

TOWN COUNCIL AGENDA
March 7, 2016
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

- 1.) Presentation on the Zika Virus
Presented by Sarah MacGregor, Dragon Mosquito

C. PUBLIC HEARING

- 1.) **Ordinance #2016-01** – An Amendment to the Zoning Ordinance Relating to Rezoning a Portion of Map 17, Lot 45, 280 Rockingham Road

D. OLD BUSINESS

E. NEW BUSINESS

- 1.) **Order #2016-08** – Expenditure of Maintenance Trust Fund
Presented by Steve Cotton

F. APPROVAL OF MINUTES

Approval of February 22, 2016 Town Council Minutes

G. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Board/Committee Appointments/Reappointment

H. ADJOURNMENT

I. MEETING SCHEDULE

1. Town Council Meeting – **03/21/16** Moose Hill Council Chambers, 7:00 PM
2. Town Council Meeting – **04/04/16** Moose Hill Council Chambers, 7:00 PM
3. Town Council Meeting – **04/18/16** Moose Hill Council Chambers, 7:00 PM
4. Town Council Meeting – **05/02/16** Moose Hill Council Chambers, 7:00 PM

First Reading: 02/22/16
Second Reading/Public Hearing: 03/07/16
Adopted: 03/07/16

ORDINANCE #2016-01
AN AMENDMENT TO THE ZONING ORDINANCE
RELATING TO REZONING A PORTION OF
MAP 17, LOT 45
280 ROCKINGHAM ROAD

WHEREAS the Planning Board has received a request to rezone a portion of the above-referenced parcel from Industrial I (IND-I) to Multi-Family Residential III (R-III); and

WHEREAS the Planning Board finds that rezoning that portion of the lot as identified on the plan prepared by HSI for Evans Family Limited Partnership, dated December 28, 2015, from Industrial I to Residential III would expand the existing Residential III zoned area of the subject parcel from approximately 20.8 to 47.3 acres and increase the development potential for the lot fronting on Sanborn Road; and

WHEREAS the Planning Board has recommended that the Town Council act favorably upon the request; and

WHEREAS the requested rezoning will make the zoning of this lot consistent with current zoning on the subject parcel and adjacent lots to the south and west;

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Londonderry that the Town Zoning Ordinance be amended to reflect the rezoning of a portion of Map 17 Lot 45 from Industrial I (IND-I) to Multi-Family Residential III (R-III), to become effective upon passage of this ordinance.

John Farrell - Chairman
Town Council

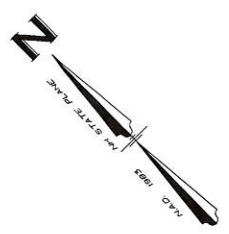
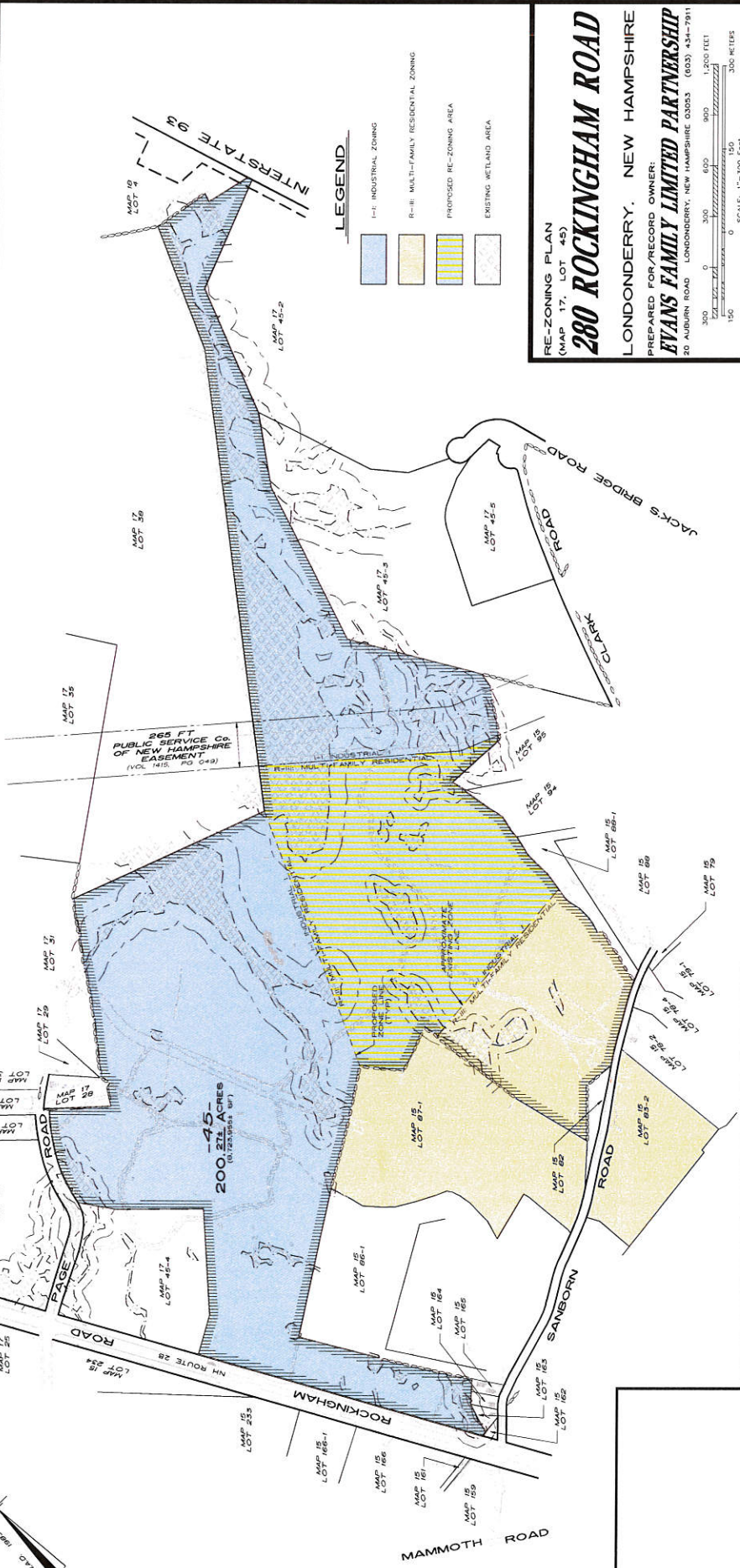
Sharon Farrell
Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST:
03/07/2016

NOTES:

- 1. TOTAL SITE AREA: 200.274 ACRES (8,723,954 SF)
- 2. PRESENT ZONING: I-1 INDUSTRIAL (179.44 ACRES)
R-II MULTI-FAMILY RESIDENTIAL (20.83 ACRES)
- 3. PURPOSE OF PLAN: TO RE-ZONE A PORTION OF THE SITE (47.31 ACRES)
FROM INDUSTRIAL TO R-II MULTI-FAMILY RESIDENTIAL
- 4. OWNER OF RECORD:
MAP 17, LOT 45
EVANS FAMILY LIMITED PARTNERSHIP
20 ALBURN ROAD
LONDONDERRY, NH 03053
BK 3643 PG 1587



RE-ZONING PLAN
(MAP 17, LOT 45)

280 ROCKINGHAM ROAD

LONDONDERRY, NEW HAMPSHIRE

PREPARED FOR/RECORD OWNER:
EVANS FAMILY LIMITED PARTNERSHIP
20 ALBURN ROAD, LONDONDERRY, NEW HAMPSHIRE 03053 (603) 434-7911

SCALE: 1" = 300 Feet
0 300 600 900 1,200 FEET
0 300 600 900 300 METERS

28 DECEMBER 2015

HESI
Hayner/Swanson, Inc.
200 State Street
Manchester, NH 03102
Tel: 603.633.8200
www.hesinc.com

FIELD BOOK 1073 DRAWING NO. 1073-RZ
DRAWING LOCATION: 614507.DWG, 1073-RZ

NO.	DATE	BY	REVISION



Town of Londonderry

Planning & Economic Development Department

268B Mammoth Road
Londonderry, New Hampshire 03053
Phone (603) 432-1100 x134
www.londonderrynh.org



NOTICE OF DECISION

The Londonderry Planning Board held a meeting on February 3, 2016 to consider the following:

Public Hearing to consider a request to rezone a portion of Tax Map 17 Lot 45 near Sanborn Road from Industrial I (Ind-I) to Multi-Family Residential (R-III) at 280 Rockingham Road, Evans Family Limited Partnership (Owner and Applicant).

The Planning Board took the following action:

The Board passed a motion to recommend to the Town Council to approve the rezoning of a portion of Map 17 Lot 45, currently zoned Ind-I (Industrial I) to the R-III (Residential - III) zoning classification, which is consistent with zoning on the same lot and in the immediate area and adjacent to the parcel.

Vote on the motion: 7-0-0.

This notice is given pursuant to RSA 676:3.

Londonderry Planning Board



**Town of Londonderry
Planning and Economic Development Department**

268B Mammoth Road
Londonderry, NH 03053
Phone 603.432.1100 x 134
www.londonderrynh.org

To: Town Council
CC: Building Department
From: John Vogl, GIS Manager | Comprehensive Planner
Date: February 22, 2016
**Subject: Rezoning Recommendation from the Planning Board
Map 17 Lot 45**

On February 3, 2016, the Planning Board held a public hearing relative to the Zoning Ordinance and Zoning Map.

The Planning Board, by unanimous vote, recommends to the Town Council to approve rezoning a portion of Tax Map 17 Lot 45 near Sanborn Road from Industrial I (Ind-I) to Multi-Family Residential (R-III) at 280 Rockingham Road.

The proposed rezoning is for a 200 acre split-zoned parcel with frontage on Rockingham Road, Sanborn Road and Page Road. The applicant is requesting that a portion of Map 17 Lot 45, currently zoned (Industrial I) be rezoned to R-III (Residential III), which would expand the area of the lot currently zoned R-III with frontage on Sanborn Road to the limits as identified on the attached plan prepared by HSI for Evans Family Limited Partnership, dated December 28, 2015. The area identified for the zoning change is isolated within the larger industrial zoned area of parcel by extensive natural and man-made features. By rezoning this piece to R-III, opportunities for reasonable development are increased for that portion of the lot with Sanborn Road frontage. There are two adjacent parcels zoned R-III on Sanborn Road, so the re-designation is consistent with the zoning in the area.

A copy of the application, a map of the proposed rezoning, staff recommendation to the Planning Board, and the Planning Board minutes are included in the packet.

Please feel free to contact Planning and Economic Development Staff if you have any questions.

Hayner/Swanson, Inc.
 Civil Engineers/Land Surveyors
 Three Congress Street, Nashua, NH 03062-3399
 Tel (603)883-2057 Fax (603)883-5057

LETTER OF TRANSMITTAL

To:
 Londonderry Planning Dept.
 268B Mammoth Road
 Londonderry, NH 03053

Date: 1/8/16	Job #: 4307-RZ
Attn: John Vogl	
RE: Proposed Re-zoning	
Page Road (Map 17, Lot 45)	
Londonderry, NH	

- WE ARE SENDING YOU** Attached Under separate cover via _____ the following items:
- Shop drawings Prints Plans Samples Specifications
 Copy of letter Change order Certificates

COPIES	DATE	NO.	DESCRIPTION
1	1/8/16	--	Re-zoning Application
1	1/7/16	2085	Check for \$448.00 submittal fee (\$40.00 plus \$12.00/abutter x 34 abutters)
1	1/7/16	--	Abutter list / mailing labels
1	12/28/15	1 of 1	Color Re-zoning Plan

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit ____ copies for approval
 For your use Approved as noted Submit ____ copies for distribution
 As requested Returned for corrections Return ____ corrected prints
 For review and comment _____
 FOR BIDS DUE _____, 19 ____ PRINTS RETURNED AFTER LOAN TO US

REMARKS: John - the above-listed materials are submitted for the next available Planning Board and Town Council hearings.

cc: Charlie Evans, Evans Family L.P.

Sincerely,

 Earle D. Blatchford
 Senior Project Manager



TOWN OF LONDONDERRY
Community Development Department
Planning & Economic Development Division



268B Mammoth Road
 Londonderry, New Hampshire 03053
 Phone: (603) 432-1100, x134 Fax: (603) 432-1128

REZONING APPLICATION

Name of Applicant: Evans Family Limited Partnership

Name of Lot Owner: Evans Family Limited Partnership *Shah bin G.P.*
 (If different)

Address: 20 Auburn Road, Londonderry, NH 03053

Telephone #: (603) 434-7911

Date Submitted: _____

Tax Map # 17 Lot # 45
 (Please list all if multiple lots are involved)

Current Zoning: R-III & IND-I

Proposed Zoning: R-III & IND-I

Please explain the purpose and justification for your rezoning request (attach additional sheets if necessary):

Lot 45, Map 17 is presently a split zone lot, with that portion nearest (and fronting on) Sanborn Road being zoned R-III Multi-family Residential and the balance of the property being zoned IND-I Industrial. It is proposed to rezone a portion of the lot from IND-I to R-III, as shown on the attached Re-zoning Plan. The portion of the property proposed to be re-zoned has natural and man-made barriers which act to segregate it from those portions of the property proposed to remain IND-I. To the northeast there is a 266 ft. wide PSNH easement and most of that portion of the property is wetlands and wetland buffers, with limited development potential. To the northwest the land is separated by wetlands and topography. That portion of the site abuts other industrial and commercial lots and is better suited to industrial and commercial uses, with access via Page Rd. to Rockingham Rd. (NH Rte.102). The area proposed to be re-zoned is contiguous with the R-III zoned land which is adjacent to two other R-III properties (Map 15, Lots 83-2 and 87-1).

Planning Department Comments (to be filled in by Town Staff):

ABUTTER LIST*Job No 4307-RZ**January 7, 2016*

Map	Lot No.	Name & Address
<i>OWNER(S):</i>		
17	45, 45-3, & 45-4	Evans Family Limited Partnership 20 Auburn Road Londonderry, NH 03053
<i>ABUTTERS:</i>		
15	78-2	Russell Pickering 36 Sanborn Road Londonderry, NH 03053-2317
15	78-4	Kathleen Pickering 36 Sanborn Road Londonderry, NH 03053-2317
15	79	Kelly & Loren Brunet 47 Sanborn Road Londonderry, NH 03053
15	79-1	Brian Bubelnyk 29 Clark Road Londonderry, NH 03053
15	82	Ledoux Family 2014 Trust Robert W. & Jane M. Ledoux, Trustees 840 Miramar Terrace Belmont, CA 94002
15	83-2	Town of Londonderry 268B Mammoth Road Londonderry, NH 03053
15	86, 86-1	Londonderry School District School Administration #12 268B Mammoth Road Londonderry, NH 03053
15	87-1	Pristine Properties Londonderry, LLC 289 Pine Street Manchester, NH 03103
15	88	Loren & Kelly Brunet 47 Sanborn Road Londonderry, NH 03053

15	88-1	Christopher Evans 51 Sanborn Road Londonderry, NH 03053-2318
15	94	Kevin J. Hill 41 Clark Road Londonderry, NH 03053
15	95	Paul Ranberg 43 Clark Road Londonderry, NH 03053
15	153C	Willow Springs Condo Association c/o Prose Management 76 Pine Street Ext. Nashua, NH 03060
15	159	DeCarolis Realty Trust c/o Mario G. DeCarolis, Trustee 3 Sanborn Road Londonderry, NH 03053-2119
15	161	City of Manchester One Airport Road, Suite 300 Manchester, NH 03103
15	162	New Hampshire Dept. of Transportation PO Box 483 Concord, NH 03301-0483
15	163	Thomas & Traci Biron 9 Sanborn Road Londonderry, NH 03053
15	164	James F. Conner 11 Sanborn Road Londonderry, NH 03053
15	165	Louise L. LaCourse 13 Sanborn Road Londonderry, NH 03053
15	166	Bailey-Franklin Realty Co., LLC c/o Amy D'Alessandro 21 Senaca Road Woburn, MA 01801
15	166-1	Sandra Pagano P.O. Box 609 Shirley, NY 11967

15	233	William O. Merrill Revocable Trust c/o Kenneth R. Merrill & Successors, Trustees 569 Mammoth Road Londonderry, NH 03053
15	234	Evans Family Limited Partnership 20 Auburn Road Londonderry, NH 03053
17	27	Evans Family Limited Partnership 20 Auburn Road Londonderry, NH 03053
17	27-1 & 28	Myrna Gregorio 19 Kelley Road Londonderry, NH 03053
17	27-2	Twenty Three Page Road Realty, LLC 23 Page Road Londonderry, NH 03053-2116
17	29	William J. & June L. Puglisi 41 Page Road Londonderry, NH 03053
17	30	William T. & Gladys A. White Living Tr. William T. & Gladys A. White, Trustees 29 Page Road Londonderry, NH 03053
17	31	Richard & Marjorie L. Glispin 34 Page Road Londonderry, NH 03053
17	35	Tammi M. Verani Rev. Trust, Tammi M. Verani, Trustee Giovanni M. Verani Rev. Trust, Giovanni M. Verani, Trustee 73 Page Road Londonderry, NH 03053
17	38	Jon D. Weigler & Margherita Verani 74 Page Road Londonderry, NH 03053
18	4	Earl G. Gazoulis 2081 Bodwell Road Manchester, NH 03103 Earle D. Blatchford Hayner/Swanson, Inc. 3 Congress Street Nashua, NH 03062-3301

ORDER #2016-08

An Order Relative to

EXPENDITURE OF

MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 03/07/2016

Adopted: 03/07/2016

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$7,922.58 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$7,922.58 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

A TRUE COPY ATTEST:
03/07/2016

**Expendable Maintenance Trust TC Order Request
for Town Council Meeting *3/07/16***

Description	Vendor	Amount
<p>Draft Induce Motor HVAC #8 - Town Hall During the PM of the HVAC units at Town Hall, HVAC #8 its draft inducer motor is starting to fail. This EMTF request is for the labor and materials to replace the draft inducer motor in HVAC #8. These HVAC units were installed in 2006, warranty has expired.</p>	SAM Mechanical - Quote 2/24/16	\$ 462.58
		\$ 462.58
<p>Snow/Ice Removal - Senior Center Shoveling/Plowing/Treatment of parking lot, walkways and fire exits at the Senior Center on 2/5, 2/8, 2/16, 2/17 and 2/24/16. This EMTF request is for the labor/materials for snow & ice treatment at our Senior Center.</p>	Green Magic - Invoice #1955	\$ 1,035.00
	Green Magic - Invoice #1967	\$ 145.00
		\$ 1,180.00
<p>Winter Maintenance - TH/PD/Library/Cable Access Shoveling/Plowing/Treatment of parking lots, walkways, fire lanes at TH/PD/Library/Cable Access on 2/5, 2/6, 2/8, 2/9, 2/16 & 2/17/16. This EMTF request is for the labor/materials for snow & ice treatment at our various town buildings.</p>	Lawn Butler - Invoice #1555	\$ 3,135.00
	Lawn Butler - Invoice #1556	\$ 1,310.00
	Lawn Butler - Invoice #1557	\$ 1,835.00
		\$ 6,280.00
Total Town Council EMTF Order		\$ 7,922.58

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1
2 **February 22, 2016**

3
4 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry,
5 NH.

6
7 Present: Chairman John Farrell; Councilors Tom Freda and Tom Dolan; Town Manager Kevin Smith; Executive Assistant
8 Kirby Wade; Absent; Vice Chairman Jim Butler; Councilor Joe Green
9

10 **CALL TO ORDER**

11
12 Chairman Farrell opened the meeting with the Pledge of Allegiance. This was followed by a moment of silence for all the
13 men and women who serve us here and abroad and all first responders and the men and women who serve us here and
14 abroad.
15

16 **PUBLIC COMMENT**

17
18 Chairman Farrell stated that he would like to share something with the Town Manager, that in doing some recent check on
19 the Zika virus and pulling the latest CDC recommendations and something that was learned is that there have already been 82
20 cases here in the United States. Chairman Farrell stated that the CD said there is a lot people don't know, about how it can
21 spread during pregnancy and how it can spread from person to person. Chairman Farrell passed it along to the Town Manager
22 to post. Chairman Farrell suggested checking with the State to see if they are going down any kind of a path with regards to
23 getting out in front of this issue.
24

25 Councilor Dolan spoke on behalf of RSA 39:3, which was addressed at the last meeting. The term was used a lot during the
26 meeting and most people are probably not familiar with it. Below is the State RSA. Councilor Dolan stated that in the RSA it
27 states that the Council shall put that on the ballot. It was argued last meeting that the state law doesn't give you an option and
28 you shall put it on the ballot. The Council discussed that if the article is illegal to begin with, they don't have to do it.
29 Councilor Dolan stated that through legally advice that the courts have taken that issue up and the Supreme Court has said
30 that if the end result would be illegal, you are unable to enforce it, than you don't have to put it on the ballot. That language
31 has also been incorporated into the Town Charter. When a citizen petition is received it is the Town Council's first duty to
32 determine, with the help of the Town Attorney, to determine whether it is legal. If so, it is put on the ballot, if not, it is not put
33 on the ballot. Councilor Dolan wanted to make sure that citizens know that the Council didn't put it on the ballot for the right
34 reasons.
35

36 **39:3 Articles.** – *Upon the written application of 25 or more registered voters or 2 percent of the registered voters in town,*
37 *whichever is less, although in no event shall fewer than 10 registered voters be sufficient, presented to the selectmen or one*
38 *of them not later than the fifth Tuesday before the day prescribed for an annual meeting, the selectmen shall insert in their*
39 *warrant for such meeting the petitioned article with only such minor textual changes as may be required. For the purposes of*
40 *this section, the number of registered voters in a town shall be the number of voters registered prior to the last state general*
41 *election. The right to have an article inserted in the warrant conferred by this section shall not be invalidated by the*
42 *provisions of RSA 32. In towns with fewer than 10,000 inhabitants upon the written application of 50 or more voters or 1/4 of*
43 *the voters in town, whichever is fewer, and in towns with 10,000 or more inhabitants upon the written application of 5*
44 *percent of the registered voters in the town, so presented not less than 60 days before the next annual meeting, the selectmen*
45 *shall warn a special meeting to act upon any question specified in such application. The checklist for an annual or special*
46 *town meeting shall be corrected by the supervisors of the checklist as provided in RSA 654:25-31. Those persons qualified to*
47 *vote whose names are on the corrected checklist shall be entitled to vote at the meeting. The same checklist used at a*
48 *recessed town meeting shall be used at any reconvened session of the same town meeting. In no event shall a special town*

LONDONDERRY TOWN COUNCIL MEETING MINUTES

49 *meeting be held on the biennial Election Day.*

50

51 Chairman Farrell invited up the Londonderry Police Department to present their annual report to the Town Manager. Chief
52 Bill Hart and Captain Chris Gandia presented report [see attached].

53

54 Chairman Farrell invited up the new owner of Harold's Square in Londonderry, Maureen Cook. Cook introduced herself and
55 stated that they just recently re-opened and her and her husband grew up in Londonderry. Cook brought some pizza to share
56 as a sample to the community.

57

58 Chairman Farrell called a pizza break.

59

60

PUBLIC HEARING

61

62

NONE

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64

OLD BUSINESS

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NONE

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68

NEW BUSINESS

69

70 Chairman Farrell introduced Order #2016-07, the expenditure of Maintenance trust Funds for various projects. This Order is
71 to replace a sign and flag pole lights at South Fire Station, Greenheck exhaust fans at South Fire Station, HVAC Controls
72 replacement at the Police Station and exterior light repairs, rear enter tile and retro commissioning HVAC at North Fire
73 Station. Motion to approve Order #2016-07 in the amount of \$19,027.96 made by Councilor Freda and second by Councilor
74 Dolan. Chair votes 3-0-0.

75

76 Chairman Farrell invited up Fire Chief Darren O'Brien to discuss the BID acceptance for a type 1, 2016 Ford F 550
77 Ambulance. Chief O'Brien stated that the ALS service provides 3 individuals, all trained in emergency medicine and
78 transports to the hospital. There was a consensus from the Council to move forward with accepting the bid.

79

80 Chairman Farrell introduced the first reading of Ordinance #2016-01, an amendment to the Zoning Ordinance relating to
81 rezoning a portion of map 17, lot 45, 280 Rockingham Road. Motion to waive the first reading and schedule a public hearing
82 at the March 7th Town Council meeting made by Councilor Dolan and second by Councilor Freda. Chair votes 3-0-0.

83

84 Town Manager Smith gave the Council a quarterly financial update [see attached]. Smith stated that it is not uncommon to
85 be a little over as many of the Town's payments are front loaded as we get toward the end of the fiscal year. There are no
86 surprises on the expenditure side. The Londonderry Fire Department and Police Department are under budget at this time as
87 well.

88

89

BOARD/COMMITTEE APPOINTMENTS & RESIGNATIONS

90

91 Chairman Farrell stated that the Council received a letting from ZBA member Suzanne Brunell who is looking to step down
92 as a voting member and be re-appointed as an alternate member. Motion to approve member change made by Councilor
93 Dolan and second by Councilor Freda. Chair votes 3-0-0.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

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APPROVAL OF MINUTES

Motion to approve the minutes from February 1, 2016 made by Councilor Freda and second by Councilor Dolan. Chair votes 3-0-0.

LIAISON REPORTS

Councilor Dolan stated that in the news recently there has been a lot of news about public water situations. Councilor Dolan stated that he is the liaison to the Merrimack Valley Water District. Dolan shared some of the documentations from their most recent meeting. The city of Nashua purchased Pennichuck Water, who supplies water to come of Londonderry.

ADJOURNMENT

Chairman Farrell stated that he will need a rollcall to go into a Council non-public under RSA 91A:3-2A. Councilor Dolan, Chairman Farrell and Councilor Freda motioned.

Motion to adjourn **Chair votes 3-0-0.**

Notes and Tapes by:	Kirby Wade	Date: 02 /22/2016
Minutes Typed by:	Kirby Wade	Date: 02/24/2016
Approved by:	Town Council	Date: 03/07/2016



Londonderry Police Department

Office of the Chief of Police

Annual Report to Town Manager

2015

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Executive Summary

During the course of 2015, the Londonderry Police Department provided service to the community with 23,833 incidents dispatched to include: 1,004 accidents, 910 arrests, 9,199 motor vehicle activities, and 3,669 police reports taken. These statistics indicates that we have a very high level of community interaction. This can range from a simple call for assistance to a deadly encounter where split-second decisions are made in a volatile environment. The below key reporting activities indicate that we have extremely low levels of incidents that give rise to the need to use force to gain compliance or result in citizen complaints about officer behavior. This demonstrates the professionalism and dedication that each member of our agency displays daily while serving the citizens of our community. To put it into perspective, only 1.9% of arrests involve use of force while out of the total incidents dispatched of 23,833 a mere .04% generates a complaint, internal affair, or administrative review.

Our department takes a multi-tenet approach to professionalism. The first tenet starts out with a lengthy hiring process, vetting out candidates to reach a qualified employee who embraces the Londonderry philosophy of policing. The second tenet is to invest in our employees by providing quality training and opportunities for both personal and professional development. The third tenet is providing proper supervision at all levels of our organization to ensure that quality services are being delivered to our community. Our last tenet concentrates on the development of successive leadership to promote constant evolution and continued growth of our agency.

The key reporting activities for 2015 are as follows:

Reportable Incidents

- | | |
|--------------------------------|----|
| • Employee Grievances | 0 |
| • Internal Affairs | 2 |
| • Administrative Reviews | 5 |
| • Employee Complaints | 3 |
| • Use of Force Incidents | 17 |
| • Biased/Gender Based Policing | 0 |

Professional Standards

- | | |
|---------------------------------------|-------------|
| • Financial & Procedural Audit | Performed |
| • Total Agency Training Hours | 3,910.85 |
| • Average training hours per officer: | 60.17 hours |

LONDONDERRY POLICE

OFFICE OF THE CHIEF OF POLICE ANNUAL REPORT EMPLOYEE GREIVANCE SUMMARY

JANUARY 2015 – DECEMBER 2015

THE FOLLOWING IS A SUMMARY OF THE EMPLOYEE GRIEVANCES RECEIVED AND
SUMMARY FINDINGS OF THE GREIVANCE PROCESS COMPLETED BY THE
LONDONDERRY POLICE DEPARTMENT IN ACCORDANCE WITH
LABOR AGREEMENTS

The police department responded to no grievance(s) filed by employees or representatives:

Grievance Category	#	Disposition		
		Resolved	Denied/withdrawn	Sustained
Pay Related		0	0	0
Unjust Discipline		0	0	0
Totals		0	0	0

Please note two (2) grievances were filed past three (4) calendar years (2012-2014); both were withdrawn by the bargaining unit. The first was done so after a settlement was reached; the second was withdrawn unilaterally.

LONDONDERRY POLICE DEPARTMENT

INTERNAL AFFAIRS SECTION

COMPLAINT LOG

January 2015 – December 2015

Date of Complaint	Member/Employee	I.A. Case #	Finding	Name of Investigator
01-09-15	One	15-02-ADR	SUSTAINED	KMC
01-16-15	One	ECF 15-01	NOT SUSTAINED	KMC
02-12-15	Two	ECF 15-02	Complainant did not cooperate	KAB
03-04-15	One	15-03-ADR	SUSTAINED	RJK
03-21-15	Four	15-01-IA	Three: EXONERATED; One: UNFOUNDED	KAB
05-19-15	One	15-02-IA	SUSTAINED	KAB
05-25/26-15	One	15-04-ADR	SUSTAINED	KMC
07-21-15	One	ECF 15-03	EXONORATED	KMC
08-02-15	One	15-05-ADR	EMPLOYEE RESIGNED PRIOR TO COMPETITION OF INVESTIGATION	RJK/KMC
10-01-15	One	15-06-ADR	SUSTAINED	TCJ

KEY:

- P-117.04.07 (g) (1) **UNFOUNDED - The incident complained of did not occur. [52.1.9]**

- P-117.04.07 (g) (2) **EXONERATED - The incident complained of occurred, but the employee/member's actions were lawful and proper. [52.1.9]**

- P-117.04.07 (g) (3) **NOT SUSTAINED - There is insufficient evidence to prove or disprove the allegations of the complaint.**

[52.1.9]

P-117.04.07 (g) (4)

SUSTAINED - The allegation is supported by a preponderance of the evidence. [52.1.9]

Londonderry Police Department

Use of Force Reports for 2015

Date / Time	Officer(s) Involved	Forced Used by Officer	Weapon drawn	Reason
3-21-15 1512	4 Officers	Empty Hand/ Controlled and cuffed	No	15-420-OF Resisting arrest Disorderly
4-27-15 2029	1 Officer	Empty hand	No	15-686-OF Suicidal subject
5-10-15 0140	1 Officer	Empty hand	No	15-331-AR DUI
5-7-15	3 Officers	Empty hand	No	15-753-Of DUI
5-16-15 1512	2 Officers	OC and Empty hand	NO	15-357-AR DUI, Conduct after, Disobeying,
05-16-15	1 Officer	Empty Hand	No	Suicidal subject 15-358-AR
05-25-15 1719	3 Officers	Felony stop	Yes	Felony Stop 15-846-OF
05-31-15 0106	1 Officer	Empty Hand	No	Suicidal Subject 15-398-AR
06-06-15 0218	1 Officer	Weapon drawn	Yes	Protective Custody 15-411-AR
07-06-15 2018	1 Officer	OC and Empty hand	No	Fight in progress 15-500-AR
08-02-15 2330	2 Officers	OC and closed hand strikes	Yes	Suspicious subject- 15- 581-AR
08-19-15 2310	1 Officer	Empty hand/ take down	No	DUI 15-634- AR
08-29-15 2240	2 Officers	Empty hand/ take down Pressure point	No	Drug arrest 15-646-AR
09-21-15 1627	2 Officers	Empty hand/ take down	No	Domestic Assault 15-712-AR

10-08-15 1430	5 Officers	OC/ Less lethal bean bag	Yes	Suicidal Barricade suspect. (15-751-AR)
10-13-15 2350	2 Officers	Empty hand/ Knee strikes	No	15-763-AR
12-27-15 2100	4 Officers	Empty Hand strikes/ OC	No	Protective Custody 15-914-AR

- The Londonderry Police Department was involved in 17 calls for service requiring an officer to use force or display a firearm to gain compliance.
- **70 % of the suspects were under the influence of alcohol or drugs at the time of the call.**
- 6 suspects sustained injuries as a result of force used by Londonderry Police Officers. All of the injuries were minor in scope, (1) contusion on the thigh, (4) with minor scrapes bruises and (1) laceration.
- 4 Londonderry Police Officers were injured as a result of force being used. (15-581-AR and 15-914-AR).
- In all 17 calls for service the officers' actions were in accordance with NH RSA 627:5 and the Londonderry Police Department's Use of Force policy O. 101.
- **Quick Comparison to 2014** – 13 calls for service required an officer to use some sort of force.

Respectfully,

Lt. Ryan Kearney A-25

Section 5: Conclusion

The Londonderry Police Department's Sexual or Other Harassment Policy is current with respect to review and language. The department is regularly trained on its content, both internally (policy review) and externally (Primex, etc). No changes to the policy itself are recommended.

The gender-based policing survey revealed that no supervisors or officers surveyed witnessed, or was aware of any gender bias or bias-based policing issues. The same results were found in 2014. The only exception was from one female officer. However, after speaking with her, it was clarified that she has not personally witnessed or has been subject to any gender bias. Her statements were based on questions that she had been asked by peers in casual conversation and from older experiences with a former supervisor that no longer works for the department. It is my opinion, based on the department's efforts to train and its high level of professionalism, that there were no gender based policing issues with the public or with LPD employees.

Respectfully Submitted,

Lt. Tim C. Jones

**LONDONDERRY POLICE DEPARTMENT
INTEROFFICE MEMORANDUM**

TO: CHRISTOPHER GANDIA, CAPTAIN SERVICES DIVISION, LPD
FROM: WILLIAM RYAN HART, JR. CHIEF, LPD
SUBJECT: LAURIE REVIEW
DATE: 2/18/2016

Sir,

I wanted to formally advise you as part of your annual report for the Department that we have formally conducted a Laurie Review as required by our internal LPD Memorandum order 15-08 and in compliance with the Attorney General's memorandum to all County Attorneys and law enforcement agencies dated February 20, 2004 (Heed or *Laurie* memo) for guidance regarding what constitutes *Laurie* material.

William Ryan Hart, Jr.
Chief of Police, Londonderry



Memo

To: Captain Chris Gandia
From: Sergeant Jason Breen
Date: January 7, 2016
Re: Annual Training Hours

Captain,

Below is the breakdown of training hours for 2015.

2015 Annual Training Report

<u>Training</u>	<u>Hours</u>
Use of Force	831
Tactical & Emergency Response	995
Continuing Education	2,084.85
Total Agency Training	3,910.85

Respectfully,

Jason Breen, Sergeant
Services Division

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Expenditures by Department
General Fund

January 31, 2015 - Unaudited - 58.3% of Fiscal Year

Description	Original Budget	Adjusted Budget	Expenditures This Period	Expenditures Year To Date	Enc.	Available		Notes
						Budget	% Expended	
Town Council	12,099	12,099	678	15,025		(2,926)	124.18%	PY payroll paid in FY 2016
Town Manager	632,140	630,140	24,722	343,058	3,251	283,831	54.96%	
Moderator	300	300	-	-		300	0.00%	
Budget Committee	1	1	-	-		1	0.00%	
Town Clerk	422,799	422,799	25,561	201,930		220,869	47.76%	
Supervisors of the Checklist	18,214	18,214	929	2,178		16,036	11.96%	
Finance	647,690	647,690	76,663	320,772		326,918	49.53%	
Personnel Health Insurance Holdings	(179,400)	(179,400)	(1,000)	(208,240)		28,840	116.08%	
Assessing	394,176	394,176	31,075	191,652		202,524	48.62%	
Information Technology	375,340	375,340	10,965	218,975		156,365	58.34%	
Legal Expenses	174,500	174,500	11,656	77,178		97,322	44.23%	
Zoning Board	49,485	49,485	3,354	26,964		22,521	54.49%	
General Government	506,514	506,514	29,724	210,706		295,808	41.60%	
Cemetery	32,974	32,974	530	20,732		12,242	62.87%	Seasonal Maintenance-Summer, Fall, Spring
Insurance - Property & Liability	244,652	244,652	3,656	177,579		67,073	72.58%	Annual premiums paid in full
Conservation Commission	3,300	3,300	111	762		2,538	23.09%	
Police	8,181,524	8,286,524	616,751	4,550,412	24,191	3,711,921	55.21%	
Fire	6,747,624	7,010,768	52,664	3,897,524	7,021	3,106,223	55.69%	
Building	329,219	331,219	26,383	194,695		136,524	58.78%	
Highway Administration	1,978,632	1,978,632	163,725	959,250	652	1,018,730	48.51%	
Highway Operations	1,240,882	1,240,882	70,853	389,577	85,492	765,813	38.28%	
Solid Waste-Waste Collection & Recycling	1,942,691	1,942,691	148,040	1,010,551		932,140	52.02%	
Social Services	53,864	53,864	5,640	43,524		10,340	80.80%	Most agencies paid in July, August
Welfare	121,268	121,268	4,676	32,286		88,982	26.62%	
Cable	276,799	276,799	16,679	139,000		137,799	50.22%	
Recreation	151,572	151,572	2,765	92,857		58,715	61.26%	One-time equipment purchase
Library	1,267,215	1,267,215	83,714	728,633		538,582	57.50%	
Senior Affairs	52,787	52,787	3,425	27,882		24,905	52.82%	
Community Development	384,333	374,333	21,873	189,812		184,521	50.71%	
Debt Service	2,514,318	2,514,318	216,180	2,335,601		178,717	92.89%	Bond due dates mostly in first half of fiscal year
Capital - Land & Land Improvements	50,000	50,000		49,999		-	#DIV/0!	
Capital - Vehicles, Machinery & Equipment						1	100.00%	
Capital - Buildings	720,000	720,000		600,000		120,000	83.33%	NOTE A
Capital - Other						-		
Transfer to Capital Projects Fund						-		
Transfer to Capital Reserve Fund	295,000	323,000		323,000		-	100.00%	
Taxes Paid to County		3,412,421		3,412,421		-	100.00%	
Taxes Paid to School District		53,616,277	3,750,000	32,575,000		21,041,277	60.76%	
Total Expenditures	29,642,512	87,057,354	5,401,992	53,151,295	120,607	33,785,452	61.19%	FY 2015 - 62.3% Expended

Note A:

Expendable Maintenance Trust Fund
Roadway Maintenance Trust Fund
Zoning Ordinance Re-write

100,000 100,000
500,000 500,000
120,000 120,000

- -
- -
- -

100,000 100,000
500,000 500,000
120,000 120,000

Transfers to trust fund in July
Transfers to trust fund in July
0.00%

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Revenue by Source

General Fund-Fiscal Year 2016

January 31, 2016 - Unaudited - 58.3% of Fiscal Year

Description	Original Budget		Adjusted Budget		Revenue This Period		Revenue Year To Date		Revenue Due		Notes	
Property Taxes	-	-	-	-	-	-	-	-	-	-	0.00%	
Land Use Chant Tax	-	-	-	-	-	-	-	-	-	-		
Yield Taxes	3,500	19,500	-	-	-	22,771	-	22,771	(3,271)	116.77%		
Payment in Lieu of Taxes	646,555	646,555	-	-	-	-	-	-	646,555	0.00%		Payment received annually in May
Excavation Taxes	10,000	11,700	-	-	-	11,747	-	11,747	(47)	100.40%		
Interest & Costs on Late Property Taxes	300,000	300,000	-	-	7,468	96,112	-	96,112	203,888	32.04%		
Business Licenses & Fees	70,000	6,000	-	-	39	2,160	-	2,160	3,840	36.00%		
Motor Vehicle Permits	6,250,000	6,300,000	-	-	849,378	4,124,938	-	4,124,938	2,175,062	65.48%		
Building Permits	225,000	400,000	-	-	13,650	380,831	-	380,831	19,169	95.21%		
Dog Licenses	17,000	16,000	-	-	144	2,504	-	2,504	13,496	15.65%		Dogs licenses due annually in April
Marriage Licenses	3,500	4,500	-	-	644	3,965	-	3,965	535	88.11%		
Reclamation Fees	16,000	16,000	-	-	1,480	9,115	-	9,115	6,885	56.97%		
Other Licenses and Permits	1,500	1,500	-	-	-	133	-	133	1,367	8.87%		
Meals & Room Tax	1,074,295	1,168,802	-	-	-	1,168,802	-	1,168,802	-	100.00%		
Highway Block Grant	504,841	569,118	-	-	113,824	455,294	-	455,294	113,824	80.00%		
Water Pollution Grant	44,236	41,569	-	-	-	41,569	-	41,569	-	100.00%		
Other State Grants	75,000	8,500	-	-	-	47,547	-	47,547	(39,047)	559.38%		
Zoning Review	30,000	30,000	-	-	1,065	37,168	-	37,168	(7,168)	123.89%		
Police Department	38,000	32,000	-	-	2,203	11,975	-	11,975	20,025	37.42%		
Fire Department	526,500	616,500	-	-	3,494	546,288	-	546,288	70,212	88.61%		
Public Works Department	85,000	87,000	-	-	1,718	65,905	-	65,905	21,095	75.75%		
Cable Department	325,000	375,000	-	-	-	238,133	-	238,133	136,867	63.50%		
Recreation Department	5,000	5,000	-	-	-	6,986	-	6,986	(1,986)	139.72%		
Senior Affairs Department	1,500	1,500	-	-	136	1,060	-	1,060	440	70.67%		
Interest on Investments	10,000	20,000	-	-	1,220	7,317	-	7,317	12,683	36.59%		
Insurance Reimbursements	50,000	50,000	-	-	-	3,529	-	3,529	46,471	7.06%		STD adn LTD booked as expenditure reduction
Other Miscellaneous Revenue	300,000	301,500	-	-	55,231	166,258	-	166,258	135,242	55.14%		
Transfers from Special Revenue Fund	415,000	415,000	-	-	-	-	-	-	415,000	0.00%		Transfers from SRF in June annually
Transfers from Capital Reserve Fund	384,500	384,500	-	-	-	300,856	-	300,856	83,644	78.25%		
Total Revenue	#####	#####	#####	#####	1,051,694	7,752,963	-	7,752,963	4,074,781	65.55%		FY 2015 -62.92 %