

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 5, 2017
Final

I. Call to Order:

Chairman Mayhew called the meeting to order at 6:06pm.

II. Introduction of Members Present:

Chairman Lee Mayhew and Selectman Fred Douglas
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public/Media Present: Jessie Salisbury and Rick McQuade

III. Appointments:

None

IV. Community Forum and Public Comment:

None

V. Decision Making Actions:

a. Consent Agenda:

Consent Agenda		
Date: July 5, 2017	Date	Approved
AP Warrant – June 27, 2017	6/27/17	
AP Warrant – June 28, 2017	6/28/17	
Payroll Warrant – June 19 through July 2, 2017	6/29/17	
Application for Credit – Ben’s Uniform, Inc.	7/5/17	
Purchase Order # 2004 – D.C. Slocomb Company, LLC	6/29/17	
Request to Approve Fixed Price Agreement for Propane – Ciardelli Fuel Co, Inc.	7/5/17	
Request to Approve Disposition of BTLA Case # 28254-15PT (Lavalle)	7/5/17	
Resubmitted Request to Approve Permanent Veterans Tax Credit – (249-002)	7/5/17	
Request for Approval of Intent to Cut Application (17-279-11T)	7/5/17	
Request for Approval of Intent to Cut Application (17-279-12T)	7/5/17	
Board of Selectmen’s Public Meeting Minutes	6/21/17	
Board of Selectmen’s Non Public Meeting Minutes	6/21/17	

The Consent Agenda was tabled until later in the meeting.

**b. Old/Tabled Business:
Mountain Road Update**

The Selectmen and T/A Boland discussed the Mountain Road Project specifically the test pits that need to be completed in sections CD and the 4-5 areas of various sizes that need work by the Highway Department.

It is estimated that 150 tons of asphalt will be needed for the sections which equates to \$16,500 or about \$3,000-\$5,000 for each location. The largest area is 190x21 feet.

The Highway Department will dig up and re-gravel certain areas then add 2" minus crushed stone then laydown a basecoat and binder. Two feet full-depth reconstruction was discussed. It was noted the town has a hand roller but a larger roller might need to be rented for the larger areas. A section of the Mountain Road with a large heave is of concern. The ditch lines were discussed.

The test pits are scheduled for Friday, July 7, 2017 at 8:00 a.m. followed by a meeting with Northpoint Engineering, Road Agent Kent Perry, Chairman Lee Mayhew, Selectman Douglas and T/A Boland at 10:00 a.m. to review the plans as well as the material/gravel and asphalt needs for the various areas and to prioritize the sections.

MEETING SCHEDULE:

Friday, July 7, 2017 to review and prioritize the course of work. Test Pits.

Monday, July 10, 2017 to review the budget.

a. New Business:

2017 Budget Review

T/A Boland reported that 51% has been spent at 50% of the year.

When the bond expenditures are removed for analysis purposes the departments are at 41% spent at the 50% point in the year.

b. Items not on Agenda:

Citizens Hall Paving

T/A Boland received quotes, not RFPs, to pave Citizens' Hall for \$19,000 and \$15,000.

VOTE: Selectman Douglas moved, Chairman Mayhew seconded to prepare a Warrant Article to pave the lower parking lot at Citizens' Hall. Motion passed 2-0.

VI. Town Administrator Report

-T/A Boland will attend a MACC Base meeting on July 10, 2017 at 9:00 a.m.

The Board discussed the Employee Handbook for MACC Base.

-DC Slocum provided a vehicle maintenance quote. He has worked on the Volvo and Mack truck in the past. His quote is \$70 less per truck. Another benefit is the location is closer resulting in less lost time for staff and the trucks.

-A Public Hearing has been posted for July 19, 2017 for the purpose of public input for the possible momentary contribution for the purchase of Lots 206-3 and Lots 212-2 on Mountain Road (aka Proctor property).

The Conservation Commission will meet on July 19, 2017 at 6:00 p.m. to vote to rescind or cancel the \$50,000 allocation for the Woodmont property conservation easement project because that is no longer happening. Then they will have a meeting to take a vote to allocate the money as a third party to PLC for the purpose of contributing to the purchase of the Proctor property followed by the Selectmen's meeting.

The Selectmen want to see the verbiage and Purchase and Sales agreement of what this land can be used for, such as if hunting will be allowed on the property, as well as be assured abutters were properly notified. The property abuts Deland Forest between Mountain Road and New Road.

-Chief Deware has submitted a grant application to the DOJ for three bullet proof vests.

-Crack sealing at the end Johnson Corner was discussed. This section is in very poor condition and crack sealing may not be a sound monetary decision or a priority.

-It was noted the residents of the former Elizabeth Raymond house across from Center Cemetery on Center Road has been filling the riff rap with their personal grass clippings which could result in weed growth and drainage issues. T/A Boland will contact the home owners.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No items to discuss.

b. Transportation Committee

No items to discuss.

c. Planning Board

No items to discuss.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

VOTE: Chairman Mayhew made a motion to accept the Consent Agenda. Selectman Douglas seconded the motion. Motion passed 2-0.

IX. Non-Public Session RSA 91-A:3 II (a) Personnel

VOTE: Selectman Mayhew made a motion, Selectman Douglas seconded to enter a non-public session RSA 91-A:3 II (a), personnel, at 6:48pm. All voted yes. Motion passed 2-0.

VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to exit the non-public session at 7:10pm and adjourn. Motion passed 2-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:10pm.

Next regular meeting: July 19, 2017 at Citizens' Hall at 6:30 p.m.

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas