

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 11, 2017

Members Present: Chairman Lee Mayhew, Selectman Fred Douglas and Selectman Schultz

Staff Present: Town Administrator Russ Boland, Fire Chief Smith, Deputy Berkebile

Public Present: Burton Reynolds

Media Present: Ashley Sarri, Monadnock Ledger, Jessie Salisbury, Milford Cabinet

Recorder: Russ Boland

Chairman Mayhew called the meeting to order at 7:03pm.
Pledge of allegiance conducted.

Consent Agenda:

Review and signing of consent agenda items

- a. AP Warrant
- b. Non-Public Meeting Minutes Session I & II 01/04/2017
- c. Intent to Cut 234-023-000

VOTE: Motion by Selectman Schultz second by Selectman Douglas to approve the consent agenda passed-3-0

Review of the 2017 Warrant Articles:

Chairman Mayhew recognized Fire Chief Smith to review article 5, the purchase of a new rescue vehicle. Chief Smith reviewed what the new vehicle will do to increase the department's capability. Some of the improvements include:

- a. The body will be engineered as a fire service rescue body not the current utility body.
- b. The body will provide a better configuration.
- c. The body will contain slide out trays which will result in better storage.
- d. Roll up door on the body will provide for better scene safety.
- e. The compartments in the new body will be heated to accommodate the medical equipment that requires remaining in a heated environment.
- f. The vehicle will be equipped with four sided scene lighting and ground lighting.
- g. All the lighting will be L.E.D which requires less energy to operate.
- h. The vehicle will be equipped with a 10,000 pound winch.
- i. All the equipment carried on the vehicle will be under cover vs. the vehicle we have now has an open back.
- j. The body has a life time warranty and is designed to be remounted on another chassis when necessary.
- k. The chassis will have upgraded technology including an automatic transmission.
- l. The factory warranty is 36 months 36,000 miles and the powertrain is 60 months 60,000 miles.

The cost of the vehicle will be \$40,700 for the cab and chassis and \$108,108 for the rescue body for a total cost of \$148,808.

Chief Smith reviewed some of the financial reasons for purchasing the vehicle now instead of putting it off to a future date. The Capital Reserve Fund for the rescue currently has \$149,500 in it which would cover the cost of the project. The new vehicle could be remounted on a new chassis when needed, probably in 20 years for an approximate cost of \$20,000 for the remount and \$50,000 for the new cab and chassis. This means the capital reserve fund for the replacement of the new Rescue vehicle would not have to be started for 5 years at a minimum and more probably 10 years.

Chief Smith believes although the current rescue truck has some corrosion and some operational concerns, it would still be a good forestry / utility truck. The Board had concerns regarding the retention of the old vehicle and where it would be stored.

The Board also asked Burton Reynolds and Chief Smith to comment on the warrant article to repurpose the landfill capital reserve fund to a fire department capital reserve fund. Mr. Reynolds advised the landfill account was started many years ago when the dump in Wilton was shared by Wilton and Lyndeborough. Wilton has closed their capital reserve fund for the landfill and Mr. Reynolds feels we can do the same. Chief Smith stated there are many items such as; the Jaws of Life, breathing apparatus, hose, and firefighting gear that would benefit from having a capital reserve fund. The Board was in agreement and thanked Mr. Reynolds and Chief Smith for providing input.

Police Department Grant:

Chief Deware was recognized by Chairman Mayhew regarding a Police Department grant. Chief Deware explained to the Board the State of New Hampshire Department of Safety Office of Highway Safety has awarded the Town of Lyndeborough a grant in the amount of \$1,800 for the development of an e-ticketing program. The Chief explained this program will assist the department in increasing the efficacy of issuing tickets.

Vote: Motion by Selectman Douglas seconded by Selectman Schultz to accept the grant from the New Hampshire Department of safety in the amount of \$1,800 for the e-ticketing program. Passed 3-0

2017 Warrant Article Review Continued:

T/A Boland presented the Board with the current warrant articles as developed by staff, department heads and the Capital Improvement Committee. T/A Boland noted the article dealing with the operating budget does not contain a dollar amount at this time, as the budget process has not been completed. Below are the draft warrant articles as of this date:

STATE OF NEW HAMPSHIRE TOWN WARRANT LYNDEBOROUGH, NEW HAMPSHIRE

To the Inhabitants of the Town of Lyndeborough, in the County of Hillsborough in said state qualified to vote in Town affairs; You are hereby notified to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough on Tuesday, the fourteenth (14th) day of March 2017 at ten o'clock in the morning until seven o'clock in the evening, for ballot Voting of Town Officers and all other matters requiring ballot vote; and, to meet at Citizens' Hall, 9 Citizens' Hall Road in said Lyndeborough, on Saturday, the eighteenth (18th) day of March 2017 at ten o'clock in the morning, to act upon Articles 2 through Article 12:

Article 1: Selection of Officers

To choose all necessary Town Officers for the year ensuing.

Article 2: Town Operating Budget

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of, **xxxxxxx** (\$x,xxx,xxx), representing the Operating Budget for fiscal year 2017 as prepared by the Budget Committee. Said sum is exclusive of all special or individual articles addressed; or take any other action relative thereto.

Article 3: 1994 Fire Department Pumper Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Nineteen Thousand Dollars (\$19,000)** to be added to the Repair and Replacement of the 1994 Fire Department Pumper Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 4: 1984 Fire Department Tanker Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** to be added to the Repair and Replacement of the 1984 Tanker Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 5: Purchase a Fire Department Rescue Vehicle

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **One Hundred Forty Nine Thousand Dollars (\$149,000)** to purchase a Fire Department Rescue Vehicle and other associated equipment including but not limited to set up costs. Further, to authorize the withdrawal of up to **One Hundred Forty Nine Thousand Dollars (\$149,000)** from the Repair and Replacement of the 2002 Fire Department Rescue Vehicle Capital Reserve Fund, previously set up for this purpose and, to further authorize the Board of Selectmen to take any steps to facilitate said sale including, but not limited to, the right to convey title of said current rescue vehicle being provided in sale or trade. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the vehicle is purchased or December 31, 2019, whichever is sooner; or take any other action relative thereto.

Article 6: 2008 Volvo Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Twenty Thousand Dollars (\$20,000)** to be added to the Repair and Replacement of the 2008 Volvo Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 7: 2008 Backhoe Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Eight Thousand (\$8,000)** to be added to the Repair and Replacement of the 2008 Backhoe Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 8: 2016 Highway Department One-Ton Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Six Thousand Dollars (\$6,000)** to be added to the Repair and Replacement of the 2016 Highway Department One-Ton Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 9: 2016 Mid-Size Dump Truck Capital Reserve Fund

To see if the Town of Lyndeborough will vote to raise and appropriate the sum of **Sixteen Thousand Dollars (\$16,000)** to be added to the Repair and Replacement of the 2016 Mid-Size Dump Truck Capital Reserve Fund previously established for that purpose; or take any other action relative thereto.

Article 10: Capital Reserve Fund Change of Purpose

To see if the Town of Lyndeborough will vote, pursuant RSA 35:16, to change the purpose of the existing Landfill Capital Reserve Fund established in 1993 containing approximately **eighty two thousand, six hundred and eighty eight dollars (\$82,688)** to Repair and Replacement of Lyndeborough Fire Department Equipment Capital Reserve Fund; or take any other action relative thereto.

Article 11: Acceptance of Reports

To see if the Town of Lyndeborough will vote to authorize the Selectmen to accept the reports of auditors and committees as printed in the Town Report; or take any other action relative thereto; (*Majority Vote Required*).

Article 12: Other Business

To transact any other business that may legally come before said meeting;

Given unto our hands and seal, this **27th day of February, 2017.**

BOARD OF SELECTMEN:

Lee F. Mayhew Chairman

Mark P. Schultz

Frederick G. Douglas, Jr.,

A True Copy of Warrant – Attest:

Lee F. Mayhew Chairman

Mark P. Schultz

Frederick G. Douglas, Jr.,

The Board reviewed the submitted warrant articles and agreed to forward them to the Budget Committee for their review with the recommendation of the Selectmen.

Town Administrator's Report

T/A Boland reminded the Board of the Budget hearing at the Wilton Town Hall tomorrow night at 7:00 pm to review the Solid Waste Disposal and Ambulance budgets.

T/A Boland Updated the Board on the Meyers sander that is experiencing problems. T/A Boland and Road Agent Perry are working with Hillsboro Ford to resolve the issues.

T/A Boland advised the Board Forrest Ranger Bilodeau reported administrative summons have been issued to a resident on Crooked S Road for logging violations.

T/A Boland advised he has been contacted by the Conservation Commission regarding the possible warrant article to discontinue Scout Road. The Board advised T/A Boland they will not support any warrant article dealing with Scout Road until all abutters are spoken to in person at a Selectmen's meeting.

T/A Boland provided the Board with a draft of an animal control ordinance developed by Police Chief Deware for their review.

T/A Boland reviewed the current overtime policy with the Board and advised any changes the Board would like to see will be placed into the Personnel Policy Manual, which is currently under review. It is hoped the revised Personnel Manual will be ready for review in May of this year.

Adjournment:

Vote: Motion by Selectman Schultz seconded by Selectman Douglas to adjourn. Passed 3-0

All scheduled items having been addressed, the public meeting was adjourned at 9:35pm.

Date:

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas

APPROVED BY THE BOARD OF SELECTMEN ON FEBRUARY 01, 2017