

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
September 17, 2014
FINAL

Members Present: Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew.

Staff Present: Town Administrator Russ Boland

Public Present: None

Media Present: None

Recorder: Kathleen Humphreys

The meeting was called to order at 6:03pm. (audio tape clip 287)

Review and sign of Consent Agenda:

Review and signing of consent agenda items.

- a. Payroll 9/18/2014
- b. AP Warrant 9/18/14
- c. Timber Tax Yield
- d. Meeting Minutes 8/20/14
- e. Non-Public Minutes 8/27/2014
- f. Non-Public Minutes 9/3/2014
- g. Meeting Minutes for 9/3/2014
- h. MS-5 Form

Appointments, Old Town Business and New Town Business:

None

2015 Budget Discussion

COLA

The projected COLA is 2% or 1.72% and a 5% increase in 2016 in the Average Wage Index. These figures are regional. The Board requested National figures as well.

Department Heads Meeting

Town Administrator Russ Boland passed out CIP worksheets to department heads at the last Department Head Meeting and asked them to begin building operating budgets for 2015.

The Board discussed the height of pumper truck and height of the fire station door which creates a problem with the any future purchases of vehicles due to height restrictions in the building as trucks are being built taller.

The Board discussed the feasibility of having two backhoes and needing a six-wheeler dump and other highway operations when one of their trucks breaks during snowplowing and other truck scenarios. Discussed the need to leave salt and sand on the north side of town.

The Board discussed the fire station needs. They would like to envision 25-30 years out with growth and demographic changes. It was discussed if the current fire station on Forest Road will service the needs in the future. The need for a safety complex was discussed that would include the police department.

VOTE: Selectman Mayhew moved to ask Town Administrator Russ Boland to prepare a capital reserve warrant article for the March 2015 meeting that will set aside money for building design for a safety facility and funded at this moment with an initial funding of \$50,000. And further to look at any existing capital reserve or other funds that are held for a similar purpose that can go through proper town meeting action and moved into this proposed new capital reserve fund. The motion was seconded by Selectman Byam. The vote unanimously passed.

A budget philosophy was discussed and a zero based budget. Department heads will need to justify what is on every line. The Board discussed department head discretionary spending which would need to be documented where the money was expended or a sub-category line.

The Board discussed Rose Mountain which has a four wheeler problem and erosion problems. It was mentioned that the ruts are big and now ATV riders are cutting other trees on a flatter side to get up and they are causing a serious erosion problem. Discussed if Fish & Game or the Conservation Commission should be involved.

Discussed if it is possible to ask landowners to post to help curb ATV use and ask if they okay with someone cutting trees on their land. On Pinnacle Road, Fish & Game put up signs on both sides for the property owners.

Town Buildings

The painting is on-going at Citizens' Hall. The motor burnt out on the furnace. Wetherbee Plumbing and Heating will service both for the price of one price of \$175. The town administrator will mark his calendars to change the filters. Mr. Boland will ask Mr. Porter if he completed in the basement work.

The library will have the alarm system upgraded.

VOTE: Selectman Byam made a motion to replace the fridge at Center Hall that is not working and have Mr. Boland call Brennan & MacKay on South Street in Milford for a price. Selectman Mayhew seconded the motion. Motion passed unanimously.

Center Hall does not need ice and water in the door, just a basic fridge. The stove burners also need to be fixed.

Selectman Byam recommended paving the parking lot at Citizens' Hall which will help preserve the wood floors in Citizens' Hall. The Board will consider it for next year's budget and look into quotes or it might be able to be incorporated into the paving plan. Kent Perry, Burton Reynolds and Russ Boland are working on paving plan for next year.

Selectman Mayhew said that historically since he has been living in town there has been \$20,000 left over in the budget.

Mountain Road bids are due on Oct. 29 at 2pm. Three firms have reviewed the project so far.

The Board would like to see the department budgets by the first meeting in November.
The Selectmen plan to meet on Nov. 5, Nov. 12, Nov. 19 and Nov. 25, 2014.

Warrant Articles:

It was discussed when they are needed by.

A chain link fence at the Emergency Management Garage on Center Road was discussed. The current plan is for low value storage. There is \$700 left in the encumbered funds.

VOTE: Selectman Byam made a motion to hire Wally Holt to finish repairing the garage doors and personnel door at the Center Road Emergency Management garage up to the \$700 remaining funds in the encumbered. Selectman Mayhew seconded the motion. Motion passed unanimously.

Pay Raises

Performance reviews were discussed. Mr. Boland suggested department heads attend a free class to help them better evaluate town employees through PRIMEX. Discussion continued. Evaluations will be due by second or third week of January.

NRPC Electrical Contract

The Town signed with PSNH for four months and Integra for the next eight which will automatically cycle for a cost savings.

Federal Grant Money Available for Recreation Projects

A recreation 50/50 match grant is available. The intent deadline is Sept. 26, 2014 and applications due in Jan. 9, 2015. There is a workshop on Oct. 8, 2014 which will help with the application process and also earn points towards the application. A possible consideration for the grant is the Cemetery Road Boat Ramp.

The boat ramp on Cemetery Road was discussed to possibly turn it into a place families can go by replacing the ramp and work on the parking lot. Other considerations are a playground, picnic area and a floating dock.

Mr. Douglas relayed a conversation with School Board Chairman Geoff Brock and his reaction to an article in the Monadnock Ledger-Transcript that he felt had inaccurate facts written by Ashley Saari. Mr. Brock wrote a letter to the editor but it was not sent. It was discussed among the Selectmen the need for better communication with the SAU and School Board.

Hayride Insurance

There is a concern about the insurance rider for the Halloween hayride. Documents dated Nov. 3, 2010 state it would be a town event. Cindi Hasty is working on a one-day rider which could cost \$415. Wally Holt's insurance might be able to cover his use of his tractor. The event may be insured but if any negligence on people riding the tractor might not be covered. Jessica Chase drives one of the tractors.

Town Administrator Report

-Working on the tanker for the fire department

-The fire department is looking for volunteers. Applications are available at Citizens' Hall.

-Cell tower lease agreement. Attorney Drescher responded. The Town Administrator's take from his letter is there should be a new document drawn-up and presented at town meeting. The \$30,000 signing bonus was valid to Aug. 8, 2014. Discussed if legal bills could be covered.

VOTE: Selectman Byam made a motion to have Attorney Bill Drescher discuss with Attorney Ellis for further evaluation and closure the cell tower lease. Selectman Mayhew seconded the motion. Motion passed unanimously.

-Perambulation with Frankestown is all set.

-The PRIMEX discount is in place for another year.

-A resident on Center Road had concerns about paving.

-The new flag went up in Lyndeborough Center. Chairman Douglas has been working on the flag pole for 2.5-3 weeks in Center Cemetery.

-The telephone lawsuit had been referred to Attorney Drescher.

-Citizens' Hall had its first trash pick-up by H2O. The plan was to switch the dumpster service at the highway department from 6 yards to 4 yards but Monadnock Trash will leave the 6 yard dumpster at highway garage for \$105 a month, which will be a savings.

On Oct. 17, 2014, the Road Agent and Town Administrator will be going to a DOT open house.

On Sept. 18, Cindi Hasty and Russ Boland will be in attending different seminars. The office will close at 2 pm.

Non Public RSA 91-A:3II (a) & (e) 8:53pm.

VOTE: Chairman Douglas made a motion to go into non-public session at 8:53p.m. Selectman Mayhew seconded the motion which passed unanimously.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:53pm.

Kathleen Humphreys, Transcriber

Fred Douglas
Chairman

Arnie Byam III

Lee Mayhew

APPROVED BY THE BOARD OF SELECTMEN ON OCTOBER 22, 2014