

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
October 19, 2016
Final

Members Present: Chairman Lee Mayhew, Selectman Mark Schultz and Selectman Fred Douglas

Staff Present: Town Administrator Russ Boland

Public Present: Sharon Akers, Mike Decubellis, Chris Wells, Lynda Lombardo and Patrick Sheidan while Stephanie Roper arrived at 6:28pm.

Media Present: Brandon Latham from the Monadnock Ledger-Transcript

Recorder: Kathleen Humphreys
Chairman Mayhew called the meeting to order at 6:00pm.

Consent Agenda:

Review and signing of consent agenda items

- a. AP Warrant 10/19/16
- b. Purchase Order #696 Highway 550 Truck Repairs
- c. Election Warrant
- d. Letter to Wilton/Lyndeborough School Board re: LCS Building
- e. Meeting Minutes 9/27/16 and 9/28/16
- f. Non-Public Meeting Minutes 9/28/16
- g. Current Use Application 234-020-000
- h. Intent to Cut 230-007-000 and 229-008-000
- i. Certification of Yield Tax 16-279-05

VOTE: Selectman Douglas moved, Selectman Mayhew seconded to accept the consent agenda items. Motion passed 3-0.

Appointments:

6:05pm: Scout Road Designation

Conservation Commission Chairperson Sharon Akers and member Mike Decubellis plus Chris Wells from the Piscataquog Land Conservancy (PLC) were present.

The Conservation Commission and PLC were present to talk about plans to limit the use of ATV and other vehicles which are damaging Scout Road and other areas on Rose Mountain. Declassifying Scout Road to a Class A Trail would limit ATV use but keep it open for abutters and preserving their rights. A document with draft language was presented and a draft abutter letter. They groups plan to meet with abutters.

The most affected landowners are Lots 209-3 and Lot 216-3. Mr. Brown owns Lot 216-3 which has a gate on Scout Road and uses it regularly. A proposed gate would be above Mr. Brown's gate.

Selectman Douglas asked if the purpose of the gate is to stop access. Ms. Akers replied it is to stop vehicles, not to stop hikers, horses, bikers etc. Selectman Douglas asked about access through the Demarius property. Ms. Akers reported there is a lot of debris obstructing an easy passage. This road is an old driveway to the cabin. It could be a "kinder trail" in the town forest.

Selecting to declassify Scout Road to Class A Trail vs a Class B Trail allows for the abutters to continue to use the road for agriculture and forestry purpose or access to existing structures before reclassification. Access to new structures would be restricted after the declassification.

Access from French Road and Summit Road was discussed. This proves to be more difficult a task to limit vehicles because three access points would need to be gated. The PLC owns a property on French Road further down from the site that would be considered gated. Summit Road is a private road therefore the landowners have authorization to allow or deny access.

It is believed that Scout Road continues after where it is shown on the map but it's unclear where it goes in the woods and there is no record of it formally undesignated.

The Board was in agreement not to make a decision tonight but would like to know the results of the Conservation Commission and PLC's discussion with the landowners and abutters.

NEW TOWN BUSINESS:

6:30pm: 165 Mountain Road Culvert

Residents Lynda Lombardo and Patrick Sheidan wanted to discuss concerns about their driveway. They have lived at 165 Mountain Road for 26 years and now they may need a culvert under their driveway due to the way the road is sloped the water may come in their driveway. Their property is in the section the Lyndeborough Highway Department was responsible for the Mountain Road Reconstruction Project.

Engineer Jeff Maddon visited the site. It is agreed their driveway should be part of the ditch line work next spring. This will be discussed at the construction meeting on Oct. 24, 2016

Neighbor Fred Douglas' opinion is to put the culvert system underground from Ms. Lombardo's property to the first catch basin to eliminate erosion that could fill the culverts and catch basins down the hill.

The need and maintenance cost to keep the culverts cleaned was discussed. The town has 25 catch basins in town and it will cost \$100 each to clean. They need to be protected.

The topic will be tabled until after the engineers discuss it next week.

Resident Mike Decubellis lives at 588 Mountain Road and wanted to know the status of the Mountain Road Project because his stone walls were damaged and not repaired yet. He had discussions with the construction team and was told it would not be damaged but when he returned from vacation, workers retrenched the front wall and took out sections of the wall. He said he was disheartened to see this. He did say that "walls" is spray painted in his area. He also mentioned Mr. Rosswag's stone walls across the street were covered in dirt and asked the town to reach out to him.

Chairman Mayhew said that the teams are mobilizing next week and the Decubellis and Douglas properties were communicated as problem areas in which they were made aware of it.

Mr. Decubellis' second concern was as a Conservation Commission member regarding the culvert above French Road. There is a stream that comes out by the woods and the culvert is big and has a retaining wall and will hold a lot more water, which is what they should do. The project stops about 20 feet above this. He said the stream meets the road for over 100 feet as it runs along the road and in the work zone area dirt was put in the stream. That dirt will wash out in the spring and he noted that putting dirt in the stream is not allowed therefore the dirt needs to be removed. He wanted to make sure that Northpoint Engineering is informed of this.

Mr. Decubellis also said that his property and Mr. Rosswag's property initially did not get culverts under their driveway. His property didn't have an apron put in at first and his neighbor has no apron therefore it has a depression now. He inquired if the depressions would be fixed before winter. He was informed that Kingsbury Construction is expected to complete the project by Nov. 18, 2016 then final paving is scheduled for next year.

Town Hall Chairs

Historical Society member Stephanie Roper informed the Board they are considering selling some of the chairs at Town Hall in the Center to make room and to help finance a town history book. They do not want the chairs stored on the stage partly because of the new mural that is on display there. The chairs and benches belong to the Historical Society, not the town, and they would like the stage area cleaned prior to Veteran's Day.

There are folding chairs as well to use. The Historical Society would like to keep 50 chairs. Chairman Mayhew suggested to use the wooden chairs instead of the folding chairs or to consider finding sponsors for each chair. The Board will be informed of the inventory.

The Historical Society utilizes part of the Library basement for storage but the area is damp and not a good location to store papers. It was suggested they could use the second level of the Emergency Operations Garage on Center Road.

Old Town Business:

Freightliner Lease Discussion

The Freightliner has been delivered to HP Fairfield for body and plow work and could be delivered in six weeks. The vendor lease options are: Daimler 3.5% or Tax Exempt Leasing Corp is 2.79 which is about \$2,500 savings over 6-years and includes an escape clause and no fees. They come highly recommended by Charlestown, Hollis and Hancock.

VOTE: Selectman Schultz made a motion, Selectman Douglas second, to sign a municipal lease purchase with Tax Exempt Leasing Corp. of Libertyville, Illinois for the new Freightliner dump which includes an escape clause for town meeting for \$142,310 at 2.79% for six years. Motion passed 3-0-0.

Election Day Assignment: Tuesday, Nov. 8, 2016 from 8:00 am – 7:00 pm.

10:00 am - 1:00 p.m. Selectman Douglas

1:00 p.m. - 4:00 p.m. Selectman Schultz

4:00 p.m. - 8:00 p.m. Chairman Mayhew

Community Forum:

None

Old Town Business:

Mountain Road Update

A payment to Kingsbury for \$120,847 which is made up of bid amount, total work completed and stored to date minus retainer of 2% and stored material.

There are 16 outstanding items valued at \$4,700 on punch list items.

Change order which bumps up final completion to Nov. 18, 2016. Kingsbury Construction has the change order which will be required to be signed prior to the town signing over the check. The retainer changed from 10% to 2%,

On Nov. 8, 2016 Mr. Leonard and Kingsbury will be doing Sections B, C, D punch lists.

T/A Boland read an email from Kevin Leonard of Northpoint Engineering:

T/A Boland will call Kingsbury tomorrow morning and they are expected to be onsite 10-8-16.

1. Kingsbury will identify the assigned work supervisor and contact Northpoint by the next week.
2. Kingsbury will identify the day and time options for Oct. 31, 2016 meeting.
3. Northpoint Engineering will identify the remaining outstanding items.
4. Encouraged all parties to stay in communication.

The Selectmen would like piles of stone on the upper part of Mountain Road to be removed and put by the corner of Mountain and Center Roads to fill a hole.

There are complaints by some of the residents of their stone walls.

John Chandler or Jeff Maddon's intention is to have someone on site.

First day of remobilization, Jeff Maddon, Road Agent Kent Perry and T/A/Russ will be there.

There was a discussion of possible schedules for the DPW crews to get ready for winter and the completion of the Mountain Road Project. Bob Gading was hired as a DPW employee.

VOTE: Selectman Schultz made a motion to authorize the Chairman to release payment request 5.3 in the amount of \$120,847.60 to Kingsbury Construction for the Mountain Road Project subject to receiving an executed Change Order #2 from Kingsbury construction of Oct. 24 – Nov. 18 with the final completion. Selectman Douglas seconded the motion. Motion passed 3-0.

VOTE: Selectman Schultz made a motion to authorize the Chairman to sign Change Order #2 with Kingsbury Construction with the new date for final work commencing on Oct. 24, 2016 with the final completion on Nov. 18, 2016. Selectman Douglas seconded. Motion passed 3-0.

Town Administrator's Report

-The Mack Truck will be back tomorrow

-Woodward Road resident asked for a speed limit sign (30mph hours)

-Nov. 17, 2016 will be the employee Thanksgiving dinner at Citizens' Hall

-The Budget Committee facility tour went well.

-The budget shutdown is in effect with dramatic reduction in AP for last few weeks to vendors.

-Halloween will be Monday, October, 31, 2016 from 6-8pm with hayrides will be in the Village.

-The Chairman signed the bid for salt

VOTE: Selectman Douglas made a motion to authorize Granite State Mineral relative to the Town Highway Department to purchase salt at an estimated usage of 600 tons at the locked in price of \$58.56 for 2017. Selectman Schultz seconded. Motion passed 3-0.

-T/A Boland provided the Board with preliminary budget. He estimates a 10% increase in health insurance and other insurances.

-The all-day Budget Meeting is Nov. 4, 2016.

-The Budget Committee will meet the first week of December.

-The Tax Rate has not been set as there is a component missing from the School Department.

-Selectman Douglas discussed posting Mountain Road at 30mph.

Non-Public Session: RSA 91-A:3II(c) for legal.

VOTE: Chairman Mayhew made a motion, Selectman Douglas seconded, to go into a Non-Public Session: RSA 91-A:3II(c) at 8:27pm. Motion passed 3-0. All voted yes.

VOTE: Selectman Schultz made a motion, Chairman Mayhew seconded to come out of non-public and continue the meeting. Motion passed 3-0. All voted yes.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 9:03 p.m.

Date:

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Mark Schultz

Selectman Fred Douglas

APPROVED BY THE BOARD OF SELECTMEN ON NOVEMBER 9, 2016