

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 25, 2017

Members Present: Chairman Lee Mayhew, Selectman Fred Douglas and Selectman Mark Schultz

Staff Present: Town Administrator Russ Boland and Administrative Assistant Cindi Hasty

Public and Media Present: None

Recorder: Kathleen Humphreys
Chairman Mayhew called the meeting to order at 6:03 p.m.

Consent Agenda:

Review and signing of consent agenda items

- a. AP Warrant
- b. Meeting Minutes 01/14/2017
- c. Meeting Minutes 01/11/2017
- d. Complaint Letter to TDS
- e. Letter to Wilton Selectmen re: Ambulance
- f. Timber Yield Certificate 16-279-14
- g. Intent to Cut 235-017-000
- h. Intent to Cut 235-022-000 & 224-001-000
- i. Intent to Cut 224-004-000, 224-003-000 & 224-002-000
- j. Town Clerk Registration Refund
- k. Total Notice Title Search Service Agreement 2017

VOTE: Selectman Schultz moved, Selectman Douglas seconded to accept the consent agenda items.
Motion passed 3-0.

Appointments:

6:05-6:35pm: Bryan Christiansen from Comcast

Mr. Christiansen met with the Selectmen to discuss the poor internet service and possible options or partnerships to improve internet service. The proposed cost could start at \$2,160,000. Finance options include bonding, franchise option or from the general fund were discussed.

The Board agreed the costs reviewed during the discussion were not affordable at this time.

After Mr. Christiansen left the Selectmen agreed to copy Sen. Sanborn and Gov. Sununu on a letter they plan to send to TDS discussing the poor internet service. Ms. Hasty reported the town office receives about one complaint/inquire per week about the town's internet service.

Community Forum:

None

Old Town Business:

Mountain Road Update

The Selectmen have a concern about a hole in the pavement and the middle seam in Section A. An area north of Section C has lifted up about 3-4 inches which was not there last year. It was noted this area has not been sealed and it is in the section the Town's Highway Department was responsible for. It was agreed to take photographs of the winter conditions of Mountain Road to illustrate the concerns to Northpoint Engineering and Continental Paving. The matting and loam in the Hunter's Cot area is a concern.

T/A Russ Boland will organize a meeting with Northpoint, the entire Highway Department, the Selectmen and other responsible parties to develop and execute an action plan. This meeting will take place before Town Meeting.

MEYER SANDER UPDATE:

The truck will be serviced from Jan. 25-28, 2017 and will cost \$1,000. The manifold problem on the Ford 550 was discussed. The Volvo broke down and the MACK truck lost a wing on Osgood Road during the storm. Both trucks will be repaired by next week.

EMERGENCY MANAGEMENT GARAGE UPDATE

The Selectmen reviewed bids to upgrade the Emergency Management Garage which included insulation, heat, insulated side and overhead doors. They agreed the upstairs should be insulated. It was recommended to put stone in front of the garage entrance due to mud issues.

VOTE: Selectman Schultz made a motion, Selectman Douglas seconded to authorize the Town Administrator to complete upgrades at the EOC garage and to request from the Budget Committee an additional \$2,500 in funds to accomplish that. Motion passed 3-0.

Chairman Mayhew would like to have a 2017 Work Plan to identify tasks and a completion timeline for Highway Department projects.

Department heads were asked to review their budgets and visit the Budget Committee on Jan. 31, 2017 if they have changes.

New Business:

Wilton Ambulance Capital Reserve Fund

There will be a budget meeting on January 24, 2017 at 7:00 p.m. at the Wilton Fire Station. The Town Administrator and Lyndeborough Budget Committee Chairman have had a discussion about asking for a CRF at Town Meeting to pay our portion of the ambulance CRF. It was also discussed to leave the funds in Lyndeborough's accounts and pay when the bill is due such as how Temple pays their portion of the ambulance bills.

VOTE: Selectman Schultz moved, Selectman Douglas seconded to have a warrant article to create a CIP for replacement of the ambulance and replacement of cardiac monitor(s), and for the Board of Selectmen to act as agents to expend funds. Motion passed 3-0.

MACC Base Representatives to Advisory Board

It was decided at last week's MACC Base Board Meeting to have two Selectmen from Lyndeborough participate on the MACC Base Board. Selectman Schultz agreed to be a representative and another representative will be designated.

GOSS PARK DISCUSSION

Twenty-five families from Lyndeborough purchased season passes last year to Goss Park; 12 families purchased day passes and 39 individuals purchased day passes.

ALTERNATIVE USE FOR RETIRING FIRE DEPARTMENT RESCUE TRUCK

It was discussed to not liquidate the rescue truck and transfer it to the Highway Department to be used by the grounds maintenance personnel to transport cemetery, maintenance and plumbing tools and install a plow making it a good option to plow roads such as Glass Factory Road because it can fit under the bridge. The Fire Department can utilize the truck if an occasion arises. The 550 truck body can handle a sander. All the highway department members can drive a standard shift vehicle. Undercoating will be performed to extend the life of the truck. The Board reviewed the CRF wording and will make the change, "...allows the Selectmen to reassign to the Highway Department or take any action therefore."

In the future, a Fluid Film Program will be initiated for all town vehicles. The town is looking into the capacity to do the work in-house but for now the new truck will have the fluid film service at Steve's School Bus Service.

BUDGET CHANGE CONSIDERATIONS

The Highway Department's Over-Time budget is \$15,000 and so far \$6,128 has been spent but that does not include the storm the past 72 hour storm. It was discussed adding \$5,000 to this line.

Discussed adding \$5,000 to the Salt/Sand budget line.

Discussed adding \$4,000 to the Fuel Account.

T/A Boland will talk with the department heads to see if they plan to adjust their budget and ask them to verify adjustments and address their concerns to the Budget Committee.

The Selectmen discussed the over-time policy.

TOWN ADMINISTRATOR'S REPORT

-The new Freightliner will arrive next week.

-A school bus was stuck recently. Shift schedules for plowing were discussed.

-Road Agent Perry requested to use the CAT backhoe to plow the school.

-An Eagle Scout Ceremony for resident Ian Holden will take place Saturday, Jan. 28, 2017 at Citizens' Hall at 2:00 p.m.

Chairman Mayhew asked the Board to authorize a contract with Total Notice, LLC from Nantucket, MA and Temple NH.

VOTE: Selectman Douglas moved, Selectman Schultz seconded to authorize Chairman Mayhew to execute a contract with Total Notice, LLC for Registry/Mortgage Notification Agreement Services for 2017 in the amount of \$1,662.00. Motion passed 3-0.

The next meeting is Feb. 1, 2017 at Citizens' Hall at 6:00 p.m.

VOTE: Selectman Schultz moved, Selectman Douglas seconded to adjourn at 8:58 p.m. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:58 p.m.

Date:

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas