

MINUTES OF A REGULAR MEETING OF
THE BUDGET COMMITTEE OF THE VILLAGE OF MAMARONECK
FEBRUARY 28, 2012 AT 7:30PM AT VILLAGE COURTROOM

PRESENT

Chair	Leon Potok	Asst Village Manager	Dan Sarnoff
Secretary	Dan Margoshes		
Members	Manny Enes		
	Rose Silvestro		
	Jeffrey Rubin		
	Myron Tannenbaum		
	James Cox		

DISCUSSION

1. Minutes for December, 2011 were reviewed and approved
2. Minutes for January, 2012 were reviewed and approved as amended.
3. The committee received an update on January 2012 meeting with Harbor Master Joe Russo.
 - a. Based on the meeting, the Budget Committee recommended with expansion of s-docks, however, the Village does not currently have the resources to manage a project of this magnitude at this time. Daniel Sarnoff advised the committee that Mr Russo received bids in the region of \$125,000 - \$150,000, but it is a complex project due to harbor/CZM permit requirements. At this time, village resources are devoted to bridge replacement and drainage issues, and without a full time engineer on staff, new docks cannot be given priority.
 - b. The committee discussed the feasibility of outsourcing the project management tasks – to be discussed further with the village manager.
4. The committee discussed the status of the newly formed village IT committee. Leon Potok is working with the volunteer to gather information from the Village about current IT resources – hardware and software. The goal is to compare with other, similar municipalities and to determine focus for assessment by outside consultants in the absence of sufficient Village volunteers.
5. Parking – the committee discussed several issues and opportunities regarding Village parking:
 - a. Ticket adjudication – the committee observed that many parking tickets are handled at the village court. A topic for further discussion is whether those issues might be adjudicated more cost-effectively at another venue or by different means.
 - b. Parking ticket aging – Overall, the Village collects 91% of issued tickets, and the Village is currently owed more than \$750,000 in unpaid tickets; 80% of this amount is more than one year past due. Analysis of the aged receivables (attached) shows that nearly 75% (\$560k) is owed by NY residents, with 40% (\$220k) of that amount owed by people with three or more tickets. Currently, the village considers anyone with three or more outstanding tickets a scofflaw, and reports these to NY State. The committee discussed more aggressive collection strategies, including:
 - i. Reducing the number of tickets to be considered a parking scofflaw
 - ii. More aggressive collection of >60 day old tickets.
 - c. Parking enforcement – Analyses distributed of parking citations issued by each parking enforcement officer (PEO) and by police offices (attached). Approximately 60% of

tickets are issued by PEOs, with 45% of all tickets issued for meter violations. The committee discussed several observations and questions for further follow up:

- i. Should enforcement hours/locations be modified or expanded?
 - ii. How is PEO productivity measured? What best practices do other municipalities pursue?
 - iii. Are PEOs more productive in vehicles or walking?
- d. Parking meter technology – the committee reviewed of analysis of five different multi-space meter vendors (attached). The committee agreed that there were potentially several benefits to implementing new meter technology, including:
- i. Increased parking revenue
 - ii. Reduced enforcement cost
 - iii. Reduced collection cost
- The committee agreed that further detailed analysis of suitable vendors and the associated expense was warranted.
- e. Other parking opportunities
- i. The committee reviewed opportunities to expand metered spaces in the village (attached), including expansion onto West Boston Post Rd, Fenimore, Mt. Pleasant and Delancy streets. The committee discussed potential revenue improvements, but agreed that this would need to be considered in light of traffic issues and impact on surrounding neighborhoods.

ADJOURNMENT

With no further matters before the committee, on motion duly made and seconded, the meeting was adjourned at 9:30 PM.

Prepared by: Dan Margoshes
Secretary

Approved: May 21, 2012

Parking Fines and Penalties Outstanding

State of Residence	Number of Tickets				
	1	2	3	More than 3	Total
NY	\$ 240,455	\$ 101,760	\$ 52,970	\$ 166,845	\$ 562,030
CT	18,775	5,210	2,275	11,020	37,280
NJ	6,660	1,160	500	450	8,770
FL	1,985	930	580	4,195	7,690
MA	1,860	740	90	2,710	5,400
PA	2,940	770	870	480	5,060
All Other	10,110	2,885	1,290	4,010	18,295
Subtotal	282,785	113,455	58,575	189,710	644,525
(blank)	69,090	13,720	7,350	18,235	108,395
Grand Total	\$ 351,875	\$ 127,175	\$ 65,925	\$ 207,945	\$ 752,920

Municipality	NY only with 3 or More Tickets	
	License Plates	Amount
MAMARONECK	246	\$ 106,840
HARRISON	37	14,520
NEW ROCHELLE	36	12,855
LARCHMONT	39	11,910
WHITE PLAINS	29	10,460
All Other	186	63,230
Grand Total	573	\$ 219,815

	Days Outstanding						Grand Total
	<u>60</u>	<u>90</u>	<u>180</u>	<u>365</u>	<u>732</u>	<u>more than 2 years</u>	
NY	\$ 12,985	\$ 29,850	\$ 86,800	\$ 132,605	\$ 131,220	\$ 168,570	\$ 562,030
CT	370	940	5,950	13,355	12,665	4,000	37,280
NJ		50	1,370	1,520	2,600	3,230	8,770
FL	25		240	3,200	1,825	2,400	7,690
MA		50	100	1,100	3,230	920	5,400
Other States	25	140	1,300	6,205	12,115	8,970	28,755
(blank)	4,320	1,500	7,450	12,400	15,375	67,350	108,395
Grand Total	\$ 17,725	\$ 32,480	\$ 103,110	\$ 169,285	\$ 175,800	\$ 254,520	\$ 752,920

Number of Citations Issued - YTD December 2011

Code	Description	PEO-A	PEO-B	PEO-C	PEO-D	All Other	Total
4	METER PARKING	3,315	1,580	1,978	136	1,710	8,719
17	STREET CLEANING		1,667	10	418	119	2,214
39	OTHER			2	8	1,378	1,388
2	PROHIBITED AREA	8	23	17	91	1,031	1,170
1	PERMIT PARKING	182	117	149	80	622	1,150
3	OVERTIME PARK	334	56	57	174	201	822
16	EXP INSP <60DAY	111	2	40	32	427	612
1A	METER	2	3	4		577	586
	???????????	86	136	293	12	-	527
43	PROHIBITED PARK					431	431
18	UNINSPECT=>60DY	53	2	11	10	138	214
87	STREET CLEANING		151	24		6	181
41	OTHER					161	161
31	LOADING ZONE	3	1	113		15	132
15	UNREG <60 DAYS		3	2		96	101
	All Other	87	30	63	147	848	1,175
	Total	4,181	3,771	2,763	1,108	7,760	19,583

Number of Citations Issued as Percent of Total

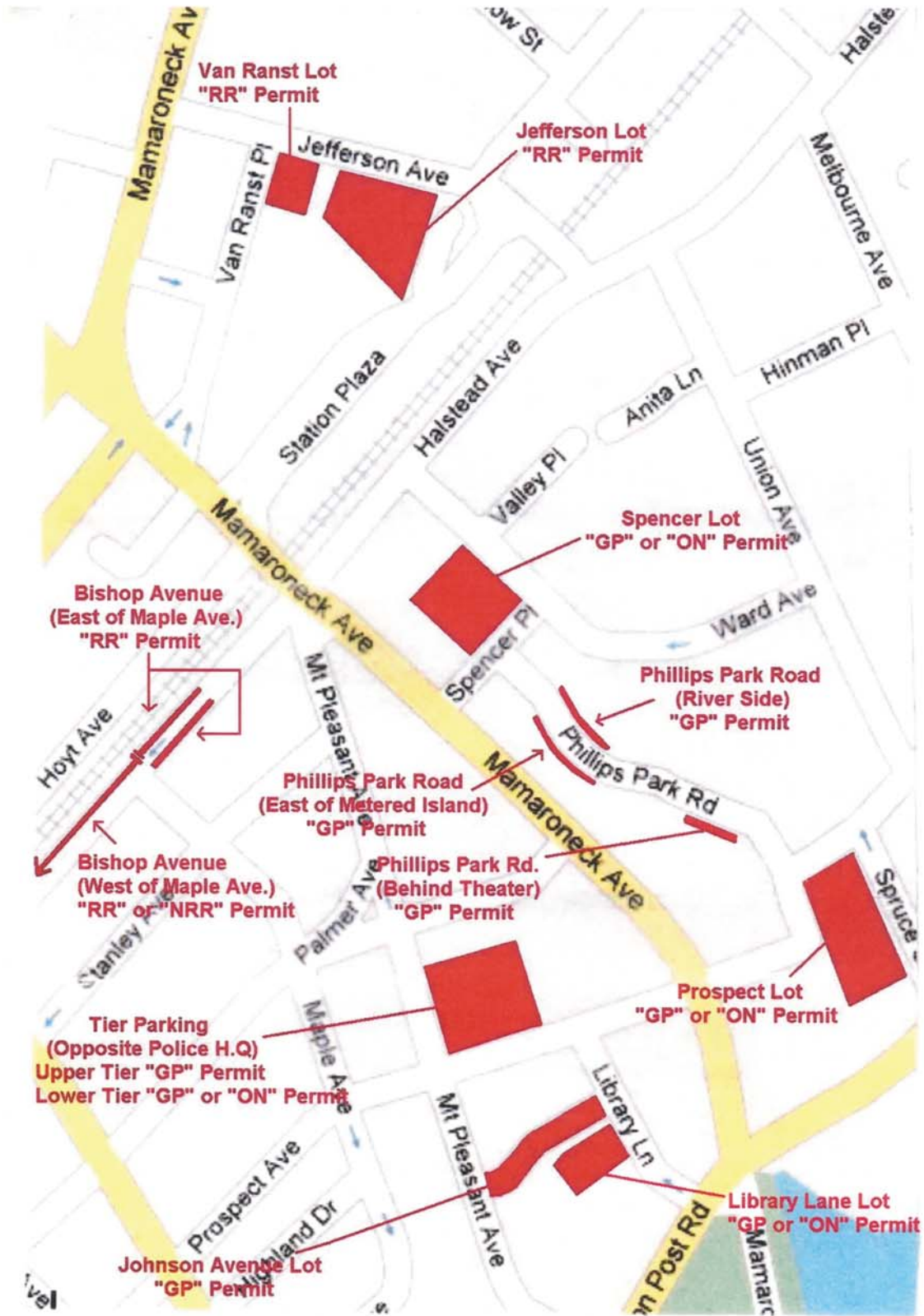
Code	Description	PEO-A	PEO-B	PEO-C	PEO-D	All Other	Total
4	METER PARKING	17%	8%	10%	1%	9%	45%
17	STREET CLEANING	0%	9%	0%	2%	1%	11%
39	OTHER	0%	0%	0%	0%	7%	7%
2	PROHIBITED AREA	0%	0%	0%	0%	5%	6%
1	PERMIT PARKING	1%	1%	1%	0%	3%	6%
3	OVERTIME PARK	2%	0%	0%	1%	1%	4%
16	EXP INSP <60DAY	1%	0%	0%	0%	2%	3%
1A	METER	0%	0%	0%	0%	3%	3%
	???????????	0%	1%	1%	0%	0%	3%
43	PROHIBITED PARK	0%	0%	0%	0%	2%	2%
18	UNINSPECT=>60DY	0%	0%	0%	0%	1%	1%
87	STREET CLEANING	0%	1%	0%	0%	0%	1%
41	OTHER	0%	0%	0%	0%	1%	1%
31	LOADING ZONE	0%	0%	1%	0%	0%	1%
15	UNREG <60 DAYS	0%	0%	0%	0%	0%	1%
	All Other	0%	0%	0%	1%	4%	6%
	Total	21%	19%	14%	6%	40%	100%

Multi Space Parking Meters - Comparison of Vendor Offerings

Company	CALE Parking USA	MacKay Meters	Duncan Solutions	Digital Payment	Parkeon
System Types in addition to Pay & Display and Pay by Space					
Pay by Plate	✓	✓	X	✓	✓
Multiple (a)	?	?	X	✓	✓
Pay Anywhere (b)	✓	✓	✓	✓	✓
Payments Accepted in addition to coins/tokens and credit cards					
Bank Notes	? (c)	?	?	✓	✓
Cell Phone	✓ (d)	✓	✓	✓	✓
<u>Enforcement</u>					
Handheld Devices	?				
Integrated			✓ (f)		✓ (h)
3rd Party		✓ (e)	✓ (f)	✓ (g)	✓ (h)
Handheld Printers	?				?
Integrated			✓		
3rd Party		✓	✓		
License Plate Recognition					✓
Integrated		X	X		? (h)
3rd Party	✓	X	X	✓ (g)	? (h)
Selected Installations: (i)	Calgary, Amsterdam, Sherbrook (Ontario)		Las Vegas, Raleigh, Atlanta.	Port Chester, White Plains, Scarsdale (j)	NYC (k)

- (a) Ability to switch between modes or even work in two modes at once.
- (b) User can pay to park/add time in any metered location at any meter in network.
- (c) Not clear that all machines can accept bills. Certain other features may only be available on machines that do not
- (d) Payment by cell phone on CALE systems is only available via accounts set up in advance.
- (e) Handheld devices allow operator to log in and check status of spaces.
- (f) "Computerized screen shows negative or overdue time on all vehicles" using meter. Duncan has a number of contracts to manage parking enforcement and fine collection with major cities -- many of which include utilization of "handheld enforcement devices".
- (g) Open architecture allows for integration with leading handheld enforcement or LPR systems. In Milwaukee, the city built a system which tracks enforcement officers' locations by GPS and graphically displays the expired parking spaces on the enforcement officer's PDA. The city of Milwaukee is also enabling some parking enforcement officers' Duncan AutoCITE X3s to access live enterprise management software data as they write citations.
- (h) On handheld device, the enforcement officer can review the spaces' status in several ways - all at once, only the paid ones, or only the unpaid ones. Space status is shown via color-coded marks. A space status report can also be printed at the meter for enforcement purposes. For pay by plate systems, in addition to license plate recognition, license plates can be input into a handheld device to be checked against a list of paid license plates.
- (i) Multispace meter installations, includes pay and display systems.
- (j) Houston, Charlotte, Chattanooga, Fort Lauderdale, Glendale (CA), Lexington (KY), Milwaukee, Nashville, West Hollywood
- (k) Fort Worth, Austin, San Antonio, New Haven, Hartford, Dover (NH), Spokane, Seattle, New Orleans, Santa Fe.

Village of Mamaroneck, NY Location of Permit Parking Areas



Meter Parking Locations

Location		<u>Meter</u>	<u>Permit</u>	<u>Total</u>	<u>Meter Rate</u>
Mamaroneck Avenue					
BPR - Prospect	East	26	0	26	\$ 0.75
BPR - Prospect	West	15	0	15	0.75
Prospect-Palmer	East	34	0	34	0.75
Prospect-Palmer	West	36	0	36	0.75
Palmer-Spencer	East	36	0	36	0.75
Palmer-Spencer	West	37	0	37	0.75
Spencer-Halstead	East	28	0	28	0.75
Spencer-Halstead	West	28	0	28	0.75
Halstead	North	34		34	0.25
Mamaroneck-Jefferson	South	23		23	0.25
Ward Avenue					
Halstead-Spencer	West	12		12	0.25
Spencer	North	22	23	45	0.50
Ward-Mamaroneck	South	7		7	0.25
Phillips	East	23	32	55	0.50
Spencer-Tompkins	West	74	37	111	0.50
East Prospect					
Tompkins-Mamaroneck	South	9	16	25	0.25
Regatta	Top Garage	18	20	38	0.25
Prospect					
Mamaroneck & Mt. Pleasant		23	3	26	0.50
Hunter Tier	Top Level	56	55	111	0.25
	Bottom Level	2	68	70	0.25
East BPR	Mamaroneck-Dubois	17		17	0.75
West BPR	Mamaroneck-Mt. Pleasant	13		13	0.75
Jefferson	Halstead-Van Ranst	15	185	200	0.25
Van Ranst	Jefferson-Mamaroneck	34		34	0.25
Station Plaza	River-Jefferson	5		5	0.50
Bishop Lot			125	125	
	Total Spaces	<u>627</u>	<u>564</u>	<u>1191</u> Avg:	<u>\$ 0.52</u>