

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
3-29-17

I. Call to Order:

Chairman Mayhew called the meeting to order at 6:02pm followed by the Pledge of Allegiance.

II. Introduction of Members Present:

Chairman Lee Mayhew, Selectman Mark Schultz and Selectman Fred Douglas
Town Administrator Russ Boland and Recorder Kathleen Humphreys

Public/Media Present: Clayton Brown, Scott Brown, Ray Humphreys, Mark Chamberlain, Dennis Slocumb as well as Milford Cabinet Reporter Jessie Salisbury.

III. Appointments:

6:07 p.m. Fire Chief Smith – Oath of Office

Selectman Fred Douglas swore-in Brian Smith as Lyndeborough Fire Chief.

6:20 p.m. Highway Department Advisory Committee Discussion

The Board met with Clayton Brown, Scott Brown, Ray Humphreys, Mark Chamberlain and Dennis Slocumb to discuss the charter of the Highway Department Advisory Committee and a general road discussion. Member Bob Goding was not present.

The committee members were provided an informational packet. The first page is the charge in draft form. The Highway Department Advisory Committee members were encouraged to modify the charge as they see necessary in conjunction with Town Administrator Russ Boland.

The Board mentioned that they relied on an engineering firm for assistance on the Mountain Road Project but said that there needs to be recognition that not all future projects will to have an engineering budget. Common sense will be expected plus to minimize expenses when it comes to road maintenance.

Future road projects include Cummings Road which will need to be reclaimed because the pavement is broken up. Engineers informed the Board if they did an overlay it might last two years. The Board would like to go shoulder to shoulder with the committee's recommendation.

Former Road Agent/Highway Employee Clayton Brown provided historical insight into construction on Center Road, Cummings Road, pipes under roads, plowing with a steam shovel, cleaning ditches and moving the material back into the road, roadside mowing with a 1969 tractor and other colorful stories.

The type of projects the Board is seeking advice on include equipment, road conditions, hazardous trees that could damage road equipment, pipes under roads, ditch cleaning and reusing material/gravel on the roads when cleaning the banks, drainage, a winter policy, review/prioritize the pavement plan and reviewing snowplowing routes.

Road Agent Kent Perry will be a support member while Chairman Mayhew volunteered to be the Selectman's Representative to the Committee. T/A Boland is available to provide assistance. The Committee agreed future meetings work best on a Monday night.

T/A Boland stated that the package included the Pavement Plan and noted the 2017 list contains projects with the total listed as \$98,792 but in reality there is probably around \$60,000 to work with therefore projects will have to be prioritized. The list prior to 2017 is historical.

It was shared, that the town recently started to use calcium chloride on roads for dust control, the fluid film program to help reduce rust on the underside of the equipment and roadside mowing.

In terms of future equipment purchases, an upcoming project the committee can analyze is researching a pay loader and which pay loaders would fit in the salt shed. Members will be provided the dimensions of the salt shed and were invited to visit the shed. It was discussed the CIP is to replace the backhoe therefore the wording of the warrant would need to be reviewed by DRA, NH Municipal Association and the town attorney.

Ray Humphreys asked if they could have the recent NRPC traffic count while Scott Brown inquired if roadside mowing is hired out.

A future project can be reviewing the snow plow routes with the Road Agent to help improve efficiency. The Ford F-550 has been eliminated from a route and its use is to plow intersections and parking lots. The use of the grader and wing plow were discussed.

The Highway Advisory Committee members left at 7:14 p.m.

IV. Community Forum and Public Comment:

None

V. Decision Making Actions:

a. Consent Agenda:

AP Warrants 3/29/17

Payroll 3/29/17

Meeting Minutes 3/15/17

Non-Public 3/15/17 and 3/22/17

Veteran's Tax Credit Approval (2) 3/22/17

Veteran's Tax Credit Denial (1) 3/22/17

Timber Tax Yield (207-007-000) 3/30/17

Timber Tax Yield (230-007-000 and 229-008-000) 3/30/17

Trustee of the Trust Fund – Burton Reynolds Oath of Office 3/29/17

VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded to accept the consent agenda items. Motion passed 2-0. Selectman Schultz abstained.

b. Old/Tabled Business:

Tarn Road Update

New Hampshire Fish & Game has been notified by Chief Deware of the dirt bike noise situation at the Granite State Concrete pit and signs have been installed that state "No OHRVs". Discussions with abutters Anne LaPlante and Dick Dion have occurred.

c. New Business:

Summer Schedule

After discussion, the Board decided to continue to meet every two weeks during the summer months.

Investment Policy

This will be tabled until the next meeting to allow the Board to review the document.

The Trustees of the Trust Fund will meet tomorrow night to review the Investment Policy. The policy on how Mackenson handled the interest, which was lumped together, should be reviewed so this problem is not repeated.

d. Items not on Agenda:

None

VI. Town Administrator Report

- a. The Citizens' Hall easement with Burton Reynolds has been executed, notarized and filed with Register of Deeds.
- b. Budget update: At 25% of year, the budget is roughly 24% spent. Revenues at 25% of year are at 15%. Several deposits will be made in the next few days but there are some large bills coming due. Due to the large number of snowstorms there are fuel and salt consumption concerns. The Road Agent was instructed to end the part-time driver position at the end of the next pay period.
- c. The fire department will conduct a burn at John Palmer's vacant house on Saturday, April 1, 2017. There will be a meeting at 7:00 a.m. then first match at 8:00 a.m.
- d. MACC Base will meet on April 12, 2017 at 6:00 p.m. in Milford Town Hall Auditorium.
- e. T/A Boland received an email from Chief Deware to enter into a five-year contract for five Tasers. The feedback is they could use three Tasers. The contract is for maintenance, duty and training. The Board would like the benefits in writing. It was also discussed that a Taser is an important piece of a police officer's equipment and all members should be issued their own equipment. This will be tabled until after a review.
- f. Reappointments: Letters were sent to various board and committee members asking if they were interest in being reappointed to their position. It was noted that Andy Roeper does not want to continue on the Historic District Committee.
- g. NHMA has scheduled a workshop titled, "Knowing the Territory" on April 13, 2017. Chairman Mayhew plans to attend.

VII. Selectmen's Report

a. MACC Base Action & Agenda

MACC Base will meet on April 12, 2017 at 6:00 p.m. in Milford Town Hall Auditorium.

b. Transportation Committee

No items to discuss.

c. Planning Board

The Board briefly discussed the Home Occupation Ordinance from Town Meeting and future improvements. It would be recommended to have the Planning Board and Building Inspector continue to work on home business and home occupation zoning. It was suggested to ask NRPC or the town attorney to provide their best home occupation ordinances for review.

d. Heritage Commission

No items to discuss.

e. Safety Complex

No items to discuss.

VIII. Information Items Requiring No Discussion

None

IX. Non-Public Session RSA 91-A:3II (a) Personnel

VOTE: Selectman Schultz made a motion, Selectman Douglas seconded to enter a non-public session RSA 91-A:3II (b), personnel, at 7:47 pm. All voted yes. Motion passed 3-0.

VOTE: Selectman Schultz made a motion, Selectman Douglas seconded to exit the non-public session at 8:08 p.m. and adjourn. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:08 p.m.

Next regular meeting: April 12, 2017 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 12, 2017.

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas