

**LYNDEBOROUGH BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**April 26, 2017**

**I. Call to Order:**

Chairman Mayhew called the meeting to order at 6:00pm.

**II. Introduction of Members Present:**

Chairman Lee Mayhew and Selectman Fred Douglas  
Administrative Assistant Dawn Griska and Recorder Kathleen Humphreys  
Selectman Mark Schultz and Town Administrator Russ Boland were not present.

**Public Present:** Julie Zebhur, Sharon Akers, Mike Decubellis, Maria Brown and Steve Brown

**III. Appointments:**

**6:05: Planning Board reappointments interview: Julie Zebuhr and Mike Decubellis.**  
**Conservation Commission reappointment interview: Sharon Akers**

The Board interviewed **Julie Zebuhr** and asked why she wanted to continue with the Planning Board. Ms. Zebuhr has lived in Lyndeborough since 1998 said she loves the land and wanted to be a watch dog. She felt the Planning Board process was thorough and that applications are treated equally.

Selectman Douglas reminded Ms. Zebuhr to keep in mind to treat everyone equally, follow the Planning Board guidelines, make the right decisions and to review the minutes when necessary. He is aware of some things coming up that could change the complexity of the town.

**Sharon Akers, Conservation Commission**

The Board interviewed Sharon Akers. She was asked what was the one thing the commission should be doing. She responded the Commission does not have a lot of money so it's helpful to partner with an organization such as PLC to help conservation projects. She would like the commission to get a better handle of land under their jurisdiction to properly monitor it. They are working on signage for their properties.

Selectman Douglas has a concern about parking issues at the entrance of the Purgatory Falls hiking area and asked if there are any considerations for additional parking. He was informed that the town land is landlocked and the parking area is owned by Granite State Concrete which is allowing parking on their property. Selectman Douglas will have a conversation with the owner of Granite State Concrete. The Commission would be interested in a dialogue with the Granite State's owners because their ultimate goal would be a legal easement to expand parking and make a legal path to Purgatory Falls.

Ms. Akers asked about Robert's Rules for meetings. Chairman Mayhew said they can adopt it if they want to but they can conduct their meetings calmly as gentlemen and women. Selectman Douglas reminded her to properly document the meetings.

**Mike Decubellis, Planning Board**

Mr. Decubellis is satisfied with the way the Planning Board is being run and felt the Planning Board has overall being doing a good job. He said there are RSA regulations and ordinances in place to go by. One good indicator on how good the Planning Board is doing is how many times they have been called before the ZBA.

Mr. Decubellis does have a concern with new members who are not yet educated on the process and said all members should read and reread the material and become educated. It is important to put the time into the process especially when voting.

All three guests were asked to visit the town office to get sworn-in for re-appointment and were thanked for their service.

**IV. Community Forum and Public Comment:**  
None

**V. Decision Making Actions:**

**a. Consent Agenda:**

AP Warrants 4/26/17

Payroll 4/26/17

Meeting Minutes 4/12/17

Request to accept BTLA settlement recommendation 4/17/17

Approval of Meeting Minutes 4/12/17

**VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to accept the consent agenda items. Motion passed 2-0.**

**b. Old/Tabled Business:**

**Investment Policy Annual Re-Adoption**

**VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to approve the Investment Policy Annual Re-Adoption. Motion passed 2-0.**

**b. Tabled Business**

**Request to Accept BTLA Settlement Recommendation (on consent agenda)**

**RE: Lavalle, Adam & Brienne, 90 Johnson Corner Road, Map & Lot 234-030**

**Put in the details from the letter...**

2015 – Assessment =	\$297,100	2016 – Assessment =	\$297,100
2015 – Settlement =	<u>\$260,000</u>	2016 – Settlement =	\$277,600 (increase=const)
2015 – Abated Assessment =	\$37,100	2016 – Abated Assessment =	\$19,500

Original abatement of 2015 was as followed:

2015 – Assessment = \$319,300

2015 – Abatement = \$297,100

2015 – Abated Assessment = \$22,200

**VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to approve the BTLA Settlement Recommendation. Motion passed 2-0.**

**c. New Business:**

**Ratification of Welfare Case 2017-001**

**VOTE: Selectman Douglas made motion to accept the Town Administrator's recommendation to approve giving welfare assistance for case #2017-001 in the manner in which it was facilitated. Chairman Mayhew seconded the motion. Motion passed 2-0.**

**Dirt Road Speed Limit of 25 MPH**

RSA 265-60 was reviewed when lowering the speed limit due to existing conditions. The location of signs was discussed to include additional signs to inform motorist who might pull onto Mountain Road from Cummings or Richardson Roads.

**Discussion of House Bill 329 – Town Meeting Ratification**

The Selectmen felt that Town Moderator Walter Holland and Town Clerk Patricia Schultz's input would be valuable here. HB 329 allows the Governor to ratify the election but it's up to town if they want to hold a public hearing to ratify the town vote.

**d. Items not on Agenda:**

**Steve and Maria Brown**

The Brown's are building a saw mill and had questions on section NH RSA 79F for land use. The structure will be used for wood processing from lumber cut on their properties, storage for a tractor and equipment, a sap house and storage for related materials. They felt it was a permitted use for tree farming and felt the land did not have to be taken out of current use. The large structure will have a cement floor and frost walls.

The Board would like to consult with the town attorney on this matter. Mr. Brown provided documents to Administrative Assistant Dawn Griska in case it's approved. They are waiting on input on the current use for this parcel.

**VI. Town Administrator Report**

Russ Boland was not present

**Mountain Road Project Update: Tabled until next meeting**

The Board would like to see a timeframe of the work to be done on Mountain Road by the Highway Department for each section. They request that the Road Agent hold off on the purchase of riff rapp because the bids are due back on May 10, 2017. It was later noted by Ms. Griska the bid due date of May 10, 2017 was incorrect and the deadline is in reality May 15, 2017.

**VII. Selectmen's Report**

**a. MACC Base Action & Agenda**

No items to discuss.

**b. Transportation Committee**

No items to discuss.

**c. Planning Board**

No items to discuss.

**d. Heritage Commission**

No items to discuss.

**e. Safety Complex**

No items to discuss.

**VIII. Information Items Requiring No Discussion**

None

**VOTE: Selectman Douglas made a motion, Chairman Mayhew seconded adjourn at 8:29pm. Motion passed 2-0**

**Adjournment:**

All scheduled items having been addressed, the public meeting was adjourned at 8:29pm.

Next regular meeting: May 10, 2017 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

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Lee Mayhew, Chairman

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Selectman Schultz

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Selectman Douglas

**APPROVED BY THE BOARD OF SELECTMEN ON MAY 10, 2017**