

**LYNDEBOROUGH BOARD OF SELECTMEN MEETING MINUTES
APRIL 11, 2012**

Members Present: Chairman Arnie Byam, Donnie Sawin & Kevin Boette

Staff Present: Town Administrator Burton Reynolds, Officer Gary Potter

Public Present: Mr. & Mrs. Cristofono

Recorder: Burton Reynolds

Call To Order: 6:30PM

No Appointments

Officer Potter asked the Board about making an appointment to meet with them. It was agreed they would meet Tuesday, April 17 at 5:30PM in non-public with a tentative meeting including Capt. Burke on Wednesday, April 18 at 5:30PM.

Ronald Cristofono of 120 Baldwin Hill Rd. was in to discuss how the remapping of the town back in 2006 by Cartographics had presented some questions about where the town boundary is and thus the size of his lot. About an hour was spent going over a number of details. The end result was that Selectmen Byam would meet with Monadnock Survey as they had prepared a subdivision plan for the abutting Holt lot that showed a jog in the town line when it doesn't seem as though there is one. The Board will do this research and then get back to Mr. Cristofono.

Leave Benefits Wording For Personnel Manual

This will be taken up at next week's meeting.

Appointment Process

Some changes had been suggested but the Board decided not to address those right now but rather just focus on getting folks legally appointed. There are some openings and committee chairs will be asked to assist in finding volunteers to fill them. A letter will go to those currently up for reappointment requesting they come in and be sworn-in by the Town Clerk. Ray Humphries has not been attending any Planning Board meetings and a letter will go to him confirming he has no interest in continuing.

Items Distributed

Copies of the Personnel Manual were made and given to each member of the Board.

The Police department patrol schedules for April, May, and June were also given to each member. The Board asked if Capt. Burke could attend next week's meeting to discuss. **TA Reynolds** will check to see if he is available.

Mayhew Request

Resident Lee Mayhew had presented a Right To Know request to the Board at their last meeting. **TA Reynolds** had prepared the materials and reviewed with the Board what was being given to Mr. Mayhew. The Board asked what the charge was per page and were informed it is 50 cents. The request for copies of non-public minutes was withdrawn by Mr. Mayhew after a discussion with the Town Administrator where a general overview of the number, topics, and sealing status was covered for the years 2010 and 2011.

Resignation

Selectman Sawin submitted his resignation from the Lyndeborough Police Department. He had been granted an 18 month leave of absence when he became a Selectman and that leave period was expiring. His resignation letter was read and accepted by the Board.

Fire Department Airpack Lease

In preparation for the purchasing of the Airpacks approved at Town Meeting **TA Reynolds** obtained three leasing quotes. The lowest interest cost over the five year payment period was from Community Leasing. They were \$1,100 less than the next lowest quote and the Board approved using the lowest quote.

Police Department Activity Report

Capt. Burke submitted the first of a reinstated bi-weekly activity report. The Board asked **TA Reynolds** to look at some done by previous administrator Mike French for the types of issues covered and how the report was organized and report back with any thoughts.

Selectmen Office Activity

TA Reynolds brought the Board up to date on several projects. They are working on the Property/Liability Insurance renewal, the annual wage and benefits survey, a list of potential projects, finalizing the Safety Program with PRIMEX, and preparing for safety inspections at the Fire Department and the Library. The Board asked if the Town Administrator transition scheduled for July 1 could be on the agenda for next meeting.

Legal Expense

Selectman Boette requested \$3,000 more to be spent on legal costs and that was approved.

Training

Selectman Sawin mentioned that he believed the Wilton Highway Department was having a training session on grader operations and thought we should inquire to see if we could take part.

ADJOURNMENT: Motion – Kevin Second – Arnie at 9:50PM

Date: April 13, 2012

Burton Reynolds, Recorder

Arnold Byam III , Chairman

Donald Sawin

Kevin Boette

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 18, 2012