all of the required paperwork and fees have been received.

Moved by Mr. Henry and seconded by Mr. Cushing to waive the reading of the list. VOTE: 3-0-0

Moved by Mr. Cushing and seconded by Mr. Henry to approve the licenses subject to the appropriate fees and paperwork being submitted. VOTE: 3-0-0

Mr. Cushing authorized the use of his signature stamp for the licenses.

Commitment – Semi-Annual Water & Sewer billing - \$1,973,664.99 (11/15/13)

Moved by Mr. Henry and seconded by Mr. Cushing to move the commitment. VOTE: 3-0-0

Commitment – Final Readings & FRMA Sewer - \$2418.81 (12/5/13)

Moved by Mr. Cushing and seconded by Mr. Henry to move the water commitment for final readings. VOTE: 3-0-0

Appointment to Conservation Commission – Cynthia Callow Trinidad

The applicant has met with the members of the Conservation Commission and the chairman recommends the appointment.

Moved by Mr. Henry and seconded by Mr. Cushing to accept the recommendation of the chairman of the Conservation Commission and make the appointment. VOTE: 3-0-0

Water abatement request – 14 Wianno Road

Review of the water abatement request application revealed the following:

- When a leak was detected by the AMR system on July 10, 2013, a message was left at the residence.
- On July 12, 2013 Water Department staff went to the property and explained to the property owner the necessity of repairing the leak.
- On July 16, 2013 the property owner informed Water Department staff that a plumber determined that the leak was caused by a broken pipe in the crawlspace of the residence.
- The water was not consciously used and did not enter the municipal sewer system.
- The Department of Public Works recommends the granting of an abatement of \$482.20 (the amount greater than the account's average sewer use).

Moved by Mr. Henry and seconded by Mr. Cushing to move the DPW Superintendent's recommendation. VOTE: 3-0-0

Water abatement request – 16 Vine Street

Review of the water abatement request application revealed the following:

- The property owner estimated that approximately 40,000 gallons of water were used to rebuild the swimming pool at the residence.
- The Town's current policy states that sewer use is based on 100% of the water use.
- The water was consciously used.
- The Water Commissioners have denied all previous requests of this nature.
- Homeowners have the option of having pool water delivered via tanker.
- The Department of Public Works superintendent recommends that the request be denied.

Moved by Mr. Cushing and seconded by Mr. Henry to deny the abatement request. VOTE: 3-0-0

Letter from Marion Shellfish Officer requesting revocation of commercial shellfish license

Shellfish Officer Isaac Perry has submitted a written request that the Selectmen hold a public hearing to consider a six month suspension of the commercial shellfish license issued to Nicholas Carnazza.

Moved by Mr. Henry and seconded by Mr. Cushing to move the request for a public hearing. VOTE: 3-0-0

TOWN ADMINISTRATOR REPORT

Update – H. 3605 Water Liens

Mr. Dawson told the Selectmen that Representative Straus has agreed to get find out why the approval of the home rule petition has been delayed.

NSTAR “Envelope” Audit

NSTAR has offered incentives similar to those approved at a recent meeting. The incentives are improvements to Town buildings using natural gas (Elizabeth Taber Library and Sippican School). The total cost of the improvements will be \$16,884, NSTAR will pay \$11,819, and the Town of Marion will pay \$5065, with an expected payback of two years.

Budget schedule

The Selectmen were provided a copy of the budget schedule that was distributed to the department heads.

Town Administrator vacation

Mr. Dawson told the Selectmen that he will be on vacation from December 26 until January 6.

CORRESPONDENCE

Reading of the correspondence was waived with the following exceptions:

#3 – Letter thanking Fire Department for response to 51 Parkway Lane

A letter thanking Ronald Auld was read into the record. It was agreed that a copy of the letter will be placed into Lt. Auld’s personnel file.

#8 – Email from Todd Zell regarding temporary closure of Wave Restaurant for renovations

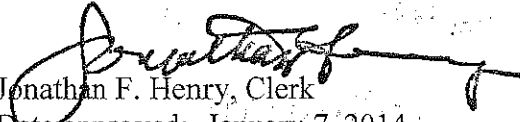
The Wave Restaurant will be closed for renovations from December 26 until March 1, 2014.

#12 - Evaluation of the Tabor Academy synthetic turf athletic field

Mr. Dawson said the evaluation indicates that there are no real issues of concern.

Moved by Mr. Dickerson and seconded by Mr. Cushing at 7:40 p.m. to enter into Executive Session to conduct strategy for negotiations with non-Union personnel, to discuss strategy with respect to litigation, and to consider the purchase of interest(s) in real property. The Board will not be returning to regular session. A roll call vote was taken with all members voting aye.
VOTE: 3-0-0

Respectfully submitted,


Jonathan F. Henry, Clerk
Date approved: January 7, 2014

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RECEIVED
TOWN CLERK OF MARION, MA

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS**

DOCUMENTS REVIEWED AT MEETING – December 17, 2013

Meeting minutes – December 3, 2013

Report of the CIPC

2014 license renewals

Commitment – Semi-Annual Water & Sewer billing - \$1,973,664.99

Commitment – Final readings & FRMA sewer - \$2418.81

Request for appointment to Conservation Commission – Cynthia Callow Trinidad

Water abatement request – 14 Wianno Road

Water abatement request – 16 Vine Street

Letter from Marion Shellfish Office requesting revocation of commercial shellfish license

NSTAR “Envelope” Audit

Budget Schedule

Memo regarding Town Administrator vacation

Letter from Division of Marine Fisheries regarding Hammett’s Cove South shellfishing classification

Letter from Division of Marine Fisheries regarding Middle River shellfishing classification

Letter thanking Fire Department for response to 51 Parkway Lane

Email from Ted North regarding Town Planner

Notice of Plymouth County Mosquito Control Project informational meeting (preliminary budget)

Dept. of Communications & Cable license expiration notice (Comcast)

Letter from Roy Wingate regarding Pearl Harbor Day

Email from Todd Zell regarding temporary closure of Wave Restaurant for renovations

Copy of DEP Final Permit Decision regarding CMW landfill

Copy of letter from Building Commissioner regarding 879 Old Road

Copy of letter from Building Commissioner regarding 597 Mill Street

Evaluation of the Tabor Academy synthetic turf athletic field

CIPC meeting agenda (11/21/13)

Conservation Commission meeting agenda (12/11/13)