

**TOWN OF LYNDEBOROUGH
STREET LIGHT STUDY COMMITTEE MEETING MINUTES
Monday, October 1, 2018 at 7:00 p.m. at Citizens' Hall**

Committee Membership: Chair Steve Brown, Vice Chair Andy Roeper, Greg Kreider, Rick McQuade (BOS), John Pomer, Charlie Post, Bob Rogers(Planning Board), Stephanie Roper (Heritage).

I. Call to Order: Chair Brown called the meeting to order at 7:03 p.m.

II. Introduction of Members Present: Steve Brown , Rick McQuade, John Pomer, Charlie Post, Stephanie Roper, Lisa Post, Secretary.

III. Public Comment: None

IV. Decision Making Actions:

a. Old/Tabled Business: None

b. New Business

i. Review and Approval of 09/17/2018 Meeting Minutes

A Motion was made by John Pomer to accept the minutes as written; Seconded by Stephanie Roper. Voting: All in favor. Motion passed 7-0.

ii. Review of Information to Date

Committee member Greg Kreider suggested the lighting at Citizens' Hall in the main parking area would only be used for meetings and did not need to remain on all night and wanted to encourage putting in locally controlled motion sensor lighting that can be controlled rather than Eversource and indicated the same for the upper lot (handicapped parking) where only occasional lighting is required. Bob Rogers suggested that we check to see if the Police want the light to be on all night or not. Rick McQuade indicated the Board of Selectman will be discussing this to add to the Town portion in a Warrant or not. Chair Brown will include in the report for the Town under topics we discussed that were outside our purview and topics for further action. T/A Boland indicated the parking lot would be utilized more as a new Parking Ordinance in place.

Chair Brown queried the Committee on whether there is anything left to do in the next two weeks? John Pomer recommended that we identify the pros, cons and criteria of each light in a bullet list.

iii. Review Draft of Town Report

Chair Brown addressed the documents he sent the Committee to review from the Report of the Council on Science and Public Health on the effects of LED lighting along with GE Lighting Report "Lighting and Sleep," to the outline of the Report of the Street Light Study Committee.

The Chair questioned how the Committee would like to organize the reports, how to address costs and indicated that it would be nice to have a chart, diagram or a one-page document with bullet points of lights, indicating their status and the costs associated with that particular light. He indicated there will be a short report for quick reading and suggested a Report with more detailed information for the BOS. In response to Stephanie Roper, Chair Brown said there will be a discussion of the lighting plan at the town meeting where details can be addressed. John Pomer recommended including reference points for people who have certain concerns about lights for safety

reasons and suggested it could be as simple as a statement “there are alternatives for people who want lighting for security.” The Committee discussed security lights on homes that the homeowner could control along with problems with too much light causing shadows. It was suggested by Chair Brown that motion sensor lighting is a better choice as the lights being on would indicate they have been set off by. Bob Rogers suggested that the report for the Selectman should be thoroughly detailed to cover questions that might come up at the Town meeting and that the report for the public should be a short read. Stephanie suggested that there be a short summary at the top of the report, and more details in the body of the report to the BOS. Bob Rogers suggested that a brief concise report for the Town Meeting noting “copies of the detailed BOS Report are at the Town Office and on the website along with all the meeting minutes.”

Chair Brown reviewed and discussed report sections as follow:

- **Acknowledgement** for people who helped out but were not on the committee or those that provided information.
- **Executive Summary** – Discussed having a map with detailed descriptions, along with a table and a brief one page explanation for public with more extensive report at Citizens’ Hall and on the Web. For the detailed summary Charlie Post suggested the report discuss: Present State, Proposed State, Return on Investment and appendix. Stephanie Roper suggested the map with explanations to be included along with a shortened version of the appendix which will be in the larger version of the report.
- **Introduction:** Brief explanation of charter. John Pomer suggested bullet points for: Mission Statement, What Committee Did, This is what the Committee Accomplished. John felt the format presented was good for the long version with details for the BOS Report.
- **Planning:** Stephanie Roper indicated in the short version you do not need the whole warrant article, just the short version. For inventory do a bullet points, and for interviews say “after speaking with the experts” and this will help to keep it short.
- **Interviews:** Mrs. Roper suggested keeping this section short by saying “after talking with the experts.”

Chair Brown questioned the dates for the presentation, T/A Boland informed the Committee that the Committee could attend the BOS Meeting on Wednesday, October 24 to present the information at 6:05 p.m. Chair Brown said he will review what was discussed this evening and then give writing assignments to each Committee member to complete for the report. The Executive Summary will be completed for Monday, October 15, 2018 SLSC meeting.

c. Items not on the Agenda: None

V. Department Heads Report: None

VI. Adjournment: 7:47 p.m.

A Motion was made by John Pomer to adjourn the meeting; Seconded by Greg Kreider. All in favor. Voting: 7-0

**Respectfully Submitted,
Lisa C.M. Post, Secretary**

Next Meeting: Monday, October 15, 2018 at Citizens’ Hall 7:00 p.m.