

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 31, 2018
Final

I. Call to Order:

Chairman Douglas called the meeting to order at 6:05 p.m.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Schultz and Selectman Mark Chamberlain
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public Present: Leo Trudeau

Media Present: Jessie Salisbury

III. Appointments:

None

IV. Community Forum and Public Comment:

Jessie Salisbury announced she has proof read portions of the 2017 Town Report. She stated the tribute to Lee Mayhew was very moving but suggested it be signed by the author. After a brief discussion the Board decided to add "Author" after the writer's name.

Mrs. Salisbury recommended a town-wide calendar that advertises the various board meetings, school meetings and community events that can be accessible in one location.

V. Decision Making Actions:

a. Consent Agenda:

January 31, 2018 Consent Agenda
AP Warrants – January 10, 2018 & January 17, 2018
Payroll Warrant – January 14, 2018 & January 28, 2018
Purchase Order # 80423 – SWNH District Fire Mutual Aid – 2018 Fire Dispatching Services (Invoice # 5153)
Purchase Order # 60663 – Axon Enterprise – Taser Contract (Invoice # SI1518129)
Request to Approve Issuance of Timber Yield Tax Levy & Warrant (17-279-19T, Map-Lot 246-009) – Accessed Via Center Road
Amended Board of Selectmen’s Public Meeting Minutes – January 3, 2018
Board of Selectmen’s Public Meeting Minutes – January 17, 2018
Board of Selectmen’s Non-Public Meeting Minutes – January 17, 2018

VOTE: Selectman Chamberlain made a motion, Selectman Schultz seconded to accept the consent agenda items for January 31, 2018. Motion passed 3-0.

b. Old/Tabled Business:

None

b. Tabled Business

None

c. New Business:

2018 Town Meeting Discussion and Update

The Town Report is progressing well and on time.

Town Meeting Prep: Before Election Day/Town Meeting, the new glass display cases will be relocated to make room for the voting booths. All display cases will have town artifacts inside. The handicap porta-potty has been reserved. T/A Boland checked with the proper personnel regarding the sound system for Town Meeting. Administrative Assistant Dawn Griska will help write the script.

All public notices for the Budget Hearings have been properly advertised in the paper, cut out and retained as well as posted on the town's website, J.A. Tarbell Library, Center Hall and Citizens' Hall.

Greg Porter and Paul Lemire inspected the handicap access door at Citizens' Hall and believe it can be fixed for about \$350.

2018 Budget Update

T/A Boland stated the budget is \$144,420.82 under budget. He cited all the departments collectively limited discretionary spending to help.

The Public Budget Hearing is scheduled for Tuesday, February 6, 2018 at 7:00 p.m. at Citizens' Hall.

The figures for the Wilton Ambulance and the Transfer Station were made available.

Due to recent storms, \$9,000 was added to the budget. Highway over-time was discussed.

The revised Capital Improvement Plan (CIP) reflects funding for different vehicles and the balance to purchase the dump truck.

d. Items not on Agenda:

None

VI. Town Administrator Report

-The Highway Advisory Committee will meet on Monday, February 26, 2018 at 7:00 p.m. The agenda includes reviewing specifications for the truck that will be presented at Town Meeting.

-In the effort to have volunteers perform work on the Old Town Barn, T/A Boland received advice from PRIMEX recommending the Lafayette Artillery Company needs to have their insurance name the town as the third party insurance. Volunteers will have to sign a liability release form.

-T/A Boland was visited by a resident on the Class VI portion of Brandy Brook Road inquiring if the town's engineering services could provide advice in regards to upgrading the road to a Class V road. There has been flooding issues.

Resident Leo Trudeau asked if this resident knew it was a Class VI road when it was purchased and the answer was the resident was aware of the road status.

The policy of the town is when a resident moves on a Class VI portion of road that the town does not maintain the resident signs a waiver understanding they must keep the road passable for emergency services and that the town has no liability. Board was unanimously not in favor of the town providing engineering support for Brandy Brook Road.

-The Putnam Pond sign has been painted and put back up.

-T/A Boland provided correspondences between Sharon Akers, the Town and Attorney Drescher regarding the town allowing an individual to tap trees on town land at the Proctor Property for maple syrup. The town provides a license and the individual needs to have a responsible party to ensure that they are doing the maple syrup process correctly. The individual will need to present the Selectmen with their plans before the operation begins.

Leo Trudeau had concerns about a local maple syrup operation on conservation land owned by the Forest Society, which, in his opinion, had a permanent set-up which was not properly removed before a logging operation began. This was a free lease and Mr. Trudeau felt that if this type of activity continues it jeopardizes potential future leases. He also has concerns about tubing systems abandoned by sugaring operations.

-There are no petition warrants filed to date. The deadline is February 6, 2018.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No items to discuss.

b. Transportation Committee

No items to discuss.

c. Planning Board

No items to discuss.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3II (a & e)

VOTE: Selectman Chamberlain made a motion, Selectman Schultz seconded to enter a non-public session per RSA 91-A:3II (a & e) at 6:47pm. All voted yes. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman Schultz seconded to exit the non-public session at 8:25pm. Motion passed 3-0.

VOTE: Selectman Chamberlain made a motion, Selectman Schultz seconded to adjourn at 8:25pm. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:25pm.

Next regular meeting: February 14, 2018 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Fred G. Douglas, Jr.

Selectman Mark P. Schultz

Selectman Mark A. Chamberlain