

VILLAGE OF



MAMARONECK

*Recreation Department
At Harbor Island Park
P.O. Box 369
Mamaroneck, N.Y. 10543-0369*

PHONE 814-777-7784

FAX 814-777-7788

**Recreation Commission Meeting
Wednesday December 18, 2013
AGENDA**

Meeting called to order

Approval of August 28, 2013 minutes of the Recreation Commission

Superintendent's Update

- Correspondence
- Q & A time

Parks Department

- Update Barry Casterella

Old Business

- Turkey Trot review
- Tree Lighting Social review

New Business

- My retirement
- Introduction of new member Kerry Stein
- Election of new officers
- Eagle Scout project –installation of information board

Next meeting: Wednesday, January 29 @ 7 pm

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**Meeting Notes of Park and Recreation Commission Meeting
Wednesday, October 23, 2013**

Present: Bekir Helvacioğlu
Theresa Sullivan
Steve Scarangella-Co Chair
Jennifer Cohen

Absent: Dean Delitta
Carlo Recca

Excused: Maryanne Genovese
Brett Moeller
Joan Spedafino-Co Chair

Also present: Rosanne Saracino, Recreation Superintendent

Meeting called to order at 7:07 pm by Chair Steve Scarangella. **NO QUORUM**
Recreation Commission could not approve August 28 minutes again due to no quorum.

Superintendent's Update

Superintendent of Recreation, Rosanne Saracino reviewed all of her monthly updates; reviewed correspondence and provided time for questions and answers:

The following items were also discussed:

1. Need volunteers for the Turkey Trot; Maryanne Genovese, Steve Scarangella, Jen Bienstock, Theresa Sullivan, Bekir Helvacioğlu
2. Mamaroneck Avenue School special Turkey Trot discount due to Teacher/Administration request for the 1 mile race: discount to all 1 miler registrants is \$15.00 for all Village of Mamaroneck school students

Recreation Commission would like to have a few Community Bulletin Boards installed around the Village for current recreation news to be on display. Superintendent Saracino will speak to the Village Manager about this request.

Next meeting will be scheduled for: **Wednesday, November 27, 2013 @ 7:00 PM**

Meeting ended @ 8:30 pm.

Respectfully Submitted,

Rosanne Saracino

Rosanne Saracino

Superintendent of Recreation

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**Minutes of Park and Recreation Commission Meeting
Wednesday, August 28, 2013**

Present: Maryanne Genovese
Steve Scarangella-Co Chair
Carlo Reca
Brett Moeller
Jennifer Cohen
Joan Spedafino-Co Chair

Absent: Dean Delitta

Excused: Bekir Helvacioğlu
Theresa Sullivan

Also present: Rosanne Saracino, Recreation Superintendent
Barry Casterella, Parks Foreman
Anthony Pirrone, Volleyball instructor
Catherin Hiller, Resident
Lou Santoro, Deputy Mayor

Meeting called to order at 7:03 pm by Chair Steve Scarangella.

Motion to approve the Wednesday, May 29 meeting minutes made by:
Commissioner Jen Cohen and seconded by Commissioner Maryanne Genovese.
All in favor.

Superintendent's Update

Superintendent of Recreation, Rosanne Saracino reviewed all of her monthly updates;
reviewed correspondence and provided time for questions and answers:

The following items were also discussed:

1. Need volunteers for the Camp Out-two people to help with registration:
Jen Cohen/Maryanne Genovese
2. Change in Turkey Trot timing company as Westchester Road Runners informed us on Monday, August 26 that they cannot provide an electronically timed race for the Village. I phone interviewed two other companies, got direct feedback from users and selected NYC RUNS to be the new timing company for our 47th annual Turkey Trot. The race is less than 12 weeks away. There will be no race

day registration as advertised since the new timing company cannot provide the man power to do race day registrations

3. Day Camp Payment Plan fully explained
4. Volleyball coordinator Anthony Pirrone talked about building new volleyball courts on the grass by the cell tower in the West Basin to allow for program growth. Barry Casterella believes we can build 4 new courts and be able to conduct tournaments and generate another source of revenue for the Village. Expense would be minimal to build. Motion by Jen Cohen to make new Volleyball courts; seconded Joan Spedafino; all in favor.
5. Parking Booth needs: proper professional booth with A/C, drop safe, cash register and video camera. Parking Booth could go back to its original format: 9 am- 5 pm start up money is then given out by the beach manager; ramp attendant would then be hired to collect at the ramp. There would then be two people in charge of collections (as before) at the Harbor entrance- better flow of traffic and better control in general.
6. Resident Catherine Hiller spoke about the need for a dog park in Mamaroneck. Recreation Commission wants to know is there a location for a dog park. Barry Casterella suggested perhaps Ward Avenue Park might be a place as it is underutilized. Also a pathway might be installed on the Rushmore side of HIP and dogs would be able to use this area if installed.
7. Park benches still need repairs very badly
8. Pre K 4 yr old camp program for camp 2014—Recreation Commission in favor

Barry Casterella:

- Fence RFP is out for raising the height of the beach fence
- County Pier repairs may begin in 2014
- Investigating grant money for rubber matting for Florence Park

Next meeting will be scheduled for: **Wednesday, September 25, 2013 @ 7:00 PM**

Motion to adjourn Steve Scarangella seconded by Carlo Recca @ 8:30 pm.

Respectfully Submitted,

Rosanne Saracino

Rosanne Saracino

Superintendent of Recreation

RECREATION DEPARTMENT

To: Richard Slingerland, Village Manager

From: Rosanne Saracino, Recreation Superintendent

CC: Recreation Commission

Re: Superintendent's Update November 1, 2013

Next Recreation Commission meeting- Wednesday, November 27; 7:00 pm Pavilion

Special Events

Ongoing planning

- Turkey Trot-signage, awards, sponsors, new timing company, new registration process, volunteers
- Tree Lighting Social-Initial decorating starts on **FRIDAY November 8-3 pm – 6 pm**
Signage, sponsors, volunteers, publicity

Softball

- Fall ended last week on October 24
- Summer Captains meeting Wednesday February 26

VTH

- Ongoing work being done to make a human resource page for Recreation in an effort to get the job opening/needs out to the public and secure viable candidates for the many part time seasonal positions that Recreation needs to fill to bring services to pass.

In progress

- Expense to revenue reports
- General clean up of pavillon
- End of the year Department statistics

American Cancer Society is requesting space to do an overnight "Relay for Life". Press pack has been delivered to the Manager's office.

We received a \$1,000 donation from Pace BMW for the Turkey Trot.

RECREATION DEPARTMENT

To: Richard Slingerland, Village Manager

From: Rosanne Saracino, Recreation Superintendent

CC: Recreation Commission

Re: Superintendent's Update November 15, 2013

Next Recreation Commission meeting- Wednesday, December 18; 7:00 pm Pavilion

Special Events

Ongoing planning

- Turkey Trot- final wrap of all logistics
- Tree Lighting Social-final decorating on **FRIDAY December 6 3 pm- 5 pm Need volunteers for costumes**

Pavilion

- Have had no heat in Pavilion since the season started. We need two sensors for different parts of the pavilion which are on order.

VTH

- Ready to go live by Dec 1 just doing final adjustments with Village IT-(human resource page for Recreation in an effort to get the job opening/needs out to the public and secure viable candidates for the many part time seasonal positions that Recreation needs to fill to bring services to pass.)

In progress

- Fee recommendations
- Expense to revenue reports
- General clean up of pavilion
- End of the year Department statistics

Indoor Winter Volleyball working I am cooperatively with the Mamaroneck Schools for space for this new program which would start in February 2014.

RECREATION DEPARTMENT

To: Richard Slingerland, Village Manager

From: Rosanne Saracino, Recreation Superintendent

CC: Recreation Commission

Re: Superintendent's Update December 6, 2013

Next Recreation Commission meeting- Wednesday, December 18; 7:00 pm Pavilion

Special Events

- Turkey Trot- 1,204 runners –all time high registration –program has literally quadrupled in the past 4 seasons. Post program summary wrap up in progress as recommendations are gathered for 2014 race. Some suggestions are: get some restaurants involved for an after race celebration to continue the days momentum, 1 mile fee
- Race netted approximately \$19,000 (program ran in the Red many times in the past)
- Tree Lighting Social **SUNDAY DEC 8 4PM – 6 PM** -final decorating on **FRIDAY, December 6 3 pm- 5 pm**
Need volunteers for costumes

VTH

- Job openings/ descriptions page is now live-(human resource page for Recreation in an effort to get the job opening/needs out to the public and secure viable candidates for the many part time seasonal positions that Recreation needs to fill to bring services to pass.)

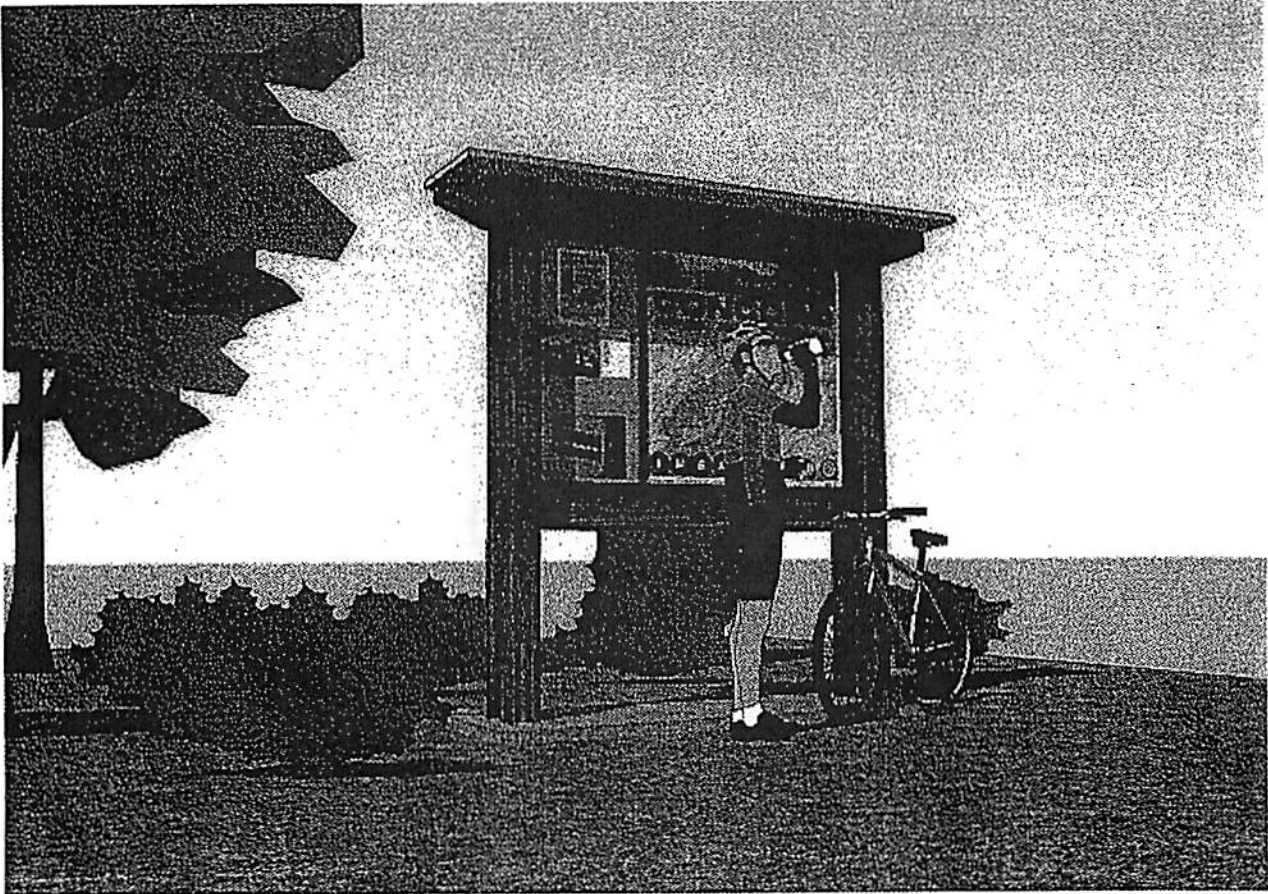
In progress

- Starting Summer 2014 brochure process
- Expense to revenue reports
- General clean up of pavillion –still looking for storage
- End of the year Department statistics

Fee recommendations are completed.

Indoor Winter Volleyball program

- I met with instructor Anthony Pirrone and have worked out logistics for this program which will be on Fridays; January – April in the Hommocks gym. Program will **ONLY** be conducted if it is self sustaining so a minimum of 6 teams @ \$800 per team is required to move forward with this program.
- Facility request has been submitted to the Mam'K Schools. There is interest in this program and we do not see any reason that it will not happen.
- Updating service agreement for 2014 with attorney's office



Rosanne Saracino

From: Diane Hogan [Dianeh@castle.us]
Sent: Wednesday, December 11, 2013 11:39 AM
To: Rosanne Saracino
Subject: Tree ighting

Dear Rosanne,

Thank you for forwarding the pictures, a memory now of another successful event.

Let me take this moment to applaud your tireless service to the residents of the Village of Mamaroneck.

While my two sons grew up, the face of Mamaroneck Village changed drastically.

What was once a chancy place to enter after dark, the Avenue is now a lively and attractive place to visit and enjoy. Back then in 1991, Village Recreation was a beach permit and day camp.

The events you have initiated, family fun night on the beach (one of my favorites), the family- camp out, a nighttime adventure and fun for all, programs that include a plethora of classes for both children and adults and of course, the final solrée; the Tree Lighting Social, are tremendous additions that increase our quality of life in Mamaroneck. These activities make it possible for us to meet, to exercise, and allow opportunity to be of service.

Your imagination, energy and enthusiasm, is highly contagious! Such so, that dozens upon dozens of residents, business owners and peers, have been willing to abundantly share of their time and resources to help an event be successful.

Now after the play you have authored in your tenure as Superintendent of Recreation; after the final performance, step onto the stage. Step up with all the actors, the good ones, the bad ones, and take a bow. For it is all of these roles that have made your time here the success it has been.

I wish you many more successes in your future.

You will be missed.

Sincerely,

Diane Hogan

Tompkins Avenue

"Cat in the Hat"

(formerly known as Ginger Bread)

our neighbors.

Diane Hogan

Credit Representative

Castle Oil Corporation-North Retail Division

914.381.6529

**Village of Mamaroneck
Recreation Department
(914)-777-7784
www.village.mamaroneck.ny.us/rec**

**Co-Ed
Indoor Volleyball
2014 Winter Season**

Co-Ed 6's- 3 women & 3 men

Competitive and Recreation Divisions- minimum 6 teams

Date: January 24th to April 11th, 2014

Day/Time: Fridays 7:00 pm to 9:00 pm

Cost: \$800 per Team

Deadline: Money & Roster Friday, January 17th 3 pm

**Location: Hommocks Middle School Gym
130 Hommocks Rd Larchmont, NY**

Check payable to: Village of Mamaroneck

**League Supervisors: Anthony Pirrone -anthonypirrone@aol.com
Elisabeth Reichl -elisabethreichl27@gmail.com**

www.Htosports.com/mamaroneckvbny for standings and stats