

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 6, 2016
FINAL

Members Present: Chairman Lee Mayhew, Selectman Fred Douglas.
Selectman Mark Schultz was not present.

Staff Present: Town Administrator Russ Boland and Police Chief Rance Deware

Public Present and Media Present: None

Recorder: Kathleen Humphreys
Chairman Mayhew called the meeting to order at 6:00 p.m.

Consent Agenda:

Review and signing of consent agenda items

- a. AP Warrant 7/6/2016
- b. Payroll 07/06/2016
- c. Meeting Minutes 06/22/2016
- d. Non-Public Meeting Minutes 06/22/2016
- e. Intent to Cut 16-279-07
- f. Abatement Approval 207-026-000

VOTE: Selectman Douglas moved, Chairman Mayhew seconded to accept the consent agenda items. Motion passed 2-0.

VOTE: Selectman Douglas moved, Chairman Mayhew second to go into a Non-Public Session: RSA 91-A:3 (A&B) at 6:07pm. Motion passed 2-0. Exited non-public at 6:17pm.

Appointments:

6:20pm: Chief Deware, Police Department Mid-Year Review

Police Chief Rance Deware presented his mid-year review.

The budget is good shape. The salary line is good; the part-time line is up but the full-time line is down but that will balance out when a part-time officer goes to full-time.

The gas line is up. It was discussed that budget item 4, Wages Training/Conferences and Education be changed to Education for cost to include the cost to attend the class and transportation. It was considered to reconcile the mile lines.

The fleet maintenance has been going well and the budget is at 15%. Inspections are expected in September. The 2014 Ford still has the original brakes which could be an upcoming expense as well as tires. New tires for the 2014 would be purchased through a State Bid process. Oil changes are on schedule at 8-10,000 miles.

Chief Deware reported the Safety Complex and Other Options Committee visited the Wilton PD, Antrim PD and Mont Vernon PD to see their space.

In 2018-2021 the department will have to replace two bullet proof vests per year. They need to be replaced after 5-years. The department can apply for 50% grant approved by the Dept. of Justice to help with the cost of new vests.

Chief Deware said that MACC Base has been doing a great job with communication and overnight messages are received via fax the next morning. The public can communicate with the chief via Facebook, emails or calls on his cell. The normal phone business line is hooked up to MACC Base.

The computer system is working very working well which has cut down the officer's time in the station resulting in increased miles and gas because they are on the road more. Much of the paperwork can now be done in the cruiser such as reports. The computers can be used in the booking rooms.

There have been 20 arrests so far this year, which is up, while calls for service have remained steady. The reports are lower because the staff is not doing non-criminal reports anymore

Over the last five-years the agency has grown. Chief Deware felt there is better community policing with the town, school, scouts and they try to attend as many civic meetings as they can. They check-in at the library and wait outside village store during closing time for better safety. Due to reports of speeding trucks on Mountain Road they plan radar speed checks. The Board and Chief discussed security for the tax collector.

During the unfilled weekend shifts the State Police handled 18 calls, mostly motor vehicle accidents. The department's goal is to fill 132 hours per week and one more officer would help that happened. Currently the department averages 112 hours per week.

Staff education had been going well with recent CPR/AED certifications. Taser Tactics training is expected soon. Chief Deware plans to attend the State Chief Conference in June.

Chief Deware discussed the NESPIN account which is very informative and allows local towns to have better communication and share information. It provides briefs from other towns. One example, NESPIN was helpful to solve recent car thefts by sharing information with Francestown and Amherst.

Selectman Douglas discussed the trend that more police officer have been retiring from the profession and younger people are reluctant to get into this profession. Mr. Douglas is the Francestown Police Chief and mentioned they do not get a lot of applicants. He felt it has to do with what is happening across the country. He also mentioned that spouses are uncomfortable with their spouse working in the police field. He still feels it's an honorable profession, what is happening across the country is having a trickling affect.

Chairman Mayhew has known Chief Deware since he was a young man and is pleased with what Mr. Deware has done professionally as chief. Chief Deware said he has a good boss, in T/A Boland and without him it would not be as easy as it is.

Cindy Ginn: Dust Control on Roadways

Ms. Ginn lives at 743 Mountain Road and was before the Board to request an emergency dust mediation program for the north side of Mountain Road and Schoolhouse Road. She presented a letter with her concerns and action to purchase calcium chloride to treat the dirt road surface.

Due to the Mountain Road Reconstruction she counted approximately 50 trucks that drove by loaded and came back unloaded on Thursday, June 30, 2016. She said everything is covered in dust and windows and doors have to be closed. She asked to be reimbursed \$124.19.

T/A Boland reported that Sections D, C and B should be ready for pavement soon. Kingsbury Construction will have calcium chloride on scene tomorrow morning for construction area and a water truck next Monday and will do a loop on Schoolhouse Road and Mountain Road.

T/A discussed the concerns of speeding trucks with the construction supervisor. The police will be doing radar checks.

Road Agent Perry will be treating the dusty roads. Selectman Douglas reminded the Board that Crooked S Road needs to be addressed when the detour starts.

Road Agent Kent Perry received an estimate of \$1,100 per palette for calcium chloride. It was noted that Frankestown uses calcium chloride on their 37 miles of dirt roads and the roads are hard packed. It is believed they paid \$900 for calcium chloride. It was discussed if the neighboring towns could work together and maybe Lyndeborough can borrow New Boston's water truck.

6:56pm: NorthPoint Engineering Mountain Road Update

Kevin Leonard from NorthPoint Engineering was present.

In terms of easements for the Mountain Road Reconstruction Project it was mentioned that Attorney Dresher felt that if there is something in the ground already and they replace it with a culvert in-kind then there is no need to have an easement or licenses especially if any work is not adding more water. There will definitely be four easements in section A: at the Gill, Douglas, Welch and Schmechel properties.

Mr. Leonard will remove the easement lines that are no longer needed and re-submit an "As Built" plan. It was agreed to add to the plan, "No additional velocity or same volume". The new plan will also reflect minor field changes made such as changing the underdrain location at the Decubellis property to the other side of the road.

Mr. Leonard is not comfortable with the schedule changes that occurred. Issues and concerns with the project manager, who has missed the last 2-3 meetings, were discussed. The Board wants the project manager at the meetings. It was noted that trucks are speeding and the flaggers are not that attentive. Mr. Leonard felt they are doing the work but the method is not good. The project is going at a fast pace and the schedule keeps changing.

Mr. Leonard sends out weekly meeting summaries.

Large rocks marked with an "X" are considered ledge removal and they are marked so they are not counted twice. The amount of ledge is less than anticipated.

John Chandler and John Sanborn meet and reconcile the numbers daily.

The slopes will be polished. The box culvert is expected to arrive around July 24/July 25.

The easement at the Douglas property will be cut and plugged on the southerly edge and will blend into the drive. The end of stone wall on the north side will be taken away and re-squared.

On the side of the road are pine trees that landowners may not want and it was discussed what to do with them. It was suggested to ask some of the local Sugarhouse owners such as the Maple Guys or ask one of the local sawmills such as Mr. Proctor on Mountain Road.

NorthPoint will be doing material testing soon. The budget was discussed.

Community Forum:

None

Old Town Business:

Mountain Road Bond Discussion

For transparency, the bond money will be deposited to the general account then be transferred to its own account. When a request is made for payment, the funds will be transferred back to the general and also accounted for in Quick Books. There will be a separate accounting on where money is expensed by TD Bank. The Board was agreeable to this process.

New Town Business:

Local Grant Possibility

There is grant money available through the Stuart Draper Trust Fund. Chairman Mayhew asked permission for the Board to go ahead and apply for benches for Center Hall and the Village.

VOTE: Selectman Douglas made a motion that the chairman act accordingly to go ahead and seek a grant to purchase benches for Center Hall and Lyndeborough Village. Chairman Mayhew seconded the motion. Motion passed 2-0.

Propane Contract

The Town Administrator confirmed Ciardelli Fuel a propane contract for \$139.9/gallon, expected to be about \$350 less than last year's total. Last year's cost was \$145 per gallon.

VOTE: Selectman Douglas made motion to allow the Town Administrator to execute the fuel contract with Ciardelli for \$139.9 per gallon. Chairman Mayhew seconded the motion. Motion passed 2-0.

Community Sign Discussion

Chairman Mayhew researched message signs and proposed to purchase two signs for the cost of \$149 each + \$29 shipping. It was proposed to put one at Center Hall and one at Village Common to display timely information the public should be made aware of. Selectman Douglas felt the town should be frugal and check other vendors plus asked if the letters were included. The signs will be maintained by the Selectmen's office and put in location by the highway dept.

Town Administrator's Report:

-Highway Department employee Greg Porter had concerns about the furnace at Center Hall and discovered there was a problem. The pipe was full with ashes and the wall around the pipe was charred. T/A Boland expressed that it's a miracle that Center Hall is still standing. Next Wednesday, Ed Hunter and the Fire Chief will meet Mr. Boland at Center Hall to develop options to repair the furnace connection.

-The septic system at Center Hall has been pumped out. It has not been pumped since 1989.

-The Wilton-Lyndeborough Joint Meeting: The Wilton Selectmen have not responded to the request for a July 13, 2016 meeting. Cindi Hasty will confirm.

-The Selectmen were asked to review the draft audit so action can be taken at the next meeting.

-A sample circuit rider contract from NRPC is available to review.

-Continental Paving is too busy to pave the hill by Cindy Ginn's house, Osgood Road and Cummings Road while they are doing Mountain Road.

Non-Public Session: RSA 91-A:3II (e) at 8:01pm for personnel and legal.

VOTE: Selectman Douglas made a motion, Chairman Mayhew second, to go into a Non-Public Session: RSA 91-A:3II (e) at 8:01pm. Motion passed 2-0.

Came out of non-public at 8:55pm.

VOTE: Chairman Mayhew moved, Selectman Douglas seconded, to reimburse Cindy Ginn in the amount of \$124.19 for the purchase of calcium chloride. Motion passed 2-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 9:02 p.m.

Date:

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Fred Douglas

Selectman Mark Schultz

APPROVED BY THE BOARD OF SELECTMEN ON JULY 20, 2016