

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
June 21, 2017

I. Call to Order:

Chairman Mayhew called the meeting to order at 6:08pm.

II. Introduction of Members Present:

Chairman Lee Mayhew and Selectman Fred Douglas
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public/Media Present: Jessie Salisbury

III. Appointments:

6:10

**Milford Town Boundary Issue – Amended Town Boundary Plan
Lorraine Carson was present**

Ms. Carson presented two Mylars and three sets of plans of the amended town boundary that required the Selectmen's signature. She will be responsible to record the plans at the Hillsborough County Registry of Deeds.

*Memo to: Milford Board of Selectmen
From: Raine Carson, Town Lands Researcher
Date: June 6, 2017
Subject: Town Line between Milford and Lyndeborough*

On May 22, 2017, the Milford Selectmen signed copies of the plan relative to the moving town bound between Milford and Lyndeborough, as it sits on the Wilton town line. On May 24, 2017 the Lyndeborough Selectmen signed the plan, and I then took it to the HCRD to be recorded.

They refused to record the plan "because the name of the owner of the land was not on the plan!"

The plan was returned to Meridian to be corrected.

Its titled now is "Partial town line monument survey 'at land of town of Wilton" Lyndeborough-Milford-Wilton, west line of Milford – east line of Wilton – north line of Milford – south line of Lyndeborough, Perham Corner Road & Whiting Hill Road, Lyndeborough, Milford & Wilton, NH".

The plan is still carrying the date of February 24, 2017. However, the Certification date is now May 31, 2017, whereas originally it was May 24, 2017.

I would appreciate the Selectmen signing the attached copies of the latest plan. I will then take the plan to Lyndeborough for the town's selectmen's signature, and then once more to the HCRD to be recorded.

Thank you for your further assistance.

Raine Carson, Town Lands Researcher

6:15 Appointment

Safety Concerns

Stephen Bickford was present

Stephen Bickford lives at 7 Forest Road. He had concerns about loud blasting noise and stronger than normal vibrations that shook his home on Saturday, June 10, 2017 around 8:30am which is a time that there is typically no activity at the nearby quarry. There was also a strong explosion on June 4, 2017 around 5:00 pm. Mr. Bickford felt this was no ordinary quarry activity explosion because it shook his house violently and he could feel the earth rumbling towards his house in addition it was a longer than a normal explosion. This explosion could be heard in the rafters of the building that included loud noise and violent shaking for about 5-6 seconds in which he felt the roof was going to collapse. He notified the police of the second incident. The foot of his driveway is across from the Dwire's house on Forest Road and he believes the sound is coming from a distance behind their property.

Mr. Bickford also expressed concerns about Mr. Wheeler's fireworks activity. He asked for assistance to locate the site that "locals know about" to look for evidence of an explosion. Mr. Wheeler is believed to live on Cider Press Road or Cemetery Road.

Mr. Bickford wondered if the sound was coming from the Fish & Game Club but he didn't know the location of the club or any additional information about it.

At this time, Mr. Bickford has not notified his insurance company of the incidents. He will report any future incidents to the Lyndeborough Police Department.

IV. Community Forum and Public Comment:

Jessie Salisbury confirmed that she and Ellen Martin had a conversation about the explosions that Mr. Bickford reported. She felt it was "dis-concerning for a moment" and that it could be coming from the Pinnacle Mountain Fish & Game Club area.

Monuments Committee Information:

Mrs. Salisbury informed the Board the Monuments Committee ordered a load of bricks for Memorial Park in the Village. Some will be engraved to fill the request of people who sponsored bricks. A plaque for the stone monument will be ordered next week. This is a joint project with the Lafayette Artillery Company .

Stones have been placed around the Glass Factory historic monument sign. Wally Holt plans to fix the historic sign in the center. A historic monument sign is being considered for Clark Pottery on the 2nd NH Turnpike.

Lyndeborough carpenter Chris Schoen finished the artifact cabinets for Citizens' Hall. He donated his time and expertise to the project.

Chairman Mayhew suggested Victorian style streets lights for Memorial Park.

The Historical Commission is in process of relocating documents to a new section of the library basement due to dampness.

V. Decision Making Actions:

a. Consent Agenda:

AP Warrants June 7, 13, 14, 21, 2017
Payroll June 7 & 21, 2017
Unlicensed Dog Warrant
Purchase Order #2004 – Northpoint Engineering, LLC
Purchase Order #2005 – Advanced Excavating
Request to Approve Intent to Cut Application (17-279-05T)
Request to Approve Intent to Cut Application (17-279-06T)
Request to Approve Intent to Cut Application (17-279-07T)
Request to Approve Intent to Cut Application (17-279-08T)
Request to Approve Intent to Cut Application (17-279-09T)
Request to Approve Intent to Cut Application (17-279-10T)
Request to Approve Intent to Excavate Application (17-279-01E)
Request to Approve Intent to Excavate Application (17-279-02E)
Request to Approve Intent to Excavate Application (17-279-03E)
Request to Approve Permanent Veterans Tax Credit (249-002)
Request to Approve Permanent Veterans Tax Credit (239-036)
Request to Approve 2016 Abatement Application (239-026)
Request to Approve 2016 Abatement Application (239-023)
Request to Approve 2016 Abatement Application (250-012-001)
Request to Approve 2016 Partial Abatement Application (239-034)
Request to Deny Abatement Application (232-020)
Oath of Office, Deputy Welfare Officer – Dawn Griska
Oath of Office, Library Trustee – Sandy Schoen
Board of Selectmen’s Public Meeting Minutes, 5-24-17
Board of Selectmen’s Non-Public Meeting Minutes 5-24-17

The *Request to Approve Permanent Veterans Tax Credit (249-002)* item on the consent agenda was taken off the table. The Board queried if the application was recommended for approval by Todd Haywood, Granite Hill Municipal Services (Lyndeborough’s contracted assessing agent), as it was unclear from the information supplied to the Board. The Board requested clarification on this item for the next meeting.

VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to accept the consent agenda items. Motion passed 2-0.

b. Old/Tabled Business:

Mountain Road Update

The Highway Department plans to utilize a two-employee crew to clean the sides of the road while another two-man crew will finish grading the dirt roads until the “to do” list is completed.

Gov. Sununu is close to signing a Highway Block Grant which could equal \$75,000 for Lyndeborough. Reclaiming and paving Cummings Road could cost about \$40,000.

The Board discussed options for Cummings Road, using seal crack on Mountain Road and consulting with Northpoint Engineering regarding sealing materials. It was noted the swales require cleaning before the catch basins are cleaned. The Board discussed

work that needs to be completed in the various sections of Mountain Road as well as the cracks in certain areas.

Estimated Cost for Completing Mountain Road, June 21, 2017

Contract with Continental Paving	\$271,608
Northpoint Engineering	\$ 27,000
Advanced Paving Excavator	\$ 12,000
Additional Asphalt 150 tons @ \$110/ton	\$ 16,500
Aggregate Material	<u>\$40,000 (currently \$10,000)</u>
	\$367,108

Plus 10% Contingency \$36,710

Total **\$403,818**

Remaining Balances in Accounts for Mountain Road	
Bond Balance	\$271,148
Encumbered Funds	\$ 64,072
2017 Paving	<u>\$ 80,000</u>
	\$415,220

Residual **\$ 11,402**

b. New Business:

Participation in Primex CAP PROGRAM (Property & Liability Insurance)

VOTE: Selectman Douglas moved, Chairman Mayhew seconded to accept the resolution to enter the Primex Worker's Contribution Assurance Program for CY 2018-CY 2020 for the Workers' Compensation Program otherwise known as CAP. Primex document 'Town of Lyndeborough, May 15, 2017WC-2020-10-3' is attached and made a permanent part of these minutes. Motion passed 2-0.

VOTE: Selectman Douglas moved, Chairman Mayhew seconded to accept the resolution to enter Primex Workman Contribution Assurance Program for FY 2019-FY 2021 for the Property and Liability Program. Primex document 'Town of Lyndeborough, May 15, 2017, PL-2021-09-3' is attached and made a permanent part of these minutes. Motion passed 2-0.

Discussion of Potential Warrant Article – Paving Citizens' Hall Parking Lot

Last year there was a quote of \$15,000 to pave the parking lot at Citizen's Hall. The Board will discuss this topic again later this year. Chairman Mayhew would like to see the dirt parking lot graded annually.

c. Items not on Agenda:

None

VI. Town Administrator Report

-Estimates to seal the handicap ramp at Citizens' Hall are forthcoming.

-The Board agreed to authorize T/A Boland to execute a new contract with Ciardelli Heating for the town's propane service. Their cost is \$1.45 per gallon, up 5 cents, which equates to about \$300 increase. T/A Boland felt this was a very competitive price.

-T/A Boland asked if the Board wanted bids to alarm the EOC Building on Center Road. The current alarm company's price is \$1,400 but monitoring is not included. It was noted that MACC Base can provide monitoring. The Board advised T/A Boland to move forward with the installation by Monadnock Security.

VOTE: Selectman Douglas moved, Chairman Mayhew seconded to approve the alarm bid for the EOC Building on 1645 Center Road. Motion passed 2-0.

-The Mountain Road Bond Payment will be mailed July 22, 2017.

-The school payment has been made.

-The new cabinets to display historical artifacts have been completed and are installed in the meeting room at Citizens' Hall.

VII. Selectmen's Report

a. MACC Base Action & Agenda

Jim Cutler has been appointed as Milford's Representative to MACC Base. The Selectmen would like an update on their plans after Selectman Mark Schultz returns from his leave. Selectman Douglas and T/A Boland plan to attend future meetings.

b. Transportation Committee

No items to discuss.

c. Planning Board

No items to discuss.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3II (a)

VOTE: Selectman Douglas made a motion, Chairman Mayhew seconded to enter a non-public session RSA 91-A:3II (a) at 7:31pm. All voted yes. Motion passed 2-0.

VOTE: Selectman Douglas made a motion, Chairman Mayhew seconded to exit the non-public session at 8:02pm. Motion passed 2-0.

VOTE: Selectman Douglas made a motion, Chairman Mayhew seconded to adjourn at 8:02pm. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:02pm.

Next regular meeting: July 5, 2017 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas

Attachments:
Primex_WC-2020-10-3
Primex_PL-2021-09-3