

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
January 21, 2015
Final

Members Present: Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew

Staff Present: Town Administrator Russ Boland, Police Chief Rance Deware and Fire Chief Rick McQuade

Public Present: Dr. Christine Tyrie, SAU 63 Superintendent, School Board Chairman Geoff Brock and School Board Vice Chairman Harry Dailey

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys.
The meeting was called to order at 6:00pm.

Consent Agenda:

Review and signing of consent agenda items

- a. Payroll 1-22-2014
- b. AP Warrant 1-22-14
- c. Intent to Cut 206-015-000
- d. Intent to Cut various lots
- e. Meeting Minutes 12-23-14
- f. Meeting Minutes 1-7-2015
- g. Disposition of Abatement 227-035-000
- h. Disposition of Abatement 215-004-000

Appointments:

Wilton-Lyndeborough School Board Chairman Geoff Brock, Vice Chair Harry Dailey and Dr. Christine Tyrie, SAU 63 Superintend met to reassure the Board they are working on a safe and acceptable traffic plan for the Lyndeborough Central School and availability of the school as an emergency shelter. Plowing and crossing guard plans were also discussed.

A preliminary plan eliminates parking in front of the building, allowing for two lanes of traffic. The staff will park near the kindergarten addition while district employees will park next the multi-purpose room. The plan allows for 30 cars on-site, two rows of 15 cars. A traffic study will be requested from NRPC.

The entrance to the school is on a state highway. The School Board asked if the Selectmen and Police Chief would sign a letter requesting New Hampshire DOT to erect a "No left hand turn" sign. They agreed.

The cost of a crossing guard will come from the school's budget. The school will require traffic control in the morning, afternoon and at the end of the school day.

Dr. Christine Tyrie was agreeable to the school being used as an emergency shelter. It was agreed in case Dr. Tyrie is not able to unlock the school, the police chief will have a spare key. The town will supply the cots and staff while the school district will supply a custodian.

It was agreed, the town will plow LCS and bill the school district \$150 per storm based upon 10 storms for a total of \$1,500 to be billed at one time.

Construction at Florence Rideout Elementary School in Wilton is on-time. They plan on moving into the new addition during February vacation. Then the 1950s wing will be demolished and rebuilt and this summer LCS will be renovated. The architect will have more details on the parking plan as they get closer to renovation. The district will involve town officials in the plans.

The bus route plan is for a bus to leave from Wilton and head to Lyndeborough in the morning, taking the kindergarten students and in the afternoon leaving from Lyndeborough to Wilton. This plan allows Lyndeborough students the opportunity, if in the afternoon class, to take advantage of Boys & Girls Club or afternoon programs in Wilton.

The district will have two warrant articles to address full-day kindergarten with a max of 20 students. One proposal is full-day and charge parents \$225 a month which will be a half-day kindergarten and half-day daycare. The other plan is full-day kindergarten paid for by taxes.

Warrant article 8 was discussed to raise and appropriate an estimated \$720,000. Mr. Brock informed the Board that may not happen as the Budget Committee didn't support it. He went on to discuss the benefits of kindergarten to the students in the long-term and the core values at home was also a topic.

Dr. Tyrie felt this approach of full-day kindergarten is teaching kids early literacy skills.

Chief Deware addressed a concern for staging vehicles because there is no room on Rt. 31 and no breakdown lane. Another concern is getting cars out onto to Rt. 31, it's a crest of a hill and blind in both directions, so it will need to be looked at when vehicles leave the property, getting them out to Rt. 31 safely.

Having one lane out of the lot was discussed. A "No left hand turn" sign was discussed as well as adjusting the flashing 20mph sign for middle of the day.

It's estimated there could be 60 students at LCS.

Selectman Mayhew suggested to add to draft article #7 a statement that says this appropriation should be offset by \$30,000K of income.

The school board would like to meet again in early March.

Community Forum

No one present had a topic to discuss.

Old Town Business

Animal Control

In 1984, an animal control warrant article passed 91-72 and in 1985 it failed to be defeated 186 to 71. The State Library supplied a newspaper article that shows it was adopted in 1984 by a vote of 91-72. The original warrant cannot be located.

Attorney Drescher's opinion is to continue as is and to enforce animal control issues with RSA 461.

Discussed payment for offenses within 96-hours or a summons to Milford District Court.

Mr. Boland will draft an animal control ordinance. Chairman Douglas recommended including a copy of the past vote.

The office will check with the town clerk for the location of the Ordinance Book and how they can retrieve it.

Computers

Rmon found the town's server has been turned off and the town office has been sharing the police department's server. The town is electronically separated from the police department but has been going out of the same box.

Option 1: Get two firewalls and leave the police department and the town separated and secure the computer room. Put ventilation in the door, add another firewall and split electronically plus another internet provider will be required. Estimated cost: \$3,000.

Option 2: Get additional hardware in the police department plus another internet provider and physically separate the two servers. Estimated cost: \$12,000.

Discussed the options such as the server room is under the staircase and can't be ventilated. Discussed if a Highway Safety Grant could help with expenses.

Monetary figures included \$5,700 for a new server \$7,300 roughly for the wiring and other work to the police department which is about \$13,000.

VOTE: Selectman Mayhew moved to authorize Town Administrator Russ Boland to contract with Rmon and Arcom to take action necessary to move the police department server into a secure location in the police department at an estimated cost of \$13,000 and removed the Citizens' Hall parking lot from the encumbrance line. Selectman Byam seconded. Motion passed 3-0

VOTE: Selectman Mayhew authorize the police chief to amend the department's operating budget to include new internet service estimated cost of approximately \$1,200. Selectman Byam seconded the motion. Motion passed 3-0.

2014 Encumbrances

1. Police Cruiser	\$20,000
2. Wilton Payment	\$47,500
3. Brandy Brook	\$35,449.75
4. Citizens' Hall New Server	\$13,000
5. Jasper Electric Center Hall	\$500
6. Citizens' Hall second floor electric	\$1000
7. Citizens' Hall outside basement drainage	\$3,000

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| 8. Highway Block Grant | \$28,141 |
| 9. Cemetery Gravestone Repairs | \$2,000 |

Brandy Brook - Citizens' Hall Update

The Board discussed to encumber \$35,500 for complete removal, re-grating and reconstruction of that road from Rt. 31 to the end of the Class V road. The stone culvert can't be touched. The town will talk to residents to inquire if they can take a couple of feet for the project.

VOTE: Selectman Mayhew moved to encumber \$35,449.75 for the purpose of paving, in a correct manor, Brandy Brook Road from the intersection of Rt. 31 to the end of the class 5 section. Approximately 850 feet based upon a quote from Brox Industries. Selectman Byam seconded the motion. Motion passed 3-0.

Talk about steel doors, grates and a bulk head at Citizens' Hall to address the water issue.

VOTE: Selectman Mayhew made a motion to reduce to \$3,000 for Citizens' Hall outside drainage. Selectman Byam seconded the motion. Motion passed 3-0.

\$150,590.75 is total encumbrances.

Mountain Road Engineering will come out of the unreserved fund balance.

VOTE: Selectman Mayhew made a motion to take \$59,800 out of unreserved fund balance for Article 3. Selectman Byam seconded the motion. Motion passed 3-0

Northpoint is working on an estimate for construction costs.

2015 Warrant Articles

Article 3 will be taken from the unreserved fund balance.

Article 4 is changed to the purchase of a police vehicle. Wordage: "For Total cost to vehicle, associated equipment and set-up cost."

Discussed the purchase of up to two thermal imaging cameras but discussed if the grant only allows one. Warrant Article #24: If town does not receive the grant then they don't have the authority to spend the money.

VOTE: Selectman Mayhew made a motion to change the date to 2020 for article 21. Selectman Byam seconded the motion. Motion passed 3-0.

VOTE: Selectman Mayhew made a motion to amend to add "emergency management" to article 21. Selectman Byam seconded the motion. Motion passed 3-0.

Add "emergency management" to article 22 also.

Article 24: The verbiage is from Attorney Drescher. Notify all abutters at least 14 days prior to town meeting and also have a public hearing properly noticed and abutter notified by certified mail. Notify Pam Holt to attend. A public hearing is scheduled for 6:05pm on February 18, 2015.

The Board approved how warrants are written. DRA requires warrant articles be submitted electronically which they review and send back. It is suggested to send to town counsel.

In Attorney Drescher's opinion the town can accept Collins Road as an emergency lane even though there is a house there and it won't change the status of the road.

VOTE: Selectman Byam made a motion to make Collins Road an emergency lane south of lot 241-3 south to the Wilton Town line going by 243-1 and 243-2 and 243-3. Selectman Mayhew seconded the motion. Motion passed 3-0.

This motion is a continuation of the Sept. 3, 2014 meeting where Collins Road was tabled while others were passed as emergency lanes.

The office will talk to Cartographics about adding emergency lanes to the maps.

Social Security Update

Attorney Drescher told the town it's safer to stay the route they are going. Tax Attorney Russell Stein made an estimated cost of \$7,000-\$9,000.

Susan Gifford from Health and Human Services told the town that many municipalities have been asking the same questions.

Russ Boland said there is a three year look back.

New Business

Plodzic and Sanderson 2014 Auditing Contract

VOTE: Selectman Mayhew move to authorize Town Administrator Russ Boland to sign a contract with Plodzic and Sanderson for a 2014 audit. Selectman Byam seconded the motion. Motion passed 3-0.

Discussed putting the contract out to bid for 2015.

VOTE: Selectman Mayhew moved to refund the cost of towing of Julie Zebuhr's vehicle that was towed 1-9-15 by Joe Possion on the intersection of Cram Hill and Cemetery Road. Selectman Byam seconded the motion. Motion passed 3-0.

TA Report

Mr. Boland relayed that Bob Rogers felt it was more than a policy than an RSA to plow Center Road.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 9:28pm.

VOTE: Selectman Mayhew made a motion to adjourn at 9:28pm. Selectman Byam seconded the motion. Motion passed 3-0.

Transcribed by Kathleen Humphreys

Fred Douglas
Chairman

Arnie Byam III

Lee Mayhew

APPROVED BY THE BOARD OF SELECTMEN ON FEBRUARY 18, 2015.