

TOWN COUNCIL AGENDA
November 18, 2013
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

1. **Londonderry Police Department**
Introduction of New Detective

C. PUBLIC HEARING

NONE

D. OLD BUSINESS

1. **Budget Workshop** – Commencing after Other Business

E. NEW BUSINESS

1. **Order #2013-37** – Expend Capital Vehicle Leases and Special Revenue Funds for the Londonderry Police Department
Presented by Police Chief Bill Hart
2. **Resolution #2012-08A** (Amended) – Expansion of the Economic Revitalization Zone (ERZ) Designation in North Londonderry
Presented by John Vogl and Stu Arnett

F. APPROVAL OF MINUTES

Approval of November 4, 2013 Town Council Minutes

G. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Board/Committee Appointments/Reappointments
 1. Re-appointment of Arthur Rugg, Candidate for the **Londonderry Heritage/Historic District Commission**

2. Re-appointment of Chris Davies, Candidate for the **Londonderry Planning Board**
3. Re-appointment of Leitha Reilly, Candidate for the **Londonderry Planning Board**

**** BUDGET WORKSOP – BUDGET DISCUSSION ****

H. ADJOURNMENT

I. MEETING SCHEDULE

1. Town Council Meeting – **12/02/13** Moose Hill Council Chambers, 7:00PM
2. Town Council Meeting – **12/16/13** Moose Hill Council Chambers, 7:00PM
3. Town Council Meeting – **1/06/14** Moose Hill Council Chambers, 7:00PM
4. Town Council Meeting – **1/20/14** Moose Hill Council Chambers, 7:00PM

J. BUDGET MEETING SCHEDULE

1. Town Council Budget Workshop – **11/16/13**
Moose Hill Council Chambers, 8:00 AM
2. Town Council Meeting -Budget Discussion – **11/18/13**
Moose Hill Council Chambers, 7:00 PM
3. Town Council Budget Workshop – **11/25/13**
Moose Hill Council Chambers, 7:00 PM
4. Town Council Budget Workshop – **12/02/13**
Moose Hill Council Chambers, 7:00 PM

ORDER #2013-37

An Order Relative to

EXPEND CAPITAL VEHICLE LEASES AND SPECIAL REVENUE FUNDS FOR THE LONDONDERRY POLICE DEPARTMENT

Reading: 11/18/2013

Second Hearing/Public Meeting Waived

Adopted: 11/18/2013

WHEREAS the Town of Londonderry voted to appropriate, under Article No. 6 at the February 6, 2013 Town Meeting, funds within the Police Outside Detail Fund budget to purchase equipment for use in department cruisers; and,

WHEREAS the Department has complied with the provisions of the Municipal Code, Title VI – Town Policy, Chapter VI – Purchasing Policy, Section IV-D – Competitive Purchasing, by receiving bids for the mobile radios; and complied with the policy where acceptable; and,

WHEREAS the Department has determined that Cen-Com Mobile Radios is the best bidder for the four (4) mobile radios for the Ford Explorer Interceptor vehicles; and,

WHEREAS four (4) mobile radios are being purchased through Article No. 6 [FUND SPECIAL REVENUE ACCOUNT] appropriating funds for the Police Outside Detail Fund; and,

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to **expend \$13,648.00 from the FY13 budget of the Police Outside Detail Fund to purchase a total of four (4) mobile radios.**

John Farrell, Chairman
Town Council

Susan Hickey
Acting Town Clerk/Tax Collector

A TRUE COPY ATTEST:
11/18/2013



MOTOROLA

MOTOROLA SOLUTIONS, INC.
1301 E. Algonquin Road
Schaumburg, IL 60196

Visit our website at: www.motorola.com

343

BILL TO LONDONDERRY POLICE DEPT, TOWN OF
268A MAMMOTH RD
LONDONDERRY, NH 03053

INVOICE

Page 1 of 2

TOTAL INVOICE AMOUNT:	\$13,648.00
MOTOROLA INVOICE NUMBER:	13981357
INVOICE DATE:	10/09/2013
PAYMENT DUE:	11/08/2013
CUSTOMER ACCOUNT NUMBER:	1000413055 0001
PURCHASE ORDER DATE:	09/20/2013
YOUR P.O.#:	POL 819

SHIP TO CEN-COM
Chip Hull / CEN-COM
9 INDEPENDENCE DR
LONDONDERRY, NH 03053

*For questions concerning this invoice please contact
Motorola at: 1-888-567-7347*

00005-00004-00003

Payment Terms: NET 30 DAYS FROM INVOICE DATE

Motorola Solutions, Inc. Federal Tax Id: 36-1115800

Sales Order Number: 0950820080153

Ultimate Destination: LONDONDERRY POLICE DEPT, TOWN OF, 268A MAMMOTH RD, LONDONDERRY, NH 03053

Invoice Detail

Item	Model Number	Qty	Description	Unit Price	Amount
1	M25KTS9PW1 N	4	APX6500 VHF HIGH POWER SERIAL NUMBERS 527CPV0231 through 527CPV0234	1,799.25	7,197.00
1a	W22	4	ADD: PALM MICROPHONE	54.00	216.00
1c	G319	4	ENH: ENABLE RF MODEM	0.00	0.00
1d	G806	4	ENH: ASTRO DIGITAL CAI OP APX	386.25	1,545.00
1e	G442	4	ADD: APX 05 CONTROL HEAD	324.00	1,296.00
1f	G24	4	ENH: 2 YR SFS LITE	121.00	484.00
1g	G304	4	ADD: RS232 DATA INTFC CBL TRK	37.50	150.00
1h	W12	4	ADD: RF PREAMP	49.50	198.00
1i	G444	4	ADD: CONTROL HEAD SOFTWARE	0.00	0.00
1j	G48	4	ENH: CONVENTIONAL OPERATION APX6500	375.00	1,500.00
1k	G629	4	1/4 WAVE BROADBAND ANT 146-174	48.00	192.00
1l	G831	4	ADD: SPKR 15W WATER RESISTANT	45.00	180.00
1m	W947	4	ADD: RS232 PACKET DATA INTERFACE	150.00	600.00

(Continued on Next Page)

Detach here and return bottom portion with your payment.

IM1A.1

INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE
13981357	1000413055 0001	11/08/2013

Please put your Invoice Number and your Customer Account Number on your check for prompt processing.

LONDONDERRY POLICE DEPT, TOWN OF

268A MAMMOTH RD
LONDONDERRY, NH 03053

Payment Coupon

Invoice Total	Amount Paid
\$13,648.00	

Send Payment To:



MOTOROLA

MOTOROLA SOLUTIONS, INC.
P.O. BOX 404059
ATLANTA, GA 30384-4059

0103090801030507 1000413055 0001 0000 100913 0001364800 08



MOTOROLA

MOTOROLA SOLUTIONS, INC.

1301 E. Algonquin Road
Schaumburg, IL 60196

Visit our website at: www.motorola.com

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Page 2 of 2

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PURCHASE ORDER DATE:	09/20/2013
YOUR P.O.#:	POL 819

BILL TO LONDONDERRY POLICE DEPT, TOWN OF

268A MAMMOTH RD
LONDONDERRY, NH 03053

SHIP TO CEN-COM
Chip Hull / CEN-COM
9 INDEPENDENCE DR
LONDONDERRY, NH 03053

*For questions concerning this invoice please contact
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Invoice Detail (Continued)

Item	Model Number	Qty	Description	Unit Price	Amount
2	RMN5054B	4	SMART VISOR MIC	22.50	90.00
SUBTOTAL					13,648.00
Carrier: ABF					
PLEASE PAY THIS AMOUNT (PAYMENT DUE: 11/08/2013)					13,648.00

VENDOR # 173
DATE 10-23-13
APPROVED [Signature]
ACCOUNT # 2202530053

CENTRAL COMMUNICATIONS CORPORATION
CEN-COM

CHIP HULL
 VICE PRESIDENT
 9 INDEPENDENCE DRIVE
 LONDONDERRY NH 03053

Tel: (603) 432-4313
 Fax: (603) 437-1969

Londonderry Police Department

August 4, 2013
 Contract # 19860-WSCA

Londonderry NH 03053
 Phone: (603) 43-4313

NH STATE CONTRACT PRICING

Item	Qty	Model	Description	NH STATE	Ext. Price
2	7	M25KTS9PW1AN	MOTOROLA APX6500 VHF 100 WATT MOBILE RADIO	\$1,799.25	\$12,594.75
2A	7	W22BA	ADD: PALM MICROPHONE	\$54.00	\$378.00
2B	7	G806BE	ENH: ASTRO DIGITAL CAI OP APX	\$386.25	\$2703.75
2C	7	G24AX	ENH: 2 YEAR REPAIR SERVICE ADVANTAGE	\$121.00	\$847.00
2D	7	G48BD	ENH: CONVENTIONAL OPERATION APX6500	\$375.00	\$2625.00
2E	7	G831AD	ADD: SPKR 15W WATER RESISTANT	\$45.00	\$315.00
2F	7	G629AB	1/4 WAVE BROADBAND ANT 146-174	\$48.00	\$336.00
2G	7	W947AT	ADD: RS232 PACKET DATA INTERFACE	\$150.00	\$1050.00
2H	7	G442	ADD: APX O5 CONTROL HEAD	\$324.00	\$2268.00
2I	7	G444AE	ADD: CONTROL HEAD SOFTWARE	\$0.00	\$0.00
2J	7	G304AC	ADD: RS232 DATA INTFC CBL TRK	\$37.50	\$262.50
2K	7	G628AC	ADD: REMOTE MOUNT CBL 17 FEET	\$11.25	\$78.75
2L	7	W12DK	ADD: RF PREAMP	\$66.00	\$462.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$3417.25	\$23,920.75
Optional Equipment:					
2	7	* GA00229AA	ADD: GPS ACTIVATION	\$80.00	\$560.00
4	7	* GA00226AA	ADD: GPS ANTENNA	\$60.00	\$420.00
NOTE: GPS REQUIRES ADDITIONAL SOFTWARE AND INFRASTRUCTURE EQUIPMENT					\$24,900.75

PO Issued to Motorola Solutions Inc. must:

- Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- Have a PO Number/Contract Number & Date
- Identify "Motorola Solutions Inc." as the Vendor - Care of CEN-COM
- Have Payment Terms or Contract Number - Net 30 Days
- Be issued in the Legal Entity's Name
- Include a Bill-To Address with a Contact Name and Phone Number
- Include a Ship-To Address with a Contact Name and Phone Number
- Include an Ultimate Address (only if different than the Ship-To)
- Be Greater than or Equal to the Value of the Order
- Be in a Non-Editable Format
- Identify Tax Exemption Status (where applicable)
- Include a Signature (as Required)

Sincerely,
 CEN-COM

Chip Hull

Town of Londonderry
Purchase Order Request Form

Number: POL 819
 Date: _____

Requestor Information (please print)
 Date 08/19/13
 Name Suzanne
 Department Police

Vendor Information
 Billing Address: 106
 Name Gen-Com
 Address _____
 City/Town, State, Zip _____

Ship to Address:
 Name Londonderry Police Department
 Address 288A Mammoth Road
 City/Town, State, Zip Londonderry NH 03063

Account Number	Description	Ordered	Cost	Total
Vehicle Maintenance Trust	Mobile Radio (Cruiser)	4	\$3,417.25	\$13,669.00

220 2530 - 053

Purchase Order Total: \$13,669.00

Required Signatures

PO Amount:

\$2,500 - \$999,999 _____
 Department Head

\$2,500 - \$999,999 _____
 Finance Director

\$5,000 - \$999,999 _____
 Town Manager

Town of Londonderry

Purchasing Worksheet

(Form must accompany all Purchase Order request forms)

Requestor Information (please print)

Date: 08/26/13
 Name: Suzanne
 Department: Police

Purchases from \$2,500 - \$5,000*

3 verbal quotes must be obtained**

	Vendor	Date	Amount	Subject
1.	Cen-Com for Motorola Solutions, Inc.	08/04/13	\$ 13,669.00	(4) Mobile Radios for Cruise
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

**If lowest bid was not chosen, please explain why below

Explanation: _____

XX

Check box if exempt from Purchasing Policy

Reason for exemption: Costs are per State Bid

Purchases from \$5,001 - \$10,000*

3 written quotes must be obtained

Please attach copies of quotes received

Check box if exempt from Purchasing Policy

Reason for exemption: _____

Purchases > \$10,001*

3 written quotes must be obtained

Please attach copies of quotes received

Please attach proof of advertisement/ sealed bid quotes

Check box if exempt from Purchasing Policy

Reason for exemption: _____

RESOLUTION #2012-08A

Relative to an
**EXPANSION OF THE ECONOMIC REVITALIZATION ZONE (ERZ)
DESIGNATION IN NORTH LONDONDERRY**

First Reading: 11/18/13
Second Reading/Adoption: 11/18/13

WHEREAS the Londonderry Town Council has recognized that the economic development of the community is vital to a healthy and robust community by encouraging economic development opportunities as its primary goal; and

WHEREAS there are programs offered by the State of New Hampshire which are beneficial to businesses that create jobs; and

WHEREAS these programs augment other state and local assets and programs to enhance the advantage to private development locating in Londonderry, and

WHEREAS the Town has applied and implemented 2 separate ERZ zones since 2009, and finds that an expanded area will further promote economic development,

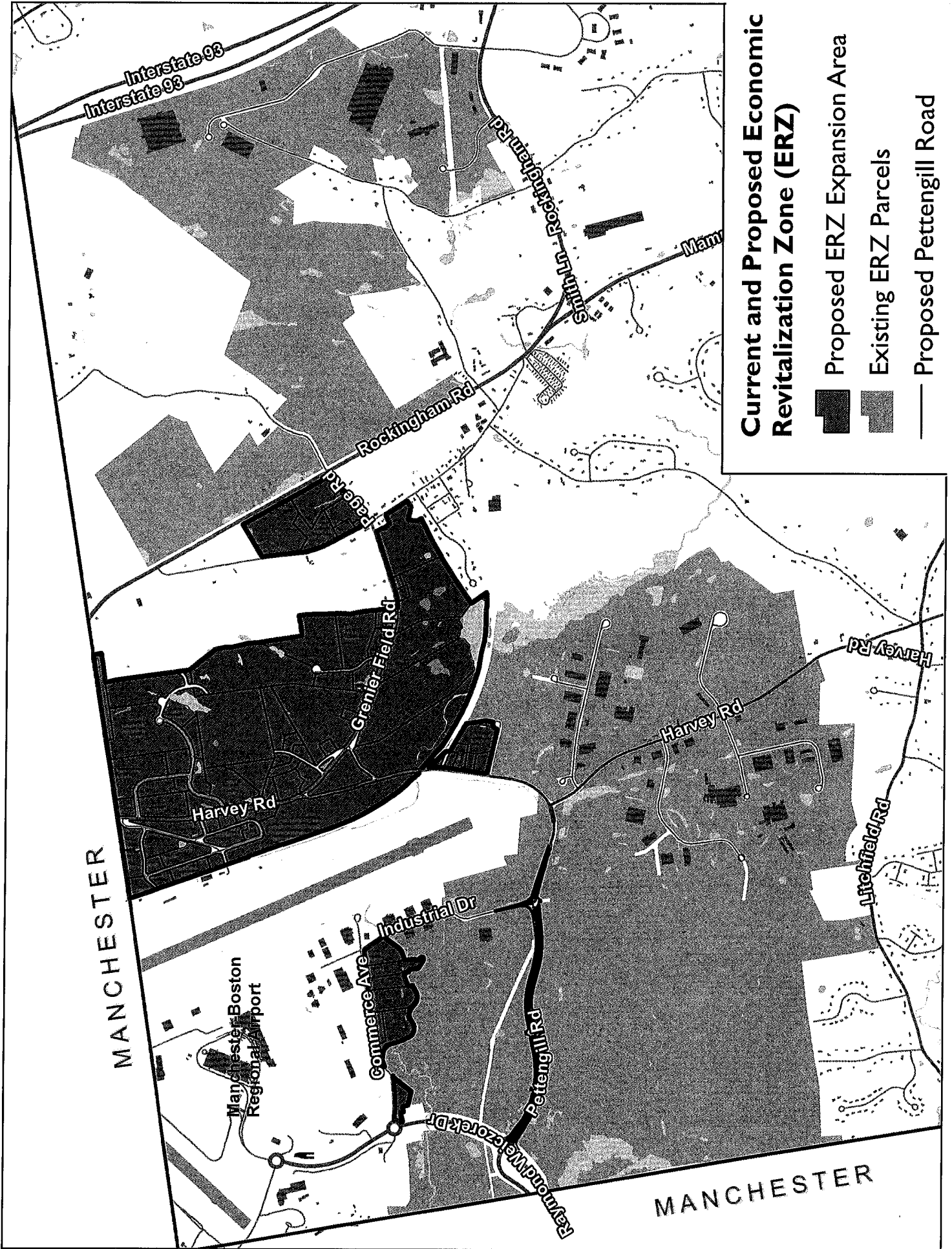
NOW THEREFORE BE IT RESOLVED that the Londonderry Town Council adopts the amendment to the Pettengill Road Revitalization Zone per the attached map and authorizes Town Staff to submit an application to NH DRED for its adoption at the state level, believing that the amended district meets State requirements.

John Farrell, Chairman
Town Council

(TOWN SEAL)

Susan Hickey - Town Clerk/Tax Collector

A TRUE COPY ATTEST:
11/18/13



TOWN COUNCIL
MEETING MINUTES
November 4, 2013

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH.

Present: Chairman John Farrell; Councilors Tom Freda and Jim Butler; Town Manager Kevin Smith; Executive Assistant Kirby Wade; Absent: Vice Chairman Tom Dolan and Councilor Green.

CALL TO ORDER

Chairman Farrell opened the meeting with the Pledge of Allegiance. This was followed by a moment of silence for a Londonderry Town former employee, Malcolm Wing, who passed away recently.

PUBLIC COMMENT

- Al Baldasaro introduced Linda Bates, 13 Hunter Blvd., candidate for the Elder Affairs Committee. The Council had requested Bates to be interviewed. Bates read what she wrote out to the Council and audience. Bates is currently secretary of the Londonderry Dog Park Study Committee and she also attends Beautiful Londonderry. She has been attending the Elderly Affairs Committee. In June 2013, the Committee unanimously voted Bates in as an Alternate member. Motion to accept Bates as a member of the Elder Affairs Committee made by Councilor Freda, second Councilor Butler.

Council votes 3-0-0.

- A presentation on the Londonderry Dog Park Study Committee made by Scott Benson, 8 Snowflake Ln, member of the Planning Board and appointed to the Dog Park Study Committee. Benson gave Council an update. After talking with Art Psaedas (Recreation Director) and John Vogl (Town GIS Manager) there is a part on the backside of field 6 and 7 on West Rd. on Continental Park, next to utility shed, that could be utilized. There are only 4 butters next to that. Benson stated they are looking for direction. Only part that town owns that can't be utilized for anything else at this point. Conservation Committee agrees that a dog park would be good use to the land as long as it stays away from the Conservation Easements on the land. Councilor Butler asked about concerns of hunting in that area. Benson said not with the baseball fields there. The only concern is that animals are not allowed in the fields. The public and town will not fund it, it will be privately driven. Chairman Farrell suggested the Town Manager Smith to explore some ideas with the Committee, check out that we can use the land for that, talk to Public Works for maintenance requirement and see if there's any funding mechanism. Also the liability of the town.
- A presentation from the Art Rugg, Chairman of the Heritage Commission on the Town Forest. Rugg

43 read Article #11 and #20 from the May 17th, 1985. Rugg also referred to the 2004 Master Plan.
44

45 [SEE ATTACHED INFORMATION FROM PRESENTATION]
46

47 Rugg stated from the Master Plan that the Town Forest surrounding the Town Common represents
48 an opportunity for encouraging more use in the area. In its current state it's inaccessible. Rugg then
49 referred to the Londonderry 2013 Master Plan. Rugg referred to pg. 180, item # 3, Trail Network.

50 Rugg stated Kent Allen, Town Sexton, had approached the Heritage Commission and proposed
51 doing some clearing. Prior to that Bob Zar approached the Heritage Commission about putting in a
52 trail. Rugg stated at some point they do want to create a system of trails. Rugg stated Kent's proposal
53 for clearing is a good start. Rugg stated his intent is to use the land for the public. One concern is the
54 deadwood in the forest.
55

- 56 • Town Manager Smith met with the Town Forester. Smith stated the Forest had said where the
57 current trail is it doesn't need much more cleaning up.
58
- 59 • LFD Division Chief Brian Johnson stated the biggest concern is the dead trees, amount of limbs that
60 are down with all the storms we have had. Johnson stated there's an excessive fire load compared to
61 previous years. People can trip and fall on the trees and limbs that are down. Johnson stated they
62 don't have access to get apparatus in there. Johnson stated its 12 acres, the fire department does have
63 brush trucks but with the 1 path there's not much accessibility with trucks, which could cause
64 tripping hazards.
65
- 66 • Town Manager Smith stated that the liability carrier, *Primex*, and they said if an injury were to occur
67 and the town was found negligent for failure to train, equipped and monitor the activity than the
68 town could be subject to litigation, resulting liabilities which Town Attorney Ramsdell agreed with.
69
- 70 • Ann Chiampa, 28 Wedgewood Dr, asked if the wetlands from the south are Adams Pond or the
71 brook the runs through the Town Common. Art Rugg stated he wasn't sure but he would walk it and
72 find out.
73
- 74 • The Council suggests that Kent Allen and Town Manager Smith meet and talk about volunteers and
75 liability.
76
- 77 • Mike Speltz, Conservation Commission, stated the Town Forest has been selectively harvested most
78 recently in connection with the clearing of the picnic area. Speltz stated that from time to time they
79 have gone in there and taken out trees so sunlight can get in there to bring in the next crop of trees.
80 With regard to Division Chief Johnson's concern, Speltz stated there have been more fires in the
81 Musquash than in the Town Forest. Speltz stated that more trails need to be added and what do we
82 want that land to be, a forest or a park?
83
- 84 • Stu Arnett gave a presentation on Stewardship. Arnett gave an updated on the recreational guide
85 project. [See attached PowerPoint]. Arnett gave an update on where they are with the website.

86 You will be able to look up all features of the hikes, parks and places you can visit throughout
87 Londonderry.
88

- 89 • Mike Speltz, Conservation Commission, continued Arnett's presentation with things to come. [See
90 **attached PowerPoint**]. Speltz discussed the Conservation Easements. [Refer to **attached**
91 **information**] Speltz stated back in 2003 a land management standard operating procedure and
92 incorporated with that the *Land Trust Alliance* standard practices. The *Land Trust Alliance* is the
93 nationwide private organization that tries to set standards for conservation land and how it should be
94 acquired and manager. Speltz stated it is a complex easement and there are so many butters.
95
- 96 • Town Manager Smith asked Speltz of all the open space that we have, how much is it ownership vs.
97 easement. Speltz stated there is more in town owned land because the Musquash alone is 1,000 acres
98 and there are 1,200 under easement of various types. Speltz stated like a 2/3 – 1/3 mix.
99

100 APPOINTMENTS

- 102 • Councilor Freda made a motion to move up in the agenda the re-appointment of Lynn Wiles,
103 candidate for the Londonderry Planning Board and Re-Appointment of Maria Newman, candidate
104 for the Londonderry Planning Board, Second by Councilor Butler. **Council votes 3-0-0.**

106 PUBLIC HEARING

- 108 • Motion to go into Public Hearing made by Councilor Butler, second by Councilor Freda. **Council**
109 **votes 3-0-0.**
- 111 • Public Hearing on *Ordinance #2013-06, Impact Fee Zoning Ordinance*, presented by Attorney
112 Ramsdell. Ramsdell stated last time we had the introduction of the revisions to the Ordinance. There
113 were questions brought up since that time there have been two revisions that were made based on the
114 comments.
- 115
- 116 • Ramsdell stated that the only reservations that were brought up at the first reading have been
117 resolved and that he is confident that the revised Ordinance would bring the Town Ordinance in line
118 with the State Statutes and bring it completely up to date.
119
- 120 • Chairman Farrell stated that there is someone who has brought litigation against the Town. Farrell
121 asked Ramsdell where we stand on that. Ramsdell stated recently claims were made by respondents
122 to the case. Ramsdell stated Londonderry has resolved all claims by all of the original respondents
123 except one. There have been 6-7 other entities that asked to intervene and we did not object because
124 it was the Council direction that it get resolved. Now those respondents have turned around and have
125 pleaded claims that are broader in scope than anything that the superior Court will entertain at all.
126 Ramsdell stated that we have moved to dismiss this week and have filed three motions to dismiss
127 some of the claims that have been filed by the respondents. We anticipate filing at least two more.
128

- 129 • Fred Doucette, 15 Priscilla Lane, stated that he was unaware of the new broader ranging exertions
130 from the claims on the impact fees. Doucette stated he was a homeowner who got his impact fees
131 granted to him from the Court. Doucette asked Ramsdell if that has any effect on him getting his
132 fee's back. Doucette asked when will he be receiving his fees. Ramsdell stated that they paid the
133 money to the Court. The Court issued an Order months ago and should have at that time issued a
134 check at that time. Chairman Farrell stated the Court has all the money and if he doesn't have his
135 money yet the Town has nothing to do with it. Farrell stated it all goes through the Court Clerk, and
136 they would be best to contact.
137
- 138 • Councilor Butler asked if the Council pass the Ordinance, do the impact fee's go into effect again
139 and if so at what time. Attorney Ramsdell recommends that the Town Council pass the Ordinance
140 but a year ago (at this point) with an Ordinance in place, suspended imposition and collection of all
141 Impact Fees. Ramsdell suggests to the Council that they leave that suspension in place and pass the
142 new Ordinance so that when the Council is ready to implement an Impact Fee program again, you
143 have the Ordinance in place, but he is not advocating or recommending to the Council that they lift
144 the suspension that's in place.
145
- 146 • Chairman Farrell stated that there's more research and studies that need to be done.
147
- 148 • Motion to adopted Ordinance #2013-06 Amendment to the Zoning Ordinance to replace section 1.2
149 Impact Fees made by Councilor Freda, second by Councilor Butler. **Council votes 3-0-0.**
150
- 151 • Motion to close Public Hearing made by Councilor Freda, Second by Councilor Butler.
152

153 **OLD BUSINESS**

- 154
- 155 • **Resolution #2004-11B**, a Resolution relative to the collection and distribution of rental fees for the
156 Mayflower Grange, which is the Senior Affairs building, presented by Town Manager Smith. Smith
157 stated at the last Council meeting there was a request to update the Resolution to what the fees could
158 be expended for. This Resolution updates who exactly can expend the fees that are collected; it
159 makes it clear it shall be done by the Finance Department, and not a third party.
160
- 161 • Councilor Freda stated that the Resolution should be 2013 not 2004.
162
- 163 • Motion to accept Resolution #2013-11B made by Councilor Butler, second by Councilor Freda.
164 **Council Votes 3-0-0.**
165

166 **NEW BUSINESS**

- 167
- 168 • Intro to Fiscal Year 15 budget presented by Susan Hickey [**Finance Director**] and Town Manager
169 Smith.

170 **[See attached PowerPoint]**

- 171 • Deliberative session will be held on February 8th, 2014 when the voters will finalize budget items.
172 Voters will have a choice between the Council's budget and a default budget, assuming they are not
173 the same.
174
- 175 • The default budget is the Fiscal Year 2014 operating budget adjusted by contractual items that can
176 be collective bargaining agreements, contracts, medical benefits, etc. and reduced by any one time
177 expenses in the FY14 operating budget.
178
- 179 • Town Manager Smith went through the PowerPoint and stated that the guidelines that he had in
180 speaking with the Council was to develop a budget keeping the bottom line of each department
181 within the FY14 default amount.
182
- 183 • Smith stated he had each department put together a list of items that if they could have above the
184 default, what would those things be, when they passed in their budgets.
185
- 186 • Londonderry Fire Department made an overtime request, given the historical amount that the fire
187 department has gone over in previous budgets. Finance will be preparing a 10 year analysis to be
188 made available for the Budget Workshop on November 16th. Smith stated he did not include it in this
189 current budget.
190
- 191 • Smith continued to give budget updates [Refer to PowerPoint]
192
- 193 • Chairman Farrell stated that the Council looks forward to hearing from the Fire Department and the
194 Police Department about overtime at the budget workshop.
195
- 196 • **Order #2013-34**, Expendable Maintenance Trust Fund for the Senior Center Auditorium roof
197 structure repair. Inspectors have looked at the roof. Smith stated it is just one project listed under the
198 Order and that the word 'various' in the Order is more of a formal title than anything. Smith stated
199 that they would like to get started as soon as possible on the project because of the weather that will
200 be coming in soon. Chairman Farrell stated that the Council will approve the Order and give
201 direction to the Town Manager to look at the scope and not to start it until he is convinced that he
202 has an 'apples to apples' bid. Motion to approve Order #2013-34 made by Councilor Butler, second
203 by Councilor Freda. **Council votes 3-0-0.**
204
- 205 • Order #2013-35, an Order relative to the distribution of fire equipment from the Capital Reserve
206 Funds. Chairman Farrell read the Order to purchase one Holmatro 4050NCT Cutter from Industrial
207 Protective Services LLC. Councilor Butler asked if the original tool we had like this was broken or is
208 this a backup? Chief Darren O'Brien stated it's one of the hydraulic cutters from the truck, and a
209 piece was damaged during an exercise and the fire department can't do without it. Motion to approve
210 Order #2013-35 made by Councilor Butler, second by Councilor Freda. **Council votes 3-0-0.**
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APPROVAL OF MINUTES

- Motion to approve minutes from Town Council meeting October 21st, 2013. Motioned by Councilor Butler, Second by Councilor Freda. **Council votes 3-0-0.**

LIASON REPORTS

- None

TOWN MANAGER REPORT

- Town Manager Smith stated a reminder about the Veterans breakfast and parade that takes place on November 9th, 2013.
- Smith shared the article written about the Town of Londonderry and the future economic development opportunities in this month's addition of Business New Hampshire Magazine.

ADJOURNMENT

- Motion to adjourn made by Councilor Freda, second by Councilor Butler. **Council votes 3-0-0.**

Notes and Tapes by: Kirby Wade
Minutes Typed by: Kirby Wade
Approved by: Town Council

Date: 11/04/13
Date: 11/13/13
Date: xx/xx/xx

Presentation on the Town Forest

**Presented by Art Rugg,
Chairman of the Heritage
Commission**

May 17, 1985 Town Meeting

inhabitants and others and for such other purposes as may be permitted, authorized or directed by the Public Utilities Commission and to do all other things necessary for carrying into effect the purposes of this article. Furthermore, the Town hereby adopts the provisions of RSA 38:17 to establish a Board of Water Commissioners to act in an advisory capacity to the Board of Selectmen, said Board of Water Commissioners shall be appointed by the Board of Selectmen.

MR. EARLY moved that Article 23 be accepted as read. Seconded by MR. ANAGNOS. Discussion followed.

Thereupon, the polls were opened at 9:20 for voting on Article 23.

While the voting was taking place, THE MODERATOR took up the ensuing articles.

MRS. ST. CYR moved to go to Article 21. MR. WILLIAMS seconded. Voted affirmatively to go to Article 21.

ARTICLE 21. To see if the Town will vote to provide that the Planning Board shall consist of seven (7) members to be elected pursuant to the provisions of New Hampshire RSA Chapter 673:211(b).

MR. RUSSELL moved that Article 21 be accepted. MR. PICCO seconded. Discussion followed. MR. CARR made the recommendation that the Town take no action on this article.

MR. KIMBALL made a motion to table Article 21. Seconded by MR. VanGREVENHOF. Voted affirmative to table Article 21.

THE MODERATOR then went to Article 10.

ARTICLE 10. To see if the Town will raise and appropriate the sum of Ten Thousand Four Hundred (\$10,400) Dollars for the purpose of a Juvenile Mediation Program to help prevent juveniles from entering the Juvenile Justice system or court ordered placement in residential programs.

MR. EARLY moved that Article 10 be accepted as read. MR. ARNOLD seconded. Discussion followed. MR. CARRIER moved the question. Seconded by MR. JAMES SMITH. Voted affirmately to move the question. Voted affirmately on Article 10. Article 10 passes.

ARTICLE 11. To see if the Town will authorize the Selectmen to negotiate and enter into such agreements as may be advisable or necessary in order for the Town to acquire the entire interest of Wallace P. Mack, Jr. in and to a certain parcel of land, being 12 acres, more or less, surrounding the Town Common and fronting on Mammoth Road and Pillsbury Road, said land has been appraised in value at the sum of \$191,250. The Selectmen are hereby authorized to accept a donation of a portion of the value of said real estate owned by Wallace P. Mack, Jr., said portion having a value of \$45,000. The Selectmen are further authorized to negotiate the aquisition of said land for a cost not to exceed \$146,250 and further, to raise and appropriate the sum of One Hundred Forty Six Thousand Two Hundred Fifty and 00/100ths (\$146,250.00) Dollars for said

purpose, and further available from the purchase of the abo

* (This article, if valuation).

MR. RUSSELL m Discussion followed SMITH. Voted affirma

(Thereupon the p

ARTICLE 12. To se Thousand (\$100,00 reconstruction and/ with a total span of said bridge.

* (This article, if thousand of value

MR. PICCO move followed. Article 12 v

ARTICLE 13. To s amendment to the of and as may be advisa Said amendment to t raises and appropria negotiate a one year 1986.

* (This article, if valuation.)

MR. EARLY move Discussion followed Smith. Voted affirma Article 13 passes.

ARTICLE 14. On p Concorderry at Tow \$60,000.00 to purch purchased and place ambulance is to be Department.

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MR. SYPEK mov Discussion followed seconded. Voted affi

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all other things necessary for
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of Water Commissioners shall

as read. Seconded by MR.

on Article 23.

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WILLIAMS seconded. Voted

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of a portion of the value of said
having a value of \$45,000. The
ision of said land for a cost not
riate the sum of One Hundred
(\$146,250.00) Dollars for said

urpose, and further, to allow the Selectmen to accept any monies that may become
available from the Federal of State government and apply the same toward the
urchase of the above described land and pass any vote relating thereto.

(This article, if passed, will have a tax impact of .34 cents per thousand of
valuation).

MR. RUSSELL moved that Article 11 be accepted. Seconded by MR. PICCO.
Discussion followed. MR. DENNINGER moved the question. Seconded by MR. JAMES
SMITH. Voted affirmatively to move the question., Voted affirmatively on Article 11.

(Thereupon the polls were closed at 9:50 p.m. for voting on Article 23.)

ARTICLE 12. To see if the Town will raise and appropriate the sum of One Hundred
thousand (\$100,000) Dollars. Said sum to be used for the purpose of design,
reconstruction and/or rehabilitation of the West Road Bridge over Nessenkeag Brook
with a total span of not more than 25 feet and also to improve the approaches to
said bridge.

(This article, if passed, will have a tax impact of less than .24 cents per
thousand of valuation.)

MR. PICCO moved that Article 12 be accepted. MR. ARNOLD seconded. Discussion
followed. Article 12 was voted negatively. Article 12 is defeated.

ARTICLE 13. To see if the Town will authorize the Selectmen to negotiate an
amendment to the contract for Solid Waste disposal with James P. Anagnos Company,
Inc. as may be advisable or necessary in light of the excessive increase in landfill fees.
Said amendment to the contract shall not exceed \$40,000 which sum the Town hereby
votes and appropriates for this purpose. The Selectmen are further authorized to
negotiate a one year extention to said contract which otherwise terminates on June 15,
1986.

(This article, if passed, will have a tax impact of .09 cents per thousand of
valuation.)

MR. EARLY moved that Article 13 be accepted as read. Seconded by MR. PICCO.
Discussion followed. MR. CARRIER moved the question. Seconded by Mr. James
Smith. Voted affirmatively to move the question. Voted affirmatively on Article 13.
Article 13 passes.

ARTICLE 14. On petition of Paul W. Sypek, et al. To see if the voters of the Town of
Londonderry at Town Meeting held in May of 1985 will appropriate the sum of
\$60,000.00 to purchase a Type 1 Walk-Through Ambulance, said ambulance to be
purchased and placed into service as soon as possible after passage of this Article. The
ambulance is to be staffed and operated by members of the Londonderry Fire
Department.

(This article, if passed, will have a tax impact of .14 per thousand of valuation.)

MR. SYPEK moved that Article 14 be accepted. MR. SCHACHT seconded.
Discussion followed. MR. FOWLER moved to table the article. MR. MERRILL
seconded. Voted affirmatively to table the article. Article 14 was tabled.

ARTICLE 20. To see if the Town will vote to authorize that the Londonderry Conservation Commission be empowered to manage Town owned forested land, and that any proceeds that might accrue from said forests be placed in the Conservation Commission Fund to be managed and expended by the said Commission in accordance with the purposes of the Conservation Commission (RSA Chapter 36-A). Said funds can only be expended upon recommendation of the Conservation Commission, and with the approval of the Selectmen using standard payment practices of the Town.

* (This article has no tax impact.)

MR. PICCO moved that Article 20 be accepted. MR. ANAGNOS seconded. Voted affirmatively on the article.

ARTICLE 22. To see if the Town will authorize and direct the Selectman to review various considerations including, but not limited to those through the Tri-County Solid Waste Management District, which may involve participation in the "Manchester Plan" Econ Recovery Systems/Citizens Utilities Co. project or any other solid waste project, consistent with the district plan.

* (This article has no tax impact.)

MR. ANAGNOS moved that Article 22 be accepted. MR. PICCO seconded. Discussion followed. Article 22 passed unanimously.

THE MODERATOR then announced the results of the election on Article 23: 175 total votes; 145 affirmative votes; 30 negative votes. Article 23 is an affirmative vote.

ARTICLE 24. BE IT ORDAINED BY THE SELECTMEN OF THE TOWN OF LONDONDERRY AS FOLLOWS:

TOWN OF LONDONDERRY YARD SALE (CASUAL SALES) ORDINANCE

SECTION I - Casual Sales

The Board of Selectmen, in an effort to recognize contemporary community conditions and in full recognition of the standards imposed by the Zoning Ordinance of the Town of Londonderry, recognizes that certain casual uses of property within the residential, AR-1 and R-11, districts are not compatible with the overall intent as set forth in the Zoning Ordinance, especially with the overall intent as set forth in the Zoning Ordinance, especially as that intent applies to the conduct of business within those districts.

SECTION II - Certain Sales Permitted

The Board of Selectmen is of the opinion that the defined casual uses and activities may be carried on in such districts by the resident/owner and not generally be construed as incompatible with the applicable zoning of the district.

SECTION III - Permitted Sales

Casual sales shall include:

- A. The casual sale of household and personal items of the resident/owner at his/her

Londonderry 2004 Master Plan

|| *Encourage development to be consistent with the area's historic character*

Londonderry has already made significant strides in protecting some of the treasured historic resources in the town center. For example, the properties at the intersection of Pillsbury and Mammoth are part of the town's historic district overlay and receive special protections that ensure they are not altered inappropriately. However, development throughout the town center, not only at this intersection, should be consistent with the area's historic character. In particular, the town should not allow development of new single family units or other residential uses on agricultural lands in the town center. The



Town Center Task Force should consider these areas to determine appropriate future uses, development/protection scenarios, and recommendations for potential establishment of a new zoning district for the town center area.

Town Common

The town common is the focal point of the town center area. The common, steeped with history, is very well cared for and maintained and is the site of Memorial Day events, a series of summer concerts, and activities for Old Home Days (among other uses). However, the common, while quite small, is not typically used by daily visitors for picnicking, relaxing, or strolling (such as a neighborhood park might be).

|| *Increase use of the common and town forest*

In general, the town and the recommended town center task force should encourage more public use of the common. The town should "audit" ongoing programs and events to see if any of these activities could be relocated to the common and consider developing new programs or amenities that encourage use and interaction with the common and town center area (for example, a small playground or farmers' market).

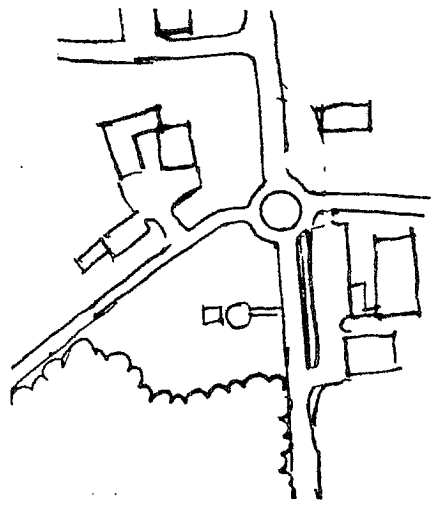
The town forest (surrounding the common) presents another opportunity for encouraging more use in this area. In its current state, while beautiful, the forest is rather inaccessible. The town should take greater advantage of this resource and consider developing a trail system within the forest that would connect the common with the wetlands to the south.

|| *Identify the need for an enhanced bandstand*

At public workshops, the existing bandstand at the town common was commonly cited by participants as "needing improvement." As the town increases use and works to enhance the town center area, the existing facility may become inadequate to serve expanded use and needs. The need for an enhanced facility (particularly one that might integrate public restrooms) should be investigated.

|| *Consider increasing the size of the town common*

Expanded use of the town common, covering approximately 1.5 acres, is severely limited by its size. The town center task force should investigate opportunities for expansion of the park, perhaps by using some town forest land to the south. The town should also consider options for general "re-alignment" of the roads in this area to create a larger, more traditional town common



This sketch shows how a roundabout could be integrated into the town center area to slow traffic and enhance the town common. Another idea to consider, diverting traffic around the town center through new roads would allow for a significant increase in the size of the common and the establishment of a more traditional village square design.

|| *Allow some small-scale commercial*

With the exception of Mack's farm stand, there are no existing commercial uses in the town center area. However, a small amount of commercial development could serve to complement the abundance of civic resources in the town center. For example, the town could encourage re-use of the Grange for commercial purposes and consider allowing adaptive re-use of the existing homes along Mammoth. If the town common was re-aligned, there would be further opportunity to add buildings and



TOWN COMMON VILLAGE

1 CHURCH INFILL

A church has expressed an interest in building in this location. The Town Center Common plan emphasizes the church by locating it on a formal green. A parish house and/or single family homes line the street and conceal the parking lot. Orchards at the rear of the site are preserved, providing an ideal setting for weddings and community events. If designed with quality and attention to detail, this new church could contribute to the civic life and beauty of the Town Center.



Create zoning regulations that emphasize form to allow the design proposed for the church site.



Planning and Economic Development Department

3 SKATING POND & TRAIL NETWORK

During Planapalooza, we heard that the Town Forest is underutilized and functions poorly as habitat. We also heard that there is a strong interest in having a skating pond to provide additional activities for kids. The plan suggests celebrating this community asset by making the Town Forest an extension of the Town Common. In the plan, nature trails are pulled into the woods and a skating pond provides a focal point and special gathering place in the forest, capitalizing on the views across the countryside.



Evaluate the feasibility of a skating pond in the Town Forest and start pre-planning for extension of the trails leading to the pond.



Recreation Department
Londonderry Recreation Committee
Londonderry Trailways Committee

2 FRAMING THE TOWN COMMON

The Town Common is the emotional heart of Londonderry, although the space is rarely used outside of scheduled events such as Old Home Day. For those not from Londonderry, there is nothing to indicate that this is the center of Town, and it is easy to miss the Common altogether as you drive by. In response to community interest, the Town Center Common plan transforms the Common into a destination and place for daily civic life, while carefully maintaining the rural character of this important corner. This careful redesign involves some complex land negotiations and is anticipated to take place incrementally over time.

This plan shows a narrow two lane road along the back edge of the Common, fronted by detached buildings that look like houses but could be used in a number of ways. Imagine a coffee shop, ice cream parlor, or bookstore, and maybe a small cafe, the kind of shops that would appeal to teens as well as adults. To enable this kind of change, a sliver of land from the underutilized Town Forest would need to be used, a tradeoff that most people aren't comfortable with as long as new buildings are low scale in nature.

To further define the edge of the Common, homes, which could also be converted into retail or offices, line Pillsbury Road. New civic buildings are shown next to the Lion's Club to frame the Common along Mammoth Road. Parking is located in the woods, not visible from the street, with parallel parking to help slow traffic along the roads that front the Common and extend to the school.



Complete a formal study of the Town Common area to refine recommendations and develop zoning regulations that will ensure proper execution of the vision.



Town Council
Planning and Economic Development Department

4 FORMALIZE THE GREEN SPACE

The Common currently lacks a functional layout reminiscent of a traditional common. There are no paths that invite you to sit, and nothing that defines the space. The Common is rarely used and if it weren't for the churches and state park, it would be little to identify this as an important civic space. There is general agreement that the Common should be improved to make it a place that people want to use more regularly.

This plan shows a central path that leads from the corner of Mammoth and Pillsbury Roads, terminating at a new large bandstand, with secondary paths leading in from the south. A stone wall runs along the edge of the Common, helping contribute to those passing by that this place is intentional and important.



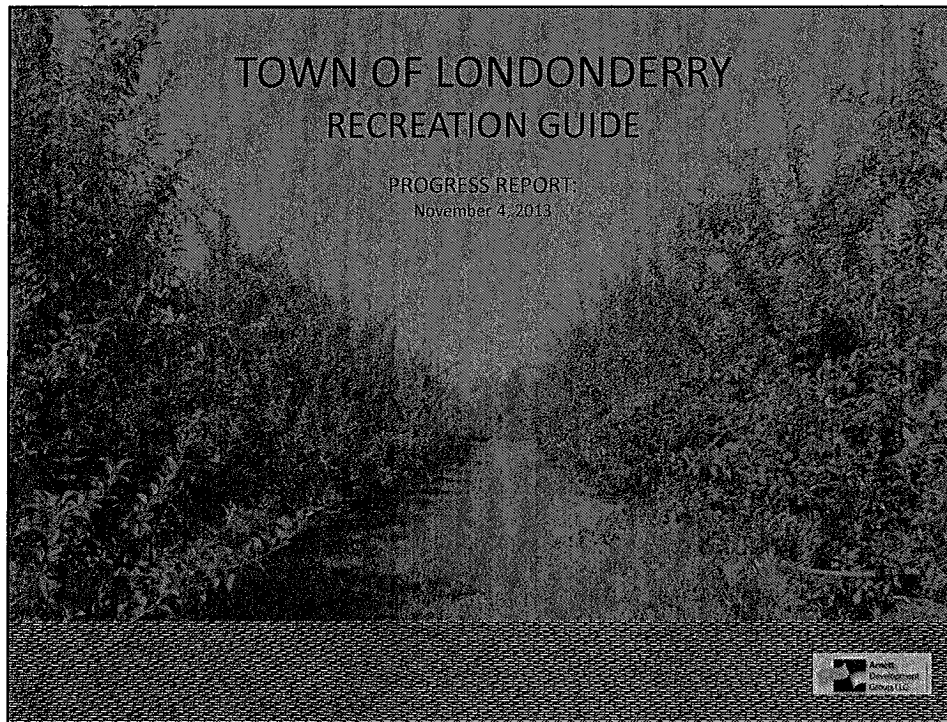
Move forward with funding to make the recommended improvements to the Town Common.



Town Council
Planning and Economic Development Department

Stewardship Update:
Recreation Guide “Beta Test”
Conservation Easement Monitoring

To the Town Council
November 4, 2013



PILOT STUDY

WORK FLOW TO DATE:

September

Deed Research

- Reviewed conservation easements of applicable properties in the Pilot study area.
- Created matrix noting permitted and restricted uses on applicable properties

October

Field Observations

- Observed all other conservation lands in the pilot area; identified lands currently available to the public; identified lands that while not currently being used for active or passive recreation held potential (mitigation land/Morningside Drive land); identified lands that held little promise for public recreation due to limited opportunities for access and trailhead establishment
- Inventoried lands that have current active trail systems (Ingersoll/Kendall Pond); made notations and observations and took character photos; noted opportunities for enhancements and trail improvements

Mapping

- Conceptualized 8 1/2 x 11 downloadable trial map
- Conceptualized web site based on ArcGIS Storytelling template
- Develop Maps (8 1/2 x 11 - draft) for Ingersoll land
- Adapt existing trail maps for Kendall Pond land to 8 1/2 x 11 format

November

- Coordinate the layout of the website employing the ArcGIS Storytelling website as a template
- Identify potential lands suitable for active recreation currently being underutilized
- Compile Observations and General Recommendations Report

TOWN OF LONDONDERRY - CONSERVATION LANDS

DRAFT

Natural Area

INGERSOLL FOREST

117 acres of this land lies in Londonderry and provides a protective corridor between the existing forest land off Mill Road and open space along Beaver Brook. Small animals such as fox, fisher cat, coyote, raccoon, and weasel populate the forest. The area is a fine example of good forest management and is periodically logged ensuring that the important crop trees have ample space to develop a full crown, thus maximizing their growth. **MORE ABOUT**

WEB GUIDE
(Hosted on Town Website)

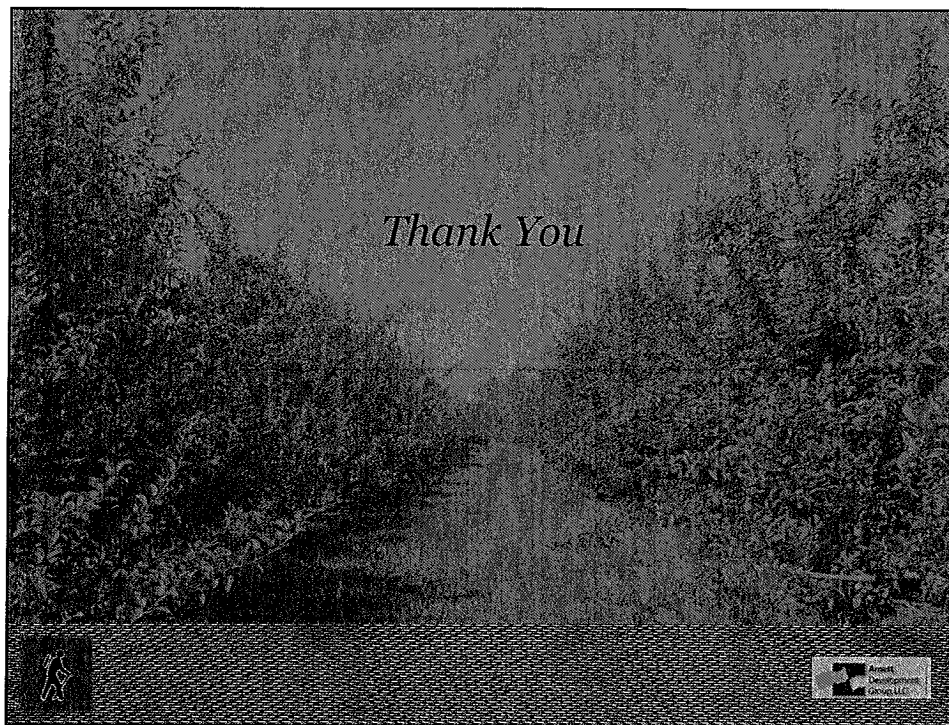
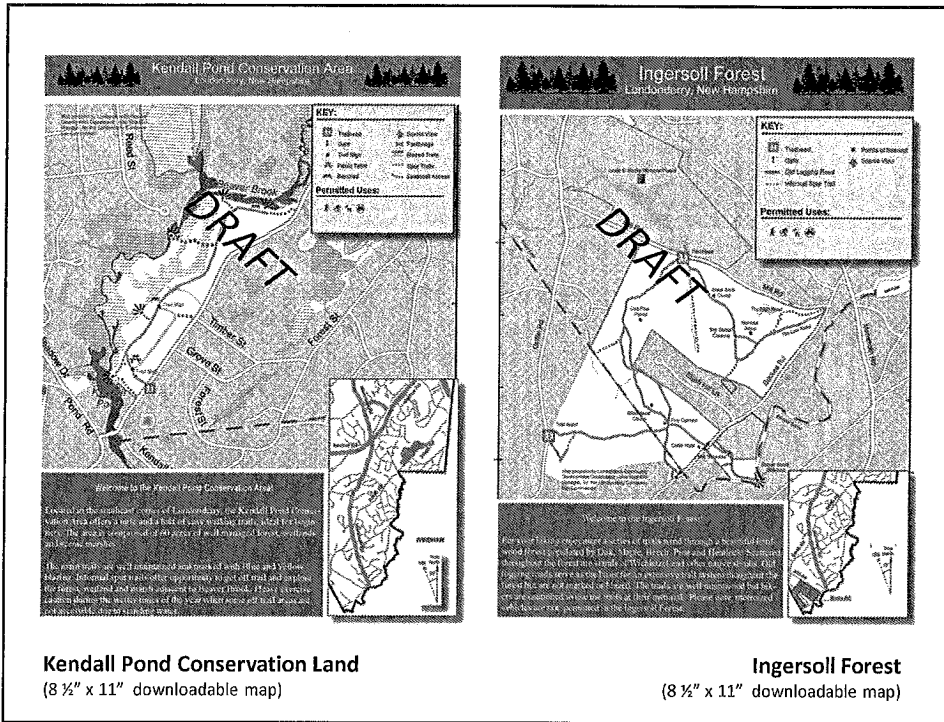
Web Console | Print | Debugger | More Tools

The screenshot displays the Town of Londonderry website's navigation menu on the left, including links for Home, Departments, Town Council, Officers & Committees, Online Services, and Living in Londonderry. The main content area is titled "Ingersoll Forest Property Summary and Guide" and features a large "DRAFT" watermark across the center. The page includes a header with "Town of Londonderry NEW HAMPSHIRE" and a top navigation bar with "Home", "Residents", "Business", and "Schools". Below the header is a navigation menu with "Home", "Departments", "Town Council", "Officers & Committees", "Online Services", and "Living in Londonderry". The main content area is titled "Ingersoll Forest Property Summary and Guide" and includes a "Print" link. Below the title is a "Photo" section with an image of a forest scene. The page contains several paragraphs of text, including a "Map" section and a "Notes" section. The text describes the forest's location, history, and the town's commitment to its preservation. The page also includes a "Map" section with a small map of the forest's location and a "Notes" section with a list of items to note. The page ends with a footer containing contact information for the Town of Londonderry.

Ingersoll Forest
(more about page)

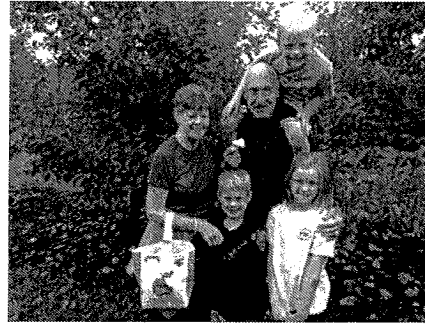
The screenshot displays the Town of Londonderry website's navigation menu on the left, including links for Home, Departments, Town Council, Officers & Committees, Online Services, and Living in Londonderry. The main content area is titled "Kendall Pond Conservation Area Property Summary and Guide" and features a large "DRAFT" watermark across the center. The page includes a header with "Town of Londonderry NEW HAMPSHIRE" and a top navigation bar with "Home", "Residents", "Business", and "Schools". Below the header is a navigation menu with "Home", "Departments", "Town Council", "Officers & Committees", "Online Services", and "Living in Londonderry". The main content area is titled "Kendall Pond Conservation Area Property Summary and Guide" and includes a "Print" link. Below the title is a "Photo" section with an image of a pond scene. The page contains several paragraphs of text, including a "Map" section and a "Notes" section. The text describes the pond's location, history, and the town's commitment to its preservation. The page also includes a "Map" section with a small map of the pond's location and a "Notes" section with a list of items to note. The page ends with a footer containing contact information for the Town of Londonderry.

Kendall Pond
(more about page)



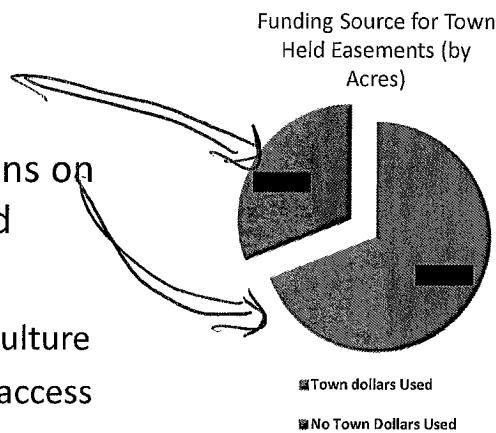
What is a conservation easement?

- For the easement holder (the town): a perpetual right to enforce a prohibition on development and to monitor the property
- For the landowner: giving up the right to develop property for residential, commercial, or industrial use
- For both town and landowner: a way to preserve land for agriculture, forestry, outdoor recreation, habitat, and natural services.



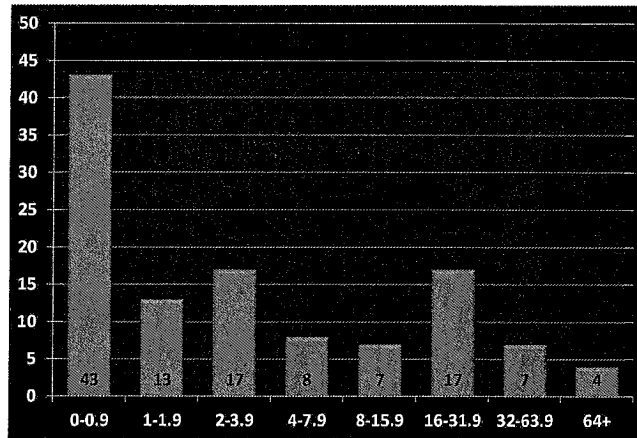
Where do town-held easements come from?

- Mitigation for development
- Deed restrictions on developed land
- Purchase
 - Preserve agriculture
 - Permit public access



How large are our conservation easements?

43 are less than an acre; 81 are less than 8 acres



What are the town's obligations?

- Monitor each easement to confirm the landowner is not violating the easement terms
- Provide annual reports to government agencies on those easements funded with state or federal funds:
 - LCHIP (Ingersoll)
 - LCIP (Plummer)
 - USDA (Mack)
- Follow Land Trust Alliance Standards & Practices (since 2003), using Conservation Commission SOP

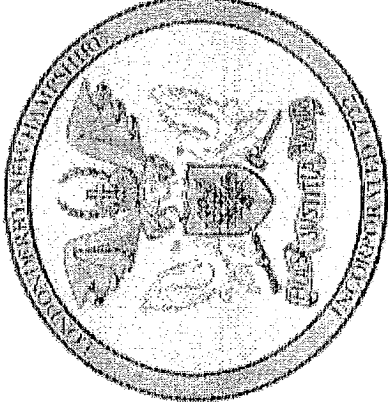


Who does the monitoring?

- Each commissioner monitors a “fair share” of easements every one to three years
- Commission Secretary maintains records
- Exceptions:
 - Ingersoll is monitored by a paid consultant, due to its complexity and large number of abutters
 - Sunnycrest and Merrill easements were assigned to the Rockingham County Conservation District

How is monitoring conducted?

- Review file: deed, plans, data for GPS, etc.
- Invite landowner to accompany monitor
- Walk property to check condition of bounds, encroachments, changes
- Photograph questionable activity
- Prepare written report for file
- Commission contacts landowner with any concerns and notifies landowner of completed visit



Town of Londonderry

FY 2015

Municipal Budget Overview

July 1, 2014 – June 30, 2015

FY 15 Budget Process

- On March 8, 2011 voters approved a revised process which culminates with all budget items voted on by ballot (similar to the School District).
- A deliberative session will be held on February 8, 2014 when voters will finalize budget items.
- Voters will have a choice between the Council's budget (as may be amended at the Deliberative Session) and a "Default Budget".

FY15 Budget Process

The **Default Budget** is:

- FY14 Operating Budget
- Adjusted by contractual items (collective bargaining agreements, contracts, medical benefits, etc.)
- Reduced by any one-time expenses in the FY14 Operating Budget

FY15 Operating Budget Guidelines

Council Directive – Develop a budget keeping the bottom line of each department within the FY14 default amount.

FY15 TOWN BUDGET

I. General Fund Budget

- FY 14 Budget - \$ 27,626,281
- FY 15 Default Budget - \$ 28,086,186
- FY 15 TM Budget Request - \$ 28,018,488
 - TM Budget: \$67,698 below Default
- **Not included/Council Consideration**
 - Fire Overtime Request: \$204,457
 - Finance preparing 10-yr trend analysis for 11/16 budget workshop

FY 15 TOWN BUDGET

II. CIP Issues

- CIP Committee recommends **Improvements to the Highway Garage for \$260k.** TM budget's \$250k for these improvements, funded out of the UFB (no ^{undersignatured} tax rate impact).
- The Town Manager budget does not include other CIP identified issues at this time.

FY 15 TOWN BUDGET

III. Special Revenue Funds

- Two funds:
 - Police Outside Details \$ 490,322
 - Sewer Div. Expenses \$ 2,629,815
 - All funds are supported by user fees, and require no taxpayer support.

FY15 TOWN BUDGET

IV. Capital Reserve/Maintenance Trust Funds

- Allocate an additional \$350K from UFB, and raise \$400k (**\$750k total**) to Capital Reserve Accounts. CIP recommendation was \$1.36million
- FY14 - Town vote authorized \$500k out of UFB, and raised \$310k
- Program funding acceleration began in FY14 in anticipation of future large equipment purchases . (e.g. FD ladder truck @ \$1.386M in FY18).
- Annual funding allocation will not be distributed evenly between funds, but apportioned based upon immediate needs.
- Current balance is \$2.3million. 10-year trend analysis via Finance ready for 11/16 budget workshop.

FY 15 TOWN BUDGET

V. Capital Reserve/Maintenance Trust Fund

Expendable Maintenance Trust Fund:

- Continue \$200k annual investment in maintenance and upgrade of town facilities.
- \$150k to come from UFB, \$50k raised (same as FY14).
- Current balance: \$200k
- 10-year trend analysis via Finance available for 11/16 budget workshop

FY 15 TOWN BUDGET

VI. Special Warrant Articles

- Two Collective Bargaining Agreements anticipated:
 - IAFF 3160 (Londonderry Fire Fighters)
 - AFSCME 3657 (Londonderry Police)
- Roadway Maintenance Trust Fund - \$250k
 - \$150k from UFB, \$100k to be raised
 - FY14 - \$250 out of UFB, Town authorized \$250k
 - Current balance: \$750k

Commercial/Indust. Assessment Update - \$145.5k

- Done every 5 years
- 100% funded from UFB

FY 15 TOWN BUDGET

VII. Overlay/Veteran's Exemptions

- Fund Overlay Account at **\$225K**
- Fund Vet's Exemptions at **\$472.5K** to maintain individual exemption amount to maximum level of **\$500.00**.

FY15 Budget

Estimated Revenues

General Fund Operating Budget

Yield/Gravel Tax	\$ 15,000
MHT PILOT	\$ 633,877
Interest & Costs – Property	\$ 300,000
Licenses/Fees	\$ 6,245,000
State Aid	\$ 1,697,767
Interest on Investments	\$ 20,000
Insurance/Misc. Revenues	\$ 125,000
MHT Security Agreement	\$ 120,000
Sewer Division Debt & Administrative Fees	\$ 320,000
Transfer from CR & Trust Funds	\$ 269,398
<u>Departmental Income</u>	<u>\$ 1,156,000</u>
Total Non-Property Tax Revenues:	\$ 10,902,042

Percentage **decrease** over the FY14 (\$11.097k) **1.02%**

FY15 TOWN BUDGET

General Fund Budget

Use of Undesignated Fund Balance (UFB):

Operating Budget:	\$ 50,000
Expendable Maint. Trust:	\$ 150,000
Capital Reserve:	\$ 350,000
Roadway Maintenance Trust:	\$ 150,000
Garage Improvements:	\$ 250,000
Commercial Assessments:	<u>\$ 145,500</u>
	\$ 1,095,500

Current UFB Balance: *\$3,352,325 (*est. upon review by auditors. Final will be available on 11/16)

FY 15 TOWN BUDGET

2013 Estimated Town Tax Rate

<u>Budget Category</u>	<u>Budget</u>	<u>Tax Rate</u>
• General Fund	\$28,018,488	\$ 4.84
• Revolving Fund - MHT	\$ 2,582,322	\$ 0.00
• Bond Issues	\$ 0	\$ 0.00
• Special Revenue Funds	\$ 3,119,690	\$ 0.00
• Cap Reserve/Maintenance	\$ 950,000	\$ 0.12
• Special Warrant Articles	\$ 250,000	\$ 0.03
• Collective Bargaining	\$ -	\$ -
• <u>Overlay/Veterans</u>	\$ 697,500	\$ 0.19
TOTAL	\$35,428,342	\$ 5.19

Percentage Increase/Decrease CTR (\$5.19) 0%

FY15 Town Budget Budget Review Schedule

Budget Workshops:	11/16/13
Budget Discussions & Recommendations:	11/18; 11/25; 12/2
Preliminary Warrant Approval:	12/12
Budget Public Hearing	12/16
Bond Public Hearing	12/23
Petition Warrant Articles	1/14/14
Final Public Hearing	1/120
Deliberative Session	2/8
Town Meeting/Budgetary Mtg.	3/11

Town of Londonderry
 Default Calculation Details - General Fund
 As of 10/23/13

FY14 Operating Budget	27,626,281.00
Default Budget Additions:	
Salary Adjustments	47,350.00
Medical Benefits	337,544.00
PL Insurance	15,563.00
Contracts:	
Medical Insurance Consultant	36,000.00
Software Contracts	5,780.00
Solid Waste	21,000.00
Legal	30,000.00
Default Budget Subtractions:	
Mandatory Benefits	(10,294.00)
Debt Service	(23,038.00)
Total FY15 Default - General Fund	28,086,186.00
Town Manager Adjustments	
Salary Adjustments	(25,227.00)
Mandatory Benefits	(14,347.00)
Medical Benefits	(28,124.00)
Town Manager Requested Budget	28,018,488.00
Town Manager Below Default	67,698.00

Wish List Requests		
TC/TX Staffing	-	Offsetting funds from current TC/TX position
Police	111,082.00	
Fire	431,120.00	
Building	30,000.00	
Total over Default	572,202.00	

TAX RATE CALCULATIONS - MUNICIPAL

UPDATED - 10/21/13

ARTICLE

		FY 2014	Tax Rate	
2	Bond - Pettengill Road	\$ -		
	Costs	\$ -		
	Add: Interest Payment	\$ -		
	Less: Offsetting Revenues (UFB)	\$ -		
		\$ -	\$ -	
3	Bond - Central Fire Station Renovations	\$ -		
	Costs	\$ -		
	Add: Interest Payment	\$ -		
	Less: Offsetting Revenues (UFB)	\$ -		
		\$ -	\$ -	
		\$ -		
		\$ -	\$ -	
4	Expendable Maintenance Trust Fund	\$ 200,000.00		
	Less UFB:	\$ 150,000.00		
	NET TO BE RAISED:	\$ 50,000.00	\$ 0.01	
5	Operating Budget:			
	APPROPRIATIONS:	\$ 28,018,488.00		
	Less: Revenues (Various Sources)	\$ 10,970,342		
	Less : Overlay UFB	\$ 50,000.00		
	NET TO BE RAISED:	\$ 16,998,146	\$ 4.84	
6	Capital Reserve Funds	\$ 750,000.00		
	Less UFB:	\$ 350,000.00		
	NET TO BE RAISED:	\$ 400,000.00	\$ 0.11	
7	Special Revenue Fund - Police Details	\$ 490,322.00		
	Less: Offsetting Revenues	\$ (490,322.00)		
	NET TO BE RAISED:	\$ -	\$ -	
8	Sewer Fund	\$ 2,629,815.00		
	Less: Offsetting Revenues	\$ (2,629,815.00)		
	NET TO BE RAISED:	\$ -	\$ -	
9	CBA - IAFF	\$ -		
	NET TO BE RAISED:	\$ -	\$ -	
10	CBA - AFSCME 3657	\$ -		
	NET TO BE RAISED:	\$ -	\$ -	
11	Authority To Call Special Meeting			
12	Garage Renovations	\$ 250,000.00		
	Less: UFB	\$ (250,000.00)		
	NET TO BE RAISED:	\$ -	\$ -	
13	Commercial/Industrial Assessment Update	\$ 145,500.00		
	Less: UFB	\$ (145,500.00)		
	NET TO BE RAISED:	\$ -	\$ -	
14	Roadway Maintenance Trust Fund	\$ 250,000.00		
	Less: UFB	\$ 150,000.00		
	NET TO BE RAISED:	\$ 100,000.00	\$ 0.03	
15		\$ -		
	NET TO BE RAISED:	\$ -	\$ -	
	ADD-ONS:			
	Net Overlay to be Raised:	\$ 225,000.00	\$ 0.06	
	Shared Revenues:	\$ -	\$ -	
	Veterans' Exemptions:	\$ 472,500.00	\$ 0.13	
	2014 Municipal Tax Rate (Projected)	\$ 18,245,646	\$ 5.19	\$ 5.19
	2013 Municipal Tax Rate		\$ 5.19	
	Increase (Decrease)		-0.03%	
		\$ -		
		\$ -		
		\$ -		
		\$ -		
	Total Not Recommended:	\$ -	\$ -	
	Net Town Council Recommended:	\$ 18,245,646	\$ 5.19	
	Increase (Decrease)		-0.03%	
	ASSESSED VALUATION			
	2013 Assessed Valuation	\$ 3,479,439,650.00		
	2014 - Anticipated Assessed Valuation	\$ 3,514,000,000.00		