



# Village of Mamaroneck Parks & Recreation

Barry Casterella  
General Foreman of Parks

Offices located in the  
Stephen E. Johnston Beach Pavilion  
Harbor Island Park  
P. O. Box 369  
Mamaroneck, NY 10543

**Recreation:** (914) 777-7784  
**Parks:** (914) 630-7158  
**Fax:** (914) 777-7768

## Parks & Recreation Commission Meeting Minutes

### Wednesday, February 6, 2019

Attendees: Kristen Vetter      Randi Robinowitz      Veronica Colman      Manny Enes  
                 Tina Maresca              Kathleen Gallaher

Absent              Emily Marshall              Dan Margoshes

Present:            Barry Casterella – General Foreman of Parks  
                 Jason Pinto – Recreation Assistant  
                 Trustee Nora Lucas - Liaison

Meeting called to order by Barry Casterella at 7:37 P.M. Previous month’s minutes were unanimously approved.

**2018 Camp Income Analysis** – Jason discussed 2018 camp income analysis including enrollment, revenue and additional revenue streams as well as explained the discount schedule. According to Barry, there are no official policies regarding a discount schedule. There were no records from previous Superintendent of Recreation Rosanne Saracino. This discount program was begun from scratch. Going forward, everything will be written down and placed online for parents to understand more easily. Scholarships should be more than two children. Credit card fees are high and there should be a processing fee implemented into the registration process. This camp season, there will be no 7<sup>th</sup> week enrollment. Camp trips were high in cost since there was a high camp enrollment. Trips were added at the end to also add to the increase. Group size ratios can be adjusted for 2019. This will result in increased profits due the lesser need for staff. Registration rates are somewhat unpredictable. Group sizes will determine staffing needs.

**2019 Camp Fee Proposal** - A 5% fee increase is being considered for the 2019 season. This is not a significant increase; add-on options are at a break even presently. The fees for the add-on option will remain the same as 2018. A vote was taken for the 5% increase and the \$30.00 processing fee and the vote was approved.

**Athletic Fields and Parks General Foreman update** – Barry met with a turf specialist and discussed the condition of the fields with them. According to the specialist, the fields should not be used for practices on Mondays-Fridays. One rest day will not help the recovery of the field. You have approximately 200 kids/day from 3:30 – 6:00 p.m. The fields are being destroyed due to a lack of rest. At this point, Goetz Field is in a state of destruction due to the overuse it has seen from last season. Using any field seven days per week will be extremely bad for it. Barry will need to readdress the field situation



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once it gets warmer out. Time is needed to see the recovery from the winter. Perhaps during the first week of March an analysis of the fields can occur. Weekend games are fine to have on the fields, it is the M-F practices which are causing the most destruction to the fields. Jason commented that we should only be serving local clubs and Village of Mamaroneck groups. The current rate of \$25.00 per hour should be increased. This topic to be addressed as a future meeting agenda item.

The meeting was called to a close at 9:02 p.m. by Barry Casterella.

The next meeting will be held on Wednesday, March 6, 2019 in the Village courtroom.

*Minutes were taken by Charles Vigliotti.*