

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
March 14, 2012**

**Members Present:** Chairman Arnie Byam, Donnie Sawin & Kevin Boette

**Staff Present:** Town Administrator Burton Reynolds, Road Agent Kent Perry

**Public Present:**

**Media Present:**

**Recorder:** Pauline Ball

**Approval of Minutes, Manifests and Items for Signature**

The Board addressed all items that needed their signature.

**Appointments:**

**6:30 p.m. Public Hearing – FEMA Grant**

**Selectman Boette** opened the public hearing on the FEMA Grant. **TA Reynolds** said that this hearing was to discuss the highway department's intention to spend the funds received from FEMA on two pieces of equipment. He presented two purchase orders for the following items: a welder and a small compactor. The funds will cover the cost of both items minus \$40 which will come from the Highway Dept. budget. These purchase orders must have the approval of the Board of Selectmen. **TA Reynolds** stated that Kay Hopkins will place these funds in a new account (Gifts and Grants) that will be separate from the General Fund account; the auditors will show her how to set up the account. He said that this bookkeeping procedure makes it easier to see how any grant or gift received is expensed for various items. **Selectman Boette** asked **RA Agent Kent Perry** what he was presently using for a welder. **RA Perry** replied that it is an old arc welder; the new welder will have a gas operated stainless rod. They plan on using the new welder to put a new floor in one of the Mack trucks.

**Selectman Sawin** made a **motion to accept the FEMA Grant and to purchase from that grant, a compactor and a welder for the Highway Department. Selectman Boette** seconded the motion.

**Vote:** The vote in favor of the motion was unanimous.

**Chairman Byam** signed both purchase orders. **Selectman Boette** declared the public hearing closed at 6:37 p.m.

**6:40 p.m. Road Agent Kent Perry – Highway Department**

**RA Perry** mentioned that although it is mud season, most roads have been passable and no roads have been closed. New Road has been a problem and it is checked every day; gravel has been strategically placed to keep the trucks from traveling on the better parts of the road. He stated that the Highway department's sand pile is in very good shape, and only a small amount of salt has been used, so far, this winter.

**RA Perry** said that all the trucks have passed inspections; this procedure is done every six months. All the brake work was handled by the highway crew. He just found out that it is standard procedure to wait three days for truck parts because most items are not in stock and have to be shipped to the customer. He's keeping, on hand, extra sets of different items, such as bearings, chains, etc. that are interchangeable in case of a breakdown on any of the trucks.

**RA Perry** said that the highway crew put in a new exhaust system and painted the chipper that is on loan from Richard Herfurth of Maple Lane Farms. He also said that the crew has taken the flagger class and have received their certificates. He was pleased to know that only one flagger was needed when the road's line of sight is acceptable. **Selectman Sawin** responded that Center Road is the worst road which does require two flaggers in most areas. **Selectman Boette** asked if the State Highway Department has any plans to pave Rte 31 or Center Road. **RA Perry** replied that Perham Corner Road is supposed to be redone; the triangular island will be removed, the road will be raised and reconstructed up to 300 feet of the town line. He said that the intersection of Perham Corner Rd. and Center Rd. will become a "T" with a stop sign.

On another issue concerning Center Hall, **Selectman Boette** suggested that a new parking space should be placed closer to the left of the handicap ramp. This would be beneficial for those who have a difficult time trying to make their way to the ramp. He asked **RA Perry** to consider prepping the area this year and then it can be paved when the work on Center Road is completed. **RA Perry** agreed and he would put that request into the paving plan.

**Chairman Byam**, referring to the prisoner work detail that the Town is considering again this year, suggested that one project would be to limb and cut up the fallen pine tree in the field behind Center Hall. He added that more painting was needed on the exterior of the old Town Hall. **RA Perry** agreed that the back of the Artillery shed also needs to be painted. He said that another project is to screen and spread loam as well as seed the area that was cleared last year. Because some brush was not removed last year, **Selectman Boette** said that it has been determined the area in question is owned by the town; therefore it can be cleared this year. **Chairman Byam** thought that there was enough work to be done, including exterior painting at Citizens Hall, that two separate details should be scheduled for this year, if that's a possibility. **RA Perry** did not think it would be a problem and would make a call.

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**3-14-12**

**RA Perry**, referring to the town road between the Van Ham property and Center Hall property, informed the Board that there is a large logging operation scheduled to begin down in the back between the bridge and on both sides of the brook. The logger is looking for two access routes and it may be less destructive if the Board granted permission to use the old town road instead of an access area across from the federal on Center Road.

*All the Selectmen said that they were pleased to hear the compliments from residents, on Election Day, who noticed the work that has been done to the both the interior and exterior of Center Hall as well as the outside premises.*

**RA Perry** mentioned that he and Clayton Brown are raising funds to paint the exterior of the neighboring church and to shore up the steeple which is tilting a little too much. Presently they have raised about \$2800 toward the project with a goal of about \$10,000. They are also looking into a historical church grant to help with the cost of the project.

### **Old Business:**

#### **Town Meeting Details**

**Selectman Sawin**, referring to the warrant articles to be voted upon at the March 17<sup>th</sup> town meeting, said that once a vote is taken on a particular article, it cannot be revisited. Therefore he asked that Article #6 (Operating Budget), after the discussion, be tabled so that Article #7 (Purchase of the gravel pit---Map 206-014) could be discussed and a vote taken. He voiced some concern that if the purchase of the gravel pit failed, the Highway department would not have sufficient funding for the purchase of next year's sand and it would need to be addressed in the Article #6. The Board did not think it would be an issue, but asked as a cautionary procedure.

**Selectman Boette**, referring to Article #22 which will discontinue the Police Vehicles Replacement Fund, asked if this was to discontinue the capital reserve fund or was this fund used for the purchase of the last cruiser. **TA Reynolds** explained that this replacement fund will be closed and any accumulated interest will be placed in the General Fund. As stated in Article #15, a non-lapsing appropriation of \$14,000 is requested to begin funding for the replacement purchase of police vehicles under a staggered plan. Police vehicles will be kept for four years, but one vehicle will be replaced approximately every two-three years. This procedure will help alleviate the extra time needed for the Trustees of the Trust Fund in transferring funds back and forth; instead the funds will be encumbered by the Board of Selectmen until there's a sufficient amount to purchase a vehicle.

**Selectman Sawin** asked that a list of vacant appointments on the town's various boards should be available at the town meeting and at the beginning of the meeting, it should be mentioned by the moderator that there are open seats for anyone who may be interested.

**New Business:**

**Center Hall**

**TA Reynolds** noticed that the heat was not on in the building when he visited the day after Tuesday's voting. He thought it should be kept on 50 degrees in case there are any cold nights. He also shut down the two electric water heaters that were still on and noted that the trash still needs to be picked up. He asked if the Board was still in agreement to install electric heaters in the bathrooms. The Board answered yes, and **Selectman Boette** said that he would call Mark Weissflogg for the electrical hook up. He asked that Wally Holt address the vent holes on the back of the building once the old heaters are removed.

**Investment Policy**

**TA Reynolds** said that the investment policy didn't change but it needs the Board's approval each year. The policy was reviewed and it looked fine. **Chairman Byam** asked if they would continue with the same policy. **TA Reynolds** replied yes, that they will continue with the same policy. He also checked to see that the bank is giving the town statements which show the investment funds are insured in full.

The Board of Selectmen unanimously approved the present investment policy.

**Ambulance Contract**

**TA Reynolds**, referring to the ambulance contract, said that the PO Box address needs to be changed. He said that they changed the budget amount from last year and the contract states the correct amount; it will be paid in quarterly payments instead of the \$76,800 lump sum. He asked the Board to sign the contract.

**Items not on the Agenda:**

**Property Tax article**

**TA Reynolds** mentioned an article in the Town and Cities magazine written by Barbara Reid of the LGC which explains appropriations and how the net amount must be raised through taxes; i.e. property taxes. **Chairman Byam** suggested putting the article on the website so that anyone who is interested can review it and then they can call with any questions.

**Adjournment:**

All scheduled items having been addressed. **Selectman Boette** moved to adjourn the meeting at 8:00 p.m.; **Selectman Sawin** seconded the motion.

**VOTE: Chairman Byam** called for a verbal vote on the motion. All members voted in favor.

Chairman Byam then declared the meeting to be adjourned at 8:00 p.m.

Date: March 14, 2012  
Pauline Ball, Recorder

Arnie A. Byam, III  
Chairman

Donald R. Sawin

Kevin J. Boette

**APPROVED BY BOARD OF SELECTMEN ON MARCH 21, 2012**