

1 **LYNDEBOROUGH BOARD OF SELECTMEN**

2 **MEETING MINUTES**

3 **January 16, 2019**

4 *Final*

5
6 **I. Call to Order:**

7 Chairman Douglas called the meeting to order at 6:03 p.m.

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9 **II. Introduction of Members Present:**

10 Chairman Fred Douglas, Selectman Mark Chamberlain and Selectman Richard McQuade
11 Town Administrator Russ Boland and Recorder Kathleen Humphreys

12
13 **Public Present:** Interim Highway Supervisor Mark Chase

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15 **Media Present:** Jessie Salisbury

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17 **III. Appointments:**

18 **6:05 p.m. Mark Chase re: 2019 Highway Department Warrant Articles**

19 Interim Highway Supervisor Mark Chase provided three quotes for the proposed Front
20 End Loader for the Board and Town Administrator to review. Not all the quotes included
21 a trade-in value therefore Mr. Chase was asked to research the trade-in value for the
22 machine being traded in and submit to T/A Boland as soon as possible.

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24 The proposals include a used Caterpillar with 550 hours and a used John Deere. The
25 warranties can be purchased or extended on the used equipment. The Hyundai is new
26 and comes with a 3-year, 3,000 hour warranty which can be extended 7-years.

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28 *Mr. Chase left at 6:13 p.m.*

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30 **IV. Community Forum and Public Comment:**

31 Jessie Salisbury inquired if the Town heard back regarding repairing the Curtiss
32 Dogwood Reservation sign. Mr. Boland replied the State Forester was notified. Mrs.
33 Salisbury mentioned the sign has been there since the 1940s.

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35 **V. Decision Making Actions:**

36 **Old/Tabled Business:**

37 The most up-to-date Warrant Article drafts were provided to the Selectmen.

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39 Recommended changes to Warrant Article 18 are to change the language “should” to
40 “shall”. The Conservation Commission requested a two-year sunset provision. At a
41 future meeting, the Commission will vote to recommend the Warrant Article 18.

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43 For clarification in Warrant Article 14; the language now specifies a “backhoe/loader”.

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45 T/A Boland discussed Warrant Article 16 and noted that Attorney Drescher recommended
46 the Board strike “emergency” and leave “Town of Lyndeborough Municipal Buildings
47 Maintenance Capital Reserve Fund” in the title. The Board was in agreement.

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The Warrant Articles will be presented to the Budget Committee on January 22, 2019.

VOTE: Chairman Douglas made a motion, Selectman Chamberlain seconded to accept Warrant Article 14 as printed and go forward to Town Meeting relative to the backhoe/loader. Motion passed 3-0.

VOTE: Selectman McQuade made a motion, Selectman Chamberlain seconded to accept all the changes in the 2019 Town Warrants. Motion passed 3-0.

b. New Business:

New Website Discussion

The Selectmen were asked to review the lease agreement options for the new IT equipment with RMON. No action is needed tonight. PRIMEX will also review the contract.

The Board was asked to review the template choices for the new website design. It was recommended to make a decision by April 2019.

The current website won't be supported until around April to August. It was recommended to have a discussion with towns such as Greenfield who are using the various templates to see if they have concerns. It was discussed to reach out to the IT department in the Wilton-Lyndeborough School District for assistance. Jessie Salisbury reminded the Board to have a single calendar with the schools and towns.

The Board discussed recommending residents who are knowledge in this field to form a Committee to help with the new website. The Board and T/A Boland will put together a list of candidates.

Current Use Review

The Board was provided a document with all the Current Use properties in town. The amount of Current Use land in Lyndeborough is considerable as seen in the 33-page document.

The properties on Mountain Road that were a concern are in Recreation Current Use.

It was discussed that Current Use land classified as Recreation Current Use status should not be posted with "No Trespassing" signs because it's inappropriate. That status provides the highest tax reduction therefore if Recreation Current Use land is posted with "No Trespassing" signs it would make that land ineligible for that status come the following April 1.

The assessor can help keep an eye the status of posted property when they visit properties during their assignments. T/A Boland asked the Town's Assessor Todd Haywood to draft a letter of explanation that goes along with the Current Use Application.

c. Items not on Agenda:

None

100 **VI. Town Administrator Report**

101 It was brought to the Selectmen’s attention that the Town is supposed to be
102 monitoring an easement on Bullard Drive. The Conservation Commission asked
103 if the town would like the Commission to monitor this 9-acre parcel since it is a
104 Conservation Commission easement. The Board was in agreement that the
105 Conservation Commission can monitor this 9-acre easement on Bullard Drive.
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107 The Town received the Sewer Acceptance Agreement from Peterborough which
108 allows private septic companies to bring Lyndeborough septage to their Waste
109 Water Treatment Facility for processing. The contract is counter- signed and in
110 the file.
111

112 The tanker experienced a pump failure. The Fire Department is looking into
113 making repairs themselves with the assistance of the Highway Department.
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115 Resident Walter Holland visited Town Hall to discuss with T/A Boland if there
116 was going to be another meeting regarding the future Fire Station needs. He
117 inquired if the Town talked to Al Irving, the new owner of the abutting property, to
118 see if he has interests in selling land to the town for future Fire Station needs.
119 He also inquired if the town could do borings prior to purchasing the land.
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121 **VII. Selectmen’s Report**

122 **a. MACC Base Action & Agenda**

123 T/A Boland has attended recent MACC Base meeting.
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125 **b. Transportation Committee**

126 No items to discuss.
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128 **c. Planning Board**

129 No items to discuss.
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131 **d. Heritage Commission**

132 No items to discuss.
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134 **e. Safety Complex**

135 No items to discuss.
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137 **VIII. Consent Agenda:**

January 16, 2019 Consent Agenda			
Item #	Item Title	Item Date	Approved
1	AP Warrants – January 8 & 1, 2019	1/16/2019	Yes
2	Payroll Warrant – December 31 – January 13, 2019	1/16/2019	Yes
3	Request for Approval of Brooks Property Tax Abatements Map-Lot 240-009 and 240-009-001	1/16/2019	Yes
4	Request to Approve Total Notice Registry	1/16/2019	Yes

	Research/Mortgage Notification Agreement, 2019		
5	Request for Approval of Purchase Order # 80468 – SWNH District Fire Mutual Aid – 2019 Fire Mutual Aid Dispatching Services (Inv. # 6241)	1/16/2019	Yes
6	Board of Selectmen’s Public Meeting Minutes – January 2, 2019	1/16/2019	Yes
7	Board of Selectmen’s Non Public Meeting Minutes – January 2, 2019	1/16/2019	Yes

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IX. Information Items Requiring No Discussion

None

X. Non-Public Session RSA 91-A:3II (a & c)

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to enter a non-public session RSA 91-A:3II (a & c) at 6:49 p.m. All voted yes. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to exit the non-public session at 7:52 p.m. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to accept the Consent Agenda. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman McQuade seconded to adjourn at 8:02 p.m. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:02 p.m.

Next regular meeting: January 30, 2019 at Citizens’ Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred Douglas

Selectman Mark Chamberlain

Selectman Richard McQuade