

1
2
3
4
5
6
7
8
9
10
11
12
13
14

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
February 27, 2019
Final

15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

I. Call to Order:

Chairman Douglas called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain and Selectman Richard McQuade
Town Administrator Russ Boland and Secretary Kathleen Humphreys

Public Present: Town Moderator Walter Holland and Town Clerk/Tax Collector Patricia Schultz

III. Appointments:

Town Moderator Walter Holland re: 2019 Town Meeting

Mr. Holland and the Board were provided the 2019 Town Meeting script to review.

Mr. Holland felt that there could be a lengthy discussion for Article 18: Other Business, which include the Fire Station Location Discussion.

T/A Boland addressed that the script for Warrant Articles 5, 8, 9 and 10 does not identify any speakers because resident's questions to these Warrant Articles would be addressed by Budget Committee Chairman Burton Reynolds, the department heads or Town Administrator. Speakers were identified for cost items. Street Light Committee Chairperson Steve Brown will speak on behalf of Article 16 and Conservation Commission Chairperson Sharon Akers will speak on behalf of Article 17. Safety Options and Other Options Committee Chairperson John Pomer will start the fire station location discussion then it will be opened up to other speakers.

If Article 14 passes then Article 15 will be voted on.

The sound system will be set-up on March 13, 2019. The handicap portable toilet has been ordered. The voting booths will be set-up next week.

Mr. Holland inquired if there are candidates running for all positions. Mrs. Schultz responded all but the one-year Trustee of the Trust Fund and one-year Budget Committee positions. Mr. Holland asked Mrs. Schultz if 300 ballots would be enough, she confirmed yes.

Selectman Rick McQuade will be at the Greenfield Town Meeting during the morning of March 16, 2019 but if that wraps up early he will go directly to the Lyndeborough Town Meeting in progress.

Town Moderator Holland mentioned he will be meeting with the School District next week.

Mr. Holland had concerns about what he has been reading in the newspapers regarding MACC Base and how it potentially could affect Lyndeborough's budget and he

47 discussed the importance of emergency services communication. The Board advised
48 Mr. Holland they are monitoring the situation.

49 **IV. Community Forum and Public Comment:**

50 None

51

52 **V. Decision Making Items:**

53 **Old/Tabled Business**

54 None

55

56 **New Business:**

57 **Selectmen's 2019 Municipal Election Day Schedule**

58 The polls will be opened from 10:00 a.m. to 7:00 p.m. on Tuesday, March 12, 2019.

59

60 Chairman Douglas will be at the polls from 10:00 a.m. to 1:00 p.m.

61

62 Selectman McQuade will be at the polls from 1:00 p.m. to 4:00 p.m.

63

64 Selectman Chamberlain will be at the polls from 4:00 p.m. to 7:00 p.m. then stay for the
65 ballot counting and to sign the ballot box.

66

67 Town Moderator Holland mentioned the on-going discussion between the Secretary of
68 State and New Hampshire's Town Moderators regarding who has control over the local
69 elections in terms of snow or ice storms and who has the authority to postpone a Town
70 Election or Town Meeting. Town Clerk Schultz added that if the forecast calls for
71 inclement weather then voters can choose to get an absentee ballot the day before due
72 to weather.

73

74 **Property Sale: 9 Grove Road, Lyndeborough**

75 The Town received a check for the correct amount. T/A Boland confirmed with the bank
76 the funds are available. He asked if the Board wanted to make a motion to execute the
77 No Warranty Deed. If approved, then Attorney Drescher's office will record the deed at
78 the Hillsborough County Registry of Deeds.

79

80 **VOTE: Selectman McQuade moved, Selectman Chamberlain seconded that the**
81 **Selectmen exercise their authority pursuant to NH RSA 80:89, and execute a "No**
82 **Warranty" deed to Michael Allen of the property at Map 239, Lot 029-000, in return for**
83 **payment as authorized by said statute. Motion passed 3-0.**

84

85 The Selectmen signed the No Warranty Deed. Town Clerk/Tax Collector Patricia
86 Schultz notarized the document. The check will be processed tomorrow.

87

88 **2018 Town Report Update:**

89 The Town Reports arrived from the printer and T/A Boland felt they came out nice.

90

91 **Items not on Agenda:**

92 None

93

94

95 **VI. Town Administrator Report**

96 Tomorrow, February 28, 2019 at 10:00 a.m., Meeting with Advitar and the Town
97 Assessor to review the Advitar software and get projected cost for a potential switch.
98

99 Monday, March 4, 2019 at 4:30 p.m., Meeting with TDS, RMON, Michael Young and
100 John Clark to finalize the direction of the town's IT upgrades. The Selectmen are
101 welcomed to join the meeting. The topic of a town-wide calendar was discussed.
102

103 The Town filed the signed contract with CivicCMC who in turn sent back a questionnaire.
104

105 T/A Boland contacted the Cemetery Trustees in regards to a flag pole at every cemetery.
106 He received one email response in which this Trustee wrote, "*Historic cemeteries are
107 seldom visited and some are in obscure places. The Veteran's graves in all cemeteries
108 receive their individual flag from the Artillery before Memorial Day so they are
109 recognized. If extra money is spent in the cemeteries, I think there are other things that
110 would be more practical and would be better appreciated.*"
111

112 Center Road and Brackets Cross Road: There has been a severe ice problem at this
113 location. The Highway Department worked on removing the ice and re-trenching the
114 water. They will continue to monitor this site.
115

116 Kevin Leonard from Northpoint Engineering felt that test pits might be more cost
117 effective than borings and this should be the first step in determining future fire station
118 needs. The cost is in excess of \$10,000 to do borings. He also felt what the Fire
119 Department is trying to do should to be defined before any work is done and to
120 determine how much land they need in the Village. The Selectmen noted that the Fire
121 Chief needs to bring his proposal forward and work with the Planning Board.
122

123 The new Freightliner is in the paint shop then it will have the aluminum wheels installed.
124 It was noted that the company is displeased with the length of time it has taken to
125 complete the truck. T/A Boland discussed in the future to have a Penalty Clause for late
126 completions. It was agreed that the new truck will not plow snow this season.
127

128 The Volvo and MACK will be discussed at the next Highway Advisory Committee
129 meeting in regards to which vehicle should be replaced next.
130

131 Budget: At 16% of year the town is 12% spent. The salt budget is 45% spent. T/A
132 Boland said the sand and salt is good for this time of year. The Highway Department's
133 goal is to have the sand/salt bays empty at the end of the winter so they can improve the
134 foundation then power wash and paint the bays.
135

136 The Selectmen discussed the roads, in particular to cracks in the overlay on Center
137 Road, the heaves on Mountain Road, and the improvements the Highway Department
138 will do. It's been a tough winter for roads in many communities. It was discussed that it
139 does not matter if it's a foot of snow or 2" because the manpower and cost are relatively
140 the same.
141

142 Solar power lights for the parking lot at Citizens' Hall could cost an estimated \$3,200.
143
144

- 145 **VII. Selectmen’s Report**
- 146 **a. MACC Base Action & Agenda**
- 147 No items to discuss.
- 148
- 149 **b. Transportation Committee**
- 150 No items to discuss.
- 151 **c. Planning Board**
- 152 No items to discuss.
- 153
- 154 **d. Heritage Commission**
- 155 No items to discuss.
- 156
- 157 **e. Safety Complex**
- 158 No items to discuss.
- 159

160 **VIII. Consent Agenda:**

February 27, 2019 Consent Agenda			
Item #	Item Title	Item Date	Approved
1	AP Warrants – February 19 & 26, 2019	2/27/2019	Yes
2	Payroll Warrant – February 11 – February 17, 2019	2/27/2019	Yes
3	Request to Execute Property Tax Abatement Warrant– Wozniak (Map-Lot 220-010-001)	2/27/2019	Yes
4	Request for Approval of Petition and Pole License from TDS Wilton and PSNH (Holt Road – 238/3S)	2/27/2019	Yes
5	Request to Approve Issuance of Timber Yield Tax Levy & Warrant, Holt, Steven (18-279-01T, Map/Lot 226-025) – Accessed Via Center Road	2/27/2019	Yes
6	Board of Selectmen’s Public Meeting Minutes – February 13, 2019	2/27/2019	Yes
7	Board of Selectmen’s Non Public Meeting Minutes – February 13, 2019	2/27/2019	Yes

161

162 **VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to accept**

163 **the Consent Agenda for February 27, 2019. Motion passed 3-0.**

164

165 **IX. Information Items Requiring No Decision:**

166 None

167

168

169

170

171

172

173

174 **X. Non-Public Session RSA 91-A:3II**
175 None
176

177 **XI. Adjournment:**

178 **VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to adjourn**
179 **at 7:00 p.m. Motion passed 3-0.**

180
181 **Adjournment:**

182 All scheduled items having been addressed, the public meeting was adjourned at 7:00 p.m.

183
184 Next regular meeting: March 13, 2019 at Citizens' Hall at 6:00 p.m.

185
186 Kathleen Humphreys
187 Secretary

188
189
190 Chairman Fred Douglas

191
192
193
194
195 Selectman Mark Chamberlain

196
197
198
199
200 Selectman Richard McQuade