

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
January 27, 2010**

**I. CALL TO ORDER**

**Chairman Strube** called this meeting to order at 6:30 p.m. on Wednesday January 27, 2010, in the large meeting room in Citizens' Hall.

Those persons present were as follows:

**Members**

**Present:** Lorraine Strube & Arnie Byam

**Public**

**Present:** Jessie Salisbury

**Staff**

**Present:** TA Jim Bingham, RA Perry

**Media**

**Present:**

**Recorder:** Kate Thorndike

**I. Agenda Items**

- 6:35 Meeting Updates:
  - Planning Board
  - Budget Committee
  - Recycling Committee in Milford
- 7:00 Town Administrator Report:
  - Road Agent Report
  - Hot water heater -memo
  - Status report on Town Report
  - Town policy on Long Term Disability
  - Status of war Memorial Committee
- 7:30 Citizens' Open Forum**
- 7:45 Old Business:
  - O.I.C. position – job description, report form
  - Wetlands permit for Pettingill Hill Rd.-proposal review
  - Dilapidated structures – on hold?
- 8:15 New Business:
  - Warrant Articles – proposed articles to date.
  - Internet Access – high speed internet
- 8:35 Non-Public RSA 91-A:3 II (a)
- 9:00 Approval Votes and Signing of Items

**II. Adjournment 9:30**

**Meeting Updates:**

**Planning Board: AB:** There was a Public Hearing that was briefly discussed.

**Budget Committee: LS:** Updated the Board on the Budget meeting. The Committee went over the warrant articles. There was some discussion on the police cruiser which has close to 90,000 miles and it's time to prepare for purchase. **TA Bingham** asked OIC Maxwell to put his notes together on the Tahoe vs. the Explorer, which is a smaller vehicle. There is a school budget meeting this Thursday. There will be another work session next week and the Public Hearing date is on the 9<sup>th</sup>. **TA Bingham** will speak with Burton tomorrow to be sure that we get the notice in.

**Recycling:** Selectman Strube updated the Board on that meeting. Their budget is down by about \$100,000. Lynd borough's percentage has gone down by about 10-13%. Selectman Brown will give a fuller update at the next meeting.

**Road Agent Report:**

Salt: **RA Perry:** We use about 32 ton a storm, including mix and I have a full bay right now. **AB:** I understand from email that the school still doesn't want part of the parking lot sanded. **RA Perry:** Oh, I didn't know that. **TA Bingham:** I communicated with her about the liability issues and told her that we would continue with the present procedures. I also mentioned that since we have an informal arrangement, she could certainly go to the school district to explore other options if she was dissatisfied.

**Hot Water heater: JB:** Met with Bragdon and got a quote. I also met with Wetherbee who wanted to check with the Building inspector. **LS:** So, the basic recommendation is to go with the 40 gallon in the basement. Wetherbee and Sanford have submitted quotes and Jim will check with Bragdon. **TA Bingham** will get the final numbers for next week's meeting.

**Town Report:** There are about 70% of the reports in so far. Kate has received three quotes on the printing of the report. She is also working with Mike Decubellis on the Conservation theme as well as with Nadine from the school...still searching for some photos.

**Selectman Byam** moved that the Board approve the RC Brayshaw quote of \$1,680.00 for the printing of the town report. **Selectman Strube** seconded the motion.

**VOTE:** Selectmen Strube and Byam voted in favor, and Chairman Strube declared the motion to have carried unanimously (2-0).

**War memorial Committee:** Some possible members are Wally Holt, Paul Martin, Lorraine, Walter Holland and Scott Roper.

**LT disability:** The town policy states that after 3 months employees can sign up for long term disability. The town doesn't actually offer Long-term disability through LGC. Is the assumption that the LT is offered by AFLAC? **JB:** I can look into LT through our present carrier or we can amend the policy. I will also do some research into amending the policy with some more specific wording for next week's meeting.

**Pettingill Hill: JB:** I presented the matrix last week. **Selectman Byam** is in agreement on going with Holden. We have a good working relationship with them and they're quote is within budget. However, we have no input from **Selectman Brown** at this point. **JB:** I will set up an apt. with Peter Holden for the Board's next meeting to address any further questions.

**Gulf Road Bridge** is all set. The final signs are going up today. There is one outstanding easement. **TA Bingham** will follow up with a letter to that resident detailing exactly what powers the town has and what the easement specifically provides for. **LS:** Let's work on that soon in case the state comes back at us.

**Dilapidated structures:** On hold right now.

**Warrant Article Review:**

**Veterans:** Raise the number? Kate will check into the minutes to double check on what was voted on and whether or not there are any additional steps to make that change. The minutes were reviewed from September 16<sup>th</sup> and the Board did vote to raise the amount. The numbers on the elderly/disabled are incorrect and will be revised for next meeting.

**Planning Board Ballot Questions:** There are three: Growth Ordinance, Taxation of Farm Structures and the proposed Historic District.

**Citizens' Hall Repairs:** **TA Bingham** will solicit some quotes from contractors to add to the Insurance Adjuster's numbers.

**PD Addition: LS:** Has the PD given you an idea of what they want? **JB:** I've asked both **OIC Maxwell** and **Officer Sawin** to provide input and I've gotten nothing. The Budget Committee has commented that if they don't have a floor plan and/or artist renditions that they will have difficulty getting town support. I've told them I'm leaving it up to them. **LS:** Yes, they need to bring forward what they want.

**FC McQuade:** I am looking into a Knox box system. It is a key code system that fire departments use. They are mounted on all town buildings and allow for quicker entry and less damage to buildings in emergency situations. They cost approximately \$400/box but those numbers may be outdated. This allows us to carry one key which will open all boxes on all buildings. **LS:** What about procedure for managing who has access to that key? **RM:** I am waiting for information on how other depts. manage that.

I would also like to request a balance on the station renovation fund. I have a couple of projects coming up and I'd like to know what money is available. We still have some water issues in the station. Floor drains are old and full of debris. Tim McEntee is coming in to give me an estimate on new floor drains. The drain and the valleys are really the only real outstanding issues. **JB:** There is a \$9,700 balance in the fund. **TA Bingham** will contact Mark Weissflog to get Citizens' Hall generator serviced.

**Increase Internet speed at FD/Citizens' Hall:** **TA Bingham** will continue discussion with TDS on the options/cost.

**FD Mail:** Consolidate FD mail into the town office box. **FC McQuade** will keep the PO box 159 for the Fire Fighter's Association. The Association will reimburse the town for the expense of that box. We are talking about starting a new account under the association for a fire fighter's relief fund.

**Citizens' Open Forum**

Jessie Salisbury was in attendance

Warrant Articles review continued...

**JB:** I would like to move things along with the OIC Job Description. Kevin finished training and it would be nice to hear how that went. **LS:** Let's get Kevin in next week to meet with him. Would be good to talk about the addition at that time and the vehicle they're looking at. It would be ideal to get a recommendation in writing from the department after **OIC Maxwell** and **IPAA French** meet on it. **AB:** Did we get a revised PD report for the town report. It would be good to talk about some of the community oriented involvement in addition to the statistics. **TA Bingham** will talk with **OIC Maxwell** about inputting some more of that kind of information.

*OIC job description will be discussed and finalized next week.*

**RFP for Statistical Update:** One proposal is in and a second is anticipated. The office will update the Board if more proposals come in. They will be opened at next week's meeting.

**JB:** I would like the town forester topic to come up again. **LS:** let's put it on the agenda for the following week. The Board discussed the three forester candidates. There was a decision made to discuss this issue further at the BOS meeting two weeks from now.

**LS:** Let's have a bare bones agenda next week to focus on the budget.

**LYNDEBOROUGH BOARD OF SELECTMEN Meeting Minutes**  
**January 27, 2010**

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**ADJOURNMENT**

All scheduled items having been addressed, Selectman Byam moved to adjourn; Selectman Strube seconded the motion.

**VOTE:** Chairman Strube called for a verbal vote on the motion. All members voted in favor.

Chairman Strube then declared the meeting to be adjourned at 9:40 p.m.

Date: January 27, 2010  
Kate Thorndike, Recorder

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Lorraine A. Strube, Chairman

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Steven M. Brown

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Arnold A. Byam, III

***APPROVED BY THE BOARD OF SELECTMEN ON 2-17-2010***