

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
February 7, 2012**

Members Present: Chairman Arnie Byam, Donnie Sawin & Kevin Boette

Staff Present: Town Administrator Burton Reynolds

Public Present:

Media Present:

Recorder: Pauline Ball

Appointments:

No appointments were scheduled.

Citizens Forum

No Citizens Forum was held.

Approval of Minutes, Manifests, and Items for Signature

The Board addressed all items that needed their signature.

Old Business:

- **Budget Review**

TA Reynolds explained that Wally Holt has estimated a cost of \$6000 to repair the Center Road 26' x 26' garage (town owned property) for the purpose of utilizing it as storage space for the fire and highway departments. \$3000 will come from encumbered funds and the remaining \$3000 will be appropriated through a warrant article.

TA Reynolds said that the \$2000 amount for painting probably should be increased to \$3,500 to allow for the painting of the front as well as the east side of Citizens Hall.

Selectman Sawin said that he would check on the price for the paint. They will also contact a town resident to see if their lift could be used for this project.

The Fire Department medical suction equipment will cost \$600. The yearly payment for the airpaks will be \$18,730 each year under the 5-year lease agreement. The first year's payment will come from encumbered funds; therefore it will not have an impact on the tax rate. The second year's payment will be partially offset by funds from a trust fund.

TA Reynolds mentioned that they are still looking into a lower interest rate than what was quoted.

- **Selectmen's Office Work Stations**

TA Reynolds said that the new work stations for the office will be installed on Friday, February 17th. The office will be closed after noontime on Thursday so that the old furniture can be taken out.

- **Salary Plan**

After discussing the new Salary Plan, the Selectmen all agreed that the proposed increase would be capped at 2.5% (2.1% Cost of living and .4% merit) for those employees who qualify.

- **Selectmen's Report for Town Report**

TA Reynolds passed out the final draft of the Selectmen's Report for the 2011 Town Report, and after a review, the Selectmen gave their approval without making any changes.

New Business:

- **Warrant Explanations Draft**

TA Reynolds distributed copies of the draft for the explanations of the proposed Warrant Articles. The Selectmen read each draft and were satisfied with the language.

TA Reynolds explained that he had sent the purchase and sales agreement for the sand pit located on Schoolhouse Road to town attorney Bill Drescher for his review "and he is OK with it." A title search of the property will need to be completed. A warrant article to appropriate the \$5000 purchase price will be presented to the voters.

Items not included on Agenda:

- **Fema Reports**

TA Reynolds said that the Highway Department will receive \$6665 from FEMA as reimbursement for expenses incurred from the October snowstorm. Road Agent Kent Perry will be reviewing quotes on a vibratory compactor which will be purchased with these funds.

- **Building Inspector work nights**

TA Reynolds stated that the Monday evening office hours in Citizens Hall for the Building Inspector have been unnecessary because no one has been coming in; most residents and builders have been able to reach Peter Hopkins by phone and/or e-mail. The Board agreed that the office hours should be discontinued.

- **Candidates' Night**

The Board agreed to hold a Candidates' Night on February 29th so that the public can listen to prospective candidates reasons for seeking election to various positions in town government.

- **Abatement**

After reviewing and discussing a letter requesting a property owner's abatement, the Board denied the request.

Adjournment:

All scheduled items having been addressed. **Selectman Boette** moved to adjourn the meeting at 7:25 p.m.; **Chairman Byam** seconded the motion.

VOTE: Chairman Byam called for a verbal vote on the motion. All members voted in favor.

Date: February 7, 2012
Pauline Ball, Recorder

Arnie A. Byam, III
Chairman

Donald R. Sawin

Kevin J. Boette