



Village of Mamaroneck Parks & Recreation

Barry Casterella
General Foreman of Parks

Offices located in the
Stephen E. Johnston Beach Pavilion
Harbor Island Park
P. O. Box 369
Mamaroneck, NY 10543

Recreation: (914) 777-7784
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Parks & Recreation Commission Special Meeting Minutes

Thursday, March 21, 2019

Attendees: Kristen Vetter Randi Robinowitz Manny Enes
Tina Maresca Kathleen Gallaher Dan Margoshes Emily Marshall

Absent Veronica Colman

Present: Barry Casterella – General Foreman of Parks
Jason Pinto – Recreation Assistant
Trustee Nora Lucas - Liaison

Meeting called to order by Barry Casterella at 7:33 P.M.

Lily Margoshes Silver Award Presentation – Lily Margoshes was introduced to Commission. Lily is a Girl Scout with Troop 1842 working on her Silver Award. She desires to install free libraries in Harbor Island Park. Barry likes the idea, states we already have three libraries in three parks. She would build them and install the books, etc. Barry suggested installing them in the following areas: one on the other side of the playground in Harbor Island Park, one in Jefferson Avenue Park, one in Stanley Avenue Park and one possibly by the Al Croce rock and the Rushmore side of Harbor Island Park by the benches. Nora suggested that Home Depot might possibly donate materials for the project. Jason can create a letter recommending the libraries to be installed. Jason suggested assisting with a book drive to help stock the libraries as well.

Recreation & Parks Commission Discussion – Jason previously disseminated a copy of the original Parks & Recreation Commission Mission Statement from 1976. Jason expanded on the original statement for the 2019/2020 budget book. Emily thinks we weren't giving a lot of concern to the budget. Kristen does not know if the idea is to break even or to make money on programming. Emily wanted to be thoughtful as to why we are raising prices, just for the sake of it or is there a method we should be following. Barry states you have to pay for the staff. There are other costs that need to be taken into consideration when considering fees. Jason thinks that approximately 80% of parking revenue is non-resident based. Barry states that the Commission is not about budgeting. Kristen disagrees. Barry's department is more about fixed costs regarding labor and capital equipment expenditures related to budget. Barry spoke with the Village Manager and was told that the Commission is about advisory. Barry says that the law is from 1976, things have grown since then. Jason thinks that the Recreation budget is one of the more complicated budgets in the Village, perhaps second to Public Works. Jason needs help with policies and costs for parties, refund policies, etc. The Town of Mamaroneck has a refund policy staggered



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based on time elapsed from the registration date. Jason will present several Recreation Department policies to the Commission to be discussed.

Camp Scholarships - Jason suggests presenting the scholarship applications to the Commission to assist in deciding who qualifies for camp registration financial aid. There has not been a complete 100% scholarship in the past. Recreation has tried to spread the funds over several applicants. The Social Workers at the school the camper child attends should know if they family is in need or not.

SUP Westchester – Nancy Vincent is selling her SUP equipment to the Village. Jason & Barry met with a person who is considering operating the SUP program and the Village will own the equipment. Everything will be included including the shed, for \$2,100.

Randi suggested a tour of the facilities to determine what the different venues are and how to improve/price for various events, rentals or programming.

Spray Ground Improvements - Phase 1 spray ground improvements are on the docket as a capital improvement for this season including new surfacing and spray equipment totaling approximately \$40,000. This proposal will be going to the Board for approval. A foot pool is also in the plans for Phase 2. Phase 1 is to be completed as a safety issue project concern.

Beer Fest – Discussion on costs for Half-Time to host the Beer Fest in September. A discussion of the resolution regarding fees for Half Time Beverage was disseminated to the Commission. There were several issues in prior year Beer Fest events regarding costs and fees for use of the park and repairs to the park, plus overtime labor. A decision was made to have additional conversation at the next Parks & Recreation Commission meeting to be held in April. Additional suggestions were to have the new Village Manager attend the next Parks & Recreation Commission meeting and subsequently have Jason Daniels of Half Time Beverage attend a meeting as well.

The meeting was called to a close at 9:12 p.m. by Barry Casterella.

The next meeting will be held on Wednesday, April 3, 2019 in the Village courtroom.

Minutes were recorded at the time of meeting and subsequently transcribed by Charles Vigliotti.