

LYNDEBOROUGH BOARD OF SELECTMEN MEETING MINUTES

March 22, 2017

Members Present: Chairman Lee Mayhew, Selectman Mark Schultz, Selectman Fred Douglas

Staff Present: Town Administrator Russ Boland, TC/TC Trish Schultz, Fire Chief Brian Smith

Public Present: Jackie Smith, Nadine Preftakes,

Media Present: Ashley Sarri

Recorder: Russ Boland

The meeting was called to order at 6: 00 pm.

Pledge of Allegiance was conducted.

Consent Agenda:

AP Warrant	3/22/17
Meeting Minutes	3/15/17
MS-232	3/22/17
Purchase Order #61488 - Beltronics	3/22/17
Timber Yield Tax 207-007-000	3/22/17

Vote: Motion by Selectman Douglas seconded by Selectman Schultz to accept the consent agenda. Passed 3-0

Chairman Mayhew recognized T/A Boland to give his Town Administrator's report as Chief Smith had not arrived.

Town Administrator's Report:

T/A Boland reported the NHMA is holding a Hard Road to Travel Workshop covering the intersection of land use and road law on March 31, 2017. Chairman Mayhew advised to check with Road Agent Perry to see if he will be attending.

The parts needed to repair the flagpole in the village have been received and the repair is being coordinated with the Highway Department.

T/A Boland advised the Police Chief is working on resolving the concern of unauthorized use of dirt bikes in the sand pit off Salisbury Road. The owners of the property, the Police Chief from New Boston and New Hampshire Fish and Game have been contacted to develop a plan to

resolve the concern. The neighbors who raised the concern have been made aware of the progress to resolve the issue.

The question brought up during Town Meeting regarding the Center Hall Trust Fund has been researched by staff and it appears the trust fund management company combined several trust fund totals. The problem has been corrected and will be presented to the Trustees of the Trust Funds next week. Mrs. vanHam has been advised of the research.

T/A Boland advised the Board, Trustee of the Trust Funds Trustee Stan Greene has submitted his resignation. The Trustees are suggesting Burton Reynolds be appointed to fill the vacant position until the March 2018 elections.

Vote: Motion by Selectman Schultz seconded by Selectman Douglas to appoint Burton Reynolds to be a Trustee of the Trust Funds effective immediately until the elections in March 2018. Passed 3-0

Fire Department Discussion:

Chairman Mayhew recognized Fire Chief Smith to join the Board for a discussion relative to the Fire Department.

Chairman Mayhew asked Chief Smith to provide an overview of where the department is regarding the development of SOGs. Chief Smith reported currently 32 SOGs have been completed and will be submitted to the Board of Selectmen for final review within the next two months. Selectman Douglas requested the SOGs be submitted in groups of three in order to make the review smoother.

Chairman Mayhew inquired how many firefighters are currently on the roster. Chief Smith advised there are 23 firefighters on the roster currently and all the required employment paperwork has been filed with the town. Chief Smith reported starting in 2016 all officers are receiving annual evaluations from him which include goals for the following year. Selectman Schultz thanked the Chief for his effort implementing the evaluation process and believes it will result in a stronger organization.

The Board asked Chief Smith if he had any questions of the Board particularly because of the new form of town governance for the fire department, which was voted on by the 2016 town meeting. Chief Smith believes the new system of governance will benefit both the town and the firefighters and looks forward to a productive future. The Board advised Chief Smith it is their understanding the Board of Selectmen appoint the Fire Chief and based on the Fire Chief's recommendation appoint all the remaining personnel on the fire department. Chief Smith agreed with the Board's understanding of the appointment process. Chairman Mayhew asked Chief Smith if he would like to be considered for the position of Fire Chief and Chief Smith replied he would.

The Board advised Chief Smith not to hesitate to ask for any assistance he may feel he needs.

The Board concluded by thanking Chief Smith for all he and the firefighters do for the Town of Lyndeborough.

Chairman Mayhew asked Chief Smith if he had any personnel issues he would like to discuss. Chief Smith stated he does have one.

Vote: Motion by Selectman Schultz seconded by Selectman Douglas to enter into non-public session under RSA 91-A:3 II (a). Selectman Schultz Yes, Selectman Douglas Yes, Chairman Mayhew Yes. The Board entered non-public session with Chief Smith at 6:22 am.

At 7:11pm the Board re-entered public session on a motion by Selectman Schultz seconded by Selectman Douglas passed 3-0

Board of Selectman Election of Officers:

Vote: Motion by Selectman Schultz seconded by Selectman Douglas to nominate Lee Mayhew as Chairman of the Board of Selectman. Passed 2-0-1. Chairman Mayhew abstained.

Selectmen Summer Schedule:

Chairman Mayhew asked the Board to consider a summer schedule which would have the Selectmen meeting once every three weeks vs. every other week. Chairman Mayhew said the topic can be discussed at a future date.

Vote: Motion by Selectman Douglas seconded by Selectman Schultz to appoint Brian Smith as the Lyndeborough Fire Chief with a term of five years. Passed 3-0

T/A Boland will notify Chief Smith of his appointment, with a swearing in date of March 29, 2017, at the Selectmen's meeting.

Vote: Motion by Chairman Mayhew, seconded by Selectman Schultz to adjourn at 7:28. Passed 3-0

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 26, 2017.

The signatures below are for the March 22, 2017 Selectman's meeting:

Lee Mayhew
Chairman

Selectman Douglas

Selectman Schultz