

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
May 19, 2017

I. Call to Order:

Chairman Mayhew called the meeting to order at 9:00 am.

II. Introduction of Members Present:

Chairman Lee Mayhew, Selectman Fred Douglas
Selectman Schultz was absent (excused)

Staff Present: Russ Boland, Town Administrator

Public Present: Mark Chamberlain, Highway Department Advisory Committee, Kevin Leonard and Jeff Madon, North Point Engineering

III. Appointments:

Chairman Mayhew recognized Kevin Leonard and Jeff Madon from North Point Engineering to discuss the status of the Mountain Road Project. Mr. Madon and Mr. Leonard presented a report outlining the tasks needing completion before Continental Paving can put down the final coat of asphalt. Items such as ditching, swale stabilization, placement of erosion stone and the required equipment / personnel needed to accomplish the goals in the most efficient manner were discussed.

IV. Community Forum and Public Comment: None

V. Decision Making Actions:

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew, to purchase needed aggregate material as outlined in the request for proposal dated April 19, 2017, from Granite State Concrete of Milford NH. Granite State Concrete submitted the lowest prices for the material requested. Motion passed 2-0

Vote: Motion by Chairman Mayhew, seconded by Selectman Douglas, to hire North Point Engineering to be the Clerk of the Works for the remaining work needed to complete the Mountain Road Project. Motion passed 2-0

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew, to modify the hours of the Highway Department personnel to 8 am until 4:30 pm Monday through Friday, and to have personnel report for duty at the staging area on Mountain Road until further notice. Motion passed 2-0

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew, to direct the Lyndeborough Highway Department to complete the required work on Mountain Road no later than August 1, 2017. Motion passed 2-0

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew, to hire Advanced Paving to supply a rubber-tired excavator with grading bucket and an operator until the needed work on Mountain Road is completed. Motion passed 2-0

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew, to instruct that Road Agent Greg Porter is to remain working with the Highway Department Monday through Friday and is authorized to accomplish other needed work such as mowing the cemeteries on Saturday. Motion passed 2-0

Motion by Chairman Mayhew, seconded by Selectman Douglas, to authorize the Town Administrator to pay Mark Chase a plus rate of 10% for the two weeks he acted as the person in charge of the Highway Department, and to thank him on behalf of the Board. Motion passed 2-0

The Board recessed the meeting at 11:35 am and reconvened the meeting at 11:45 am at the staging area on Mountain Road, owned by William Welch. The Board met Mr. Welch and reviewed the request to store material needed by the town to complete work on the Mountain Road project on his lot (220-042). Mr. Welch gave permission to store material on his lot with the requirement the lot is restored. The Board agreed to make sure the lot would be restored at the completion of the project.

Vote: Motion made by Selectman Douglas, seconded by Chairman Mayhew, to adjourn the meeting at 12:05 pm. Motion passed 2-0

Next regular meeting: May 24, 2017 at Citizens' Hall at 6:00 p.m.

Russ Boland, Transcriber

APPROVED BY THE BOARD OF SELECTMEN ON MAY 24, 2017.

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas