

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
June 18, 2014
FINAL

Members Present: Chairman Fred Douglas, Selectman Arnie Byam and Selectman Lee Mayhew

Staff Present: Interim TA Burton Reynolds and Administrative Assistant Cindi Hasty

Public Present:

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys

The meeting was called to order at 6:00pm. Audio Clip 124

Approval of Minutes, Manifests, and Items for Signature:

The Board addressed all items that needed their signature.

Appointments:

HIGHWAY

Road Agent Kent Perry was present and reported the stone wall repair at Center Cemetery, "was done in record time and won't cost \$1,000". The Selectmen are interested in the police investigation and pending outcome and to bill the parties responsible for the damage. Selectman Mayhew requested if repair bill could reflect the two portions of repairs and to itemize the highway department's time and equipment.

Tractor Sale

It was agreed to put the bid out with no bottom line amount. Mr. Perry's research suggested starting the bid at \$800.

New Road Paving

The Board discussed paving New Road by Bob Rogers' Old house at 1139 Mountain Road. The project is \$14,000 short and Mr. Reynolds and Mr. Perry reviewed their budgets to find extra money.

School Care will lower rates for a saving of \$16,000-\$17,000.

Budget

The Operation Budget is \$115,000

Last year's block grant encumbered about \$23,000

This year's block grant is \$20,000

Total cost to pave the Turnpike and New Road is \$172,000. The Turnpike was \$126,000 and quoted New Road at about \$46,000.

New Road was given a base coat six years ago while five years is about the maximum life of the base coat so the town should protect the expense of putting down the final coat. Also logistics is another reason to do New Road now to keep expenses down when the work is in close proximity.

Center Road should sit a year or two before putting finish coat on. In August it will be crack sealed which will be an estimated \$3,000.

Mr. Perry reported that Brox used material on the Center Road paving from a new plant and were on-site to look at Center Road. They said it was unfortunate because of the frost heaves because that is the weakest point. It was a severe winter. They went down 2 feet for the frost line.

MOTION: Selectman Mayhew made a motion to move \$14,000 from Health Insurance Account and apply this transfer to the costs associated to completing paving on New Road , noting that the town will be getting a premium holiday from School Care. Selectman Byam seconded it. Motion passed.

Yellow lines were painted on Center Road and the Francestown Turnpike.

Mr. Mayhew inquired about maybe using color paint in the crosswalks for better visibility.

Signage around the school was discussed.

Selectman Douglas informed Mr. Perry there was a deep hole past Tony Rocca's house near Cemetery Road and asked the highway department to patch it.

New bright yellow signage was put up yesterday on Center Road that included chevrons. They meet the new reflective regulations. A subcontractor installed them in. It was mentioned they were installed using some of the \$1 million surplus from the gas tax hike. 75% of that is going to widen Rt. 93 according to an internet report.

POLICE

Snow Removal Ordinance

- The Board reviewed the snow removal ordinance.
- Changes were: The final fine will be \$1,000 and the wording needs to be changed.
- Strike the word sidewalk(s).
- Lyndeborough Public Works, change to Lyndeborough Highway.
- Take last sentence and put it up to snow removal instruction.
- November 1 – April 30 is the timeframe.
- It will be noticed in the newspaper around mid-October.
- “Associated costs” will be applied to resident who violate the ordinance.
- Procedures will include a warning then a ticket to appear in court. Officers can provide a copy of the ordinance in their car.

Police to Regulate Traffic

Chief Deware has not contacted the companies that are working in town yet to review the traffic rules. He was instructed to step forward and tell companies to cease and to contact the supervisors to inform them they need to have traffic control and two flaggers.

See letter: dated May 20, 2014 RE: Traffic Control from Rainsford G. Deware, III. Please be advised under NH RSA 105:9.

The letter was reviewed and modifications made. Paragraph two should say "Detour plan".

The time of day, traffic volume, speed limits and width of the road will determine if a police officer is needed at the scene or not.

Chief Deware has received text message from residents with complaints the roads are barely impassable or report no flaggers.

Between June 1, 2014-June 20, 2014 the town Clerk will issue a warrant for each unlicensed dog and will provide the police with a list.

Mr. Reynolds had an inquiry from a resident who was robbed how the police procedures work and when and if they should expect to hear a report from the police department.

A white pick-up truck with five ladders was discussed. Ladders were stolen from the old Stephenson property on Center Road. Spoke to neighbors in Richardson Road to be weary.

The Board requested quarterly statistics report on prosecutions of cases.

Community Forum

No items

Old Business

Citizens' Hall Painting

Matt Harwood anticipates starting the work august. The quote includes fixing the date on sign and to do minor carpentry work for \$30 per hour since the lift will be on-site.

Mr. Mayhew requested to move the butterfly bush away from the AC unit.

Selectmen's Meeting Schedule

The meeting schedule has gotten off its rotation. The Board will meet again next week, June 25 and will meet every other week after that.

Prior to Oct. 1 items will need to be signed. Selectman Douglas will be away from October 1-October 12, 2014.

Fire Department Stipend Update

Only a few fire department members have come in to sign their paperwork. It was discussed that if the paperwork is not signed they won't receive a check next year. Book keeper Louise Dwyer needs the paperwork. The offer still stands from the town to organize and evening for volunteers to come in and have the paperwork signed.

It was noted that three people have not cashed their checks from last year.

Road Engineering Update

Mr. Mayhew provided a list of recommended road engineer to Burton Reynolds to consider.

The Board felt that before sinking thousands of dollars into a road, and Lyndeborough has challenging roads, it would be better to have it done right for future generations. Selectman

Byam would like to see projects that are a few years old and see how they held up when considering an engineering company as a preferred vendor.

Discussed to build cost of on-site engineering into big projects.

New Business

Town Clerk/Tax Collector Computer

The computer that the state provides to the tax collector to register vehicles uses software that will no longer be supported come the end of the month. Updates don't have to happen right away but the risk is the loss of the firewall. The cost will be \$721.60 just for the computer and there will be a cost for installation and time allotted. It was decided to apply the costs to the computer/technology line.

VOTE: Selectman Byam made a motion to acquire the computer to comply with state standing. Selectman Mayhew seconded the motion. Motion passed.

Status-Encumbered Funds

Mr. Reynolds provided a list.

Cell Tower – Locust Lane

American Tower would like to offer \$20,000 to extend the lease on the tower another 25 years past the current 2033 agreement.

Currently the town is paid a little over \$1,000 per month with payments increased by 3% each year. The Board discussed the amount and would like to ask for more as their payment would come out to \$66.66 per month in their current offer.

MOTION: Selectman Byam a motion to request the TA to enter into negotiations with American Tower about raising the offer to \$100 per month or \$30,000 for the term of 25 year extension on the original contract with all other caveat that were in the original contract. Selectman Mayhew seconded the motion. Motion passed.

Pending BOS Business

- Put salary plan be on the second meeting in October.
- Cemetery Trustees want a new flag pole. Ms. Hasty will talk to the trustees.
- Review of Committees and commission fee/cost recovery.
- Chase Road warrant. The item was put in Mr. Reynold's warrant file.
- WLC Construction Schedule. There has been dialogue.
- A certified letter was sent to the owner of the home on the corner Center and Mountain Roads that owns property on the dangerous corner of Mountain and Crooked S Roads. The town has not received back the green card.
- EOC garage climate control. The stairs are in and the second floor reinforced so it meets code. It's time for the groups that planned on using that building to move their property there. Put on agenda for when Mr. Boland comes on board.
- Police Department Communication to BOS Chairman. The Board does not want to micro-manage the department. Chairman Douglas will outline the types of information he should be informed about. In Selectman Douglas' absence; call Selectman Byam then Selectman Mayhew.
- Citizens Hall Pictures to be hung by Heritage-Lafayette Artillery Company
- D&S - take off the table.

Fire Department septic: Selectman Byam will call Ken Rocca to inform him it's time to start the job.

Russ Boland was hired at the Town Administrator and starts on July 7, 2014. He was present at the meeting.

NON PUBLIC RSA 91-A:3 II (e)

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:25pm.

Date:

Kathleen Humphreys, Recorder

Fred Douglas
Chairman

Arnie Byam III

Lee Mayhew

APPROVED BY THE BOARD OF SELECTMEN ON JULY 09, 2014