

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
December 8, 2010**

**I. CALL TO ORDER**

Chairman Brown called this meeting to order at 6:30 p.m. on Wednesday, December 8, 2010 in the large meeting room in Citizens' Hall.

Those persons present were as follows:

**Members**

**Present:** Steve Brown, Arnie Byam & Donnie Sawin

**Staff**

**Present:** Jim Bingham (Town Administrator), FC McQuade,

**Public**

**Present:** Jessie Salisbury

**Media**

**Present:**

**Recorder:** Kate Thorndike

**I. Agenda Items**

6:35 Appointment – Mike Petrovick, Architect – Citizens’ Hall Addition

**7:30 Citizens’ Open Forum**

7:45 Non-Public RSA 91-A:3 II (b) candidate for hwy position

8:00 Town Administrator Report:  
Cartographics Agreement  
Narrow Band width radios  
Traffic Count on Johnson’s Corner Road  
Hazard Mitigation Grant status  
Status of forbearance agreements

8:30 Old Business:  
Highway Budget revision-revisit

8:45 New Business:  
Encumbrances for 2010 – first draft

9:00 Non-Public RSA 91-A:3 II (a)

9:15 Review & signing of warrants and documents

**II. Adjournment 9:30**

**Appointment – Mike Petrovick-Architect for PD Addition**

Discussion covered several items including:

- Budget (\$300,000 plus or minus)
- Septic (not part of the scope of work, the town office will research)
- Second floor will remain unfinished space
- Utility room housing furnace(s) for all space at CH
- PD Growth, future evidence storage
- Equipment added
- Public access
- PD space could revert back to town...under discussion
- Supporting technology (coordinate with the EOC, town office is looking at funding options for that) and space for that.
- Furniture needs, power protection, air conditioning, individual lockers
- Citizens' Hall paperwork (Donnie will get to Mr. Petrovick)
- Generator upgrade, propane tanks
- Vehicle storage
- Town Meeting date...March 12
- Other individuals involved.
- Meet again in two weeks on the 22<sup>nd</sup>. Mike will bring drawings.

**Citizens' Open Forum**

**TA Report:**

- Cartographics agreement:
  - Narrow band width radios. All switched over by January 1, 2013. Let's get some vendors to come in and make presentations. Kent needs 9 plus 2 portables. **ACTION...TA Bingham** will put on January agenda.
  - Traffic count on Johnson Corner Road: NRPC scheduled traffic count on Johnson Corner. Newly paved and lots of traffic. Get accurate count to support revising our Haz Mat numbers.
  - Hazard Mitigation Grant Status: Being reviewed in the next two weeks. Key factor is the cost benefit piece and traffic counts are very important to support the grant review. These grants are highly competitive. **ACTION...TA Bingham** will try to schedule a couple of other roads for counts...possible Center and New.
  - Status of Forbearance Agreements: All in good shape but **ACTION...TA Bingham** will make phone calls to encourage the payments to continue.
  - Performance evaluations will be delivered to the Board on 12-22-10. **ACTION...TA Bingham** will speak with Officer Maxwell tomorrow to confirm that he (Officer Maxwell) will handle the performance evaluation for Mike Needham.

**Non-public Session RSA 91-A: 3 II (b) Hiring**

**Selectman Brown** moved to go into a non-public session regarding personnel under the provisions of Non-public Session RSA 91-A: 3 II (b). **Selectman Byam** seconded the motion, so moved.

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**VOTE:** Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 7:51 p.m. The Board returned to public session at 8:10 p.m.

**Selectman Brown** moved to hire Jeff Tarr as a Heavy Equipment Operator at a rate of \$16.00/hour. **Selectman Byam** seconded the motion, so moved.

**VOTE:** Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

**Old Business:**

Highway Budget revision-revisit

*There was a brief discussion of Highway revisions*

**RA Perry's** salary was briefly discussed in terms of salary versus hourly and whether that is appropriate compensation. Road Agent is an appointed position with a 2 or 3 year term. Jim will confirm the term and make sure that **RA Perry** is sworn in.

*There was a brief discussion of Recommended 2010 encumbrances*

**Generator:** The generator is faulty and no longer servicing the town office. Due to the expense to repair, a new generator is required. **ACTION...TA Bingham** will be checking with Mark Weissflog to see what the options are for replacement. This is a top priority due to potential emergency needs.

**Non-public Session RSA 91-A: 3 II (a) Personnel**

**Selectman Byam** moved to go into a non-public session regarding personnel under the provisions of Non-public Session RSA 91-A: 3 II (a). **Selectman Sawin** seconded the motion, so moved.

**VOTE:** Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 9:15 p.m. The Board returned to public session at 11:00 p.m.

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**Selectman Byam** moved that Officer Maxwell turn over all pertinent information related to pending complaints against Donnie Sawin at **TA Bingham's** request. Additionally, if he fails to produce the complete file the Board directs **TA Bingham** to inform him that he is immediately suspended without pay until further notice. **Selectman Sawin** recused himself from the vote. **Selectman Brown** seconded the motion, so moved.

**VOTE:** Selectmen Brown and Byam voted in favor, and Selectman Brown declared the motion to have carried unanimously (2-0).

**BOARD OF SELECTMEN'S WORK SESSION**

The Board reviewed documents pertaining to the operation of the Town, approving various items as listed below.

**III. ADJOURNMENT**

All scheduled items having been addressed, Selectman Brown moved to adjourn; Selectman Sawin seconded the motion.

**VOTE:** Chairman Brown called for a verbal vote on the motion. All members voted in favor.

Chairman Brown then declared the meeting to be adjourned at 11:15 p.m.

Date: December 8, 2010  
Kate Thorndike, Recorder

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Steven M. Brown, Chairman

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Arnold A. Byam, III

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Donald R. Sawin

**APPROVED BY THE BOARD OF SELECTMEN ON 12-15-10**