

Town of Lyme  
Budget Committee  
November 10<sup>th</sup>, 2010  
7:00PM  
Town Office/Police Station  
Conference Room

Approved: December 1, 2010

Present at this meeting: Budget Committee Members: Judith Brotman, Simon Carr, Laszlo Bardos, Earl Strout, Elizabeth Glenshaw, Dick Justice, Tim Cook, & Robin Taylor. School Representative: Kate Semple-Barta. Selectmen: Richard Jones & Charles Ragan. Scribe: Dina Cutting.

The Budget Committee meeting was called to order at 7:00pm by Chair Brotman.

- 1) Mr. Bardos moved to approve the minutes of the November 3<sup>rd</sup>, 2010 meeting. Seconded by Ms. Semple-Barta. The minutes were approved unanimously.
- 2) Chair Brotman reported on the responsibilities of the Library Trustees and the Town's responsibility with respect to the Library. Basically,
  - The Library Trustees operate under RSA 202:A
  - The Library is a private entity reporting to both the State and the Town
  - The Town has the responsibility to see that the Library services are adequately maintained
  - The Town has no authority over Library employees
  - The budget committee does not have the authority to alter individual line items in the proposed Library budget, but may recommend changes to the Library's proposed budget "bottom line".
  - The Library Trustees may hold and spend private funds:
    - i. They receive unanticipated gifts throughout the year
    - ii. Blisters for Books funds each year
    - iii. PTO raises funds throughout the year for the Library
    - iv. There is a building endowment fund with a balance of approximately \$70,000.00. Any spending from this endowment fund must be voted at town meeting and can only be spent on the building.
- 3) Mr. Jones reviewed the revenues
  - The various bridge repairs were discussed.
  - The proposed Capital Reserve Fund budget lines were reviewed
- 4) Mr. Carr presented the Capital Reserve and Trust Fund Budget outlook. Spread sheets were distributed with future information noted. The spreadsheets were prepared to help Budget Committee members clearly see future funding needs in these Capital Reserve and Trust Funds.

Mr. Carr reviewed the following areas within the Capital Reserve and Trust Funds:

- Computer
  - Property
  - Heavy Equipment: the grader will be refurbished, putting off the purchase of a new grader until 2016
  - Recreation Facilities Capital Reserve Fund: Tennis court repairs, beach and ball field project
  - Bridges: The following bridges need repair immediately or in the near future: 2 on Goose Pond Road, 1 on Flint Hill and 1 on Pinnacle Hill Road. The Fisher Bridge on River Road has been slated for significant repairs also.
  - Town Buildings Capital Reserve Fund: looking at repairs to Highway ventilation, Fire Station insulation, Lyme Center Academy Building roof and a well for the Town Office/Police building.
  - Emergency Highway repairs Fund
  - Emergency Major Equipment rebuilding
  - Town Poor Capital Reserve Fund
  - Preliminary discussions on using a portion of the unassigned fund balance towards specific Capital Reserve Funds have taken place. The Selectmen will be coming to the Budget Committee with their recommendations.
  - Mr. Carr answered questions concerning the Fund Balance, Highway trucks and Over Seer of the Poor.
- 5) At this time Chair Brotman reviewed the time line including taking an advisory vote for the proposed 2011 Selectmen's budget at the December 1, 2010 meeting. The sense of the Budget Committee was to move ahead with this time table.
- 6) A few late submissions for budget request came in. Ms. Cutting contacted the groups and gave them the option to come to the next meeting and present their budget requests for consideration by the Budget Committee.
- 7) Questions and brief discussions on the following topics took place:
- Not for profit organizations
  - Health services
  - Solid waste
  - Hazardous waste day
  - Electronics day
- 8) The next meeting is December 1<sup>st</sup>, 2010 @ 7:00PM.
- 9) At 8:10PM Mr. Justice moved to adjourn. Seconded by Mr. Cook. Voted unanimously in favor.

Respectfully Submitted,  
Dina Cutting