

**TOWN COUNCIL AGENDA**  
**April 21, 2014**  
**7:00 P.M.**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

1. FY13 Audit Update  
**Presented by Frank Biron and Karen Snow**
2. Economic Development Website Update  
**Presented by John Vogl and Stu Arnette**

**C. PUBLIC HEARING**

**NONE**

**D. OLD BUSINESS**

1. Interviews and Introductions of Candidates for Manchester Airport Authority

**E. NEW BUSINESS**

1. **Order # 2014-09** – Expenditure of Maintenance Trust Funds for Various Projects  
**Presented by Kevin Smith**

**F. APPROVAL OF MINUTES**

Approval of April 7, 2014 Town Council Minutes

**G. OTHER BUSINESS**

1. Liaison Reports
2. Town Manager Report  
  
~ **Londonderry F&G Fireworks Display (April 26<sup>th</sup>)**  
  
~ **Comcast Day of Service**

3. Board/Committee Appointments/Reappointments

1. Appointment of Annette Stoller as a Member to the Zoning Board of Adjustments
2. Resignation of James Totten from the Zoning Board of Adjustments

**H. ADJOURNMENT**

**I. MEETING SCHEDULE**

1. Town Council Meeting – **05/05/14** Moose Hill Council Chambers, 7:00PM
2. Town Council Meeting – **05/19/14** Moose Hill Council Chambers, 7:00PM
3. Town Council Meeting – **06/02/14** Moose Hill Council Chambers, 7:00PM
4. Town Council Meeting – **06/16/14** Moose Hill Council Chambers, 7:00PM

# **ORDER #2014-09**

An Order Relative to

## ***EXPENDITURE OF***

## ***MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS***

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Reading: 04/21/2014

Adopted: 04/21/2014

***WHEREAS*** voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

***WHEREAS*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,268.98 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

***NOW THEREFORE BE IT ORDERED*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,268.98 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

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Tom Dolan, Chairman  
Town Council

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Sharon Farrell  
Town Clerk

***A TRUE COPY ATTEST:***  
*04/21/2014*

**Expendable Maintenance Trust TC Order Request  
for Town Council Meeting "4/21/14"**

Description	Vendor	Amount
<u><b>Main Hall Floor R-30 Insulation &amp; Vapor Barrier - Lions Hall</b></u> After scrubbing the quote, I noticed it did not include insulation/vapor barrier, which are required. This EMTF request is for the labor & materials to add R-30 insulation & vapor barrier to the restructure of the main hall floor at the Lions Hall.	CSI Invoice # 4082014	\$ 2,165.00
		\$ 2,165.00
<u><b>Winter Maintenance - TH/PD/Library/Cable Access</b></u> Shoveling/Plowing/Treatment of parking lots, walkways and fire lanes at TH/PD/Library/Cable Access on 3/20/14 & 3/31/14. This EMTF request is for the labor/materials for snow & ice treatment at our various town buildings.	Trimmers Invoice # 40418	\$ 555.00
	Trimmers Invoice # 40436	\$ 335.00
	EMTF Request Amount	\$ 890.00
<u><b>Garage Bay Overhead Doors - DPW Garage</b></u> The garage bay overhead doors (exterior side) are in need of general maintenance. this EMTF request is for the purchase of the paint to paint the exterior side of the overhead doors. The DPW employees supplied the labor to apply the paint to the overhead doors.	Benson Lumber Invoice # 256410	\$ 103.98
	EMTF Request Amount	\$ 103.98
<b>Total Town Council EMTF Order</b>		\$ 2,268.98

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

April 7, 2014

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH.

Present: Chairman Tom Dolan; Vice Chairman Jim Butler; Councilors Tom Freda and Joe Green; Town Manager Kevin Smith; Executive Assistant Kirby Wade; Absent: Councilor John Farrell

## CALL TO ORDER

Chairman Dolan opened the meeting with the Pledge of Allegiance. This was followed by a moment of silence for the two brave Boston Firefighters who lost their lives this past week in a fire in Boston and also for the 239 lives lost in the missing Malaysia Flight 370.

## PUBLIC COMMENT

Chairman Dolan stated that the Council will be taking the agenda a little out of order. The Council motioned to move into Public Hearing. Motion made by Councilor Green and second by Councilor Freda. **Chair votes 4-0-0.**

## PUBLIC HEARING

Chairman Dolan stated that they have recently met with the Town Attorney on the discontinuance and release from public servitude of the Willing Trail at the Nevins community. Chairman Dolan stated that the matter has recently been referred to the Attorney General's office for additional consideration and resolution. Dolan stated that the Council has been advised that it makes sense to table the topic until the Attorney General's office has had a chance to review the matter and give the Council guidance. Dolan stated that it is expected to take approximately 30 days. Dolan opened the Council up to a vote to table the matter up until 30 days or until such time as the Attorney General's office has referred the matter back to the town with a recommendation. Motion to table the matter made by Councilor Green and second by Councilor Freda. Chair votes 4-0-0. Chairman Dolan stated that the matter will be posted when it will be addressed again.

Councilor Green made a motion to close the Public Hearing. Second by Council Freda. **Chair votes 4-0-0.** [With intent the Public Hearing will reopen again]

## PUBLIC COMMENT

Chairman Dolan invited Fire Chief Darren O'Brien and Police Chief Bill Hart to come up so that the Council could make a Proclamation about National Public Safety Telecommunicators Week. Chairman Dolan stated that there is a Proclamation from both the Council and the Governor. Councilor Freda read the Proclamation from Governor Hassan. Chairman Dolan read the Proclamation from the Council.

Chief Hart thanked all of the dispatchers whose work maintains the link between the citizen in need of help and those professional service providers. Chief Hart introduced the Londonderry Police dispatchers and presented them with a Certificate of Appreciation. Chief Hart went on to thank the ones who could not make it to the Council meeting, Rachael Cawthron, Maria Schacht, Cindy Tuck, and those who are present at the meeting, Amelia McKeever, Jason Pinault and Bob

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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46 Jones.

47

48 Chief O'Brien stated that the emergency dispatchers are the heart of the organization. They take all of the information in order  
49 to dispatch and provide the information needed for the emergency responders. Chief O'Brien stated that they are also  
50 responsible for listening to everything that goes on at a fire scene. Chief O'Brien thanked the dispatchers who were unable to  
51 make the meeting tonight, Robert Simard, Christopher Schofield and Vincent Curro. Chief O'Brien than presented those who  
52 were able to attached with a certificate, Elizabeth Mahon and Gerald Johnson.

53

54

*[Crowd gave a round of applause]*

55

56 Chairman Dolan stated the Council would like to take the time to recognize a member of the Londonderry volunteer  
57 community that is deserving and has put together a number of years of continuous service, especially for the Elder Affairs  
58 Committee (since 2003) and the work done at the Senior Center. Helen Conti came forward and thanked the Council for  
59 recognizing her.

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*[Crowd gave a round of applause]*

62

63 Town Manager Smith introduced Matt Morin, the owner of Lazy Dog Beer Shoppe here in town. Smith stated that this is part  
64 of the Council's ongoing effort to bring in small business owners here in town who contribute to the economic vitality of  
65 Londonderry. Lazy Dog Beer Shoppe has been open for four months now. Smith stated it is a great specialty beer shop. Morin  
66 stated that they are located at the Mr. Steers market place. Morin stated that they had done research to see if it was a good  
67 location. Morin stated that the shop has over 550 different types of beer from New Hampshire and all over the Country. Morin  
68 stated that they have tastings with businesses like 603 Brewery. Tastings are free. Morin stated that they try to co-market with  
69 a lot of businesses in town. Morin stated that Jennifer Basler is his partner. Morin stated that they also do a lot of marketing on  
70 social media, such as Facebook. Morin stated that they are open on Monday's but hopefully as time goes on they shop will be  
71 able to stay open seven days a week. Morin thanked the Council for the opportunity to introduce his business.

72

73 Chairman Dolan stated that there is a topic he wants to speak to. Dolan stated that as we look to begin the development around  
74 Pettengile Rd and the airport, we have been working hard to get the road built that will unlock a lot of the land. Dolan stated  
75 that FedEx has been one of the first large companies to step forward. Dolan stated that there are many more businesses going  
76 forward that they are encouraging to come to Londonderry. Dolan stated that recently there was discussion in the local  
77 newspaper about the types of jobs that FedEx will be providing, may not be what we wanted. Dolan stated that he spoke with  
78 Mike Speltz who that quote was attributed to. Dolan stated that he and Speltz talked about how it is important to make sure  
79 those comments are from a private citizen, in a special context, and in that context Speltz was not speaking for the town in any  
80 way. Dolan stated that the Council is behind what FedEx is doing and the types of jobs they are providing. Dolan stated that he  
81 wanted to make sure Speltz comments were not misconstrued as Mike speaking for the Town on that topic. Speltz stated that  
82 Chairman Dolans summary is accurate. He did make the statement that the part-time jobs that are going to be offered at FedEx  
83 are not the jobs that some people may want in the industrial park. Speltz stated that he was trying to make the point that  
84 Londonderry needs to think about in context of the Zoning Audit, how we want development to proceed around the airport.  
85 Speltz stated that he was trying to illustrate it. Speltz stated that he voted for the FedEx site plan. Speltz stated that he is the  
86 first to agree that there should be a mixed use in the area. Speltz stated that the Master Plan envisages a mixed use  
87 development. Speltz stated that he regrets the fact that is comment concerning the jobs was taken that the town was opposed of  
88 the FedEx facility. Councilor Freda stated that he read the story in the Times and he was disappointed. Freda stated that an  
89 individual on a board should not speak as if he is a representative of the town. Freda stated that the town has a significant  
90 company willing to build a sixty million dollar facility and hire five-hundred part-time jobs, and all the other related jobs.  
91 Freda stated that it is disappointing to see that work endangered by a comment that says that those are not the kind of jobs that  
92 we want. Freda stated that Londonderry certainly wants to encourage the FedEx development in town and just as a reminder to  
93 members of various committees in town that they can have their comments and opinions, but when they serve on a board, they  
94 act as a board collectively. If there is not a collective decision, than they have no comment, except as a private citizen. Freda  
95 stated that he accepts mikes explanation.

96

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

## PUBLIC HEARING

97  
98  
99 Motion to reopen Public Hearing made by Councilor Green and second by Councilor Freda. **Chair votes 4-0-0.**

100  
101 Councilor Green read in **Ordinance #2014 -01**, an amendment to the Zoning Ordinance relating to Rezoning Map 15, lot 239,  
102 562 Mammoth Road. Councilor Green motioned to approve Ordinance #2014-01, second by Councilor Freda.

103  
104 John Boutin, 87 Rutledge Rd, Belmont, MA., stated that he represents Workplace Systems, 1 Buttrick Rd, stated that  
105 Workplace owns two slots in that area of Mammoth and Page Rd. and the industrial lot, which has been in existence for about  
106 forty years and employee's currently forty people. Boutin stated that the services for that lot, including septic systems, a well  
107 and storage barn, were on the other lot owned by the business. What is being proposed is moving the lot line down, about a 1.5  
108 acre adjustment, so that it is now a part of the industrial lot, which the services that are in question actually support. Boutin  
109 stated that he has been working with town staff to make sure that they meet the conditions that the Planning Board has asked  
110 them to meet in order to finalize the approval for the lot line adjustment.

111  
112 *[No questions or comments from the owners, Council or public]*

113  
114 Chairman Dolan stated that seeing no additional comments, the Council had a motion and a second. **Chair votes 4-0-0.**

115  
116 Motion to close Public Hearing made by Councilor Dolan and second by Councilor Freda. **Chair votes 4-0-0.**

## OLD BUSINESS

117  
118  
119 None

## NEW BUSINESS

120  
121  
122 Vice Chairman Butler introduced **Order #2014-07**, an Order relative to the Expenditure Maintenance Trust Fund, to expend  
123 \$3,577.53 for repairs and improvements for winter maintenance to town buildings, the Public Works Garage and the Senior  
124 Center. Motion to approve Order #2014-07 made by Councilor Green and second by Vice Chairman Butler.

125  
126  
127 **Chair votes 4-0-0.**

128  
129 Councilor Green asked if there were three bids received. Steve Cotton stated that for the financial policy you do not need the  
130 three quotes. It is \$2,500 and above that you need three quotes.

131  
132 Chairman Dolan introduced **Order #2014-08**, an Order relative to the Expenditure Maintenance Trust Fund, to expend  
133 \$47,487.00 for the repair and improvements of the Lions Hall floor. Motion to approve Order #2014-08 made by Councilor  
134 Green for discussion, second by Councilor Freda. **Chair votes 4-0-0.**

135  
136 Councilor Green asked if the town received a warranty. Steve Cotton stated yes, a ten year warranty.

## APPROVAL OF MINUTES

137  
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139 Motion to approve minutes as amended from earlier in the evening from March 20, 2014 made by Councilor Freda and second  
140 by Councilor Green. **Chair votes 4-0-0.**  
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# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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## LIAISON REPORT

Councilor Green gave the Annual Report for the Leach Library. Green stated that the recreation Commission had a lot of activity last month. One of the soccer groups wanted to bring a separate entity and let them use Londonderry's fields under their sanctioning to provide premier play the town. The Commission decided not to allow it, which is a good move on their part. Green stated that there is significant disagreement between members of the commission to finding the current Ordinance in regards to the 60% rule. Green stated that some members through that the 60% was meant to mean the organization, and some of the members felt that the 60% should be via teams. Green stated for example, 60% of the teams would be from Londonderry and 40% of the teams would not be from Londonderry. Green stated that the Ordinance doesn't clearly define it enough. The intent was giving more opportunities to families who pay taxes to use the field.

Councilor Green stated that the Senior Affairs Committee had a clear discussion with member of CART and ironed out some service related issues. Green also stated that the Library Trustees events keep getting popular. Green stated that they have added some shelving which will expand the amount of books they have on display. Even with those expenses they will be giving money back to the town at the end of the year. Green asked the Council if they could reserve the leftover funds for the books.

Chairman Dolan stated that all Liaison assignments will remain the same except for the following, Councilor Freda will be Liaison to the Zoning Board, Vice Chairman Butler will be the Liaison to the Planning Board and Strategic Development, which is a new Liaison assignment, will be Councilor Farrell.

## TOWN MANAGER REPORT

Town Manager Smith stated that he would like to give a budget update, and the new is good. Smith stated at the end of last Month, in February, we were 9% over in the budget from where it should have been at that time. It was at that time a spending freeze was put in place. The freeze is working in terms of what the Town wanted it to do. Smith stated at the end of March we should be at 7%, but we are still a little over, but only a little more than 2%. We are 77.4%, which means the gap is closed. Smith stated last year at the time it was at 72%. Smith stated that the freeze will stay in place for this month as well and the budget will be reviewed again at the end of April.

Smith stated that the Town received their health care rates. Smith stated that Health Trust, formally LGC, the rate they had quoted was 9.9%. After it was received, the town hired a consultant to look at all the options and shop for different plans. Smith stated that he is happy to report that Health Trust has now come in with a rate of 3.2%. That means a savings of about \$203,000.00 in the FY15 budget. Smith stated that the town has until April to decide whether to stay with Health Trust. Smith stated that in addition the town will receive another refund from Health Trust, going back to years 2011 and 2012, with a total portion of \$160,000.00. The town's portion will be anywhere between \$100,000 and \$1100,000. This is money that was not budgeted into the FY15 budget. Smith stated that the total savings is a little north of \$300,000. Smith stated that a portion of it goes to the employees, both current active employees and retired employees. The rest of it will go to the town.

## BOARD & COMMITTEE APPOINTMENTS

Elizabeth LaRocca, 45 Winding Pond Rd, a candidate for the Manchester Airport Authority, stated that as an employee of PSNH for 33 years, they have been watching the land around the airport. LaRocca stated that she knows that land holds a huge potential for local jobs and economic development. LaRocca stated that she has been involved with the local Chamber since 1999. She has been on the Board for 13 years. LaRocca stated that she currently chairs the Government Connection Committee and it has been their effort to call attention to the airport to help them recover the passenger loss they have had. LaRocca stated that she agrees with Councilor Freda, that the airport offers a lot of positive for the Town of Londonderry.



# LONDONDERRY TOWN COUNCIL MEETING MINUTES

191 Councilor Green asked LaRocca if she has any aviation experience. LaRocca stated that she does not.

192

193 Vice Chairman Butler asked LaRocca how she plans on reporting back to the Board. LaRocca stated in any way that is  
194 required. However the Council would like her too.

195

196 Councilor Freda asked if the position had been posted. Smith stated that it was posted but it didn't need to be. We did it as a  
197 courtesy. As it was posted, Mark Brewer from the Airport, brought Elizabeth's name forward for nomination. Vice Chairman  
198 Butler stated that it would only be fair if we give the other applicants a chance to come in front of the Council as well.  
199 Councilor Freda stated that there are two seats and one of the seats is required to be a license Pilot. Smith stated that we  
200 already had one on the Board. LaRocca stated that she was told that the board wanted business, aviation or community and she  
201 has been in community relations for PSNH for 22 years.

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203 Chairman Dolan stated that next meeting the other applicants should be scheduled to go in front of the Council and after all  
204 applicants have been looked at a decision will be made.

205

206

## ADJOURNMENT

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208 Motion to adjourn made by Councilor Freda and seconded by Councilor Green. Chair votes 4-0-0.

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Notes and Reports by:

Kirby Wade

Date: 04/07/14

213

Minutes Typed by:

Kirby Wade

Date: 04/09/14

214

Approved by:

Town Council

Date: 04/21/14

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