

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
MEETING MINUTES
October 1, 2013**

MEMBERS PRESENT: Jonathan Dickerson, Chairman
Stephen Cushing
Jonathan Henry, Clerk

ALSO PRESENT: Paul Dawson, Town Administrator
Pamela Marean
Matt Bernat
Mike DeCicco
Christine Reagle
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Dickerson announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting will be attached to these minutes.

**Approval of Meeting Minutes
September 17, 2013**

Moved by Mr. Henry and seconded by Mr. Cushing to approve. VOTE: 3-0-0

APPOINTMENTS

7:05 p.m. – Pamela Marean

Ms. Marean was present to provide the Board with information regarding grant opportunities. During the discussion the following issues were addressed:

Acquisition of GIS software:

- Information currently available to be used in a database
- Participation with other towns
- Time and funds required for employee training
- Licensing costs
- Grant deadline
- Points of contact (land use boards, John Rockwell, public safety personnel)
- Scheduling a meeting and inviting a SRPEDD representative to attend and provide GIS information to department heads
- Sharing a Town Planner with the other towns

It was agreed that Mr. Dawson would discuss the opportunity with Mr. Rockwell prior to scheduling a department head meeting.

Hazard Mitigation Planning

Ms. Marean told the Board that funds are available for infrastructure mitigation improvements but a hazard mitigation plan needs to be in place first. She was advised to contact Mr. Zora or the Harbormaster.

AmeriCorps

The AmeriCorps program has a program that would provide the Town with eight to ten full time employees, 18-24 years old, for eight weeks, and one of the work assignments involves infrastructure of parks. Mr. Dickerson said the best times for the Recreation Department to participate in the program were May through June or September through October. Ms. Marean told the Board that the employees would be responsible for their own transportation and housing.

ACTION ITEMS

1 day wine & malt license – Buzzards Bay Habitat for Humanity at the Music Hall, 6:00 p.m. – 8:30 p.m. (12/05/13)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 3-0-0

1 day all alcohol license – VFW #2425 – Ham & Bean supper and Penny Sale, 6:00 p.m. – 10:00 p.m. (10/05/13)

Moved by Mr. Henry and seconded by Mr. Cushing to approve. VOTE: 3-0-0

Water/sewer commitment - \$1186.78, final readings (9/17/13)

Moved by Mr. Henry and seconded by Mr. Cushing to move the commitment. VOTE: 3-0-0

Sewer Connection application – 170 Wareham Street

The request is for a sewer connection for a vacant, buildable lot. Mr. Dawson explained that the lot was buildable when the sewer line was brought past the property but for some reason it was never connected to the sewer. The Department of Public Works has reviewed the request and has no objection.

Moved by Mr. Henry and seconded by Mr. Cushing to allow the sewer stub. VOTE: 3-0-0

1 day all alcohol license – Marion Social Club – Wedding reception, 1:00 p.m. – 5:00 p.m. (10/27/13)

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 2-0-1 (Mr. Cushing abstained)

1 day wine & malt license – Gleason Family YMCA Wine Tasting fundraiser at the Music Hall, 6:00 p.m. – 9:00 p.m. (10/18/13)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 3-0-0

TOWN ADMINISTRATOR REPORT

Update – Facilities Manager

The subcommittee has reviewed the applications and invited some of the applicants to interviews. By the next meeting the interviews should be done and a list of recommended applicants will be submitted to the Board.

Update – Ambulance Service IFB

Mr. Dawson submitted a draft IFB for the Board to review. He noted that the IFB, which is for a private ambulance service, has been reviewed by the Fire Chief and the Police Chief, and is for pricing information only.

Update – Public Drinking Water

Recent water testing indicated a slight elevation in coliform levels, subsequent tests were negative, and public notification was made according to Department of Public Health guidelines. Mr. Dawson announced that no further action was need and the levels were not a health hazard.

Update – Village Area Capital Improvements Project

Mr. Dawson told the Board that there has been no response from the Massworks Infrastructure Program and the project continues to be delayed as the contract cannot be signed without the \$1 million Massworks grant. The Department of Environmental Protection has given notice to award by telephone and a letter will be following.

CORRESPONDENCE

The following correspondence items were discussed:

#8 – Letter of resignation – Nicholas Grace resigning from the Marion Affordable Housing Trust.

It was agreed that Mr. Grace would be sent a letter thanking him for his service.

#12 – Letter of resignation - John Crosby resigning from the Carver Marion Wareham Regional Refuse Disposal District (CMWRRDD)

It was agreed that Mr. Crosby would be sent a letter thanking him for his service.

#5 – Letter of thanks from Natural History Museum to Department of Public Works

It was agreed that a copy of the letter would be placed in Mr. Shaw’s personnel file.

#4 – Email from Pamela Marean regarding technical assistance opportunity for downtown revitalization projects

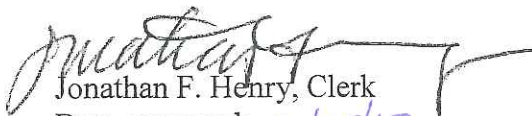
This will be an action item at the Board’s next meeting.

Mr. Dawson told the Board that the Executive Session included on tonight’s meeting agenda is no longer necessary.

Mr. Henry provided information regarding the governor’s recent announcement concerning the South Coast Rail project.

Moved by Mr. Cushing and seconded by Mr. Henry at 7:55 p.m. to adjourn. VOTE: 3-0-0

Respectfully submitted,


Jonathan F. Henry, Clerk
Date approved: 10/15/13

RECEIVED
TOWN CLERK OF MARION, MA
OCT 16 8:34

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS**

DOCUMENTS REVIEWED AT MEETING – October 1, 2013

Meeting minutes – September 17, 2013

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Public Drinking Water Notice

Department of Public Utilities notice of public hearing and request for comments – NSTAR (9/12/13)

Letter from Comcast regarding free of charge Internet service to schools and library (9/16/13)

Email regarding FIOS TV programming changes (9/18/13)

Email from Pamela Marean regarding technical assistance opportunity for downtown revitalization projects (9/19/13)

Letter of thanks from Natural History Museum to Department of Public Works staff (9/20/13)

MMA Fall Conference for Selectmen registration form and conference agenda

Email from Joseph Higgins regarding Route 6 traffic concerns (9/23/13)

Letter of resignation - Nicholas Grace resigning from Marion Affordable House Trust (9/24/13)

CZM Coastal and Estuarine Land Conservation Program Request for Responses (9/24/13)

Department of Public Utilities notice of public hearing and request for comments – NSTAR (9/25/13)

Letter from Comcast regarding reactivation fee (9/26/13)

Letter of resignation – John Crosby resigning from CMWRRDD (9/26/13)

Email from Courtney Edge-Mattos regarding foster care and adoption services

Press release from ORCTV announcing Halloween Ghost Stories

Meeting minutes – Upper Cape Regional School District Committee – 7/11/13

Meeting agenda – Conservation Commission – 10/9/13