

**LYNDEBOROUGH BOARD OF SELECTMEN
WORK SESSION MINUTES
March 30, 2011**

I. CALL TO ORDER

Chairman Byam called this meeting to order at 6:30 p.m. on Wednesday, March 30, 2011 at Citizens' Hall.

Those persons present were as follows:

Members

Present: Arnie Byam, Chair, Donnie Sawin, Kevin Boette

Staff

Present: TA Jim Bingham, Capt. T. Burke, Officer Paul Roy, Fire Chief Rick McQuade, EMD Steve Brown, Road Agent Kent Perry

Recorder: Jim Bingham

Appointment: OIC Capt. Tom Burke came before the board with officer candidate Paul Roy for Oath of Office. The Board conducted the Oath of Office with Paul Roy Sr. as a part-time patrol officer.

Select Chair, Arnie Byam called for a motion to go into Non-Public session pursuant to RSA 91-A: 3 II (a). Selectman Boette so moved, Seconded by S. Sawin. Chairman Byam – yes, S. Sawin – yes, S. Boette -yes.

Board went into non-public session at 6:52 pm. and moved the meeting into the Selectmen's Office.

Board exited non-public session at 7:25 pm.

Chairman called for a motion to seal the minutes of the non-public session for one year. Selectman Sawin moved to seal, Selectman Byam seconded; S. Byam – yes, S. Sawin-yes, S. Boette -yes. Motion passes.

Selectman Boette moved to accept the LPD shift schedule for April, 2011 as presented by Capt. Burke. Selectman Sawin seconded the motion. Motion passed 3-0.

Selectman Boette moved to make an adjustment to the compensation for on-call service by LPD officers to include a payment of \$10 per each night an officer volunteers to be on-call, in addition to his hourly wage for time spent responding to a call for service, with a three hour minimum wage paid to any respond to call for service, as stated in the town personnel policies.

Selectman Sawin seconded the motion. The full board voted in favor of the motion.

Minutes:

Selectman Boette moved to accept minutes of the March 23, 2011 board meeting as presented. Seconded by Chairman Byam. Motion passed 3-0.

Chairman Byam called for a motion to accept a change in the minutes of non-public session of 3/9/2011 to include adding the date 6/30/2011 to the term fiscal year in order to clarify this term. Motion made by Selectman Byam and seconded by Selectman Boette. Board voted in favor of the motion.

The letter from the Planning Board requesting enforcement of a sub-division plan violation was received. T.A Bingham drafted a letter notifying the residents of the violation and request to remedy the non-compliance, town counsel as reviewed the letter and it waits board review and signatures.

Appointment: Fire Chief Rick McQuade

The board brought up and discussed the following topics with Fire Chief McQuade:

1. Purchasing AEDs devices for town hall(s) and what funding sources are available.
2. Moving the Emergency Operations Center (EOC) functions from Citizens' Hall to the fire station. Emergency Management Director (EMD) Steve Brown was present to participate in this discussion. Rick believed that it is a logical move and the fire station could accommodate the EOC. All present expressed support for this move. Steve Brown will look into the equipment needs and logistics for this change to move forward.
3. A possible control practice burn of the abandoned house located at 1645 Center Road. The town owns the parcel as it was tax dedeed to the town in 2008. Rick was in favor of the idea and will submit the necessary forms to the state to move this along.
4. The board is considering designating the Class VI portion of French Road as an emergency lane. This would allow the town to conduct as needed maintenance to the right of way to keep it passable for emergency equipment. The board is asking for Chief McQuade's thoughts and support of this designation. Chief McQuade felt that it would be a benefit to his dept to have French Road and possibly several other class VI roads designated as fire lanes for safety reasons. The discussion included what restrictions could be placed on the right of way when it becomes an emergency lane and who would have access to the road. The residents on the Class V portion would be notified of the Board's intent on designating the class VI portion an emergency lane.

The Board thanked Chief McQuade and EMD Steve Brown for attending the work session to discuss these matters.

Woodward Monument:

It was reported that the monument had been damaged by State vehicles snowplowing Center Road. Selectman Byam would contact Dick Tremp at the NHDOT region 4 garage to discuss repairs.

Administrator's Report:

T.A. Bingham reported on the following:

Investigation of health care insurance costs is underway. The Local Government Center has been contacted and provided information on the town's present plan and will provide a quote for comparable coverage.

Forms are ready for Board member signatures requesting three sites in town to be considered for the NHDOT Bridge Aid program.

Kent Perry has arranged for the NHDOT Safe Routes to School coordinator to present the program to parents and town residents on Tuesday April 19, at 3:30 pm at Lyndeborough Central School.

Review Bids for new generator for Citizens' Hall was tabled for a re-assessment of stand-by generator needs in light of the proposal to move the EOC to the fire station.

Chairman Byam called for a motion to adjourn. Selectman Boette moved to adjourn, seconded by S. Sawin; Motion passes.

The Work Session was adjourned at 9:30 p.m.

Date: March 30, 2011
Jim Bingham, Recorder

Arnold A. Byam, Chairman

Donnie Sawin

Kevin J. Boette

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 6, 2011