

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**May 24, 2017**

**I. Call to Order:**

Chairman Mayhew called the meeting to order at 6:00pm.  
Pledge of Allegiance to the Flag was conducted.

**II. Introduction of Members Present:**

Chairman Lee Mayhew, Selectman Fred Douglas  
Selectman Schultz was absent (excused)

**Staff Present:** Russ Boland, Town Administrator

**Public Present:** Lorraine Carson, Jessie Salisbury

**III. Appointments:**

**6:14:** Chairman Mayhew recognized Lorraine Carson from Milford to discuss the long standing problem with the Milford / Lyndeborough town line location. Ms. Carson and the Board examined the Mylar map produced by Meridian Surveying to correct the location of the town line. Ms. Carson stated a lot of work has gone into research and it is now believed the Mylar reflects the correct location. The Board signed the Mylar for recording at the Hillsborough Registry of Deeds. The Board thanked Ms. Carson for her hard work in correcting the situation which has been in place for 37 years.

**IV. Community Forum and Public Comment:**

Jessie Salisbury reported they will be putting up a small decorative stone wall to surround the base of the Glass Factory sign in the near future (the sign is located at the intersection of Forrest Road and Glass Factory Road).

**V. Decision Making Actions:**

**A. Consent Agenda:**

<b>Date: May 24, 2017</b>	<b>Date</b>
AP Warrant	5/24/17
Payroll Warrant	5/24/17
Request for Acceptance of Property Tax Warrant – First Half 2017	5/24/17
Request to Execute Contract – Life Safety Fire Protection (Fire Sprinkler Inspection)	5/24/17
Request to Approve Purchase Order #764 – Northpoint Engineering, LLC (Inv. # 3046, Mountain Road Project)	5/22/17
Request to Approve Purchase Order #726 – Northpoint	5/22/17

Engineering, LLC (Inv. # 2925, Mountain Road Project)	
Board of Selectmen's Public Meeting Minutes	5/10/17
Board of Selectmen's Non-Public Meeting Minutes	5/10/17
Board of Selectmen's Public Meeting Minutes	5/19/17

**VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to accept the consent agenda items. Motion passed 2-0.**

**B. Old/Tabled Business:**

- **Gravel Request Proposals:**

T/A Boland stated the bid awarded by the Selectmen to Granite State Concrete has been implemented and delivery of the needed material has begun. Additionally, 6-9 inch erosion stone has been purchased from Leighton White because Granite State Concrete does not carry this product and Leighton White offered the lowest cost for this material.

- **Mountain Road Update:**

T/A Boland advised the Board work is substantially complete in section AA of the Mountain Road Project. The Grade-All excavator will be on site starting the week of May 30, 2017, to perform ditching along with the Highway Department.

- The topic of the Brown's request for an approval of their PA-48 form discussed at the Selectmen's meeting on April 26, 2017, was taken off the table. Chairman Mayhew stated he had a discussion with Attorney Drescher and it was concluded the work being proposed by Mr. Brown will not affect the current use status of the property.

**Vote: Motion by Chairman Mayhew seconded by Selectman Douglas that the work being proposed by Steve Brown on map and lot 230-006-001 will not affect the current use status of the property. Passed 2-0**

**C. New Business:**

- The Board reviewed the contract from Life Safety Systems for the maintenance on the Citizens Hall sprinkler system.

**Vote: Motion by Selectman Douglas seconded by Chairman Mayhew to authorize T/A Boland to sign the one year contract with Life Safety Systems for the maintenance of the Citizens Hall sprinkler system. Passed 2-0**

**D. Items not on Agenda:**

T/A Boland advised the Board the dedication plaques for the trees purchased by each Selectman for Citizens' Halls have been received and invoices will be supplied to each Selectman for payment.

Chairman Mayhew discussed the fence put in place by the Highway Department in the handicap parking area at Citizens' Hall. Chairman Mayhew believes the last section of the fence should terminate at a 90 degree angle and not the 45 degree angle it currently is.

**Vote: Motion by Selectman Douglas seconded by Chairman Mayhew to modify the fence in the handicap parking area at Citizens' Hall to a 90 degree angle at its termination. Passed 2-0**

**VI. Town Administrator Report**

- T/A Boland advised the Board Leo Trudeau has expressed interest in joining the Heritage Commission as an alternate member. T/A Boland will contact Mr. Trudeau to see if he is available to come to the next Selectmen's meeting.
- T/A Boland discussed the need to seal coat the driveway and handicap parking area at Citizens' Hall. The Board agreed it is important to get the seal coating done this year.
- T/A Boland advised the Board PRIMEX has extended an offer to the town to cap any rate increase for our property liability coverage to no greater than nine percent per year, for the next three years. The offer is being extended based on Lyndeborough's efforts to reduce risk. The proposal will appear on the next Selectmen's agenda on June 7, 2017.

**VII. Selectmen's Report**

**a. MACC Base Action & Agenda**

Chairman Mayhew reported he is continuing to attend MACC base meetings.

**b. Transportation Committee**

No items discussed

**c. Planning Board**

No items to discuss.

**d. Heritage Commission**

No items to discuss.

**e. Safety Complex**

No items to discuss.

**VIII. Information Items Requiring No Decision**

None

**Vote: Motion by Selectman Douglas seconded by Chairman Mayhew to enter non-public session under RSA 91-A:3 II (b and e) Passed on a Roll Call Vote 2-0 at 6:53 pm.**

**Adjournment:**

**VOTE: Selectman Douglas made a motion, and Chairman Mayhew seconded adjourn the meeting at 8:10 pm. Motion passed 2-0**

Next regular meeting: June 7, 2017 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

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Chairman Lee Mayhew

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Selectman Mark Schultz

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Selectman Fred Douglas

APPROVED BY THE BOARD OF SELECTMEN ON JUNE 7, 2017.