

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 13, 2011**

I. CALL TO ORDER

Chairman Byam called this meeting to order at 7:10 p.m. on Wednesday, July 13, 2011 in the large meeting room in Citizens' Hall.

Those persons present were as follows:

Members

Present: Arnie Byam, Donnie Sawin & Kevin Boette

Staff

Present: Kate Thorndike, Dick Howe, Building Inspector, Rick McQuade, Fire Chief

Public

Present:

Media

Present: Jessie Salisbury

Recorder: Kate Thorndike

I. Agenda Items

6:35 - Appointment: Dick Howe, Building Inspector

7:00 -Appointment: Captain Tom Burke

7:30 - **Citizens' Open Forum**

7:45 - Office Update:

- Temporary help
- Maintenance position
- Center Hall Cleaning

8:00- Non-public session in accordance with RSA 91-A: 3 II (a)

8:30- Non-public session in accordance with RSA 91-A: 3 II (b)

II. Adjournment 9:00

The meeting did not start until 7:10 due to Police interviews that Chairman Byam was participating in.

Appointment: Dick Howe, Building Inspector

Non-public Session RSA 91-A: 3 II (c) Reputation

Selectman Byam moved to go into a non-public session regarding reputation under the provisions of Non-public Session RSA 91-A: 3 II (a). **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Byam, Sawin and Boette voted in favor, and Selectman Byam declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 7:12 pm. The Board returned to public session at 7:45 p.m.

Appointment: Captain Tom Burke

Captain Burke reported to the Board on the status of the Police Department including the following:

1. Prepared and put ad in paper for new officers with a closing date of 6/24/2011.
2. Spoke with Chief Bell reference updated mutual aid agreement.
3. 6/15/2011 Off. Potter does first arrest warrant with the help from Off. Roy
4. Prosecuted two arrests at Milford District Court. One plea and one with 2,000 bail.
5. 6/22/2011 and 6/23/2011 Milford PD calls to assist them with two road details.
6. Officer Roy's 32 hr. position to be salary to comply with new law governing retired police officers. Also would like to promote Officer Roy to the rank of Sergeant for organizational purposes and perception by other Police Agencies.
7. Set up 5 oral board interviews for part time officers. The board is made up of 3 panel members, Arnie Byam, Chief Hautenan and I.
8. Will be travelling down to Billerica Mass on 7/18/2011 to view tasers.
9. Commendation to Officer Needham on his handling of the homicide investigation.
10. ATV class on 7/20/2011 sending Officer Roy and firefighter Robert Williams
11. Letters of appreciation sent to the BOS of Wilton and Greenfield for their assistance in the homicide investigation.
12. IMC status=Off. Roy spoke with Dennis Noe the owner's son reference to a demonstration before the BOS on 9/7/2011
13. A personal thank you to Chief Douglas for his kind words about the Lyndeborough Police Department that he put in the Ledger Transcript.
14. Activity=268 motor vehicle stops, 318 calls for service and 19 arrests!

Captain Burke is recommending Prosecutor Paul Roy for a promotion to Sergeant due to several reasons. He feels strongly that the department needs a rank structure. Paul Roy is already acting

in the role of supervisor. He's guiding/tutoring the younger guys. He's in the PD four days a week and he doesn't carry the importance of his position when he contacts surrounding departments which all have a number 2 guy. The talents that he brings to Lyndeborough are many including impressive prosecution skills, over twenty years of police work and skills as an accident reconstruction specialist. He knows all about IMC if we ever make that change over. He is a wealth of knowledge and he's always ready to lend a helping hand. **Selectman Boette:** What was his rank in Bedford? **Captain Burke:** He was a Captain. The rank of Sergeant carries a little more weight which is important when I'm not in the office and he is supervising that department. I am also recommending him for a small wage increase and would like to change his status from hourly to a salaried, 32 hour position in response to changes in the NH Retirement System which limits the hours he can work and puts the town at risk for fines. It is difficult to control those hours with the limited present staff and when he is working cases.

The Board discussed Captain Burke's request and decided that the issue of a salary increase and change from hourly to salaried would be tabled for a later discussion. However, there was a vote on the promotion to Sergeant.

Selectman Byam moved that Captain Burke be given the Board's support of his recommendation and authorization to promote Officer Paul Roy to the rank of Sergeant. **Selectman Boette** seconded the motion, so moved.

VOTE: Selectmen Byam and Boette voted in favor, and Selectman Byam declared the motion to have carried unanimously (2-0).

Selectman Sawin was not in agreement with the promotion and feels that the Board will hear negative things about it from the residents. He also informed the Board on the delivery of the new Tahoe which should be available by next Friday. Some lights have been back ordered.

Captain Burke assured the Board that he is keeping very close track of his budget. He's crunched the numbers and he's going to come in below budget.

Town Office Report:

- Temporary Office Help:
- Maintenance Position:
- Center Hall cleaning and keys:
- Prison Crew
- ADP
- Stan Greene: WLC 2011/2012 Appropriation & QuickBooks review
- Welfare

Due to the meeting being behind schedule, Kate Thorndike quickly put in a request to hire Cynthia Hasty for the temporary/part-time office position and also asked the Board to authorize some hours for Burton Reynolds to come in and assist with Welfare.

Selectman Byam moved that the Board authorize the hiring of Cynthia Hasty for the temporary/part-time office position with a flexible timeframe. **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Byam, Sawin and Boette voted in favor, and Selectman Byam declared the motion to have carried unanimously (3-0).

Kate Thorndike was excused from the meeting at 8:54.

Non-public Session RSA 91-A: 3 II (b) Hiring

Selectman Boette moved to go into a non-public session regarding hiring under the provisions of Non-public Session RSA 91-A: 3 II (b). **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Byam, Sawin and Boette voted in favor, and Selectman Byam declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 8:55 p.m. The Board returned to public session at 9:45 p.m.

III. ADJOURNMENT

All scheduled items having been addressed, Chairman Byam moved to adjourn; Selectman Sawin seconded the motion.

VOTE: Chairman Byam called for a verbal vote on the motion. All members voted in favor.

Chairman Byam then declared the meeting to be adjourned at 9:50 pm.

Date: July 13, 2011
Kate Thorndike, Recorder

Arnold A. Byam, III,
Chairman

Donald R. Sawin

Kevin J. Boette

APPROVED BY THE BOARD OF SELECTMEN ON JULY 20, 2011