

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
February 17, 2010**

**I. CALL TO ORDER**

**Chairman Strube** called this meeting to order at 6:30 p.m. on Wednesday February 17, 2010, in the large meeting room in Citizens' Hall.

Those persons present were as follows:

**Members**

**Present:** Lorraine Strube, Steve Brown & Arnie Byam

**Public**

**Present:** Jessie Salisbury

**Staff**

**Present:** TA Jim Bingham, RA Perry, OIC Maxwell, Officer Sawin,  
FC McQuade

**Media**

**Present:** **Nick Martin**

**Recorder:** Kate Thorndike

**I. Agenda Items**

- 6:35 Meeting Updates:
  - Budget Committee – PD building
- 7:10 Town Report - update
  - Cover presentation, dedication, memorial
  - Selectman's Report, etc.
- 7:30 Citizens' Open Forum**
- 7:45 Town Administrator Report:
  - Stony Brook Culvert permit - update.
  - French Rd.-update
  - Long Term Disability-update
  - Citizen's Hall generator & electric panel
  - Candidates' Night
- 8:00 Old Business:
  - OIC position – structured report format, review and approval?
  - Hot water heater – (place holder)
- 8:15 New Business:
  
- 8:45 Non-Public RSA 91-A:3 II (a)
  
- 9:00 Approval Votes and Signing of Items

**II. Adjournment 9:30**

**Town Report update: JB:** We have one delay which is the balance sheet. Quite frankly, neither Kay Hopkins nor I have the level of experience necessary, so I have asked Gail Hoffmann to come in on a consulting basis for one day to help both of us. I also have a call in to the auditors for some questions on entry adjustments.

**Kate Thorndike** presented the Town Report cover, Dedication and Memoriam for the Board's review. **KT:** Everything is done with the exception of the balance sheet. I have made arrangements for the printer to insert a placeholder until it is finalized. It is going to the printer on Friday morning and I should have proofs by early the following week.

**Town Administrator Update:**

**Stony Brook Culvert: JB:** I have had conversations with Peter Holden. There is a letter from the Board and contract for signing in the caddy. There is a meeting on Friday morning with Kent Perry, Peter Holden, Bill Rossignol and myself to look at Pettingill Hill and Johnson Corner as well. I have also contacted Chris Bryson at DES as well to keep him updated. We are not going to make the March 1<sup>st</sup> deadline.

**French Road: JB:** I need to do some rescheduling of meetings. Dave Buxton wants DES there and clarification. The forestry industry is backing him. The general feeling is that DES is getting a little too stringent. DES must meet during the day. I have a call into Emily re: meeting time. **SB:** Timeframe? **JB:** It will probably be after town meeting in March. **SB:** The warmer weather is coming which will exacerbate the situation and the job might be over and done with. **JB:** Dave Buxton wants to deal with the situation. He's not running from it. I will see about next week if possible.

**LT Disability:** I will be getting some information from Primex and LGC is getting back to me.

**Citizens' Hall Generator/electric panel:** Mark Weissflogg told me he was going to try and get in this evening but that didn't happen so it will probably be tomorrow. He is going to look at the generator and the panel.

**Candidate's night:** We will set up some seats upstairs as a backup in case.

**JB:** The Warrant and the MS-7 are in the file. The school payments have gone down. The \$103,300 to Lyndeborough Central School/School District has changed to \$74,600. The \$133,955 to WLC has dropped to \$112,813. They are revised appropriation figures from the DRA.

I received a call from Guy Scaife re: Carnival Hill. Milford is recommending that we line up the town line with the boundary of the private parcels. **AB:** If we survey the line and put it where it belongs, it is going to be costly. **JB:** They are looking to do the simplest survey possible. **LS:** Why don't we just agree that the marker is ok with all parties? If no property owner is going to be impacted why should we incur expenses? *There was a brief discussion on the boundary/marker issue.* **AB:** We could do some research with tax maps to see which

properties are actually affected. I thought two or three weeks ago we had decided that we were going to invite the Milford Board up here to discuss the issues. **LS:** Yeah, we did discuss this; let's get that set up. Please pull the cards on the property owners who are affected. **JB:** I will get back to Guy Scaife to get a little more information.

**JB:** The office received a complaint about the fire siren from a resident who was quite rude. He said that it went off on Friday at 4:30am and Saturday at noon. He feels that all of the volunteers have pagers and there should be no need for the siren. **LS:** It doesn't matter. It is tradition.

**RM:** It is more than tradition. It is public awareness and safety. We can change the duration of the whistle if the Board wishes.

**SB:** I do want to emphasize that no employees in this office should have to be subjected to rudeness. If they want to come in and speak with the Board then that is fine.

**PD Building: OIC Maxwell & Officer Sawin**

**LS:** BC has agreed to \$5,000 in a warrant article for a study. They also support a warrant article for the PD building for 25,000. *There was a lengthy discussion about exactly what concerns the BC had and how PD should respond to those issues.* The committee recognizes the need but needs more information. They suggested doing the project in stages.

**DS:** If you showed the BC the numbers if you broke this up into stages, it would probably at least double the expense.

**SB:** Makes sense to me to put up the garage and the shell; what you do in the future can be determined later.

**LS:** The BC is not the architect of the plan but we have to listen to their financial concerns.

**KM:** Would it make sense to have a BC member at the meeting with the architect?

**SB:** Maybe this is a battle that doesn't need to be fought. Just meet with the architect and let's work with the shell square footage as it is. **AB:** Architects can help you in determining space needs and defending placement of EOC, etc. Let them help you. **LS:** Let's work with the open space for right now. Let's hear what the architects have to say and then we will get Dick Howe involved. The office will look for some plans from the Citizens' Hall renovation for OIC Maxwell. Phil Brooks and/or Scott Roper might have some.

**Citizens' Open Forum**

Jessie Salisbury was in attendance

**LS:** Candidate's Night is on March 3<sup>rd</sup> at 7:30. Next week the Boston Post Cane will be presented at 6:00.

**KM:** Lyndeborough was one of the only towns that didn't have cars off the road yesterday. Not one storm related call last night.

**RM:** Would the town ever be in a position to purchase the property across the street from the FD? **SB:** Can the town bid on it if it goes into foreclosure?

**LS:** We don't really have a solid answer but I'm happy to look into it.

**RM:** turnout gear repairs and inspections will be getting done. Is it possible to buy our 2010 pagers or do I have to wait until after Town Meeting?

**LS:** It is absolutely fine.

**SB:** Rick, KW Management will be coming in to check out the panel here at Citizens' Hall.

**KP:** The generator at the school is fine. The fellow adjusted it and it is all set.

**Highway:**

**KP:** It snowed. The Volvo has a problem and it will be getting fixed and it will not cost the town any money. The truck was out of service and it threw the crew off. This is the third time that we have dealt with this issue and they are just as upset as we are. We have two part time guys that are working out really well.

**Hot water heater:** **SB:** I would like to research a point of use system or go with a smaller unit mounted upstairs. I will report back next week. **AB:** A point of use, tank-less can run a whole house. **JB:** I'm not sure how long that one downstairs is going to last. **RM:** Has the present one been looked at? I would be concerned that the safety relief mechanism hasn't been tested recently. We would not want to have a catastrophic failure down there. **JB:** Bob Bragdon is coming in tomorrow to do some vent work. I'll have him check it.

**OIC Position:** **JB:** Kevin is presently doing the weekly report and Mike French has suggested a monthly report to support OIC Maxwell. *The Board reviewed the sample report.*

**SB:** I agree with a monthly as long as it isn't "make" work. I'm wondering how long it would take to pull together a monthly report and we need to be aware of limited manpower in our town and maximizing the best use of time.

**JB:** If you have a report that allows Kevin to document what he is doing then you might see areas where he is getting bottle necked.

**LS:** I see that but I don't want the report to be something that creates a bottleneck. I think there might be a few extra things to keep on the report but there is a lot of other unnecessary information. **AB:** There is much more report here than Department. Hours worked and any potential overtime would be important to know. Purchases anticipated.

**JB:** Every month we run through a budget versus actual and he gets that each month already. The Board would like to see a monthly budget analysis.

*The Board reviewed the report and discussed changes*

**Donation money:** The PD is not allowed to accept any monies and we need to make sure that OIC Maxwell knows that. An Association can accept funds. The Police Association was disbanded. They can always reestablish the association but until then only the BOS can accept donations.

**ADJOURNMENT**

All scheduled items having been addressed, Selectman Byam moved to adjourn; Selectman Strube seconded the motion.

**VOTE:** Chairman Strube called for a verbal vote on the motion. All members voted in favor.

Chairman Strube then declared the meeting to be adjourned at 8:30 p.m.

Date: February 17, 2010  
Kate Thorndike, Recorder

\_\_\_\_\_  
Lorraine A. Strube, Chairman

\_\_\_\_\_  
Steven M. Brown

\_\_\_\_\_  
Arnold A. Byam, III

***APPROVED BY THE BOARD OF SELECTMEN ON 3-10-10***