

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
June 23, 2010**

I. CALL TO ORDER

Chairman Brown called this meeting to order at 6:30 p.m. on Wednesday, June 23, 2010 in the large meeting room in Citizens' Hall.

Those persons present were as follows:

Members

Present: Steve Brown, Arnie Byam & Donnie Sawin

Staff

Present: Jim Bingham (Town Administrator), RA Perry.

Public

Present: Jessie Salisbury

Media

Present: Nick Martin

Recorder: Kate Thorndike

I. II. Agenda Items

- 6:35 Meeting updates:
 - Work session -- or will brief notes or minutes be submitted?
- 6:45 Road Agent Report
 - FEMA –site visits
 - Paving Project-
- 7:00 Public Hearing – Proposed traffic sign changes
- 7:15 Appointment – Larry & Sharon Boisvert- road expansion discussion
- 7:30 Citizens' Open Forum**
- 7:45 Town Administrator Report:
 - Vital records grant-quotes for work and purchase of items
 - HDC – update
 - FEMA – update on cost recovery
 - Citizen concerns brought to the office – see memo
- 8:00 Old Business:
 - Review Action Item list –progress & new items
 - Approve job description for PD office clerk
- 8:30 New Business:
- 8:40 Non –public RSA 91-A:3 II (e)
- 9:00 Non –public RSA 91-A:3 II (a)
- 9: 20 Review & signing of warrants and documents

II. Adjournment 9:30

Meeting updates:

Work Session minutes: They will be published as well.

Selectman Sawin updated the Board on a few workshop/meetings including:

Selectmen Workshop: Overview of new laws & where to get help/support as well as some good networking.

Outdoor Worker Safety:

Emergency preparedness Conference: General overview where we talked with our FEMA rep, Jack Moorhouse about multiple town preparedness issues and available emergency funds. Records kept on a regular basis help in processing reimbursements. The FEMA Director recommended that we manage a road list including weekly work reports from the Road Agent to assist FEMA in determining road conditions in the event of an emergency.

Skid School: The town gets insurance reductions on liability for personnel attendance.

RA Perry requested that the Highway Department attend as well.

TA Bingham attended a session on setting up a shelter and will **ACTION...**put together a bullet list memo to the Board on what came out of that meeting and contact the Red Cross person to get a booklet. **SB:** Let's coordinate with **Cindy Geiger** who has information on what is necessary when managing shelter setup and admission.

Road Agent Perry:

Johnson's Corner: One more culvert then jump over to the Wilton side. Updated the Board on exactly what kind of culvert is necessary and that the Highway Dpt. will be doing the project themselves. We will be paving probably by the end of August in time for school. Met with FEMA and now we wait for payment. **RA Perry** presented a PO for grinding and prefers one contractor over the other.

SB: Was there an incident over at Gulf road railroad tracks? **KP:** Yes, one of my guys whacked the tracks with the grader. The machinery is fine but we have whacked the tracks with the snowplow and the grader and bent it up. When they do their repairs, I can match both ends of the road to the repair and that will stop the problem. **SB:** I am glad to hear that the grader is ok however we had a silly look on our faces when someone asked about it because of lack of information. **JB:** Yes, this just came along. I got a call from Peter Leishman late last week. I need to call LGC to find out about liability. **SB:** Please in the future, give us a heads up so we have the information before we hear it from somewhere else. **KP:** I apologize. I didn't realize it was as bad as it was.

JB: The Boisverts are coming in to discuss their spring well and concern over road debris/salt getting into it. This appears to be an old issue going back 10 years or so. Sharon Boisvert said that it was discussed when Andy Roeper was on the Board and they are reviving it because it got dropped.

TA Bingham handed out a memo on road changes to the Board

Public Hearing on proposed traffic sign changes
*Mel & Barbara & Lori Fredette, Larry & Sharon Boisvert and
Mike & Bret Moynihan were in attendance*

SB: This meeting/discussion involves the removal and addition of signs in six different areas of town. *(The specifics are detailed in the attached Administrative Memo which can be found following these minutes.)*

*There was a lengthy discussion with the neighbors re: this one way road change. The Fredettes were hoping for the one way direction to be heading up to Pettingill Hill because of how fast the traffic is coming down. They would like the police to be monitoring more often. Signs take a week or so to order. There may be a problem with the bus route so **RA Perry** is going to check with Steve's Bus Company and report back to the Board. This change will be on hold until then. He will also check on some signage for the bottom of Pettingill Hill to slow down traffic.*

Larry Boisvert: Can we put horse & buggy signs up on the roads? **JB:** Please submit a request to the office. I will check with PD and the state and we'll go from there.

Sidewalk discussion: What about them? It is a state issue. We need to revisit. Increase police presence. **DS:** what about one of the drive around radar signs.

Larry Boisvert: There are problems with speeders throughout the town. **SB:** On 31, we have to work with the state. We can't just put signs up there.

Boisvert: I came to talk about a water issue with our well. Kent is doing a great job on the road project. The road is getting tipped toward the well. Our well has become polluted since the 90s. The water used to be good but now it has road salt in it. We had water testing done and put in a new artesian well which unfortunately contains radon and arsenic. We have lost the flavor of the beautiful spring water and we haven't been compensated for the destruction of our well. We put that new well in at significant personal expense and have had no response from the town. Chris Covell researched the whole situation but he is now out of the area. He knew all the details and he agreed with us. ChemServ has the report and will review it with anyone. We don't need to come to any conclusions this evening. I might suggest at a convenient time that we all sit down to discuss the paperwork. I think the well won't be able to exist with the road changes.

SB: Loss of service to the well, is that what we're discussing? **LB:** Yes, water rights are a very valuable thing.

KP: The well is already gone. It would be to our advantage if he shuts down that well. It will make the road safer.

SB: If we want to look at the ChemServ testing. Is that ok? **LB:** Absolutely. There are several tests available beginning in the early 90's and the most recent was about three years ago. The artesian well cost us \$5,000 to put in.

ACTION...the Board will review this issue and get back to Larry Boisvert.

RA Perry needs a response from the Board within 2-3 weeks. **LB:** When you come to look at the well, I would suggest that you please take a peek at the debris that is running down the road into the brook. The reason I bring this up is due to a complaint from a neighbor which involved DES. I was using a spot in the brook to cross with my ATV's. In my mind, I find very little difference with the minor siltation that a wheel might cause in the bottom of the brook compared to the tons of ¾" stone that has washed down into the brook and totally changed its character.

Citizens' Open Forum

Jessie Salisbury: I attended the annual meeting of the Hillsborough County Conservation District. The bulk of the discussion centered on the NE wide initiative to bolster the milk price for local dairy farmers. *Statelocalfarms.com*

Town Administrator report:

Vital Records Grant: Pulled together some quotes. Trish and I are going to itemize what we're buying.

Historical District: Joe Rogers is pleased to join the HDC. Scott Roper is organizing their first meeting. The appointment papers are available for the Board to sign tonight.

FEMA: Cost recovery: The paperwork is much more extensive this time around.

Citizens concerns: They are in the BOS packet: We are addressing at the office level first and if it needs to go to the Board level, we will do that. **DS:** I would like to see a list of what comes in.

Roof repairs reimbursement: We have received this payment from LGC. I've got a 2nd quote coming in for wall plastering and looking for a third.

Heritage commission: They have requested Lorraine Strube as an alternate. The Board needs to make the motion.

Selectman Brown moved to appoint Lorraine Strube as an alternate to the Heritage Commission. **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

Old Business:

ACTION...**Selectman Brown** suggested **ACTION...** that the Board discuss the water heater and the PD clerical position at their next work session meeting on 7/14/10.

*There was a discussion of the latest power outage and office impact. **AB:** Should we have someone come in and analyze the electrical system?*

Final Audit Meeting: JB: They are finishing up some of the paperwork and will be happy to meet with us. I just emailed them a couple of items that they were looking for last week so

let me call and see where things are. **SB:** In the interest of not addressing this every week or so, let's put a date on this to make sure it is not overlooked...**August 4th**.

New Business:

TA Bingham presented a letter from the Library Trustees thanking the FD for helping to move the new circulation desk. (*The letter can be found following these minutes*).

Tax deed update: There are six property owners that are liable and two have caught up. We have viable payment plans for three of them and haven't contacted the fourth.

Action Item list: *The Board reviewed all Action Items*

Non-public Session RSA 91-A: 3 II (e) Legal

Selectman Byam moved to go into a non-public session regarding Legal issues under the provisions of Non-public Session RSA 91-A: 3 II (e). **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 9:10 p.m. The Board returned to public session at 9:30 p.m.

Non-public Session RSA 91-A: 3 II (c) Reputation

Selectman Byam moved to go into a non-public session regarding reputation under the provisions of Non-public Session RSA 91-A: 3 II (c). **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 9:35 p.m. The Board returned to public session at 9:55 p.m.

Kate Thorndike was excused at 10:00 pm

Non-public Session RSA 91-A: 3 II (a) Personnel

Selectman Byam moved to go into a non-public session regarding Personnel under the provisions of Non-public Session RSA 91-A: 3 II (a). **Selectman Sawin** seconded the motion, so moved.

VOTE: Selectmen Brown, Byam and Sawin voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 10:00 p.m. The Board returned to public session at 11:00 p.m.

BOARD OF SELECTMEN'S WORK SESSION

The Board reviewed documents pertaining to the operation of the Town, approving various items as listed below.

III. ADJOURNMENT

All scheduled items having been addressed, Selectman Byam moved to adjourn; Selectman Sawin seconded the motion.

VOTE: Chairman Brown called for a verbal vote on the motion. All members voted in favor.

Chairman Brown then declared the meeting to be adjourned at 11:10 p.m.

Date: June 23, 2010
Kate Thorndike, Recorder

Steven M. Brown, Chairman

Arnold A. Byam, III

Donald R. Sawin

APPROVED BY THE BOARD OF SELECTMEN 7-14-10

J. A. Tarbell Library
PO Box 54
Lyndeborough, NH 03082
June 21, 2010

Richard McQuade, Chief
Lyndeborough Volunteer Fire Department
Lyndeborough, NH 03082

Dear Rick:

On behalf of the J. A. Tarbell Library Trustees, I thank you and the members of your department for the assistance in moving the large circulation desk from the Dwire garage to the library. It was a job that required both strength and finesse, and you managed it with ease. Or at least that's the way it looked!

In a small town with limited resources like Lyndeborough, we all have to work together to make it function. We donate time, skill and energy for the public good, and we can share in the sense of pride for what we accomplish. We are fortunate to have such a fine team of firefighters who do this on a regular basis.

Please convey our thanks to your members. We couldn't have done it without you.

Sincerely,

Robert H. Rogers, Chair
J. A. Tarbell Library Trustees

Date: June 24, 2010

To: Board of Selectmen

From: Jim Bingham, Town Administrator

Re: Proposed changes in traffic signs

Based on the public hearing I have revised the proposed changes for clarification and accuracy. These proposed changes will need board approval.

- At the '4- way' intersection of Mountain Rd. and New Road near School House Road there is presently there is a STOP sign on Mountain Road at each approach to New Road. Propose to change the STOP signs to YIELD signs on Mountain Road at the intersection of New Road.
- Propose to place either a STOP sign or a YIELD sign on School House Road approaching Mountain Road.
- Corner of Salisbury Road and Purgatory Road - proposing a Yield Sign placed on Salisbury Road.
- Corner of Wilton Road and Cram Hill Road – propose placing a STOP or Yield Sign on Cram Hill Road.
- Old Temple Road – propose removing the STOP signs at the rail road crossing.

Remains under continued review: investigate impact on bus & mail routes

- Pettingill Hill Road – Propose One-Way traffic signs on this road from the junction of Citizens Hall Road to the entrance to Forest Road making this section one way (in an easterly direction).